

CITY OF CHARLOTTESVILLE OPERATING & CAPITAL IMPROVEMENT BUDGET PROPOSED FISCAL YEAR 2025/2026



To be a place where everyone thrives.

www.charlottesville.gov/budget

budget@charlottesville.gov





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Charlottesville
Virginia**

For the Fiscal Year Beginning

July 01, 2024

Christopher P. Morill

Executive Director



TABLE OF CONTENTS

INTRODUCTION

City Manager’s Budget Message	11
Operating Revenue Changes from FY2025 to FY2026	19
Operating Expenditure Changes from FY2025 to FY2026	21
City Profile	25
City Values	30
City Council	31
Organizational Chart	33

STRATEGIC PLANNING

Strategic Plan Process.....	37
Strategic Plan One-Pager.....	38

GENERAL BUDGET INFORMATION

Budget Process & Calendar	41
General Budget Information & Fund Structure	45
Financial & Investment Polices	50

MAJOR BUDGET HIGHLIGHTS & SUMMARIES

Budget Summary	55
Budget Summary: General Fund Revenues	55
Budget Summary: General Fund Expenditures	57
Budget Summary: Other Departmental Funds Revenues	59
Budget Summary: Other Departmental Funds Expenditures	60
Major Highlights of the Budget	61
Major Local Revenues: Descriptions & Trends	65
Tax & Fee Rates	80
Long-Term Financial Planning.....	83
Revenues, Expenditures & Changes in Fund Balance	89

MANAGEMENT

Mayor & City Council..... 97

City Manager’s Office 102

 Administration..... 102

 Budget & Performance Management 102

 Citywide Reserve Account..... 102

 Communications & Public Engagement 103

 Community Solutions..... 103

 Economic Development..... 103

 Emergency Management 103

 Environmental Sustainability 102

 Human Rights Commission 103

 Innovation Fund 102

 Police Civilian Oversight Board 104

 Social Equity 104

 Strategic Planning 102

 City Attorney 120

 Elections & General Registrar 124

INTERNAL SERVICES

Department of Human Resources 131

Department of Information Technology 136

FINANCIAL SERVICES

Finance Department 145

 City Assessor..... 145

 Procurement 145

 Risk Management 145

 Utility Billing Office 145

 Warehouse Operations 145

City Treasurer 152

Commissioner of the Revenue 158

 Housing Programs & Tax Relief 158

HEALTHY FAMILIES & COMMUNITIES

Contributions to Outside Agencies & Non-Profits 167

Department of Human Services 173

Neighborhood Development Services 180

Parks & Recreation Department..... 186

 Meadowcreek Golf Course..... 195

Department of Social Services 202

 Children’s Services Act 202

INFRASTRUCTURE & TRANSPORTATION

Charlottesville Area Transit..... 211
Public Works Department..... 218
 Fleet Management Operations 227
Utilities..... 232
 Gas Utility 232
 Stormwater Utility..... 239
 Wastewater Utility 246
 Water Utility 252

PUBLIC SAFETY & JUSTICE

Circuit Court..... 261
City Sheriff..... 266
Commonwealth’s Attorney 272
Fire Department..... 277
General District Court 285
Juvenile & Domestic Relations Court..... 289
 Court Services Unit..... 290
Police Department 293

SCHOOL OPERATIONS

Contribution to Charlottesville City Schools 305
Charlottesville City Schools: Contracted Services 309
 School Building Services 309
 School Pupil Transportation 309

TRANSFERS TO OTHER FUNDS

General Fund Transfers to Other Funds..... 317

OTHER NON-GENERAL FUNDS

Communications Fund..... 323
Debt Service Fund..... 328
 Debt Summary 332
Employee Compensation Fund 337
Enterprise Parking Fund 339
Equipment Replacement Fund 343
Facilities Repair Fund 347
Health Care Fund 352
Retirement Fund..... 356

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program Overview 363
Affordable Housing Projects 369
Education Projects 370

Facilities Projects 371
Parks & Recreation Projects..... 372
Public Safety & Justice Projects..... 373
Technology Infrastructure Projects..... 374
Transportation & Access Projects..... 375

APPENDIX

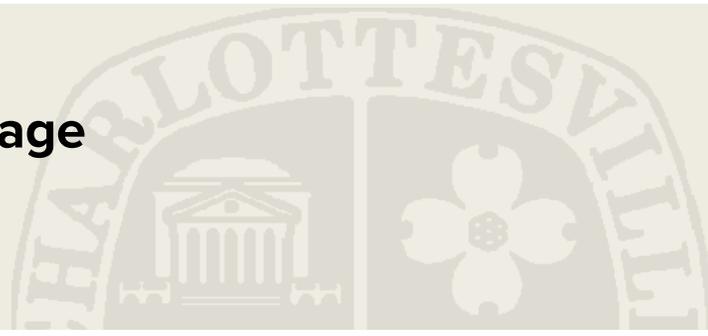
City Awards 379
City Staffing Summary 382
Glossary..... 386

Introduction



City Manager's Budget Message

FISCAL YEAR 2026



OVERVIEW:

CITY OF CHARLOTTESVILLE

To be a place where everyone thrives

Office of the City Manager
P.O. Box 911
Charlottesville, Virginia 22902
Telephone: 434-970-3101
www.charlottesville.gov

March 4, 2025

Mayor and Members of City Council
City Hall
Charlottesville, VA 22902

Honorable Juandiego Wade, Mayor
Honorable Brian Pinkston, Vice Mayor
Honorable Natalie Oschrin, Council Member
Honorable Michael Payne, Council Member
Honorable Lloyd Snook, Esq., Council Member

Dear Mayor Wade and Members of City Council:

As Section 19 of the City Charter requires, I present to the Charlottesville City Council (Council) a proposed budget for the fiscal year beginning July 1, 2025. The adopted General Fund revenue and expenditure estimates both total \$264,474,183 which represents an increase of 4.97% or \$12.5 million over the FY25 Budget.

This proposed budget does not require a tax increase and supports the rates remaining as follows:

Lodging Tax Rate: 9.0%.

Meals Tax Rate: 7.0%.

Personal Property Tax Rate: \$4.40/\$100.

Real Estate Tax Rate: \$0.98/\$100.

This budget delivers on multiple priorities expressed by councilors during the budget cycle that began in October 2024 and continued through January 2025. It serves to implement Council's vision for the City of Charlottesville: *To be a place where everyone thrives*. This budget funds the third year of a 5-Year Strategic Plan Framework comprised of a Commitment to Justice, Equity, Diversity, Inclusion and nine (9) Strategic Outcome Areas: 1) Affordable Housing, 2) Public Safety, 3) Organizational Excellence, 4) Transportation, 5) Climate Action, 6) Partnerships, 7) Education, 8) Economic Prosperity, 9) Recreation, Art, Culture. This budget delivers investments in all of these areas at varying funding levels.

Each budget cycle has a core set of things that are the same each time, and then the process always identifies budget drivers which are the bigger investments for the year. The FY26 Budget Drivers are:

1. Investments in Our Schools
2. Citywide Transportation Investments
3. Affordable Housing
4. Organizational Excellence

These budget drivers are among the Strategic Outcome Areas, so they clearly reflect the goals set forth by Council. The remaining work to build this budget has also integrated the other priorities and therefore, the hope is Council will see the same and resist any significant adjustments to a tightly crafted budget.

The City of Charlottesville (the City) continues to experience positive economic factors. As of December 2024, the City unemployment rate was 2.5%. The City continues to outpace both the state (3.0%) and federal (4.0%) trends, thus demonstrating that our local economy remains strong. The City's tax base is split 40% Commercial to 60% Residential with 1,754 commercial properties and 13,554 residential properties.

The 2025 real estate assessments identify the following results:

- \$527,1000 Average Value of Residential Property
- 8.18% Increased Residential Assessment
- 6.14% Increased Commercial Assessment
- 6.52% Annual Rate of Appreciation Over 10 Years
- Citywide Retail Vacancy Rate is at 3.65% while the Downtown Area is at 3.99%

Sales, meals, and lodging taxes have slowed in recent months while this budget was being prepared. The projections have been adjusted lower for the first time since the start of COVID. While there could be a return to increased tax revenues, the consecutive months of lower than projected revenues are now reflected in this proposed budget.

The Budget is a financial spending plan for the City government, within a one-year span of time ("fiscal year"). The City's Charter requires a balanced budget (i.e., the total proposed General Fund expenditures – including capital expenditures – cannot exceed the total estimated general fund income for the ensuing fiscal year). Council must not only approve a budget for each fiscal year, but they must formally "appropriate" City revenues to be expended in accordance with the budget. Also specified in Section 19 of the City Charter, Council must act by approving an Annual Appropriation Ordinance. Local taxes must be levied in an amount necessary to meet the appropriation.

The City Manager's Proposed Budget for Fiscal Year 2026 is balanced.

Balancing the Budget

The budget reflects \$1.59 million in base budget increases for City offices and departments excluding personnel costs, which represents a 4.57% increase over FY25. More than \$6.0 million in new requests were submitted as well.

Vacancy savings have contributed to an annual surplus for multiple budget cycles. Despite a major management push to fill vacant positions, the annual allocation of resources have largely gone underspent. To turn this around, a significant amount of funds have been used to address more likely expenses, resulting in \$5 million being actively utilized and thus being unable to contribute to a year end surplus. Doing this amounts to a significant reduction in general fund expenses.

REVENUE PROJECTIONS:

Real Estate Taxes – this budget reflects the real estate tax rate at 98 cents per 100 dollars of assessed value. The revenue increase for real estate, based on the current rate of 98 cents per 100 dollars assessed value, is \$8.6 million in new revenue over FY25.

Meals Tax – this budget reflects the meals tax rate at 7.0%. The meals tax revenue collections have declined in 4 of last 7 months since June 2024 and is projected to produce \$21.2 million representing a slight reduction of \$53,218 in new revenue for FY26.

Lodging Tax – this budget reflects the lodging tax rate at 9%. The transient occupancy lodging tax revenue has declined in 5 of last 7 months since June 2024 and is projected to generate \$9.1 million representing a reduction of \$462,500 in new revenue for FY26.

Sales and Use Tax has declined over for 7 consecutive months since June 2024 and is projected to generate \$14.5 million representing a reduction of \$1.3 million in new revenue for FY26.

Other Revenues

Personal Property Tax revenue is budgeted to increase by \$1.6 million or 12.11% based mostly on high valuations for motor vehicles.

Business Licenses Taxes revenue is projected to remain flat with no increase projected in FY26. The revenue projection amounts to a healthy \$10 million figure.

Public Service Corporation Tax is projected to increase 13% or \$215,000 over prior year. The revenue projection amounts to \$2 million.

Cigarette Tax collections are projected to be reduced 12% to \$480,000. This is outside of any control as human behavior dictates these results and the tax is intended to reduce tobacco usage.

City/County Revenue Sharing to \$20,175,533, surpassing the \$20 million mark for the first time since enacted in 1982. The increase over FY25 is \$2.4 million or 13.6%. The formula is based in part on the total real estate assessments of both localities.

MAJOR OPERATING & CAPITAL EXPENDITURES:

The investments through this budget are the foundation for the provision of high-quality City services. This proposed budget prioritizes the fair and equitable employment practices of the City government through collective bargaining and compensating a professional workforce. The budget addresses Council's priorities: education, transportation, and affordable housing, with additional focus on public safety, organizational excellence, and the commitment to justice, equity, diversity, and inclusion.

The FY2026 Proposed Budget illuminates these priorities as follows:

Education

Charlottesville supports a broad and well-integrated set of educational opportunities that includes Charlottesville City Schools (CCS), other youth serving organizations, career technical education (CTE) providers, and Piedmont Virginia Community College (PVCC).

Per Va. Code §§ 22.1-94 and 22.1-115 the amount appropriated for public schools may be a specified total [bottom line] amount, or Council may elect to segregate its school appropriation into the following major classifications: (i) instruction, (ii) administration, (iii) pupil transportation, (iv) operation and maintenance, (v) school food services and other noninstructional operations, (vi) facilities, (vii) debt and fund transfers, (viii) technology, and (ix) contingency reserves. Over the years, Council has always elected to appropriate a specified total [bottom line] amount to the schools during the annual budget process.

Operating Support

Council continues to maintain a strong commitment to Charlottesville City Schools (CCS). This budget provides the requested \$4.9 million in increased operating support.

This operating increase includes the addition of \$491,267 in increased expenditures for pupil transportation and school building maintenance services.

CCS Board and Superintendent worked with eligible staff to develop its first collective bargaining agreement for teachers. The financial impact of the agreement is \$4.8 million.

Capital Improvement Planning

Through the City's Capital Improvement Program (CIP):

- The FY26 budget provides \$7 million to continue priority capital improvement initiatives as chosen by school's leadership. This is an increase to \$1.4 million per year in an unallocated fund that the schools manage in partnership with facilities development staff.
- The FY26 budget includes \$1.3 million per year in a lump sum contribution to CCS for a total of \$6.5 million in ongoing maintenance and improvements.
- A total of \$55.1 million is allocated in the 5-year CIP for school-related projects.
- Charlottesville Middle School (Formerly Buford Middle School) construction continues with a completion and full reopening at the start of the FY26-27 school year when 6th graders join the campus.
- Walker Pre-K Center is in design and will be completed for opening during the 2029-30 School Year.

During the annual joint work session, it was noted that a deeper conversation is warranted for developing a comprehensive agreement to fully outline the multiple contracted service relationships – facilities development, facilities maintenance, parks & recreation, safe routes to schools, and pupil transportation – that exist between the City and schools. It was also noted that questions on operations commitments, budget allocations, capital planning, and the need for broader school facilities should also be a part of the more complicated and possibly controversial discussions that should strive to set this relationship for years to come.

Transportation

Charlottesville provides a regional transportation system that increases mobility options and is reliable and affordable to all.

This budget integrates a New Sidewalks Program following the recommendation of the City's Transportation Planning Manager. \$5.4 million has been added to the 5-year CIP and divided according to the three tiers of projects from shovel ready construction to plan and design.

Additional funds were added to support the construction of Stribling Sidewalk per the design selected by area residents. The anticipated completion of this project is late Fall 2027.

Planning for the Riverview Park Parking Lot was added to the FY26 CIP with \$250,000 for planning and design of this much needed improvement. The goal is to coordinate this project with the Rivanna Conservation Alliance project.

The City and County both adopted resolutions to form the Charlottesville Albemarle Regional Transit Authority (CARTA). This entity will work collaboratively to develop transit opportunities to support the region. At this time, no funding is needed, but that will change in the coming years.

Affordable Housing

Charlottesville defines access to livable housing as a human right and works to ensure housing choices and mobility are provided for all who seek it through implementation of the Affordable Housing Plan.

This budget includes \$12.7 million in FY2026, and over \$53 million in the five-year capital program for multiple affordable housing initiatives.

There is continued funding of \$1.5 million per year for competitive application to the Charlottesville Affordable Housing Fund (CAHF) and Housing Opportunity Program Support.

The annual debt payments for the acquisition of Carlton Mobile Home Park begin this fiscal year. A first payment of \$1.3 million will be paid in FY26.

A \$250,000 annual payment from FY27 – FY30 has been added to the CIP to replace lost revenue to the Salvation Army to support the conversion of the Cherry Avenue Thrift Store to a low barrier homeless shelter. If a replacement location is opened during this time period, the payments from the City will terminate.

An annual subsidy of \$500,000 is included in this budget to support the operations of a low barrier shelter. This will be managed as a new agreement with an outside agency. This funding is intended to support the annual operating costs of this important facility to support the needs of the unhoused.

The Blue Ridge Area Coalition for the Homeless has been designated a contractual agency and will begin receiving an annual operating grant of \$250,000. These funds are intended to support the needs of the unhoused residing in Charlottesville city limits.

The City's Rental and Tax Relief programs have been increased by \$202,000 to offset the impact of the increased residential tax assessment.

Public Safety

Charlottesville provides comprehensive, trusted public safety services and treats everyone with respect and dignity.

\$340,000 was added to provide the necessary funding over the next 5 years to replace police car portable radios. This is now on a replacement schedule to ensure critical equipment is always available.

A FOIA (Freedom of Information Act) and Public Records FTE (Full-time equivalent) position was added to manage the extensive public information requests that are received and processed by the Charlottesville Police Department. Current staff is using 83% of their time on this function and are not able to perform their core responsibilities. Significant operational increases for ACRJ (Albemarle-Charlottesville Regional Jail), ECC (Emergency Communications Center), Blue Ridge Regional Detention Center, and OAR (Offender Raid and Restoration) have been integrated into this budget.

Organizational Excellence

Charlottesville's well-trained and dedicated staff deliver excellent services to the community.

Collective Bargaining

Council passed the first Collective Bargaining Ordinance in 2022, authorizing the designation of up to six distinct bargaining units. The first three employee unions negotiated contracts that became effective July 1, 2024, for the Charlottesville Police Department (CPD), Charlottesville Fire Department (CFD), and Charlottesville Area Transit (CAT) became effective January 1, 2025. Those collective agreements have a financial impact of \$2.65 million.

Teamsters represented the fourth collective bargaining unit in the City. A four-year agreement was reached and becomes active July 1 with the start of new fiscal year. This unit is made up of employees in parks & recreation, public works, utilities,

and some positions within the police, and fire departments. This contract has a financial impact of \$1.8 million to the FY26 budget.

The City has additional capacity needs to support the expansion of collective bargaining. This will continue as the additional units are established and the full ordinance has been implemented. Two additional positions are being added to the Human Resources Department with direct engagement in labor relations. And the City continues to retain the services of a Labor Relations Administrator (LRA) and legal advisor at a cost of \$140,000 to establish and manage the administrative framework of the ordinance and resulting collective bargaining agreements.

Unaffiliated Compensation

With the advent of collective bargaining, the City now operates with two distinct categories of employees: affiliated (union) and unaffiliated (non-union). This budget includes funding to support a step increase (2%) and an additional pay scale adjustment of 1% for all unaffiliated employees at a financial impact of \$1.3 million.

A 1 % COLA is also funded for retirees.

To maintain a strong healthcare program for employees, the contribution to the Healthcare Fund is \$2.4 million. As the City maintains a self-managed health plan portfolio, the required contributions vary annually and are based on usage and cost of services.

An increase of \$203,433 was also added to the Worker's Compensation Insurance Premiums Fund to keep up with activity.

OTHER BUDGET PRIORITIES:

Commitment to Justice, Equity, Diversity, Inclusion

The City is committed to implementing equitable practices and policies across all of its activities.

The City is launching a Language Access Pilot to help non-English speaking residents engage with the government. The program has two components: 1) testing of staff to create a pool of certified translators across the City organization; 2) a pool to provide stipends to staff who are being leaned on to communicate with members of the public regardless of their daily work assignment. It is anticipated we will add resources to this program based on expressions of interest by staff.

Increasing the assistance funding provided to the Home to Hope Program to \$150,000 annually. This is unduplicated assistance for the City's support for re-entry needs of formerly incarcerated individuals.

Key Additional Investments

Operating Investments

\$25,000 to secure Short Term Rental Compliance Software for use by Neighborhood Development Services and the Commissioner of Revenue in the management of short term rentals in the City.

\$50,000 to provide a Citywide Learning Management Software Learning Library.

\$15,000 to support the return of an Employee Engagement Program aimed at recognizing staff and building culture in the City as a place to work.

Key positions were added at a cost of \$1,076,050, but were offset by the elimination or reclassification of six vacant positions at a savings of \$648,461. The gain in personnel capacity includes the following positions:

- HR Generalist
- Senior HR Analyst
- Administrative Assistant III - City Manager's Office
- Assistant Director – Communications and Public Engagement
- FOIA and Public Records Officer
- Zoning Inspector/Urban Forester*
- Public Works Concrete Crew (5 FTEs)**
- Safe Routes to Schools Coordinator***

**The Zoning Inspector/Urban Forester position is a hybrid role as defined by NDS and Parks & Recreation to work with the Zoning Administrator and Urban Forester in the management of the City's tree canopy. This is a request of the Tree Commission and supported by Council.*

***The Public Works Director prioritized the formation of an internal concrete crew to provide much needed capacity to construct and repair sidewalks across the City. These additional FTEs will also support an expanded snow response.*

****The City is assuming the salary and benefits of the Safe Routes to School Coordinator per program changes initiated by VDOT. This budget absorbs the first half and the remaining portion will be absorbed in FY27 going forward.*

Capital Improvement Planning

- \$10 million added for FY26 – FY30 to support the implementation of the ADA Transition Plan. The \$2 million per year allocation will be managed by the ADA Coordinator and used to deliver each year's work plan. This is part of a reorganization of CIP funds allocated to ADA improvements.
- \$500,000 added to FY26 to support the initial implementation of the Parks & Recreation Master Plan. These funds will be used to address key improvements to existing parks facilities that prioritize safety and access.
- \$315,000 added to initiate the first phase of the Downtown Mall Tree Plan; additional funding will be needed for multiple years to complete the full project.
- \$250,000 to Rivanna Conservation Alliance to support Rivanna Restoration at Riverview Park Project from the Stormwater Utility Fund.

General Fund Transfers to Debt Service and CIP

- The General Fund contribution to the Debt Service Fund is \$15.12 million. This transfer is within the City's financial policies and the result of \$.01 of the total meals tax revenue. The funds are allocated to debt service to support the five year CIP and to keep the City within its debt limit policies.
- The City's cash contribution from the General Fund to the CIP is \$8.3 million in FY 2026. Per the City's financial policy, 3% of the total General Fund is used to fund the cash portion of the CIP.
- An additional \$648,689 have been allocated for the absorption of increased contracts, utilities, and vehicle repairs/maintenance/fuel. The Social Service Fund received an increase of \$277,056 to offset increased operational expenses. The Human Services Fund received an additional \$527,437 to offset program and operational expenses, to include emergency hotel charges and CAYIP (Community Attention Youth Internship Program) stipends.
- Councils' Strategic Initiatives Fund was increased by \$140,000.

Outside and Nonprofit Agency Partnerships

Charlottesville creates avenues for meaningful collaborations with partners and key stakeholders, such as the County, UVA, and nonprofits to magnify positive community outcomes.

For FY26, the Vibrant Community Fund (VCF) was funded with \$2.3 million to provide direct assistance to non-governmental organizations focused on Education and Youth, Health and Safety, Economic Impact and Jobs, and Arts and Culture. Events were pulled from this competitive funding round and will be considered by the City Manager using a discretionary fund for community enrichment activities that add to an overall quality of life for all residents. Of the agencies evaluated by the Office of Budget and Performance Management, major changes are summarized below:

- Albemarle-Charlottesville Regional Jail (ACRJ) – \$734,217 increase
- Blue Ridge Regional Detention Center - \$120,249 increase
- Blue Ridge Health District - \$40,014 increase
- Emergency Communications Center (ECC) - \$453,468 increase
- Jaunt - \$176,067 increase
- Jefferson-Madison Regional Library (JMRL) – \$221,057 increase
- Offender Aid and Restoration (OAR) - \$12,077 increase
- SPCA - \$347,361 increase*
- Virginia Cooperative Extension - \$12,251 increase

**SPCA: The City and County negotiated a new animal shelter services 3-year agreement tied to per capita calculations that ensure the consistent care and welfare of animals while contributing to the safety of the public.*

A synopsis of the proposed FY26 Budget will be published in The Daily Progress, and a public hearing will be conducted at the Community Budget Forum scheduled for March 20, 2025. After conclusion of the Budget Public Hearing, Council may add new items, increase/decrease, or strike out items of expenditure. At the end of Council's review of the proposed

Budget, and any Council modifications, the total anticipated expenditures for FY26 may not exceed the total estimated revenues for the upcoming year.

Virginia Code 152-2504 requires the following documents/information to accompany the proposed Budget: (1) a statement of the contemplated revenue and disbursements, liabilities, reserves and surplus or deficit of the locality as of the date of the preparation of the budget; and (2) an itemized and complete financial balance sheet for the locality at the close of the last preceding fiscal year.

Outside of the proposed budget for FY26, there are two one-time funding pools: American Rescue Plan and surplus funds from FY24. These funds are available to address any additional efforts prioritized by this local government and to mitigate financial impacts that would force an insolvent budget situation.

AMERICAN RESCUE PLAN FUNDING:

The City completed the first phase of eligible activities surrounding its allocation of American Rescue Plan (ARP) funds. The federal regulations required that the funds be spent or encumbered by December 31, 2024, or risk recapture. The City made significant investments within the parameters set by the federal government. Some of the transformative project investments include:

- \$3 million expansion of homeless shelter and services through The Salvation Army.
- \$1 million direct community assistance programming through The Pathways Fund.
- \$4 million public safety priorities:
 - Launching of Anchor, the City's co-response model to de-escalate law enforcement contact while facing individuals in crisis.
 - Priority equipment replacement and expansion for police and fire services.
 - Critical recruitment and retention incentives to rebuild citywide capacity.
- \$2 million public facility improvements to include schools and City building safety and security.
- \$2 million internal services (cybersecurity, personnel & enterprise records management).

At the December 2024 milestone date, the City had disbursed most of its entire \$18.0 million allocation, reducing its on hand balance to \$3.3 million; this balance reflects the remaining eligible encumbered expenditures to be realized by December 31, 2026, or risk recapture at that time. The 2026 deadline is the official end of the program provided no alternate action is taken by the current administration.

The City generated approximately \$1.3 million in interest over the course of managing ARP funds. These funds are not conditioned the same as the federal allocation and thus the City is permitted to use them as it deems appropriate. Since we have such an unpredictable situation to manage with federal changes to largely consistent and predictable funding streams, this interest fund is being held in reserve to offset any interruption in the remaining period of ARP-funded activity.

The Director of Finance continues to prepare and submit the required quarterly reports and actively monitors the use of remaining funds on a monthly basis. With extremely limited options for alternate plans, it is incumbent upon staff to use the funds as encumbered by the December 2024 deadline or risk recapture. Management's desire is to utilize all dollars locally with no return to the federal government.

It is also important to note that FY25 was the end of COVID aid and relief provided to local and state governments. Any remaining funds are time bound and restricted to specific programming. Only new grants and direct allocations are integrated within the FY26 budget, so the flexible funding of past years is also now gone.

FISCAL YEAR SURPLUS FUNDING:

The year-end audit for Fiscal Year 2024 identified a surplus of appropriations over expenditures by a total of \$22,386,718. In February 2025, Council, by Resolution, amended the City Budget adopted for Fiscal Year 2024 as a Year-End Appropriation. There were no expenditures recommended at that time.

The entire balance was transferred to the CIP Contingency in alignment with the City's fiscal practice of using surplus dollars to fund committed capital investment projects. Past projects have supported Council's ability to respond to spontaneous transactions such as: acquiring 0 East High Street property, Avon/Levy land acquisition, and the purchase of the Carlton Mobile Home Park. Each of these purchases were only possible because flexible dollars were available and not previously allocated for a specific purpose.

This budget also delivers on creative reorganizations where department heads were challenged with opportunities to reconsider vacant positions to address critically needed roles to positively impact their work plans. In some instances, manager positions were split into multiple positions. Positions were combined to create new roles deemed more critical. Some departments and offices reimagined work flows and one such example was the Department of Public Works choosing to redirect some full time leadership equivalents to re-establishing an internal concrete crew. This will deepen the capacity of the City's efforts to construct and repair critical infrastructure without the delays and cost overruns that have plagued us at times. It is this request – to reinvent where possible – that has been asked of every leader in this organization. This is leading to the discovery of creative solutions to challenge our status quo.

These are tumultuous times for all levels of government in this country. The unpredictable and likely damaging impacts of anticipated actions by the federal government will undoubtedly have some influence on the City's operations. Measures have been taken to anticipate the potential impacts of the interruption of expected federal and state (federal oriented pass through) funding that may not materialize. It is important to ensure the least interruption of service. The primary concern is supporting the ability to retain all personnel, even those attached to grant-funded activities. The internal assessment to date produces a high degree of confidence the City government can weather any changes it may face, but there is concern for the external pressure to cover the gaps non-governmental entities will face as unlikely and unsettling.

Budgeting requires discipline and relies on careful planning. It is not a perfect science; it is more of an art of forecasting and anticipating the ebb and flow of local government. The City budget is complex with total funds exceeding \$600 million with a locally administered transportation infrastructure portfolio, a public transit system, and a gas utility embedded within its core operations. The responsible management of multiple budgets and a mature 5-Year Capital Improvement Program are the foundation of good government locally. The investments made through this budget will build a service-oriented infrastructure and deliver quality public service to meet and exceed the expectations of Council, City residents, and business and property owners.

I am honored to serve as City Manager for the City of Charlottesville. I welcome the challenge that comes with this opportunity, and I am pleased by the rewards that result from the work of a talented team of professionals who are committed to serving our whole community and positively impacting lives daily.



Sincerely,

Samuel Sanders, Jr.
City Manager

FY2026 OPERATING REVENUE CHANGES:

FY2026 Operating Revenue Changes (Operating Budget FY2025 to Operating Budget FY2026)

Local Taxes	
Real Estate Tax	8,550,671
Transient Occupancy (Lodging) Tax	(462,500)
Sales & Use Tax	(1,310,000)
Personal Property Tax (Local Portion)	1,610,975
Penalty/Interest on Delinquent Taxes	50,000
Meals Tax	(17,044)
Tax on Bank Stock	-
Tax on Wills and Deeds	50,000
Utility Services Consumer Tax	100,000
Short Term Rental	1,000
Other Local Taxes	(1,041)
Public Service Corporation Tax	214,594
Cigarette Tax	(100,000)
Virginia Communications Sales & Use Tax	-
Plastic Bag Tax	(10,000)
Licenses & Permits	
Business, Professional, Occupational License Fee	\$0
Building & Other Permits	(3,900)
Fire Inspection Fees	-
Vehicle Licenses	-
Dog Licenses	-
Intergovernmental Revenue	
State Highway Assistance	\$151,070
State Aid for Police Protection	94,517
Reimbursement for Constitutional Officers	(23,127)
School Resource Officers	
Fire Department Operations - UVA	42,265
Fire Department Operations - University of Virginia Agreement	
DMV Select Office Commissions	-
Misc. Intergovernmental Revenue	86,482
Trailer Title	-
Fire Revenue (CARS)	-

Charges for Services	
Emergency Medical Services (Ambulance) Revenue Recovery	85,000
PILOT: Utilities Funds	568,266
Other Charges for Services	
Waste Disposal Fees	10,000
Internal City Services (Fees from Non General Funds)	(67,746)
Parks & Recreation Revenue	211,809
Court Revenue	0
Reimbursable Police Overtime	164,400
Other Charges for Services	53,365
Misc. Revenue	
Interest Earned	(\$300,000)
Parking Garage Maintenance (Market Street Parking Garage)*	-
Rent	
Other Miscellaneous Revenue	(35,650)
Previous Fiscal Year Carryover Funds	
Retirement Fund Contribution	\$0
Arts Coordination Funding	\$0
Assistant City Manager Position Vacancy Savings	-
Blue Ridge Regional Jail Debt Service Reimbursement	-
City Council Strategic Initiative Funds	\$0
Transfers from Other Funds	
Human Services Fund	
Risk Management Fund	\$0
Health Care Fund	-
Landfill Reserve Fund	-
Enterprise Parking Fund	
Landfill Reserve Fund	-
City/County Revenue Sharing	
Operating Budget Portion	1,932,900
Net Operating Revenue Changes	
	\$11,646,306

FY2026 Designated Revenue Changes
(Operating Budget FY2025 to Operating Budget FY2026)

City/County Revenue Sharing: Transfer to Capital Improvement Program	\$481,905
Transfer to Capital Improvement Program - Mall Vendor Fees	22,000
Contracted Services with City Schools (Building Maintenance and Pupil Transportation)	411,516
Meals Tax Revenue: Transfer to Debt Service	(36,174)
Transfer to Facilities Repair Fund	-
Net Designated Revenue Changes	
	879,247
Total General Fund Revenue Changes	
	\$12,525,553

FY2026 OPERATING EXPENDITURE CHANGES:

FY2026 Operating Expenditure Changes (Operating Budget FY2025 to Operating Budget FY2026)

City Schools	\$ Change
City Contribution to Schools	4,934,388
City Department Service Enhancements and Efficiencies	
Rent and Tax Relief	202,000
Short-Term Rental Compliance Software	25,000
NDS - Grant Match - Safe Routes to School Position	47,900
Citywide Learning Management Software Learning Library	50,000
Collective Bargaining Labor Relations Administrator (previously paid with one-time funds)	35,000
Legal and Costing Fees related to Collective Bargaining (previously paid with one-time funds)	105,000
Compensation & Benefits	
Step + 1% Payscale adjustment for Unaffiliated Employees (with Benefits)	1,280,229
Collective Bargaining Contract Impact - Police Department (with Benefits)	434,663
Collective Bargaining Contract Impact - Fire Department (with Benefits)	826,448
Collective Bargaining Contract Impact - Labor and Trades (with Benefits)	1,855,612
Final Allocation of Lump Sum Budgeted for Employee Compensation in FY 25	(1,758,736)
Budgeted Vacancy Savings	(3,000,000)
New Positions for FY 26	
NDS - Zoning Inspector/Urban Forester	131,452
Human Resources - HR Generalist	99,138
Human Resources - Senior HR Analyst	120,504
Police - FOIA and Public Records Officer	125,162
Communications - Assistant Director Communications	148,459
City Manager - Admin Assistant III	91,254
Public Works Concrete Crew - Crew Supervisor (1), Motor Operator (1), Maintenance Workers (3)	360,081
Elimination/Reclassification of Vacant Positions	
Environmental Sustainability - Sustainability Engagement	(102,049)
Office of Social Equity - Home to Hope Navigator	(76,793)
Communications - Communications Specialist	(90,895)
Public Works - Project Manager	(131,786)
Public Works - Facilities Development Manger	(168,354)
Public Works - Building Maintenance Mechnic II	(78,584)

Contributions to Outside Agencies & Non-Profits (Major Changes)	
Albemarle-Charlottesville Regional Jail	627,234
Blue Ridge Regional Detention Center	120,249
Emergency Communications Center	453,468
Blue Ridge Health District	40,014
Jefferson Madison Regional Library	221,057
Jaunt	176,067
Charlottesville - Albemarle Convention and Visitor's Bureau	(179,296)
SPCA	347,361
Public Defender's Office	2,102
Virginia Cooperative Extension	12,251
JABA	1
Small Business Development Center	(8,641)
TJPDC	5,843
Central VA Partnership for Economic Development	6,062
Virginia Career Works - Piedmont Region	(29)
Vibrant Community Fund (without Fundamental Agencies)	552
Low Barrier Shelter Operational Support	500,000
BRACH	250,000
Fundamental Agencies (Previously part of Vibrant Community Fund)	
Offender Aid and Restoration (OAR)	12,077
Pathways	37,143
Foothills	5,000
Child Health Partnership	3,752
PHAR	-
Interagency Transfers	
Transfer to Debt Service	1,430,234
Transfer to Charlottesville Area Transit (CAT)	606,308
<i>8 FTEs added - Drivers</i>	
<i>1 FTE added - Transit Mechanic (\$95,118)</i>	
<i>Collective Bargaining Contract Impact (\$1,385,797)</i>	
Transfer to Human Services Fund	527,437
Transfer to Social Service Fund (operational increases)	277,056
Transfer to CSA Fund	(100,000)
Transfer to Parking Fund	900,000
Fund Balance Target Adjustment	(500,000)
Other Changes	
Other Decreases and Increases (Net)	(144,083)
Parks and Recreation - Temporary Salary Budget	(217,412)
Information Technology - Computer and Infrastructure Replacement	(75,000)
Vehicle Repairs/Maintenance/Fuel	131,675
Contractual Increases	323,550
Utilities	193,464
Software Lic/Maintenance	(55,618)
Rent	25,504
Council Strategic Initiatives	140,000
Citywide Reserve	67,647
Solid Waste Disposal Fees	(73,893)
Machinery and Equipment	(37,260)
Reductions of Overtime and Bonus Pay Budgets	(183,847)
Employee Tuition Assistance Program (funding increase)	15,000
Employee Engagement Program	15,000
Worker's Compensation Insurance Premiums	203,433
Net Operating Expenditure Changes	\$11,566,555

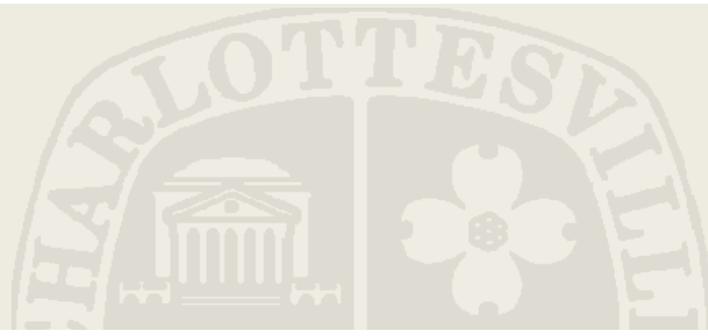
FY2026 Designated Expenditure Changes

(Designated Budget FY2025 to Designated Budget FY2026)

	\$ Change
Transfer to Capital Improvement Program Fund	481,905
Transfer to Capital Improvement Program - Mall Vendor Fees	22,000
Contracted Services for City Schools - Building Maintenance	514,877
Contracted Services for City Schools - Pupil Transportation	(23,610)
Transfer to Debt Service Fund (Meals Tax Portion)	(36,174)
Transfer to Facilities Repair Fund	-
Net Designated Expenditure Changes	958,998
Total General Fund Expenditure Changes	\$12,525,553

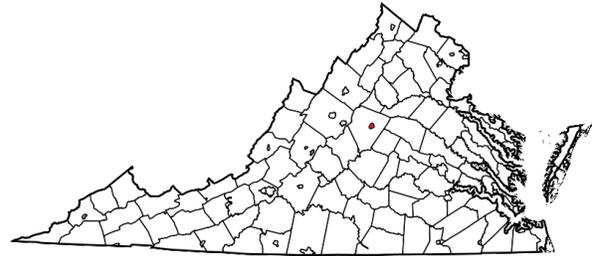
City Profile

FISCAL YEAR 2026



BACKGROUND:

The City of Charlottesville is nestled in the foothills of the Blue Ridge Mountains in Central Virginia, encompassing 10.2 square miles with an estimated population of 51,132 in 2023. Its rich history began with the town's establishment in 1762, and it was named for Queen Charlotte, wife of King George III of England. Charlottesville was incorporated as a city in 1888.



Centrally located just 120 miles from the nation's capital, Washington, D.C., and 70 miles from the state capital, Richmond, Charlottesville and surrounding Albemarle County is an area rich with culture and deeply rooted in history, having been the home of three Presidents. Charlottesville may be best known as the home of Thomas Jefferson and his mountaintop estate, Monticello. It is also home to the University of Virginia (UVA), which was founded by Jefferson. UVA is consistently ranked as one of the top public universities in the nation. Both Monticello and the University of Virginia are listed on the World Heritage Foundation list of prized cultural or natural assets, making them two of the area's top attractions. The City has earned a reputation as being one of the most livable places in the country.

University of Virginia Weldon Cooper Center for Public Service. (2023). Virginia Population

Estimates. Retrieved from <https://coopercenter.org/virginia-population-estimates>



CITY GOVERNMENT:

The City operates under a Council-Manager form of government with legislative powers vested in a five-member Council. City Council members are elected at-large for four-year, staggered terms, with the Mayor and Vice-Mayor being elected from within the Council for two-year terms. Administrative and executive duties are performed by the Council-appointed City Manager. The City Manager is the Chief Executive Officer for the City, responsible for implementing the policies and directives of the City Council throughout the various City departments and agencies, and is charged with recommending, implementing, and monitoring policies and procedures that maintain the well-being of the City. There are approximately 1,106 City full-time equivalent employees as of January 2025.

NEIGHBORHOODS:



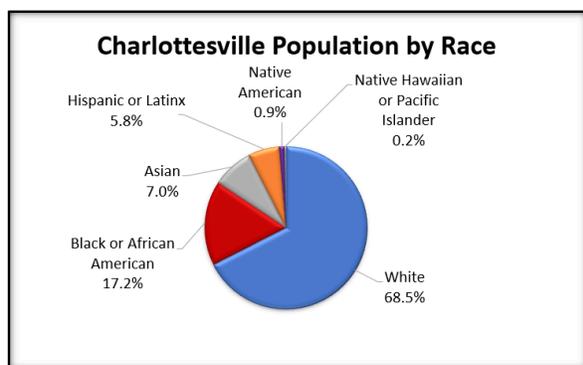
Charlottesville	Factsheet
Date of Incorporation	Unemployment Rate (2024)
1888	2.6%
Form of Government	City School Students (2024-2025 School Year)
Council-Manager	4,446
County	Building Permits (2024)
Albemarle County	524
Population Estimate (2023)	Miles of Streets (2025)
51,132	165.83
Land Area (Square Miles)	Acres of Park Land (2025)
10.2	918.1
Climate	Linear Feet of Trails (2024)
Four-season subtropical climate with humid summers and mild winters	190,080
Population Density (Population/Square Mile)	Number of Public Libraries (Includes Historical Society)
5,073	3
Total Real Estate Assessed Values (2025)	Number of Registered Voters (2025)
\$11,730,459,600	37,008
Taxable Sales (2023)	Public Utilities Customers (2023): Gas Water Sewer
\$1,164,744,868.39	21,300 14,800 14,700
Median Household Income (2023)	Bond Rating (General Obligation Bonds)
\$69,829	Moody's Investor Services Aaa Standard & Poor's Corporation AAA
Number of Households (2023)	Staffing (Full-Time Equivalents): City Schools
19,699	1,106.5 891.71

BUSINESS & ECONOMY:

With its small-town charm and historical setting, Charlottesville attracts new businesses each year. Charlottesville provides a strategic location for major employers, including the largest employer, the University of Virginia. There are approximately 21,268 faculty and staff, 7,412 UVA Health employees, and 25,700 students. The area also boasts a thriving wine touring and tasting business. Over 30 local vineyards make up the state's largest collection, with several wineries winning national recognition since the time Jefferson earned the title "Father of American Wine." Tourism also plays an important role in the City's economy, with much of the tourism based on the area's rich historical legacy. Approximately two million travelers visit the area each year to see the city's historic sites and the spectacular scenery of Central Virginia. All of this has resulted in the City's low unemployment rate, 2.6% as of November 2024. This is lower than the Virginia unemployment rate, 3%, and the national unemployment rate, 4.1%.

Sources: University of Virginia Human Resources Department; Virginia Employment Commission 2023; Bureau of Labor Statistics 2025; Economic Information & Analytics; Local Area Unemployment Statistics; University of Virginia Health "Facts & Statistics" 2023.

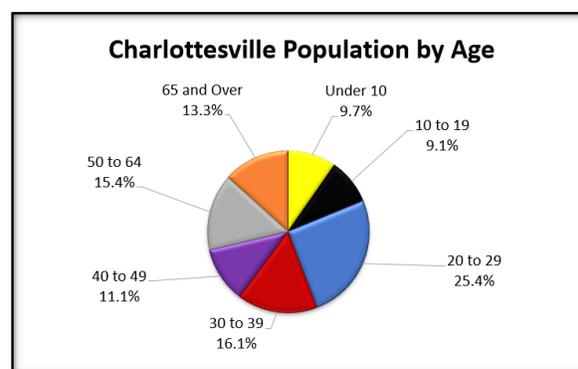
RACIAL DEMOGRAPHICS:



The City of Charlottesville is a multiracial, multiethnic, and multicultural community. As part of the City Council's 2024 Strategic Plan, they placed a commitment on justice, equity, diversity, and inclusion (JEDI) as a way to ensure that the organization understands the importance of our full community makeup and works to ensure that every person is provided with fair and equitable services.

Source: University of Virginia's Weldon Cooper Center for Public Service, "2023 Population Estimates by Race Alone or in Combination with Other Races (Virginia Localities)."

AGE DEMOGRAPHICS:



In the City of Charlottesville, there are community members of all ages. From our littlest residents to our seniors who are the backbone of any community. The community may have many young professionals due to the presence of the University of Virginia, as well as two major hospital systems: UVA Health and Sentara Health. Individual professionals and those with families join our community through their educational pursuits, work, or desire to live in a community like Charlottesville. This may account for roughly 40% of our community being aged 20-49.

Source: University of Virginia's Weldon Cooper Center for Public Service, "2023 Population Estimates: Age and Sex (Virginia Localities)."

TOP 10 EMPLOYERS IN CHARLOTTESVILLE:

1. University of Virginia/Blue Ridge Hospital
2. County of Albemarle
3. Sentara Healthcare
4. UVA Health Services Foundation
5. City of Charlottesville
6. Charlottesville City School Board
7. U.S. Department of Defense
8. Food Lion
9. Fluvanna County Public School Board
10. Walmart



SOURCES: City of Charlottesville Comprehensive Annual Financial Report for fiscal year ended June 30, 2024.



City of Charlottesville Core Values



Commitment



Integrity



Respect



Innovation



Collaboration

Our Vision:

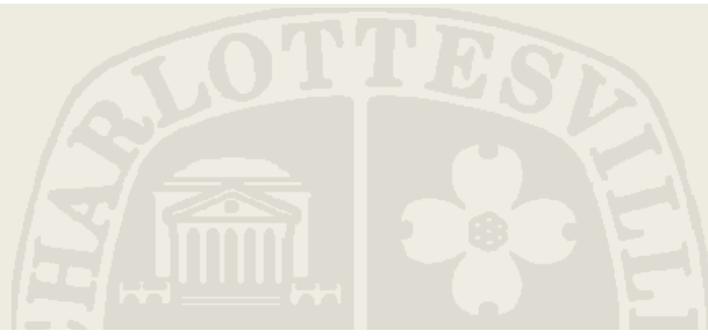
To be a place where everyone thrives

Our Mission:

The City of Charlottesville is a diverse and compassionate organization dedicated to providing excellence in public service for a resilient and sustainable community.

City Council

FISCAL YEAR 2026



CITY COUNCIL:

Charlottesville voters, at large, elect a five-member Council to serve as the City’s legislative and governing body. The members serve four-year terms, and they elect one Councilor to serve as the Mayor and one as the Vice Mayor for two years each. Municipal elections are held in November in odd-numbered years. The terms of Council members are staggered so that three are elected in one year and two are elected two years later. The Mayor presides over meetings, calls special meetings, makes some appointments to advisory boards, and serves as the ceremonial head of government. The Vice Mayor substitutes whenever the Mayor is unavailable. City Council appoints the City Manager, City Assessor, the Council Chief of Staff/Clerk of Council, and members of major policing making Boards and Commissions.

Council makes policy in the areas of city planning and finances, human services, public safety and justice, public utilities, and transportation. It has specific powers to pass ordinances, levy taxes, collect revenues, adopt a budget, make appropriations, issue bonds, and provides payment of public debts.

Juandiego Wade: Mayor



Brian Pinkston: Vice Mayor



**Natalie Oschrin:
Councilor**



**Michael Payne:
Councilor**



**Lloyd Snook:
Councilor**



CONTACT INFORMATION:

City Council (All Members): council@charlottesville.gov

- **Juandiego Wade, Mayor:** wadej@charlottesville.gov
- **Brian Pinkston, Vice Mayor:** pinkstonb@charlottesville.gov
- **Natalie Oschrin:** oschrinn@charlottesville.gov
- **Michael Payne:** mpayne@charlottesville.gov
- **Lloyd Snook:** lsnook@charlottesville.gov

City Manager:

Samuel Sanders, Jr.
(434) 970-3101
cityman@charlottesville.gov

Chief of Staff/Clerk of Council:

Kyna Thomas
(434) 970-3113
thomaskn@charlottesville.gov

Mailing Address:

P.O. Box 911
Charlottesville, VA 22902

Charlottesville City Council Website:

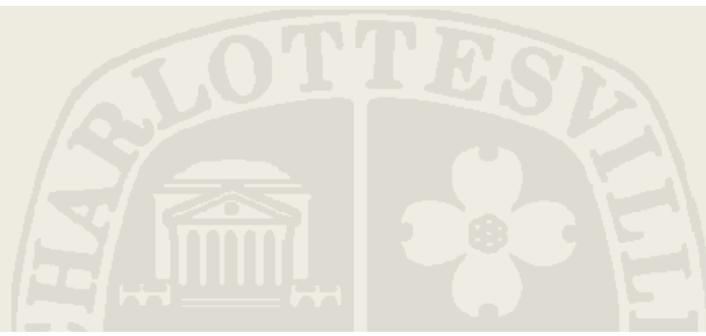
www.charlottesville.gov/677/City-Council

Charlottesville Budget Office Website:

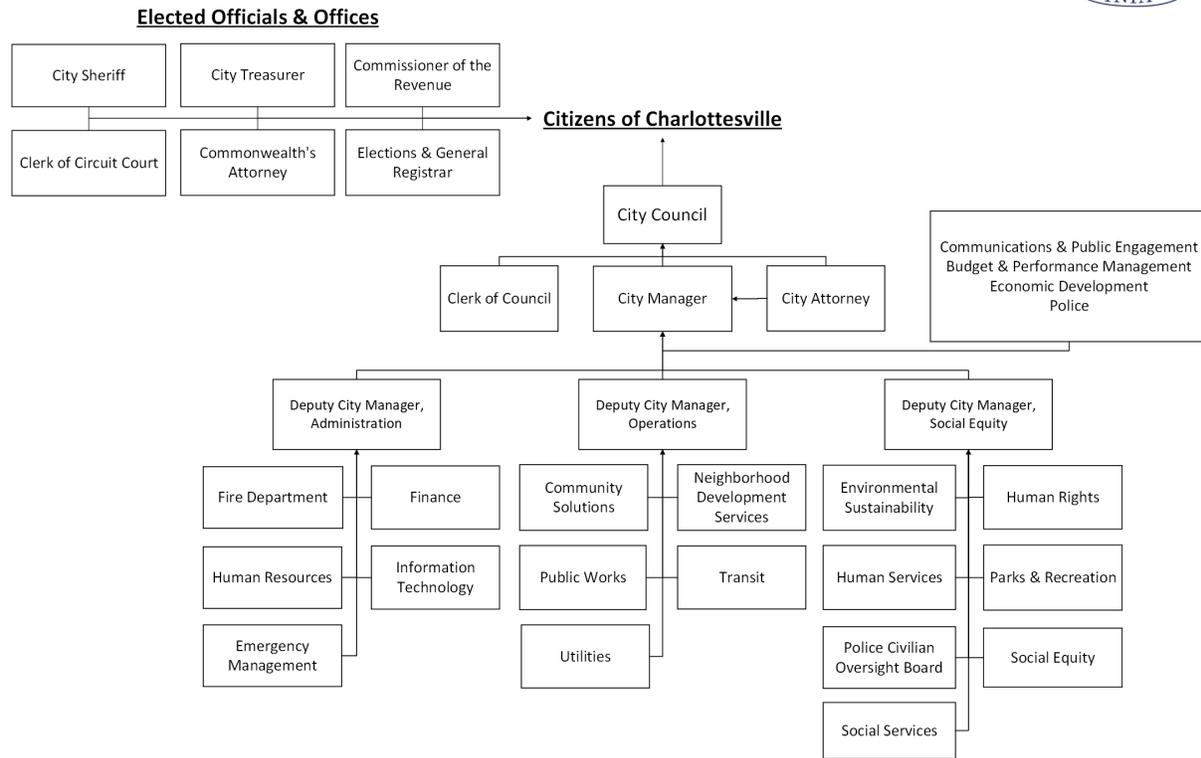
www.charlottesville.gov/budget

Organizational Chart

FISCAL YEAR 2026



City of Charlottesville Organizational Chart

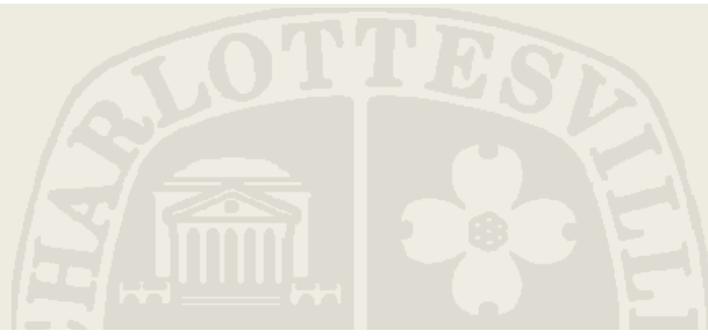


Strategic Planning



Strategic Plan

FISCAL YEAR 2026



The Strategic Plan is the City's plan for organizational strategies, goals, objectives, and performance measures. It is designed to build on the City's internal capacity to develop and implement a streamlined citywide strategic plan. City departments create goals, objectives, and performance measures that align with the citywide strategic plan. Departments also report performance measure results to staff, City management, City Council, and the public. All of these stakeholders guide the organization towards intentional application of strategies and techniques to achieve desired results. In 2023, the City of Charlottesville created a new Strategic Plan with a Commitment to Justice, Equity, Diversity, Inclusion (JEDI) and 9 Strategic Outcome Areas:

1. Climate Action
2. Economic Prosperity
3. Education
4. Housing
5. Organizational Excellence
6. Partnerships
7. Public Safety
8. Recreation, Arts, Culture
9. Transportation

Click [here](#) to see the Strategic Plan Full Framework, which includes specific action plans, strategies, and measures for each Strategic Outcome Area.

For the FY26 budget, each departmental page displays goals, objectives and measures, which are linked to the new strategic outcome areas. Because the plan was just refreshed in late 2023, work towards full implementation is only just beginning during the FY25 budget development and will continue throughout the FY26 budget.



City of Charlottesville

Strategic Plan Framework

Vision

To be a place where everyone thrives.

Commitment to Justice, Equity, Diversity, Inclusion

The City of Charlottesville is committed to implementing equitable practices and policies across all of its activities.



Strategic Outcome Areas



Climate Action

Charlottesville is a leader in improving the environment through implementation of its Climate Action Plan.



Housing

Charlottesville defines access to livable housing as a human right and works to ensure housing choices and mobility are provided for all who seek it through implementation of the Affordable Housing Plan.



Public Safety

Charlottesville provides comprehensive, trusted public safety services and treats everyone with respect and dignity.



Economic Prosperity

Charlottesville develops strategies and economic development opportunities that drive economic prosperity for all.



Organizational Excellence

Charlottesville's well-trained and dedicated staff deliver excellent services to the community.



Recreation, Arts, Culture

Charlottesville provides, encourages, and supports a wide range of recreation, green space, arts, and cultural programs and opportunities.



Education

Charlottesville supports a broad and well-integrated set of educational opportunities that includes Charlottesville City Schools (CCS), other youth serving organizations, career technical education (CTE) providers, and Piedmont Virginia Community College (PVCC).



Partnerships

Charlottesville creates avenues for meaningful collaborations with partners and key stakeholders, such as the County, UVA, and nonprofits, to magnify positive community outcomes.



Transportation

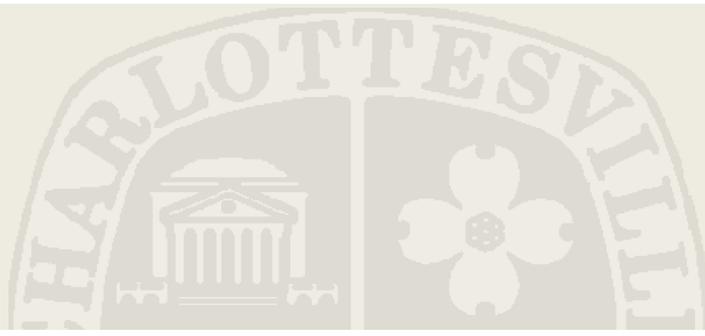
Charlottesville provides a regional transportation system that increases mobility options and is reliable and affordable for all.

General Budget Information



Budget Process & Calendar

FISCAL YEAR 2026



INTRODUCTION TO THE BUDGET:

This Fiscal Year 2025-2026 budget for the City of Charlottesville provides our community with an interactive and engaging way to understand the City's budget allocations. Use this site to browse the budget details for departments, agencies, and projects that are planned for the next year.

We hope this budget book is easy to read, interpret, and use in understanding the City's budget. Our goal is to provide a straightforward budget book that presents the citizens of Charlottesville with a clear explanation of how their tax dollars support a variety of quality services and programs. Click [here](#) to see our website, which includes an online Budget Explorer, budget work session information, financial reports, budget archives, and budget feedback forms.

THE BUDGET PROCESS:

Capital Improvement Program (CIP) Development:

For a detailed description of this process, see the Capital Improvement Program section.

Operating Budget: Revenues & Expenditures Development:

The City's operating budget process begins in the fall when departments prepare their budget requests. Around this time, the City Manager presents the City's long-term financial forecast, Budget Guidelines, and Long-term Financial Policies to City Council. Based on the available forecasts, City Council formally amends and/or adopts the Budget Guidelines and Long-Term Financial Policies. Council also holds budget work sessions throughout the fall and early winter to provide further guidance to staff in budget preparation.

From late September to mid-January, departmental budget requests and agency budget requests are submitted to the Office of Budget & Performance Management. The Budget Review Team (BRT) individually reviews each department's proposed budget. The BRT consists of the City Manager, Deputy City Managers, Budget Director, and Budget Office staff. Estimated revenue forecasts are finalized by the Revenue Team simultaneous with the development of the expenditure budgets. The Revenue Team consists of the City Manager, Deputy City Managers, City Treasurer, Commissioner of the Revenue, Budget Director, Finance Director, City Assessor and Economic Development Director.

The City Manager's Proposed Budget, along with the School's Budget, is presented to City Council at the first Council meeting in March. The City is required to present a balanced budget where revenues (money that is received from taxes, fees, intergovernmental sources, etc.) equal expenditures. After the proposed budget is presented to City Council, a series of City Council work sessions and public hearings are held during the months of March and April. The public may attend City Council meetings, budget work sessions, and public hearings to comment on the proposed budget. The public is encouraged to sign up to speak at public hearings. Each public member who opts to speak is offered three minutes of uninterrupted time to

express their questions or concerns. After these work sessions and public hearings, the City and School budget is formally adopted by City Council each year no later than April 15th.

Budget Amendments:

Per section 11-5 of the City Code, no money shall be expended on any department of the city government beyond the amount estimated in the budget for such department in the general appropriation ordinance for the fiscal year unless such expenditure is authorized by the recorded vote of three-fifths of all the members elected to the council.

The annual budget ordinance approved by City Council authorizes the City Manager to increase the budget and to maintain appropriations for encumbrances, grants, capital projects and programs from the prior year and to expend funds for the following items of non-budgeted restricted revenue that may occur during the fiscal year, and appropriates the funds for expenditure within the budget program(s) designated by the City Manager, as of the date of receipt:

1. Insurance recoveries received for damages to City properties for which City funds have been expended to make repairs.
2. Defaulted builder and developer securities to be used for uncompleted projects.
3. Parking Development Fees.
4. Asset forfeiture, Courthouse Security fees and \$4 for Life funds.
5. Donations under \$10,000 given to the City for a specific purpose.
6. Revenues received in excess of this annual appropriation, by the following funds: Transit Fund (Fund 245), Information Technology Fund (Fund 705), Warehouse Fund (Fund 706), Communications Fund (Fund 755), Fleet Maintenance Fund (Fund 753), Joint Health Department Building Fund (Fund 982), Retirement Benefits Fund (869), Parking Fund (Fund 650), Golf Fund (Fund 609), and the Utility Enterprise Funds (Water, Wastewater, Gas and Stormwater), and Landfill Reserve funds for use to cover costs associated with landfill remediation.

All other non-budgeted revenues received during the year must be presented to and approved for expenditure by City Council. The receiving city department prepares and presents a memo and resolution during a regularly scheduled Council meeting for approval. The City Manager is also authorized by the annual budget ordinance to make line-item changes within department budgets and allocate salary lapse between department budgets and the lump sum merit pool budgeted with the Employee Compensation and Benefits budget program, and such changes shall be reported to the City Council by way of periodic financial reports.

FY26 BUDGET DEVELOPMENT PUBLIC MEETINGS CALENDAR:

Topic	Date	Time	Location
Council Meeting <i>Budget Development Kick-Off</i>	September 16, 2024	4:00 PM	Council Chambers
Planning Commission Work Session <i>FY26-30 Capital Improvement Program</i>	November 26, 2024	5:00 PM	City Space
Planning Commission Public Hearing <i>FY26-30 Capital Improvement Program</i>	December 10, 2024	6:30 PM	Council Chambers
City Manager Budget Forum	December 12, 2024	6:00 PM	Carver Recreation
Council/School Board Work Session	December 19, 2024	5:00 PM	Walker Middle School
Council Work Session <i>Budget Development</i>	January 30, 2025	5:00 PM	City Space
Council/School Board Work Session	February 10, 2025	5:00 PM	Walker Middle School
Proposed City and Adopted School Budgets Presented to Council	March 4, 2025	6:30 PM	Council Chambers
Council Work Session <i>FY26 Budget – Revenues and Expenses</i>	March 6, 2025	6:00 PM	City Space
Council Work Session <i>FY26 Budget – Outside Agencies & Non-Profits</i>	March 13, 2025	6:00 PM	City Space
First Tax Rate Public Hearing	March 17, 2025	6:30 PM	Council Chambers
Community Budget Forum – First Public Hearing on the Budget	March 20, 2025	6:00 PM	City Space
Council Work Session <i>FY26 Budget – Capital Improvement Program</i>	March 27, 2025	6:00 PM	City Space
Second Public Hearing Budget and Tax Rate/ First Reading FY26 Budget Ordinance and Annual Appropriation and Tax Rate/Tax Levy Ordinance	April 7, 2025	6:30 PM	Council Chambers
Council Work Session <i>FY26 Budget – Budget Wrap Up</i>	April 10, 2025	6:00 PM	City Space
Second Reading and Approval: FY26 Budget Ordinance and Annual Appropriation and Tax Rate/Tax Levy Ordinance	April 14, 2025	6:30 PM	Council Chambers

ACKNOWLEDGEMENTS:

The Office of Budget and Performance Management, in conjunction with the City Manager's Office, develops the budget with the assistance of many other individuals in the City government. This acknowledgment identifies a number of the key individuals who shared in the development of this budget. Many others who assisted are not individually identified. We thank all of you.

- City Manager: Samuel Sanders, Jr.
- Deputy City Managers: Ashley Reynolds Marshall, Eden Ratliff, James Freas
- Budget & Performance Management: Krisy Hammill, Brian Ray, Lauren Roos
- Charlottesville Area Transit: Garland Williams, Barry Herring, Janice Woodson
- Circuit Court: Llezelle Dugger, David Schmidt
- City Manager's Office: Terry Bentley, Lori Lawson
- City Sheriff: James Brown, Kara Thomas
- City Treasurer: Jason Vandever, Chad Thorne
- Chief of Staff/Clerk of Council: Kyna Thomas
- Commissioner of the Revenue: Todd Divers
- Commonwealth's Attorney: Joseph Platania
- Communications & Public Engagement: Afton Schneider
- Community Solutions: Alexander Ikefuna, Brenda Kelley, Taylor Harvey-Ryan
- Economic Development: Chris Engel
- Elections & General Registrar: Taylor Yowell
- Emergency Management: Jeremy Evans
- Environmental Sustainability: Kristel Riddervold
- Finance: Chris Cullinan, Glen Pack, Jeffrey Davis, Vernice Grooms, Gail Hassmer, Charles Philippin
- Fire Department: Michael Thomas
- General District Court: Mary Trimble
- Human Resources: Chris Baudo, Jamie Valencia
- Human Rights Commission: Todd Niemeier
- Human Services: Misty Graves, Hunter Smith
- Information Technology: Steve Hawkes
- Juvenile & Domestic Relations Court / Court Services Unit: Stephanie Bunch, Tammy Gallimore
- Neighborhood Development Services: Kellie Brown, Missy Creasy, Sharon Patterson
- Parks & Recreation: Riaan Anthony, Will Bassett
- Police Civilian Oversight Board: Inez Gonzalez
- Police Department: Michael Kochis, Steve Knick, Michael Gore, Holly Bittle
- Public Works: Steven Hicks, Mike Goddard, Teresa Pollack, Jonathan Dean
- Social Services: Laura Morris
- Utilities: Lauren Hildebrand, Mary Kay Kotelec

General Budget Information & Fund Structure

FISCAL YEAR 2026

THE PURPOSE OF BUDGETING:

Budgeting has several major purposes. First and foremost, the budget must be balanced, which means total revenues must equal total expenditures. Budgeting is also a formal way to convert the City's long-range plans and policies into services and programs for the citizens of the City of Charlottesville. The budget also details these services and programs in terms of costs. The City's budget informs the City Council and the public of the City government's plans for the coming fiscal year (July 1, 2026 to June 30, 2027) and provides the Council with the opportunity to review and decide the level of services to be provided to our citizens.

Budgeting also outlines the revenues (taxes, fees, and others) that are needed to support the City's services, including the rate of taxation to be adopted for the coming fiscal year. Finally, the budget adopted by City Council becomes a work plan of objectives to be accomplished over the coming year.

THE BASIS OF BUDGETING:

The basis of budgeting for the City of Charlottesville is the same as the basis of accounting used in the governmental fund financial statements. All budgets are presented on the modified accrual basis of budgeting and accounting, under which revenues and related assets are recorded when measurable and available to finance operations during the year, and expenditures, other than compensated absences and interest on debt, are recorded as the related fund liabilities are incurred. Revenues considered prone to accrual consist primarily of property taxes, certain grants, and sales and utility taxes. Any property taxes that are not due as of June 30th are recorded as deferred revenues. Budgets for City and School operations, Utilities and Debt Service are adopted on an annual basis. Budgets for the Capital Projects Fund and Other Funds are continuing appropriations beyond the fiscal year. It is the intention of the City Council that appropriations for capital projects continue until completion of the project. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

FUND STRUCTURE:

The City's financial management system is divided into several funds. A separate sum of money is set aside for each fund. Funds are established for special program groups which usually have specific revenue sources associated with their expenditures. The City's major funds, which are subject to appropriation by City Council, are:

- **General Fund:** The General Fund is usually referred to as the operating fund and is used to finance the day-to-day operations of the City. It is the largest part of the City's total financial operation. Revenues for this fund are obtained from taxes, licenses, and permits, intergovernmental revenue, charges for services, fines, interest, and City/County Revenue Sharing funds.
- **Enterprise Fund:** Enterprise funds consist of the operating and capital budgets of the Gas, Stormwater, Wastewater, Water programs in the City. Other enterprise funds include the Meadowcreek Golf Course, Charlottesville Area Transit, and Parking Fund. These funds account for each of their respective operations as if they were each a separate, self-supporting business.
- **Capital Improvement Program Fund:** This fund is used to account for all financial resources that are needed in the acquisition or construction of capital assets. Revenues for this fund are obtained from bond issues, a transfer from the General Fund, a contribution from the City Schools for their small capital projects program, and contributions from Albemarle County for shared projects.
- **Internal Service Fund:** These are governmental funds that consist of the operating and minor capital budgets of the Communication systems and Fleet Management. These funds primarily provide services and support to other City departments and are used to account for the goods and services provided by one department to other departments or agencies on a cost-reimbursement basis.
- **Other Non-General Funds:**
 - **Debt Service Fund:** The Debt Service Fund provides necessary funds to retire the City's general government outstanding bond indebtedness and related costs.
 - **Equipment Replacement Fund:** The City's fleet consists of 670 vehicles and pieces of equipment in which many of these vehicles are replaced using this fund.
 - **Facilities Repair Fund:** The Facilities Repair Fund provides funding to preserve the City's investment in non-school facilities.
 - **Fleet Fund:** The City's fleet management operations are funded through here.
 - **Golf Fund:** Meadowcreek Golf Course, operated by the Parks & Recreation Department, is funded with an enterprise fund that covers operations, management, and maintenance of the course.
 - **Health Care Fund:** The Health Care Fund is the funding source for the City's health-related benefits provided to participants in the City's healthcare programs.
 - **Human Services Fund:** This fund goes towards the Department of Human Services.
 - **Information Technology Fund:** The IT Department operations for the City's software and hardware systems are funded through here.
 - **Retirement Fund:** The Retirement Fund is a trust (fiduciary) fund supported by contributions paid by the City based on actual calculations that provides City employees with a pension to supplement social security benefits upon retirement.
 - **Risk Management Fund:** The Risk Management Fund provides accounting for the City's risk management program.
 - **Social Services Fund:** This fund goes towards the Department of Social Services.
 - **Transit Fund:** Charlottesville Area Transit receives funding through here.

- **Utilities Funds:** The gas, stormwater, wastewater, and water utilities are funded through here.
- **Warehouse Fund:** The Warehouse, managed by the Finance Department, is funded through here.

BUDGET & FUND APPROPRIATION:

An annual operating budget is adopted for the General Fund. Within the General Fund, budgets are legally adopted at the departmental level. The City Manager is authorized to transfer the budget for personnel cost (salaries and fringe benefits), if necessary, between departments; however, any other revisions that alter the total expenditures of any department or agency must be approved by City Council with an appropriation. Unexpended appropriations lapse at the end of the fiscal year unless carried over by Council action. Budgets for City and School operations, Utilities and Debt Service are adopted on an annual basis. Budgets for the Capital Projects Fund and Other Funds are continuing appropriations beyond the fiscal year. It is the intent of the City Council that appropriations for capital projects continue until completion of the project and that funds accumulated in the Debt Service Fund be dedicated to future debt service.

LEGAL BUDGETING REQUIREMENTS:

City Code Sec. 11-1:

The City Manager shall keep the Council fully advised of the City's financial condition and shall, on or before March fifteenth in each year, prepare and submit to the Council a tentative budget for the next fiscal year. Such budget shall be in conformity with the provisions of the Charter and of this Code and the general law and shall contain estimates of the financial needs and resources of the City for such fiscal year and a program of activities which in the City Manager 's judgment will best meet the needs of the City and its people, considering resources available.

City Code Sec. 11-2:

The council shall cause to be prepared by the City Manager an annual budget containing all proposed expenditures and estimated revenues and borrowing for the ensuing year, and at least thirty (30) days thereafter shall order a city levy as provided for by state law and § 14, 19 and 20 of the Charter. The Council shall adopt or approve the annual budget and shall make such city levy prior to April fifteenth in each year.

FUND MATRIX:

		City of Charlottesville Major Funds									
		General Fund	Human Services Fund	Social Services Fund	Information Technology Fund	Golf Fund	Fleet Fund	Transit Fund	Risk Management Fund	Warehouse Fund	Utilities Funds
City of Charlottesville Operational Departments	CHARLOTTESVILLE AREA TRANSIT							•			
	CITY COUNCIL/CLERK OF COUNCIL	•									
	COURTS & OTHER SUPPORT SERVICES	•									
	CITY ATTORNEY	•									
	CITY MANAGER'S OFFICE: ADMINISTRATION/BUDGET/COMMUNICATIONS/COMMUNITY SOLUTIONS/ECONOMIC DEVELOPMENT/EMERGENCY MANAGEMENT/HUMAN RIGHTS COMMISSION/POLICE CIVILIAN OVERSIGHT BOARD/SOCIAL EQUITY	•									
	CITY SHERIFF	•									
	CITY TREASURER	•									
	COMMISSIONER OF THE REVENUE	•									
	COMMONWEALTH'S ATTORNEY	•									
	ELECTIONS & GENERAL REGISTRAR	•									
	ENVIRONMENTAL SUSTAINABILITY	•									•
	FINANCE	•							•	•	•
	FIRE	•									
	HUMAN RESOURCES	•									
	HUMAN SERVICES		•								
	INFORMATION TECHNOLOGY	•			•						
	NEIGHBORHOOD DEVELOPMENT SERVICES	•									
	PARKS & RECREATION	•					•				
	POLICE	•									
	PUBLIC WORKS: ADMINISTRATION /FACILITIES DEVELOPMENT/FACILITIES MAINTENANCE	•									•
	PUBLIC WORKS: PUBLIC SERVICE/FLEET MANAGEMENT	•						•			
	SCHOOL OPERATIONS: PUPIL TRANSPORTATION & SCHOOL BUILDING MAINTENANCE	•									
	SOCIAL SERVICES			•							
UTILITIES: GAS/STORMWATER/WASTERWATER/WATER	•									•	

BUDGET GUIDELINES (AS ADOPTED BY COUNCIL):

Each fall, Budget Office staff presents five-year revenue and expenditure forecasts and a draft set of Budget Guidelines for the upcoming fiscal year that Council will formally adopt. This assists the City Manager's Office and the Office of Budget & Performance Management in planning and preparing a balanced budget by establishing broad goals that guide decision making for the upcoming and future fiscal years.

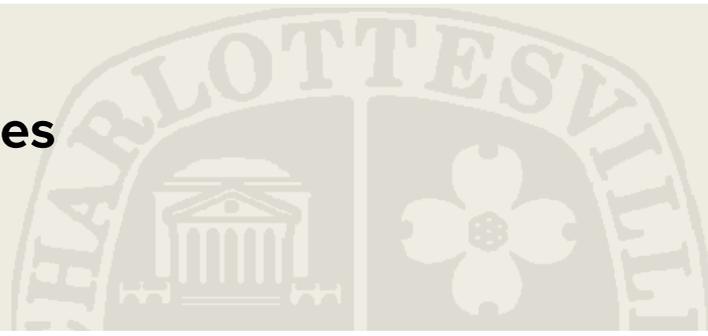
- Annually review major local tax rates.
- Develop operational budgets within projected available revenues.
- Focus on the Strategic Plan Goals.
- Continue to incorporate the use of performance measures to assist in making decisions that support budget priorities related to the City's Strategic Plan, the goal being to use measures as a management and decision-making tool during the budget process. (See Below).
- Continue the strong commitment to education by allocating up to 40% of new City real estate and property tax revenue to schools.
- Invest strategically in employees by providing adequate pay, benefits, training, technology resources, support, and appreciation.
- Annually review the amount of the living wage being paid by the City to its employees and continue to require payment of a living wage under City contracts subject to City Code § 22-9.
- Fund no new programs or major expansion of existing programs without fully offsetting revenues or reductions in expenditures.
- Balance reinvestment in the City's existing infrastructure and facilities and creation of new opportunities for investing in the future of the City.
- Conduct the Vibrant Community Fund process to evaluate agency requests for program congruence with Council's strategic areas.
- Transfer at least 3% of general fund expenditures to the Capital Improvement Fund (CIP).
- Budget a reserve for Council Strategic Initiatives.
- Budget a Fund Balance Target Adjustment pool of funds to help ensure that the City continues to meet the important financial policy of maintaining an unappropriated fund balance in the General Fund.

STRATEGIC PLAN GOALS:

1. Commitment to Justice, Equity, Diversity, and Inclusion (JEDI)
2. Climate Action
3. Economic Prosperity
4. Education
5. Housing
6. Organizational Excellence
7. Partnerships
8. Public Safety
9. Recreation, Arts, Culture
10. Transportation

Financial & Investment Policies

FISCAL YEAR 2026



LONG-TERM FINANCIAL POLICIES:

The Long-Term Financial Policies are reviewed by City Council each year along with the Budget Guidelines. These policies support a financial planning process that assesses the long-term financial implications of operating and capital budgets.

- **Budget Amendments Policy:** Section 11-5 of the City Codes states that no money shall be expended on any department of the city government beyond the amount estimated in the budget for such department in the general appropriation ordinance for the fiscal year unless such expenditure is authorized by the recorded vote of three-fifths of all the members elected to the council. Please see the Budget Process & Calendar page for more details on this policy.
- **Balanced Budget Policy:** The Code of Virginia requires the City to adopt a balanced budget, meaning the revenues (money that is received from taxes, fees, intergovernmental sources, etc.) must equal expenditures.
- **Contribution to Charlottesville City Schools:** The Budget Guidelines state that the schools receive a target amount that equates to 40% of new Real Estate and Personal Property tax revenue.
- **Debt Service Policy:** Debt service as a percentage of the general fund total expenditure budget has a ceiling of 10%, with a target of 9%. In calculating compliance with this ratio, the City will exclude debt serviced by dedicated revenues, i.e., self-supporting debt.
- **Downturn Reserve Policy:** Maintain a minimum Downturn Reserve Fund balance of no less than 3% of the General Fund budget. Drawdown of this reserve can occur if revenues decline by more than 1.5% of current fiscal year estimate and will be limited to less than half of the balance of the Downturn Reserve Fund. In the event of a drawdown, the reserve must be replenished to the 3% level within three years.
- **Fund Balance Policy (Non-General Funds):** Stabilize all non-general funds by ensuring they have a positive fund balance.
- **Meals Tax Policy:** Transfer an amount equivalent to 1% of the Meals Tax rate to the Debt Service Fund to be used for debt service.
- **Minimum Fund Balance Policy:** Maintain a minimum General Fund balance of at least 14% of General Fund budget. This policy provides the City with sufficient working capital and a margin of financial safety to address unforeseen, one-time expenditure emergencies or significant unforeseen declines in revenues in a specific fiscal year. In the event of a drawdown, the reserve must be replenished to the 14% level within three years.
- **Working Capital Policy:** Maintain sufficient working capital in the utility funds (Gas, Stormwater, Water, Wastewater).

INVESTMENT POLICIES:

The City's Investment Policy has been established by the Treasurer (an elected "constitutional officer") of the City of Charlottesville and is designed to ensure effective management of the day-to-day investment activity for the City and to increase non-tax revenues by investing funds when not needed for current obligations. The objectives of the policy are as follows:

1. All investments shall be in compliance with the Code of Virginia §2.2-4400 et seq. and §2.2-4500 et seq. and Trust Agreements, where applicable.
2. The cash management and investment activities of the City shall be conducted in a manner which is consistent with prevailing prudent business practices which may be applied by other public organizations of similar size and financial resources.
3. All investments and deposits will be managed to accomplish the following fundamental goals:
 - **Safety of Principal:** The single most important objective of the investment program is the preservation of principal of those funds within the Investment Portfolio.
 - **Maintenance of Liquidity:** The Investment Portfolio will always be managed with sufficient liquidity to meet all daily and seasonal needs, as well as to fund special projects and other operational requirements which are either known or which might reasonably be anticipated.
 - **Maximizing Return:** The Investment Portfolio shall be managed to maximize the return on investments within the context and parameters set forth by the safety and liquidity objectives above.

Major Budget Highlights & Summaries



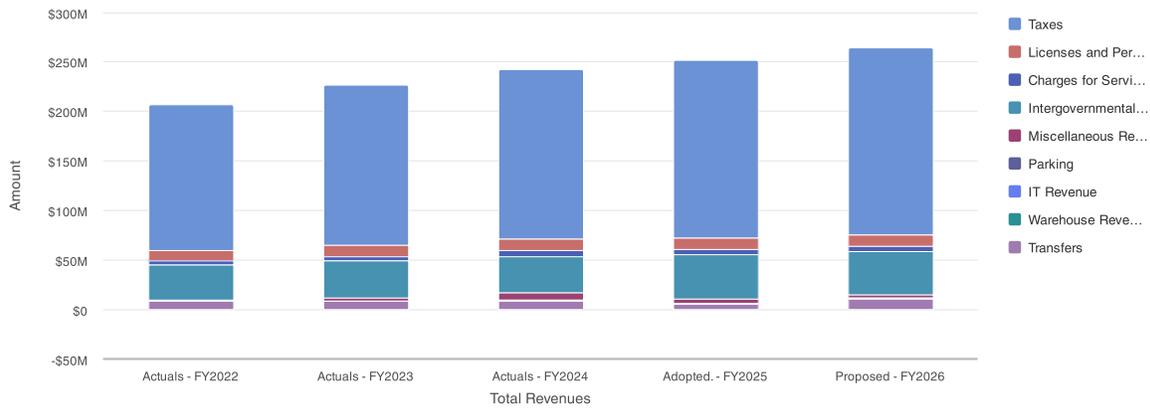
Budget Summary

FISCAL YEAR 2026



GENERAL FUND REVENUES:

General Fund: Revenues by Revenue Type



Data Updated: Feb 24, 2025, 4:11 PM

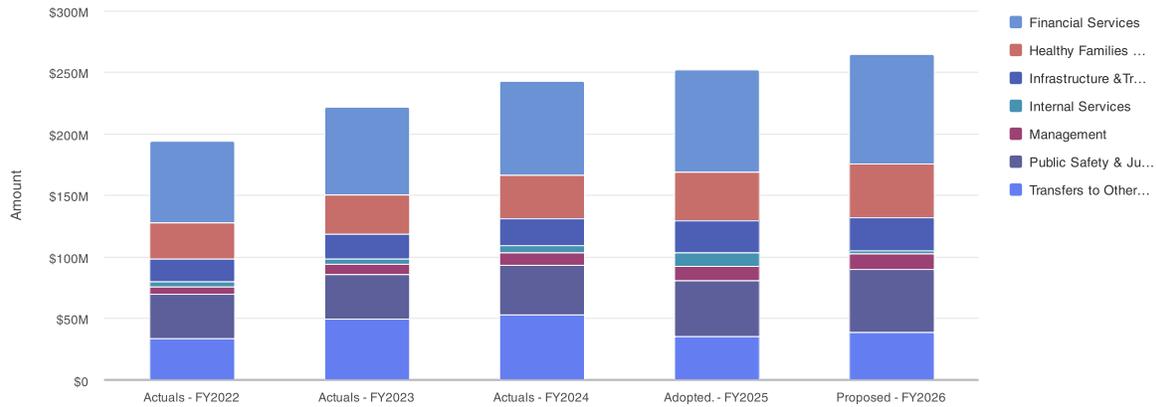
General Fund: Revenues by Revenue Type

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Total Revenues							
Taxes							
Plastic Bag Tax	-	\$49,605	\$89,393	\$100,000	\$90,000	-\$10,000	-10.00%
Real Estate Tax	\$85,287,083	\$94,957,084	\$102,926,547	\$108,438,706	\$116,989,377	\$8,550,671	7.89%
Penalty/RE Tax	\$388,086	\$313,483	\$371,000	\$350,000	\$375,000	\$25,000	7.14%
Interest/Del Tax RE	\$110,538	\$161,606	\$118,640	\$150,000	\$150,000	\$0	0.00%
PP Tax	\$11,928,586	\$14,365,556	\$14,277,009	\$13,304,762	\$14,915,737	\$1,610,975	12.11%
Penalty/PP Tax	\$204,643	\$283,089	\$267,510	\$250,000	\$275,000	\$25,000	10.00%
Interest/Del Tax PP	\$66,101	\$127,647	\$113,024	\$100,000	\$100,000	\$0	0.00%
Public Serv Tax	\$1,587,537	\$1,630,557	\$1,692,539	\$1,746,954	\$1,961,548	\$214,594	12.28%
Sales Tax (State Allocation)	\$14,526,660	\$14,377,795	\$15,173,277	\$15,810,000	\$14,500,000	-\$1,310,000	-8.29%
Util Tax	\$4,611,301	\$4,584,020	\$4,684,886	\$4,700,000	\$4,800,000	\$100,000	2.13%
Meals Tax	\$15,925,582	\$18,632,606	\$19,477,422	\$21,253,218	\$21,200,000	-\$53,218	-0.25%
Lodging Tax	\$7,222,710	\$8,118,587	\$8,057,630	\$9,562,500	\$9,100,000	-\$462,500	-4.84%
Franch Tax	-	-	\$199,941	-	-	\$0	-
Tax/Bnk Stk	\$1,225,370	\$1,170,883	\$971,498	\$1,171,353	\$1,171,353	\$0	0.00%
Wills Tax	\$1,058,718	\$728,613	\$616,583	\$550,000	\$600,000	\$50,000	9.09%
Rolling Stk Tax	\$15,006	\$15,231	\$15,620	\$18,040	\$17,000	-\$1,040	-5.76%
Sh Term Rental Tax	\$63,548	\$77,570	\$56,485	\$60,000	\$61,000	\$1,000	1.67%
Cig Tax	\$355,991	\$445,156	\$503,830	\$550,000	\$450,000	-\$100,000	-18.18%
Record Tax	-	-	-	\$0	\$0	\$0	-
Auto Daily Rental	\$177,488	\$159,862	\$144,653	\$135,000	\$135,000	\$0	0.00%
VA Comm tax	\$2,288,232	\$2,221,820	\$2,087,935	\$2,082,500	\$2,082,500	\$0	0.00%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Sales Tax (Collected)	-\$137	–	–	\$0	\$0	\$0	–
TAXES TOTAL	\$147,043,043	\$162,420,770	\$171,845,422	\$180,333,033	\$188,973,515	\$8,640,482	4.79%
Licenses and Permits	\$10,807,685	\$11,240,447	\$11,559,111	\$11,320,300	\$11,421,100	\$100,800	0.89%
Charges for Services	\$3,804,142	\$4,646,719	\$5,575,201	\$4,828,748	\$5,249,103	\$420,355	8.71%
Intergovernmental Revenue							
State Hwy Assist	\$4,361,506	\$5,034,812	\$4,111,286	\$5,591,341	\$5,742,410	\$151,069	2.70%
Reimb/Constit Office	\$1,969,514	\$1,938,953	\$2,293,823	\$2,453,159	\$2,430,032	-\$23,127	-0.94%
Police Assistance	\$2,238,568	\$2,460,982	\$2,588,837	\$2,640,188	\$2,734,706	\$94,518	3.58%
Trailer Tinting Tax	\$1,995	\$2,257	–	\$1,500	\$1,500	\$0	0.00%
State Assist	\$34,208	\$12,147	\$295,816	\$50,000	\$50,000	\$0	0.00%
State/Fed Pass Thru	\$0	–	\$15,000	\$0	\$0	\$0	–
St/Fed Pass Thu Cap	–	–	–	\$0	\$0	\$0	–
P2P Veh Share Tax	\$7,164	\$2,446	\$5,130	\$0	\$0	\$0	–
Skill Game Dist	\$11,232	–	–	\$0	\$0	\$0	–
Emerg Med Serv	\$1,188,459	\$1,287,906	\$1,158,918	\$1,015,000	\$1,100,000	\$85,000	8.37%
PPTRA Rev	\$3,498,256	\$3,498,256	\$3,498,256	\$3,498,256	\$3,498,256	\$0	0.00%
Fed Assistance	\$0	–	–	\$0	\$0	\$0	–
Fed Grants	–	\$9,833	\$3,690	\$0	\$0	\$0	–
Rev Sharing-Alb	\$15,411,834	\$15,545,227	\$15,715,740	\$17,760,728	\$20,175,533	\$2,414,805	13.60%
Fire Dept Rev-Alb	\$213,189	\$0	–	\$0	\$0	\$0	–
Rev/Albemarle	\$232,553	-\$51,832	\$342,893	\$110,225	\$152,866	\$42,641	38.69%
Rev/Fluvanna	\$23,214	\$9,507	–	\$0	\$0	\$0	–
Rev/Greene	\$2,418	–	–	\$0	\$0	\$0	–
Rev/Goochland	\$4,500	–	–	\$0	\$0	\$0	–
Rev/Nelson	\$1,800	–	–	\$0	\$0	\$0	–
Rev/Louisa	\$4,231	–	–	\$0	\$0	\$0	–
Rev/Charlottesville	–	–	–	\$0	\$0	\$0	–
Rev/Othr Local Gov't	\$53,700	\$0	–	\$0	\$0	\$0	–
Rev/City Schools	\$0	\$0	\$0	\$4,617,258	\$0	-\$4,617,258	-100.00%
UVA Serv Charge	\$78,822	\$57,752	\$106,981	\$60,000	\$110,000	\$50,000	83.33%
Paym/Lieu	\$6,159,628	\$6,223,887	\$6,746,568	\$7,313,205	\$7,881,471	\$568,266	7.77%
UVA fire Service	–	\$673,712	\$362,325	\$360,060	\$402,325	\$42,265	11.74%
UVA Misc Revenue	\$226,034	\$180,803	\$111,804	\$124,400	\$106,200	-\$18,200	-14.63%
School Bus Charters	\$16,578	\$70,993	\$40,388	\$0	\$0	\$0	–
School Bus Dept Rent	\$250	\$200	–	\$0	\$0	\$0	–
Sch Bus School Trips	\$19,297	\$41,065	\$84,190	\$0	\$0	\$0	–
Other Grants	–	\$4,632	–	\$0	\$0	\$0	–
INTERGOVERNMENTAL REVENUE TOTAL	\$35,758,947	\$37,003,539	\$37,481,645	\$45,595,320	\$44,385,299	-\$1,210,021	-2.65%
Miscellaneous Revenue	\$831,156	\$2,790,952	\$6,712,749	\$3,949,011	\$3,483,500	-\$465,511	-11.79%
Parking	\$25,146	-\$860	-\$270	\$0	\$0	\$0	–
IT Revenue	\$841,888	\$848,215	\$592,143	\$610,422	\$621,096	\$10,674	1.75%
Warehouse Revenue	\$8,194	\$21,442	\$38,519	\$0	\$0	\$0	–
Transfers	\$7,823,146	\$7,841,943	\$8,750,586	\$5,311,796	\$10,340,570	\$5,028,774	94.67%
TOTAL REVENUES TOTAL	\$206,943,347	\$226,813,166	\$242,555,105	\$251,948,630	\$264,474,183	\$12,525,553	4.97%

GENERAL FUND EXPENDITURES:

General Fund: Expenditures by Functional Area



Data Updated: Feb 24, 2025, 11:10 PM

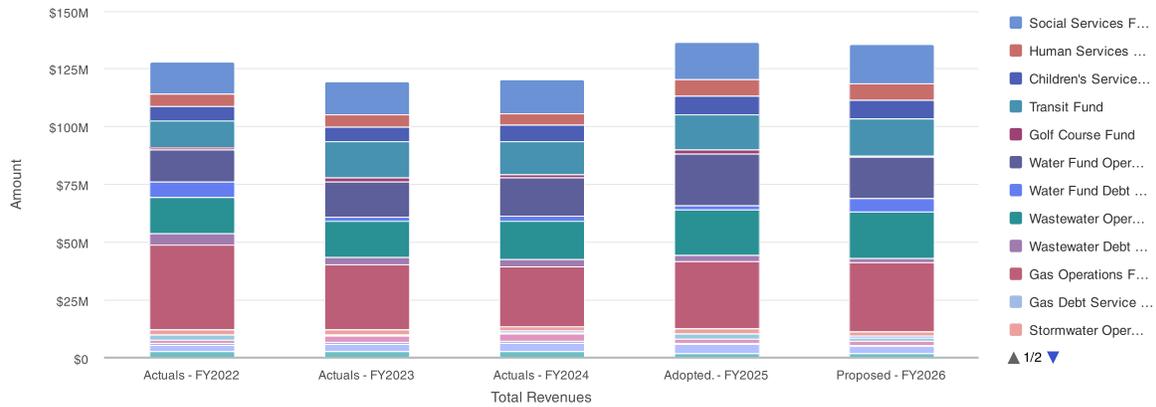
General Fund: Expenditures by Functional Area

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Financial Services							
Commissioner of Revenue	\$3,130,200	\$2,618,943	\$3,012,142	\$3,109,161	\$3,733,223	\$624,062	20.07%
City Treasurer							
City Treasurer	\$1,461,016	\$1,586,640	\$1,678,624	\$1,812,989	\$2,013,734	\$200,745	11.07%
Contribution to Char City Schools	\$58,709,623	\$62,925,964	\$67,092,134	\$74,092,134	\$79,026,522	\$4,934,388	6.66%
CITY TREASURER TOTAL	\$60,170,639	\$64,512,604	\$68,770,758	\$75,905,123	\$81,040,256	\$5,135,133	6.77%
Finance Department	\$2,526,545	\$2,730,536	\$3,014,053	\$3,275,585	\$3,577,900	\$302,315	9.23%
Social Services Department	–	\$1,314,000	\$1,229,500	\$1,295,000	\$1,110,000	-\$185,000	-14.29%
FINANCIAL SERVICES TOTAL	\$65,827,384	\$71,176,083	\$76,026,452	\$83,584,869	\$89,461,379	\$5,876,510	7.03%
Healthy Families & Community							
Human Services	–	–	–	\$0	\$0	\$0	–
Parks and Recreation	\$10,489,018	\$11,544,786	\$12,059,106	\$13,787,222	\$14,652,912	\$865,690	6.28%
Neighborhood Development Services	\$2,487,613	\$2,663,794	\$2,798,534	\$3,364,118	\$4,149,929	\$785,811	23.36%
NonDepartmental Agencies	\$16,564,858	\$17,645,088	\$20,425,499	\$22,124,943	\$24,480,959	\$2,356,016	10.65%
HEALTHY FAMILIES & COMMUNITY TOTAL	\$29,541,488	\$31,853,668	\$35,283,139	\$39,276,283	\$43,283,800	\$4,007,517	10.20%
Infrastructure & Transportation							
Public Works Department	\$18,603,309	\$20,029,777	\$22,469,610	\$26,287,021	\$27,244,493	\$957,472	3.64%
INFRASTRUCTURE & TRANSPORTATION TOTAL	\$18,603,309	\$20,029,777	\$22,469,610	\$26,287,021	\$27,244,493	\$957,472	3.64%
Internal Services							
Information Technology Department	\$2,876,829	\$3,309,233	\$3,566,124	\$4,117,753	\$4,197,389	\$79,636	1.93%
Human Resources Department							
Human Resources Department	\$992,437	\$1,439,590	\$1,813,789	\$1,947,478	\$2,457,366	\$509,888	26.18%
Employee Compensation	\$202,434	\$92,422	\$295,923	\$4,570,450	-\$4,692,050	-\$9,262,500	-202.66%
City Wide Training	\$7,596	\$32,088	\$7,528	\$0	\$0	\$0	–
HUMAN RESOURCES DEPARTMENT TOTAL	\$1,202,467	\$1,564,100	\$2,117,240	\$6,517,928	-\$2,234,684	-\$8,752,612	-134.29%
INTERNAL SERVICES TOTAL	\$4,079,296	\$4,873,333	\$5,683,364	\$10,635,681	\$1,962,705	-\$8,672,976	-81.55%
Management							
City Council	\$696,583	\$672,062	\$624,363	\$724,653	\$816,123	\$91,470	12.62%
City Manager's Office	\$4,090,464	\$5,342,773	\$7,205,477	\$8,345,501	\$9,163,036	\$817,535	9.80%
City Attorney's Office	\$934,852	\$992,145	\$1,210,539	\$1,403,712	\$1,822,615	\$418,903	29.84%
Elections	\$615,445	\$687,085	\$710,618	\$885,249	\$858,758	-\$26,491	-2.99%
MANAGEMENT TOTAL	\$6,337,345	\$7,694,065	\$9,750,997	\$11,359,115	\$12,660,532	\$1,301,417	11.46%
Public Safety & Justice							
Circuit Court	\$855,620	\$935,588	\$966,432	\$1,069,685	\$1,286,057	\$216,372	20.23%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
General District Court	\$19,361	\$15,952	\$17,428	\$31,477	\$29,969	-\$1,508	-4.79%
Juvenile and Domestic Relations Court	\$208,662	\$413,747	\$300,158	\$397,873	\$444,186	\$46,313	11.64%
Commonwealth Attorney	\$1,213,549	\$1,066,859	\$1,252,483	\$1,344,743	\$1,508,805	\$164,062	12.20%
City Sheriff	\$1,536,577	\$1,691,928	\$1,812,616	\$2,159,639	\$2,258,217	\$98,578	4.56%
Police Department	\$17,609,242	\$18,395,203	\$20,329,732	\$21,867,796	\$24,291,003	\$2,423,207	11.08%
Fire Department	\$14,229,328	\$14,153,511	\$15,928,975	\$18,951,323	\$21,451,103	\$2,499,780	13.19%
PUBLIC SAFETY & JUSTICE TOTAL	\$35,672,340	\$36,672,788	\$40,607,823	\$45,822,536	\$51,269,340	\$5,446,804	11.89%
Transfers to Other Funds							
Interfund Transfers	\$33,529,036	\$49,129,995	\$52,662,900	\$34,983,125	\$38,591,891	\$3,608,766	10.32%
TRANSFERS TO OTHER FUNDS TOTAL	\$33,529,036	\$49,129,995	\$52,662,900	\$34,983,125	\$38,591,891	\$3,608,766	10.32%
Total Expenses	\$193,590,197	\$221,429,709	\$242,484,285	\$251,948,630	\$264,474,183	\$12,525,554	4.97%

OTHER DEPARTMENTAL FUNDS REVENUES:

Other Departmental Funds: Revenues by Fund



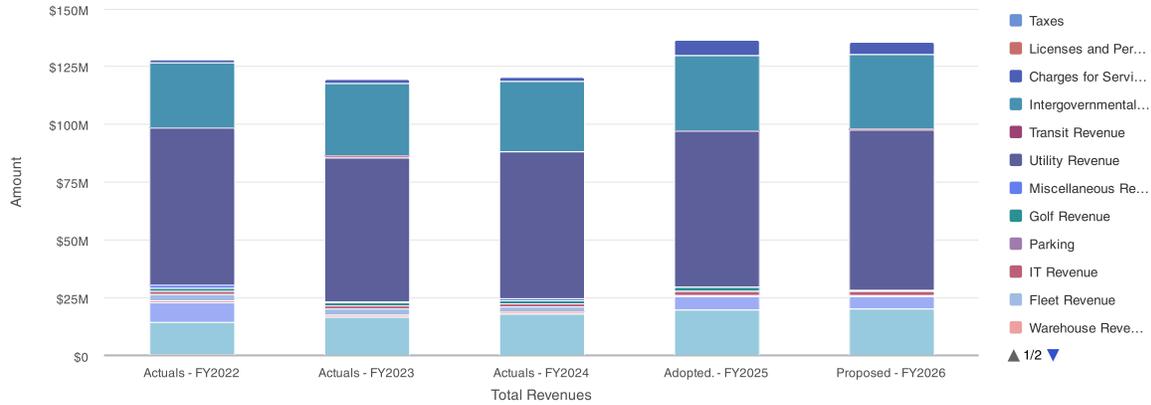
Data Updated: Feb 24, 2025, 4:11 PM

Other Departmental Funds: Revenues by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Total Revenues							
Social Services Fund	\$13,903,173	\$14,437,499	\$14,671,453	\$16,050,419	\$16,760,591	\$710,172	4.42%
Human Services Fund	\$5,249,951	\$5,290,813	\$5,082,966	\$7,242,379	\$7,369,119	\$126,740	1.75%
Children's Services Act (CSA) Fund	\$6,346,649	\$6,151,244	\$6,812,112	\$8,190,142	\$8,090,142	-\$100,000	-1.22%
Transit Fund	\$11,351,694	\$15,884,942	\$14,290,971	\$15,101,398	\$15,879,891	\$778,493	5.16%
Golf Course Fund	\$1,218,000	\$1,685,279	\$1,418,492	\$1,972,104	\$365,440	-\$1,606,664	-81.47%
Water Fund Operations	\$13,784,051	\$15,194,347	\$16,913,147	\$22,339,840	\$17,985,768	-\$4,354,072	-19.49%
Water Fund Debt Service	\$6,861,398	\$1,833,338	\$1,824,935	\$1,800,000	\$5,700,000	\$3,900,000	216.67%
Wastewater Operations Fund	\$15,544,055	\$15,804,319	\$16,810,892	\$19,404,470	\$20,195,482	\$791,012	4.08%
Wastewater Debt Service Fund	\$5,037,941	\$3,040,680	\$3,045,843	\$3,000,000	\$2,000,000	-\$1,000,000	-33.33%
Gas Operations Fund	\$36,439,514	\$28,380,446	\$25,888,504	\$29,084,415	\$29,770,390	\$685,975	2.36%
Gas Debt Service Fund	\$327,525	\$55,739	\$61,176	\$0	\$0	\$0	-
Stormwater Operations	\$2,070,015	\$1,991,254	\$1,946,534	\$1,944,572	\$1,924,572	-\$20,000	-1.03%
Stormwater Debt Service	\$23,298	\$56,338	\$755,734	\$129,683	\$918,608	\$788,925	608.35%
Stormwater CIP	\$2,195,875	\$679,683	\$278,626	\$2,100,000	\$1,500,000	-\$600,000	-28.57%
Information Technology Fund	\$1,412,952	\$2,623,187	\$3,368,566	\$2,035,389	\$1,735,555	-\$299,834	-14.73%
Warehouse Fund	\$786,591	\$790,599	\$967,357	\$201,701	\$240,121	\$38,420	19.05%
Risk Management Fund	\$2,520,609	\$3,298,091	\$3,680,993	\$4,268,876	\$3,350,212	-\$918,664	-21.52%
Fleet Fund	\$2,767,828	\$2,357,786	\$2,378,937	\$1,632,770	\$1,606,770	-\$26,000	-1.59%

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
TOTAL REVENUES TOTAL	\$127,841,120	\$119,555,585	\$120,197,239	\$136,498,158	\$135,392,661	-\$1,105,497	-0.81%	

Other Departmental Funds: Revenues by Revenue Type



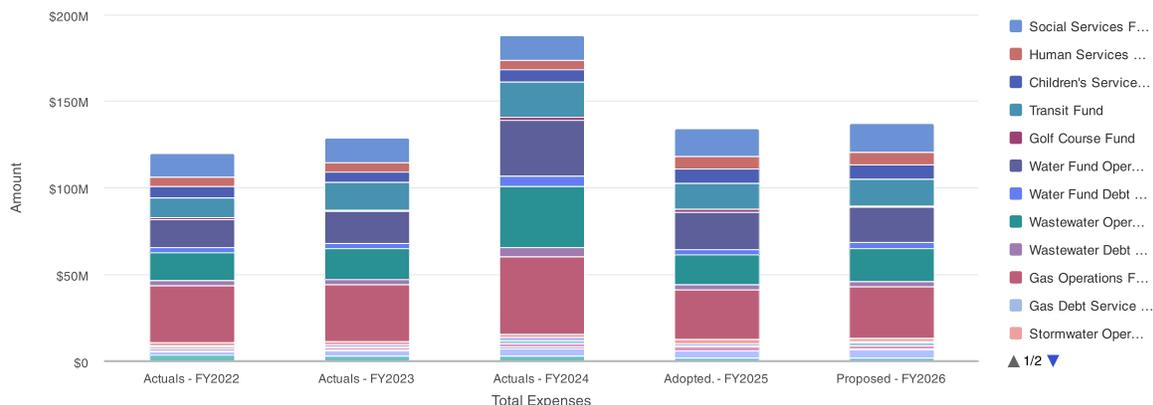
Data Updated: Feb 24, 2025, 4:11 PM

Other Departmental Funds: Revenues by Revenue Type

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Total Revenues								
Taxes	\$465	\$184	\$100	\$13,309	\$25,000	\$11,691	87.84%	
Licenses and Permits	\$14,588	\$12,509	\$22,584	\$20,000	\$0	-\$20,000	-100.00%	
Charges for Services	\$1,103,905	\$2,024,693	\$1,476,754	\$6,561,496	\$5,098,961	-\$1,462,535	-22.29%	
Intergovernmental Revenue	\$28,375,314	\$31,384,053	\$30,721,566	\$32,852,824	\$32,452,668	-\$400,156	-1.22%	
Transit Revenue	\$80,040	\$584,380	\$84,900	\$87,500	\$190,070	\$102,570	117.22%	
Utility Revenue	\$67,742,053	\$62,368,965	\$63,193,106	\$67,402,797	\$69,348,906	\$1,946,109	2.89%	
Miscellaneous Revenue	\$1,646,129	\$590,815	\$1,079,403	\$213,940	\$456,990	\$243,050	113.61%	
Golf Revenue	\$1,120,902	\$1,286,709	\$1,155,988	\$1,699,178	\$300,000	-\$1,399,178	-82.34%	
Parking	-	\$17	-	\$0	\$0	\$0	-	
IT Revenue	\$1,409,502	\$1,441,204	\$1,503,235	\$1,728,189	\$1,735,555	\$7,366	0.43%	
Fleet Revenue	\$2,767,828	\$2,358,529	\$2,379,290	\$295,327	\$295,327	\$0	0.00%	
Warehouse Revenue	\$945,185	\$916,245	\$988,247	\$201,701	\$242,121	\$40,420	20.04%	
Debt Service Revenue	\$8,587,910	-	-	\$6,050,000	\$5,000,000	-\$1,050,000	-17.36%	
Transfers	\$14,047,298	\$16,587,282	\$17,592,066	\$19,371,897	\$20,247,063	\$875,166	4.52%	
TOTAL REVENUES TOTAL	\$127,841,120	\$119,555,585	\$120,197,239	\$136,498,158	\$135,392,661	-\$1,105,497	-0.81%	

OTHER DEPARTMENTAL FUNDS EXPENDITURES:

Other Departmental Funds



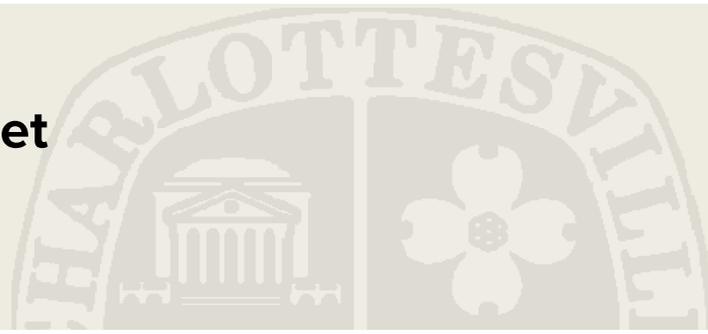
Data Updated: Feb 24, 2025, 4:11 PM

Other Departmental Funds: Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Total Expenses							
Social Services Fund	\$13,903,173	\$14,557,197	\$14,671,453	\$16,050,419	\$16,760,591	\$710,172	4.42%
Human Services Fund	\$5,526,538	\$5,106,815	\$5,434,624	\$7,242,379	\$7,369,119	\$126,740	1.75%
Children's Services Act (CSA) Fund	\$6,314,216	\$6,096,351	\$6,859,228	\$8,190,142	\$8,090,142	-\$100,000	-1.22%
Transit Fund	\$11,355,264	\$15,888,607	\$20,546,972	\$15,101,398	\$15,879,891	\$778,493	5.16%
Golf Course Fund	\$1,051,363	\$1,165,144	\$1,360,440	\$1,865,357	\$328,409	-\$1,536,948	-82.39%
Water Fund Operations	\$16,551,863	\$18,168,520	\$32,519,715	\$21,428,532	\$20,566,754	-\$861,778	-4.02%
Water Fund Debt Service	\$2,660,013	\$3,016,812	\$6,071,013	\$2,787,128	\$3,119,014	\$331,886	11.91%
Wastewater Operations Fund	\$16,285,401	\$18,112,051	\$34,890,148	\$17,459,299	\$19,537,004	\$2,077,705	11.90%
Wastewater Debt Service Fund	\$3,009,695	\$2,917,706	\$5,782,375	\$2,786,765	\$2,658,478	-\$128,287	-4.60%
Gas Operations Fund	\$32,688,797	\$32,907,947	\$44,665,665	\$29,042,539	\$29,770,390	\$727,851	2.51%
Gas Debt Service Fund	-	-	-	\$0	\$0	\$0	-
Stormwater Operations	\$1,631,523	\$1,716,332	\$1,738,084	\$2,206,374	\$1,973,149	-\$233,225	-10.57%
Stormwater Debt Service	\$746,505	\$884,532	\$1,708,763	\$827,881	\$870,031	\$42,150	5.09%
Stormwater CIP	\$1,365,071	\$916,279	\$2,017,344	\$1,140,000	\$1,500,000	\$360,000	31.58%
Information Technology Fund	\$907,888	\$1,147,802	\$1,529,229	\$2,035,389	\$2,105,182	\$69,793	3.43%
Warehouse Fund	\$830,525	\$817,815	\$987,525	\$195,278	\$240,121	\$44,843	22.96%
Risk Management Fund	\$2,099,357	\$2,596,546	\$4,379,206	\$4,268,876	\$4,992,363	\$723,487	16.95%
Fleet Fund	\$3,149,508	\$2,932,040	\$2,899,554	\$1,461,230	\$1,570,468	\$109,238	7.48%
TOTAL EXPENSES TOTAL	\$120,076,700	\$128,948,495	\$188,061,338	\$134,088,986	\$137,331,106	\$3,242,120	2.42%

Major Highlights of the Budget

FISCAL YEAR 2026



BALANCING THE BUDGET:

This budget continues to provide substantial investment in the services that our residents, businesses, and visitors have come to expect from the City of Charlottesville. Structurally balanced, the budget ensures that planned expenditures do not exceed anticipated revenues. Conscious choices were made to find ways to minimize discretionary spending and to explore more cost-effective alternatives in the delivery of services provided by each city department.

GENERAL FUND REVENUES HIGHLIGHTS:

There are no tax rate changes included as part of the FY26 budget. The major revenue changes for the City's budget are described in detail below:

Tax Revenues:

- The FY26 budget keeps the City's **Real Estate Tax** rate at 98 cents per 100 dollars of assessed value. An increase of \$8.6 million, or 8% over last year is projected for a total of \$117.0 million in real estate tax revenue.
- Despite a 0.05% rate increase approved last year for **Meals Tax**, a slight decrease of 0.29% for a total of \$21.2 million is projected for FY26.
- **Personal Property Tax** revenue rate is \$4.40 per 100 dollars of assessed value and is budgeted to increase by \$1.6 million or 12.1% in FY26.
 - PPTRA is Personal Property Tax Relief (from the State PP tax) and offsets a portion of tax on all qualifying vehicles.
- **Transient Occupancy (Lodging) Tax** revenue collections have under-performed in FY25 even though the tax rate for this revenue was also increased from 8% to 9% last year. As a result, the FY26 budget is projecting a revenue decrease of \$462,500 or 4.8% when compared to the FY25 budget. A total of \$9.1 million in lodging tax revenue is projected for FY26.
- **Sales and Use Tax** is projected to decrease by \$1,310,000, or 8.3% from FY26. The Sales Tax rate remains at 5.3% for general sales purchases and 1% for non-prepared food purchases.

Staff continues to study the declining revenue trends effecting sales, meals and lodging tax. Except for the pandemic related declines, the City has not experienced underperformance since 2008 for sales tax revenue and 2009 for lodging tax revenue.

Other Major Revenue Highlights:

- **City/County Revenue Sharing** is an agreement between the City of Charlottesville and County Albemarle. The agreement requires the County to contribute a portion of its real property tax base to the City in exchange for the City's agreement to forgo annexation of any County property. The FY26 adopted budget projection for this revenue is \$20.2 million, which represents an increase of \$2.4 million, or 13.6%, over the FY25 adopted budget.
- **Licenses & Permits** are estimated at \$11.4 million in FY26, which is the same as what was projected for the FY25 adopted budget. Business and Professional Licenses consist of 89% of all Licenses and Permits revenue. The mall vending permits account for \$100,000 and is designated as a transfer to the CIP for Downtown Mall Infrastructure.

GENERAL FUND EXPENDITURES HIGHLIGHTS:

Major Strategic Priorities:

Organizational Excellence: Employee Compensation & Benefits

- The FY26 budget includes \$2.6 million in funding for collective bargaining contracts for the three certified bargaining units of Police, Fire, and Transit which were approved last year and \$1.9 million for the Labor and Trades contract which becomes effective in FY26 and represents the city's fourth bargaining unit.
- \$1.3 million has been allocated to implement a step plus 1% pay scale adjustment for all unaffiliated employees.
- The City's contribution for healthcare will increase by 30.6% per employee (from \$10,717 to \$14,000) for a total cost increase of \$2.4M.
- The required annual contribution to the City's Pension fund is fully funded and 1% COLA for Retirees is provided. The retirement costs for both the defined benefit and the defined contribution plans in the general fund total \$14.4 million.

Education: Contribution to Charlottesville City Schools

- This budget continues a commitment to the City Schools by allocating a total funding amount of \$79,026,522 which represents an increase of \$4.9 million over the funding amount provided in FY25.
- Through the City's Capital Improvement Program (CIP), \$6.0 million is funded for school capital improvements in FY26, and a total of \$55.1 million is planned for school projects over the next 5 years including \$30 million for the Walker School Pre-K Center.

Transportation: Improvements to Public Transportation

- 1 new FTE position to Charlottesville Area Transit (CAT) for Transit Mechanic
- An increased local contribution of 13.3% or \$606,308 in FY26 to cover the operational cost increases related to the first full-year of the ATU collective bargaining contract and the exhaustion of all the ARP federal funds.

Other Strategic Priorities:

Affordable Housing:

- \$12.7 million is allocated for Affordable Housing projects in FY26, and over \$52 million is planned over the 5-year Capital Improvement Program for several affordable housing initiatives, including redevelopment of Westhaven, supplemental rental assistance, 501 Cherry Avenue, Carlton Mobile Home Park and Kindlewood Phase 3 and 4.

- \$1.5 million is allocated to the Charlottesville Affordable Housing Fund (CAHF) to provide funding for affordable homeownership, affordable home rehabilitation, and energy conservation, down payment assistance, and other affordable housing initiatives.
- \$1,110,000 in funding is budgeted to provide homeowner assistance grants to qualifying City residents who own property in the City. For FY26, eligibility requirement for the household income threshold is \$62,100 or less and the maximum assessed value for the Charlottesville Homeowner Assistance Program (CHAP) program will increase to \$525,000.
- In addition, the Rent and Tax Relief for Elderly and Disabled programs and Stormwater Assistance will receive \$1,810,000 in funding for FY26.

Climate Action:

- This budget continues the \$5 million commitment made in FY25 by allocating \$1 million each year (FY25 - FY29) in the CIP. The creation of the Climate Action Fund is available to the Office of Sustainability to be deployed as matching grant, program expenses, and project resources in support of realizing the City's Climate Action Plan. This funding is an example of the enhanced commitment to climate action as an expansion of already programmed projects that contribute to the reducing the City's greenhouse gas emissions.

Public Safety:

- \$1.2 million is included in the FY26 Capital Improvement Program to fund mobile data computers, mobile radios, fire breathing apparatus, protective clothing, breathing apparatus replacements and the replacement of an ambulance.

Commitment to JEDI:

- The City's first co-responder team, Assisting with Navigation, Crisis Help and Outreach Resources Team or ANCHOR, is a pilot project first funded in FY25. Co-responder programs prove an alternative to police response when a mental health crisis is called into our 911 center. ANCHOR includes Charlottesville Police Department and Charlottesville Fire Department personnel trained in mental health response methods; partnered with a qualified mental health professional (QMHP) and a certified mental health peer from community partner - Partner for Mental Health. ANCHOR works to allow the city to fulfill its Marcus Alert legislative requirements and partners with Albemarle County's HEARTS team to ensure compassionate care is provided to anyone in mental health crisis within the MSA.
- A total of \$2.2 million is included in the FY26 budget for Community Interventions: \$1 million in the 5-year CIP to provide a subsidy to the Salvation Army for the operation of a low-barrier shelter, \$500,000 is included to support the operation of low barrier shelter and \$250,000 is included for Blue Ridge Area Coalition for the Homeless (BRACH).

Economic Development: Workforce Development

- The FY26 budget continues to invest in the various programs that support both priorities, including the Downtown Job Center, Growing Opportunities (GO) workforce development programs, the Home to Hope program, job fairs and community events, and work done by staff to promote Charlottesville as a premier location for business, collaborate with entrepreneurs and existing businesses who are seeking to grow here.

Partnerships: Contributions to Outside Agencies & Non-Profits

- For FY26, the Vibrant Community Fund (VCF) process adopted four broad funding priority areas: Education & Youth, Public Health & Safety, Economic Impact & Jobs, and Arts and Culture. Applications relating to funding requests for affordable housing initiatives apply through the CAHF process. In FY25, 63

several agencies including Offender Aid and Restoration, the Free Clinic, Shelter for Help and Emergency, Foothills, PHAR and Child Health Partnership, were designated as providing fundamental services and the funding for those agencies were removed from consideration as part of the competitive VCF process and were evaluated and funded based on the merits of their application. The funding in the amount of \$1.4 million will be awarded to the fundamental agencies in FY26.

- In FY26, \$2,300,000 is allocated in the budget for the competitive VCF awards. No increase was included for the funding amount allocated through the Vibrant Community Fund process when compared with the amount funded in FY25.
- The total contribution to all outside agencies is \$22,667,570.
- The Pathways Fund, which provides emergency financial assistance, includes a slight increase of \$37,143 to help cover the increased administrative costs in FY26.

Other Budget Areas:

General Fund Transfers to Debt Service and Capital Improvement Program (CIP)

The General Fund contribution to the Debt Service Fund is \$15.1 million to support the 5-year CIP and to keep the City within its debt limit policies. This represents a \$1.4 million increase over the FY25 budget. \$3 million of the total transfer is attributed to the City's financial policy that designates the equivalent of \$0.01 of the meals tax revenue to the debt service fund.

Major Local Revenues: Descriptions & Trends

FISCAL YEAR 2026

REAL ESTATE TAX:

Description:

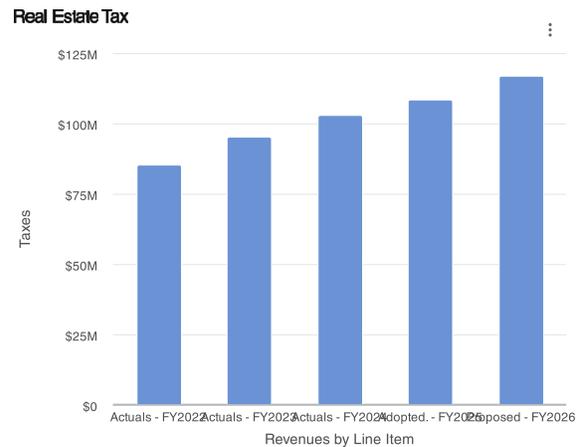
Real Estate Taxes are the largest source of revenue for the City. They are ad valorem taxes based on the assessed value of real property owned by businesses, individuals, and corporations. They are assessed at 100% valuation, with tax rates being applied per \$100 of assessed value. The FY26 proposed tax rate is \$0.98 per \$100 of assessed value.

Analysis:

The FY26 proposed tax rate of \$0.98 is the same as the previous year's rate. The FY26 budget projection for this revenue is roughly \$117 million, which represents a total increase of \$8.6 million, or 8%, over the FY25 adopted budget. Real Estate Taxes are expected to make up 44.2% of all tax revenue.

Authorization:

58.1-3321: No cap, but effective tax rate increases must be advertised 7 days prior to hearing.



Data Updated: Feb 24, 2025, 4:11 PM

OVERVIEW:

Services provided by the City of Charlottesville are funded by a variety of revenue sources: local, state, federal, and other intergovernmental revenue. When preparing revenue estimates for the budget, a team of staff reviewed prior year revenue activity, current year to date activity, and future factors that will affect the City's economic vitality. City staff use a variety of revenue projection techniques to ensure the accuracy of the revenue projections.

- Informed/Expert Judgement (e.g. the advice of a department head)
- Deterministic Techniques (e.g. formulaic revenues)
- Time Series Techniques (e.g. moving averages and predictive statistics)
- Estimates from the Commonwealth of Virginia (e.g. transfer payments)
- Long-Term Forecasting (e.g. looking 5 years out at the start of the budget process to better plan for future revenue conditions and expenditure need)

In practice, most revenue projections combine two or more of these techniques. Generally, the amount of revenue available to the City depends on current and future economic activity. Below is a listing of the major revenue sources for the City of Charlottesville, which collectively make up approximately 90% of the total General Fund revenue collected by the City of Charlottesville.

Below are visuals and analyses for each major local revenue source. To conclude, there is a chart at the bottom of the page shows each major local revenue source as a percentage of all General Fund revenue.

Real Estate Tax

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Taxes	\$85,287,083	\$94,957,084	\$102,926,547	\$108,438,706	\$116,989,377	\$8,550,671	7.89%
REVENUES BY LINE ITEM TOTAL	\$85,287,083	\$94,957,084	\$102,926,547	\$108,438,706	\$116,989,377	\$8,550,671	7.89%

MEALS TAX:

Description:

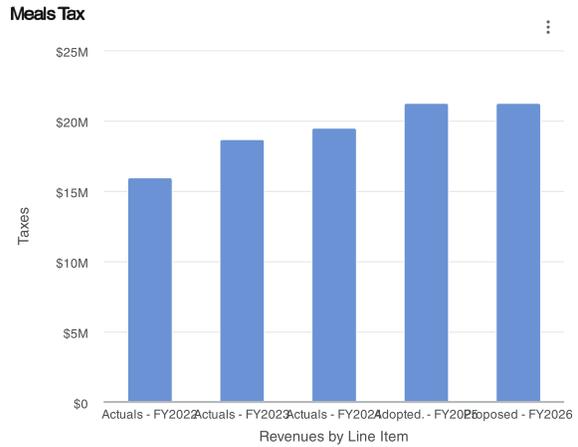
Meals Tax is assessed on the sales price of prepared food and beverages sold in the City. 1-cent of the tax rate is dedicated to the Debt Service Fund to pay off the future debt of bond issuances used to pay for capital projects. The FY26 proposed tax rate is 7%.

Analysis:

The FY26 proposed tax rate of 7% is the same as the previous year's rate. The FY26 proposed budget projection for this revenue is \$21.2 million. Despite a tax increase in FY25, meals tax revenue growth has declined. It is anticipated the declines will plateau and level off with a modest increase projected for FY26. Meals Taxes are expected to make up 8% of all tax revenue.

Authorization:

58.1-3840: No cap for the City.



Data Updated: Feb 24, 2025, 4:11 PM

Meals Tax

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Taxes							
Meals Tax	\$15,925,582	\$18,632,606	\$19,477,422	\$21,253,218	\$21,200,000	-\$53,218	-0.25%
TAXES TOTAL	\$15,925,582	\$18,632,606	\$19,477,422	\$21,253,218	\$21,200,000	-\$53,218	-0.25%
REVENUES BY LINE ITEM TOTAL	\$15,925,582	\$18,632,606	\$19,477,422	\$21,253,218	\$21,200,000	-\$53,218	-0.25%

CITY/COUNTY REVENUE SHARING:

Description:

City/County Revenue Sharing is based on an agreement between the City of Charlottesville and the County of Albemarle, dated February 17, 1982. The agreement requires the County to contribute a portion of its real property tax base to the City in exchange for the City's agreement to forgo annexation of any County property. Most of this revenue is dedicated to projects and operations that benefit City and County residents alike, including replacement of transit infrastructure and transportation improvements, enhancements to parks and recreation facilities and programs, enhancements to public safety, and maintenance of infrastructure.

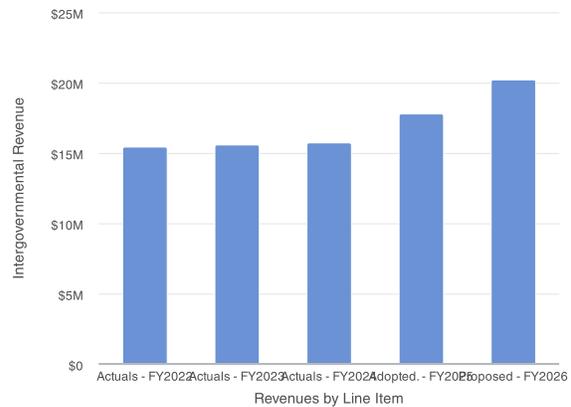
Analysis:

The FY26 proposed budget projection for this revenue is \$20.2 million, which represents an increase of \$2.4 million, or 13.6%, over the FY25 adopted budget.

Authorization:

Agreement between the City of Charlottesville and the County of Albemarle on February 17, 1982.

City/County Revenue Sharing



Data Updated: Feb 24, 2025, 4:11 PM

City/County Revenue Sharing

Revenues by Line Item	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Intergovernmental Revenue							
Rev Sharing-Alb	\$15,411,834	\$15,545,227	\$15,715,740	\$17,760,728	\$20,175,533	\$2,414,805	13.60%
INTERGOVERNMENTAL REVENUE TOTAL	\$15,411,834	\$15,545,227	\$15,715,740	\$17,760,728	\$20,175,533	\$2,414,805	13.60%
REVENUES BY LINE ITEM TOTAL	\$15,411,834	\$15,545,227	\$15,715,740	\$17,760,728	\$20,175,533	\$2,414,805	13.60%

SALES & USE TAX:

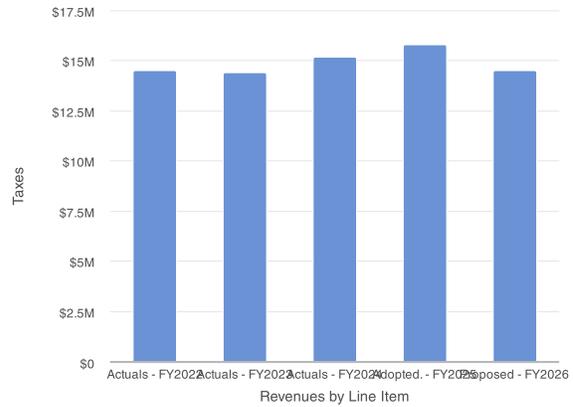
Description:

Sales & Use Taxes are revenues received by the City from 1-cent of the 5.3-cent State sales tax generated within the City. The Sales Tax rate is 5.3% for general sales purchases and 1% for non-prepared foods.

Analysis:

The General Assembly originally adopted a second rate for non-prepared foods of 2.3% (with 1% dedicated to school funding and 1% distributed directly to the locality) in 2005 and then voted to decrease this rate to 1% on January 1, 2023. (with the 1% formerly dedicated to school funding replaced by other State revenue). The FY26 proposed budget projection for this revenue is \$14.5 million. Sales Tax revenue began to decline at the beginning of FY25 but began to rebound slightly in the middle of the fiscal year. Projections for FY26 reflect an overall decrease of \$1.3 million from the FY25 budget. Sales & Use Taxes are expected to make up 5.5% of all tax revenue.

Sales & Use Tax



Data Updated: Feb 24, 2025, 4:11 PM

Authorization:

General Sales Tax: 58.1-605 (B): Cap - Rate may not exceed 1% (included in the 5.3% cap).
 Food Sales Tax (Non-Prepared Food): 58.1-611.1: Cap - Rate may not exceed 1% (included in the 1% cap).

Sales & Use Tax

	ACTUALS		ADOPTED.		PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Line Item							
Taxes							
Sales Tax (State Allocation)	\$14,526,660	\$14,377,795	\$15,173,277	\$15,810,000	\$14,500,000	-\$1,310,000	-8.29%
Sales Tax (Collected)	-\$137	-	-	\$0	\$0	\$0	-
TAXES TOTAL	\$14,526,523	\$14,377,795	\$15,173,277	\$15,810,000	\$14,500,000	-\$1,310,000	-8.29%
REVENUES BY LINE ITEM TOTAL	\$14,526,523	\$14,377,795	\$15,173,277	\$15,810,000	\$14,500,000	-\$1,310,000	-8.29%

PERSONAL PROPERTY TAX:

Description:

Personal Property Taxes are levied on vehicles owned by individuals and businesses, as well as tangible property owned by businesses. The FY26 proposed tax rate is \$4.40 per \$100 of assessed value.

Analysis:

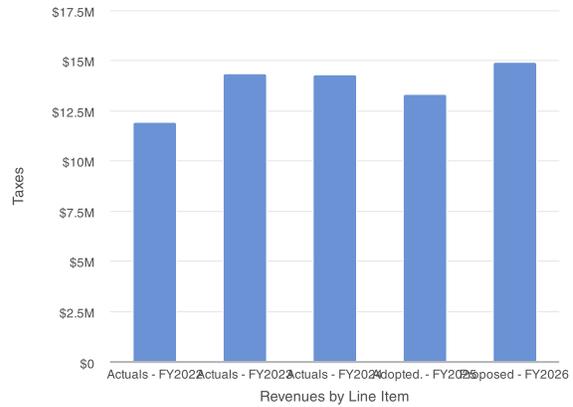
The FY26 proposed budget projection for this revenue is \$14.9 million, which represents an increase of \$1.6 million, or 12.11%, over the FY25 adopted budget. Personal Property Taxes are expected to make up 5.6% of all tax revenue.

Authorization:

58.1-3506: Authorizes different rates for different classes.

58.1-3524: Beginning in Tax Year 2006, PPTRA offsets a portion of tax on qualifying vehicles, applied to values < \$20,000.

Personal Property Tax



Data Updated: Feb 24, 2025, 4:11 PM

Personal Property Tax

Revenues by Line Item	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Taxes	\$11,928,586	\$14,365,556	\$14,277,009	\$13,304,762	\$14,915,737	\$1,610,975	12.11%	
REVENUES BY LINE ITEM TOTAL	\$11,928,586	\$14,365,556	\$14,277,009	\$13,304,762	\$14,915,737	\$1,610,975	12.11%	

LICENSES & PERMITS:

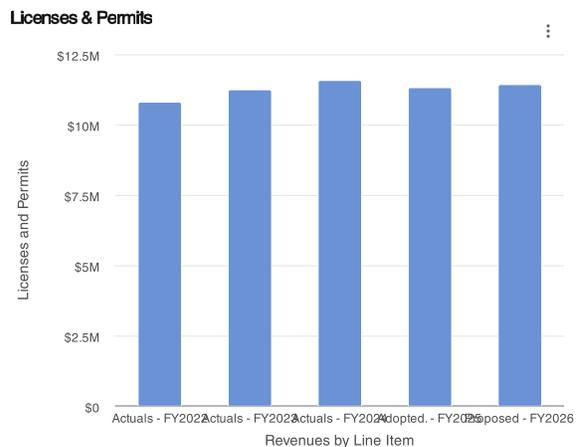
Description:

Licenses and Permits are a category of revenues collected from permits and privilege fees required by the City. The largest of these sources is the Business and Professional Licenses, which is a local license fee imposed on owners who operate a business within the City. The fee is assessed based on the reported gross receipts of the business applying for the license.

Analysis:

License and Permit projections for FY26 are estimated at \$11.4 million, a slight decrease from FY25 based on current trends. Business and Professional Licenses consist of 33.33% of all Licenses and Permits revenue. Licenses and Permits make up 4.3% of all General Fund revenue.

Note: Mall Vending Permits are budgeted at \$100,000 and are designated as a transfer to the CIP to help fund infrastructure improvements for the downtown mall.



Data Updated: Feb 24, 2025, 4:11 PM

Licenses & Permits

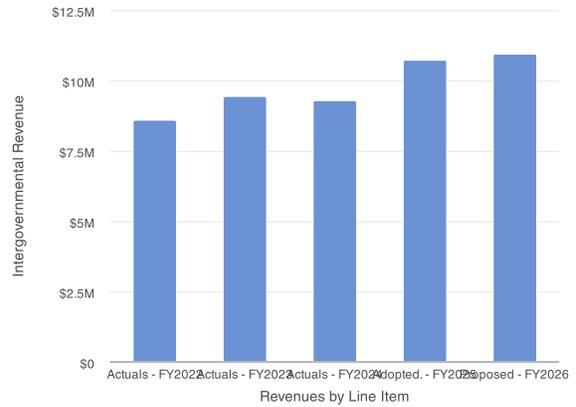
	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Licenses and Permits							
DMV Moped/ATV Tax	\$742	\$461	\$919	\$0	\$0	\$0	-
Gas Permits	-	\$983	\$8,999	\$0	\$3,000	\$3,000	-
Veh Lic Fee	\$875,041	\$195,788	\$34,590	\$0	\$0	\$0	-
Business Lic	\$8,712,415	\$10,041,762	\$10,056,140	\$10,100,000	\$10,100,000	\$0	0.00%
Moped Lic	\$13	\$38	\$13	\$0	\$0	\$0	-
Dog Lic	\$3,583	\$4,425	\$3,333	\$4,000	\$4,000	\$0	0.00%
Elect Htng Mech Perm	\$196	\$2,004	\$8,661	\$0	\$0	\$0	-
Plumbing Perm	\$59,412	\$52,816	\$45,179	\$70,000	\$60,000	-\$10,000	-14.29%
Erosion Cntrl Perm	\$26,975	\$16,425	\$7,925	\$29,500	\$29,500	\$0	0.00%
Sign Perm	\$6,625	\$11,923	\$2,325	\$8,000	\$8,000	\$0	0.00%
Occupant Load Signs	-	-	\$1,000	-	\$0	\$0	-
Parking Perm	\$322,610	\$65,795	\$55,272	\$90,000	\$135,000	\$45,000	50.00%
Bldg Perm	\$308,682	\$414,847	\$999,376	\$500,000	\$700,000	\$200,000	40.00%
Mech Perm	\$49,570	\$39,384	\$52,037	\$85,000	\$52,000	-\$33,000	-38.82%
Elect Perm	\$237,448	\$212,547	\$96,923	\$200,000	\$100,000	-\$100,000	-50.00%
ERB	\$775	\$800	\$1,125	\$1,500	\$1,500	\$0	0.00%
Home Occupation	\$17,925	\$22,625	\$5,150	\$15,000	\$15,000	\$0	0.00%
Subdivisions	\$10,730	\$3,220	\$7,660	\$7,000	\$7,000	\$0	0.00%
Cert ofOccupancy Fee	\$2,400	\$810	\$1,685	\$7,000	\$1,000	-\$6,000	-85.71%
Site Plans	\$75,012	\$66,595	\$65,860	\$60,000	\$60,000	\$0	0.00%
Mall Vending Perm	\$31,004	\$18,836	\$1,850	\$78,000	\$100,000	\$22,000	28.21%
Bar Applications	\$5,350	\$7,446	\$1,675	\$10,000	\$1,600	-\$8,400	-84.00%
Reinspection Fees	-	\$2,600	-	\$0	\$0	\$0	-
Spec Event Bldg Insp	-	-	\$250	\$0	\$0	\$0	-
Permit Sys Maint Fee	\$27,700	\$28,134	\$28,897	\$35,000	\$30,000	-\$5,000	-14.29%
Stop Work Order	\$1,228	\$1,599	\$6,750	\$0	\$0	\$0	-
Temp use Permits	\$24,100	\$18,600	\$7,800	\$14,500	\$7,800	-\$6,700	-46.21%
Alley Closings	\$100	-	\$13,330	\$400	\$400	\$0	0.00%
Zoning Compliance	\$7,975	\$7,763	\$26,035	\$5,000	\$5,000	\$0	0.00%
Permit Admin Fee	\$0	\$1,748	\$17,754	\$0	\$0	\$0	-
Vacant Bldg Reg Fees	-	-	-	\$0	\$0	\$0	-
Fldplain Dev Permit	-	-	\$300	\$0	\$0	\$0	-
Amusement Ctr Fees	-	\$100	-	\$0	\$0	\$0	-
Vacant Bldg Reg Fees	\$75	\$375	\$300	\$400	\$300	-\$100	-25.00%
LICENSES AND PERMITS TOTAL	\$10,807,685	\$11,240,447	\$11,559,111	\$11,320,300	\$11,421,100	\$100,800	0.89%
REVENUES BY LINE ITEM TOTAL	\$10,807,685	\$11,240,447	\$11,559,111	\$11,320,300	\$11,421,100	\$100,800	0.89%

STATE ASSISTANCE:

Description:

State Assistance consists of three major revenue items: Constitutional Officer Reimbursement, which is determined by the State Compensation Board on an annual basis for the elected official offices, including the Treasurer, Commissioner of Revenue, Sheriff, Clerk of the Circuit Court, and Commonwealth’s Attorney; State Highway Assistance is highway maintenance funds received from the State based on a formula which includes road type, lane miles, and rate of payment per lane mile; State Aid for Police Protection, where the amount of revenue received by the localities is based upon a proportional formula that uses the adjusted crime rate index for the locality as its base.

State Assistance



Data Updated: Feb 24, 2025, 4:11 PM

Analysis:

For FY26, the proposed State Assistance revenue is \$10.9 million, which is an increase of 2.45% over the FY25 adopted budget.

State Assistance

Revenues by Line Item	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Intergovernmental Revenue							
State Hwy Assist	\$4,361,506	\$5,034,812	\$4,111,286	\$5,591,341	\$5,742,410	\$151,069	2.70%
Reimb/Constit Office	\$1,969,514	\$1,938,953	\$2,293,823	\$2,453,159	\$2,430,032	-\$23,127	-0.94%
Police Assistance	\$2,238,568	\$2,460,982	\$2,588,837	\$2,640,188	\$2,734,706	\$94,518	3.58%
State Assist	\$34,208	\$12,147	\$295,816	\$50,000	\$50,000	\$0	0.00%
INTERGOVERNMENTAL REVENUE TOTAL	\$8,603,795	\$9,446,894	\$9,289,762	\$10,734,688	\$10,957,148	\$222,460	2.07%
REVENUES BY LINE ITEM TOTAL	\$8,603,795	\$9,446,894	\$9,289,762	\$10,734,688	\$10,957,148	\$222,460	2.07%

TRANSIENT OCCUPANCY TAX:

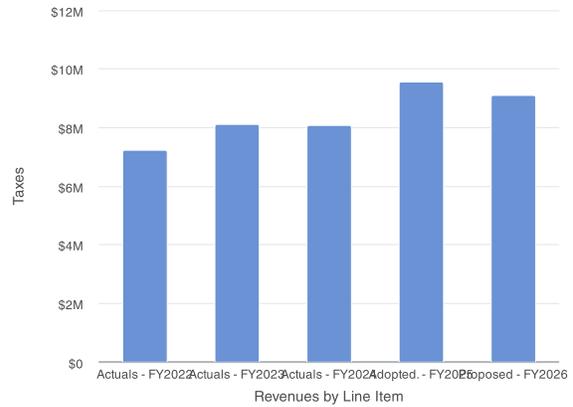
Description:

Transient Occupancy Tax, often called the Lodging Tax, consists of taxes assessed on the use of rooms in hotels, motels, and boarding houses. The FY26 adopted tax rate is 9%.

Analysis:

The FY26 proposed budget projection for this revenue is \$9.1 million. Despite a tax increase in FY25, transient occupancy tax revenue has underperformed. The amount projected for FY26 represents a 4.8% decline from the amount budgeted in FY25 (\$9.5 million). Lodging Taxes are expected to make up 3.4% of all tax revenue.

Transient Occupancy Tax



Data Updated: Feb 24, 2025, 4:11 PM

Authorization:

581.-3840: No cap for the City.

Transient Occupancy Tax

	ACTUALS		ADOPTED.		PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Line Item							
Taxes							
Lodging Tax	\$7,222,710	\$8,118,587	\$8,057,630	\$9,562,500	\$9,100,000	-\$462,500	-4.84%
TAXES TOTAL	\$7,222,710	\$8,118,587	\$8,057,630	\$9,562,500	\$9,100,000	-\$462,500	-4.84%
REVENUES BY LINE ITEM TOTAL	\$7,222,710	\$8,118,587	\$8,057,630	\$9,562,500	\$9,100,000	-\$462,500	-4.84%

PAYMENT IN LIEU OF TAXES:

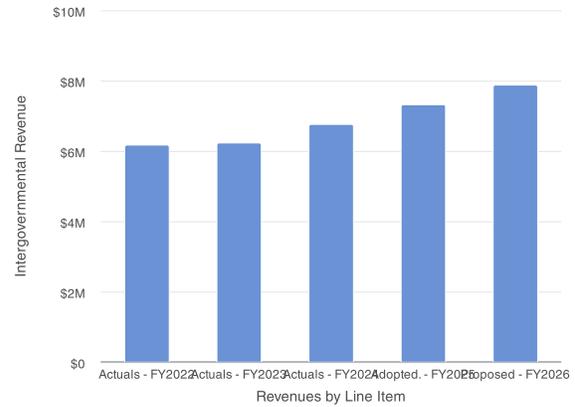
Description:

Payment in Lieu of Taxes: The utility funds and the Charlottesville Redevelopment and Housing Authority make a payment equivalent to the amount of property taxes and business licenses that would be due to the City if they were a taxable business.

Analysis:

In FY26, this revenue item is estimated to be \$7.9 million, a 7.8% increase over the FY25 adopted budget.

PILOT



Data Updated: Feb 24, 2025, 4:11 PM

Payment in Lieu of Taxes

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Intergovernmental Revenue							
Paym/Lieu	\$6,159,628	\$6,223,887	\$6,746,568	\$7,313,205	\$7,881,471	\$568,266	7.77%
INTERGOVERNMENTAL REVENUE TOTAL	\$6,159,628	\$6,223,887	\$6,746,568	\$7,313,205	\$7,881,471	\$568,266	7.77%
REVENUES BY LINE ITEM TOTAL	\$6,159,628	\$6,223,887	\$6,746,568	\$7,313,205	\$7,881,471	\$568,266	7.77%

UTILITY SERVICES CONSUMER TAX:

The Utility Services Consumer Tax (Utility Tax) consists of taxes on gas, water, and electric utilities. The FY25 current, unchanged tax rate is 10%. The utility tax on telephone and cable is 5%, but collected by the State as part of the Virginia Communication Sales & Use Tax.

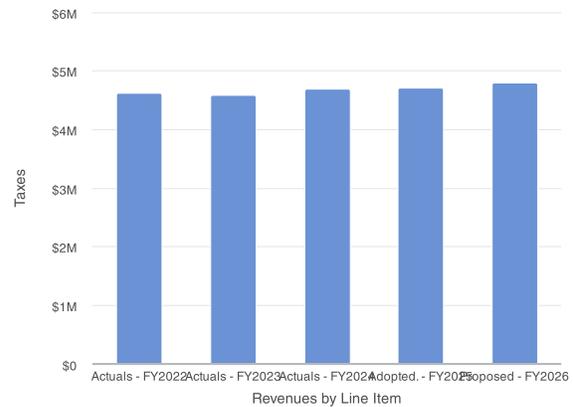
Analysis:

The FY26 proposed budget projection for this revenue is \$4.8 million, which represents an increase of \$100,000, or 2.13%, over the FY25 adopted budget. Utility Taxes are expected to make up 1.8% of all tax revenue.

Authorization:

58.1-3814.

Utility Services Consumer Tax



Data Updated: Feb 24, 2025, 4:11 PM

Utility Services Consumer Tax

	ACTUALS		ADOPTED.		PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Line Item							
Taxes							
Util Tax	\$4,611,301	\$4,584,020	\$4,684,886	\$4,700,000	\$4,800,000	\$100,000	2.13%
TAXES TOTAL	\$4,611,301	\$4,584,020	\$4,684,886	\$4,700,000	\$4,800,000	\$100,000	2.13%
REVENUES BY LINE ITEM TOTAL	\$4,611,301	\$4,584,020	\$4,684,886	\$4,700,000	\$4,800,000	\$100,000	2.13%

VIRGINIA COMMUNICATIONS SALES & USE TAX:

Description:

Effective January 2007, the consumer tax on telephone service, the E-911 service tax, the tax on Cable service, and the Cable Franchise fee were rolled into one revenue stream called the Virginia Communications Sales & Use Tax. The tax is levied in the amount of 5% of the sales price of each communications service. This is a State administered local tax and the City is reimbursed monthly. This tax has seen a steady decline over the past several years. The increase in cell phone usage and internet entertainment providers for television services as opposed to traditional land line phone service and cable television service are contributing to the decline.

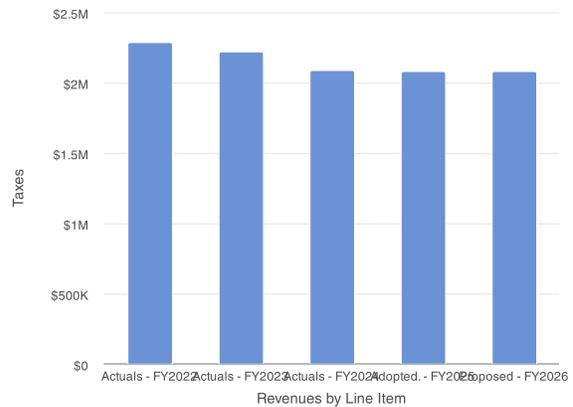
Analysis:

The FY26 proposed budget projection for this revenue is \$2.08 million, which has no change from the FY25 adopted budget. This tax revenue has been decreasing for the last few years due to consumers increasingly switching to wireless methods of communication, which are not subject to the tax. The tax only applies to landlines and cable services. The Virginia Communications Sales & Use Tax makes up .8% of all tax revenue.

Authorization:

State-administered local tax in which the City is reimbursed on a monthly basis.

Virginia Communications Sales & Use Tax



Data Updated: Feb 24, 2025, 4:11 PM

Virginia Communications Sales & Use Tax

	ACTUALS		ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025		
Revenues by Line Item						
Taxes						
VA Comm tax	\$2,288,232	\$2,221,820	\$2,087,935	\$2,082,500	\$2,082,500	\$0 0.00%
TAXES TOTAL	\$2,288,232	\$2,221,820	\$2,087,935	\$2,082,500	\$2,082,500	\$0 0.00%
REVENUES BY LINE ITEM TOTAL	\$2,288,232	\$2,221,820	\$2,087,935	\$2,082,500	\$2,082,500	\$0 0.00%

PARKS & RECREATION INCOME:

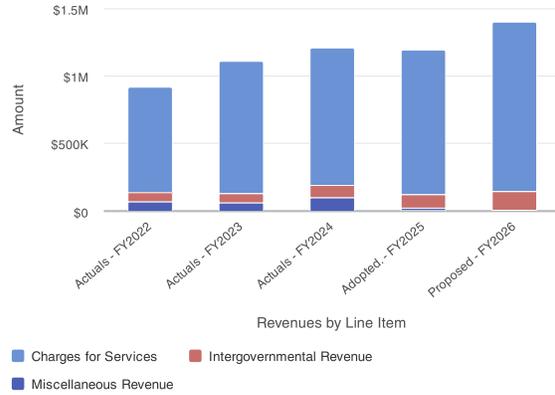
Description:

Income from the Parks & Recreation Department is derived from a variety of sources, including access pass fees to recreation centers, summer pass fees to outdoor pools, daily admissions to indoor and outdoor recreational facilities, as well as multiple fee-based recreation programs held at a variety of facilities. Additional income is received from the rental of recreational facilities, picnic shelters, garden plots, etc. and participation fees for adult league sports such as volleyball and softball.

Analysis:

The FY26 proposed budget projection for this revenue is \$1.4 million, which represents an increase of \$211,809, or 17.81%, from the FY25 adopted budget. The increase in revenue continues to reflect the modest return to normal operations after its COVID-19 related closures and cancellations in FY20.

Parks & Recreation Income



Data Updated: Feb 24, 2025, 4:11 PM

Parks & Recreation Income

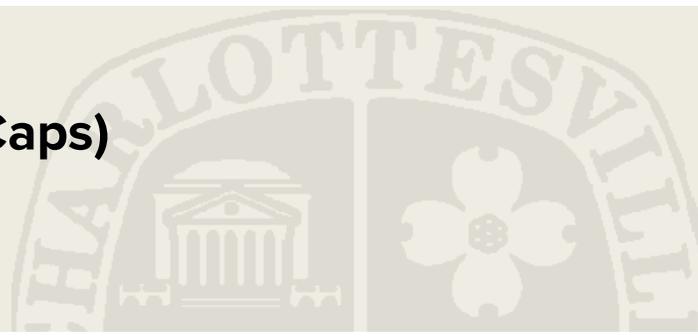
	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Line Item							
Charges for Services	\$777,950	\$976,924	\$1,018,881	\$1,066,363	\$1,253,631	\$187,268	17.56%
Intergovernmental Revenue	\$64,802	\$73,682	\$90,000	\$100,000	\$142,641	\$42,641	42.64%
Miscellaneous Revenue	\$70,607	\$56,660	\$99,173	\$22,750	\$4,650	-\$18,100	-79.56%
REVENUES BY LINE ITEM TOTAL	\$913,359	\$1,107,265	\$1,208,054	\$1,189,113	\$1,400,922	\$211,809	17.81%

MAJOR LOCAL REVENUES AT A GLANCE:

Major Local Revenues	FY26 Projection	% of All General Fund Revenues
Real Estate Tax	\$116,989,377	44.2%
Meals Tax	\$21,200,000	8.0%
City/County Revenue Sharing	\$20,175,533	7.6%
Sales & Use Tax	\$14,500,000	5.5%
Personal Property Tax	\$14,915,737	5.6%
Licenses & Permits	\$11,321,100	4.3%
State Assistance	\$10,907,148	4.1%
Transient Occupancy Tax	\$9,100,000	3.4%
Payment in Lieu of Taxes	\$7,856,471	3.0%
Utility Services Consumer Tax	\$4,800,000	1.8%
Virginia Communications Sales & Use Tax	\$2,082,500	0.8%
Parks & Recreation Income	\$1,400,922	0.5%
Major Local Revenues Total	\$235,248,788	88.9%
ALL General Fund Revenues Total	\$264,474,183	100.0%

Tax & Fee Rates (Including Legal Caps)

FISCAL YEAR 2026



TAX RATES:

Tax	Proposed FY26 Rate	Adopted FY25 Rate	Legal Cap
Real Estate Tax	\$0.98/\$100 Assessed Value	\$0.98/\$100 Assessed Value	58.1-3321: No cap, but effective tax rate increases must be advertised 7 days prior to hearing.
Meals Tax	7.0%	7.0%	58.1-3840: No cap for the City.
Sales & Use Tax - General	5.3%	5.3%	General Sales Tax: 58.1-605 (B): Cap - Rate may not exceed 1% (included in the 5.3% cap).
Sales & Use Tax - Food (Excluding Prepared Food)	1.0%	1.0%	Food Sales Tax (Non-Prepared Food): 58.1-611.1: Cap - Rate may not exceed 1% (included in the 1% cap).
Personal Property Tax	\$4.40/\$100 Assessed Value	\$4.40/\$100 Assessed Value	58.1-3506: Authorizes different rates for different classes; 58.1-3524: Tax on all automobiles, trucks, motorcycles and other motor vehicles; boats and aircraft; and on all tangible personal property used or held in connection with any mining, manufacturing, or other business, trade, occupation or profession (excluding furnishings, furniture and appliances in rental units of 30 days or longer).
Transient Occupancy Tax	9.0%	9.0%	58.1-3840: No cap for the City.
Machinery & Tools Tax	\$4.40/\$100 Assessed Value	\$4.40/\$100 Assessed Value	58.1-3507: Authorizes different rates for different classes.
Mobile Home Tax	\$0.98/\$100 Assessed Value	\$0.98/\$100 Assessed Value	58.1-3522: Separate class of personal property for assessment purposes; 58.1-3502: Assessed in line with Real Estate Tax; 58.1-3280: Assess at fair market value.
Cigarette Tax	\$0.55 per pack	\$0.55 per pack	58.1-3830: Rate is capped by State code at \$0.55.

Utility Services Consumer Tax (Gas & Water)	Water is taxed at 10% of the water bill unless your water bill amount is over \$3,000. The tax for a bill amounts up to \$3,000 is 10%, and the rest of the bill amount is taxed at 4%. There are no taxes on sewer charges. The taxes on Gas customers vary depending on location and consumption.	Water is taxed at 10% of the water bill unless your water bill amount is over \$3,000. The tax for a bill amounts up to \$3,000 is 10%, and the rest of the bill amount is taxed at 4%. There are no taxes on sewer charges. The taxes on Gas customers vary depending on location and consumption.	58.1-3814.
Utility Services Consumer Tax (Telephone, Cable)	5.0%	5.0%	Collected by State as part of Communications Sales & Use Tax. 58.1-645 et seq.
Virginia Communications Sales & Use Tax	5.0%	5.0%	State tax collected on telephone and cable.

FEE RATES:

Fee	Proposed FY26 Rate	Adopted FY25 Rate	Legal Cap
E-911 Fee	\$0.75/Phone Line	\$0.75/Phone Line	58.1-645: Collected by State as part of Communication Sales & Use Tax.
Cable Franchise Fee	5.0%	5.0%	58.1-645: Collected by State as part of Communication Sales & Use Tax.
PEG Fee (Cable)	\$0.35/Month	\$0.35/Month	
Trash Sticker Fee			15.2-928: No cap.
12 Gallon	\$1.05 Each	\$1.05 Each	
31 Gallon	\$2.10 Each	\$2.10 Each	
Trash Decal Fees			
32 Gallon Can	\$94.50 Annually	\$94.50 Annually	
50 Gallon Can	\$147.50 Annually	\$147.50 Annually	
64 Gallon Can	\$189.00 Annually	\$189.00 Annually	
96 Gallon Can	\$283.50 Annually	\$283.50 Annually	
96 Gallon Can - Daily Collection	\$491.40 Quarterly	\$491.40 Quarterly	
Large Item Pickup Fee	\$35 for first occurrence; \$50 for second occurrence; \$100 for third and subsequent occurrences	\$35 for first occurrence; \$50 for second occurrence; \$100 for third and subsequent occurrences	
Motor Vehicle License Fee			46.2-752(A): Cap - May not exceed amount of State license fee.
Up to 4,000 lbs	\$0.00	\$0.00	
Over 4,000 lbs	\$0.00	\$0.00	
Motorcycles	\$0.00	\$0.00	
Courthouse Maintenance Fee	\$2.00/Court Case	\$2.00/Court Case	17.1-281: Cap - \$2.00.
Courtroom Security Fee	\$10.00/Conviction	\$10.00/Conviction	53.1-120: Cap - \$10.00.

Long-Term Financial Planning

FISCAL YEAR 2026



OVERVIEW:

At the beginning of each budget process, City staff develops a 5-year projection of revenues and expenditures. This is a planning document to help Council make more informed decisions in more than a single-year timeframe and to consider the long-term outlook when making budget and policy decisions. 5-year operational forecasts for the City of Charlottesville typically show a gap in which projected expenditures exceed projected revenues. This gap is a result of assumptions that revenue policies stay unchanged or are continued on a trajectory known at the time of the forecast, and that operational costs reflect ongoing and continuing programs and services. Through careful policy analysis of tax and fee rates, financial policies, departmental cost cutting measures, and program changes or reductions, this projected gap is closed during each budget cycle to arrive at a balanced budget.

FY26 is showing a revenue increase over FY25, which is largely attributed to a general property value reassessments of real estate and personal property. Together, these two revenue sources account for \$10.1 million or 81% of the total increase projected for FY26. Other major revenue drivers such as meals tax, lodging tax, sales tax, and business and professional licenses are not expected to perform as strongly in FY26 as they have over the last few years despite tax increases that were authorized in the FY25 budget. Overall, the FY26 adopted budget is increasing \$12.5 million or 5% over the FY25 adopted budget.

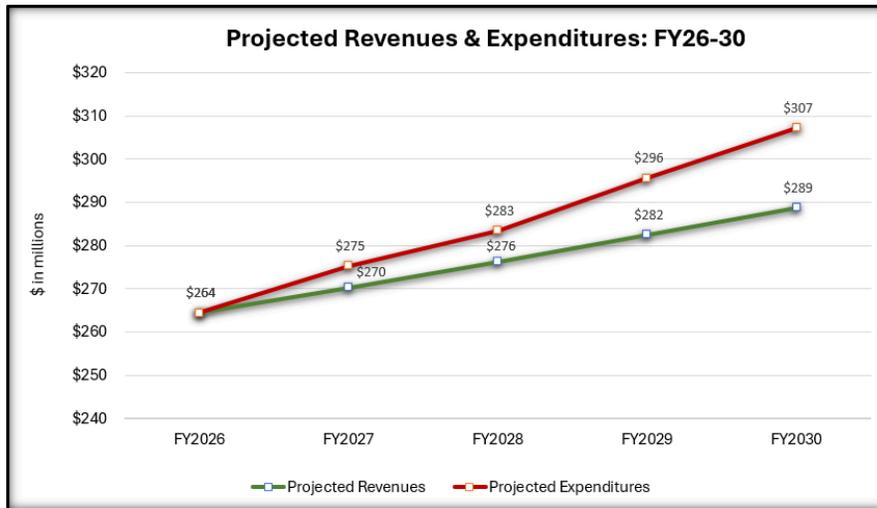
In future years, City Council will need to carefully address revenue policies such as tax rates and debt limits, coupled with adjustments in capital spending as it continues to address its funding priorities related to its five-year spending plan. City departments will need to continue to look for efficiencies to find ways to reduce costs and/or find additional sources of revenue to mitigate the forecasted gap shown for each year.

The chart below illustrates projected revenues and expenditures from FY26 to FY30 in the General Fund.

LONG-TERM FINANCIAL PLANNING & THE STRATEGIC PLAN:

The forecasts of the major expenditures reflect Strategic Plan priorities. In FY26, the City increased its funding for schools \$4.9 million, which is a 6.7% increase over last year. This funding increase reflects the Education priority, of the commitment to providing quality educational opportunities. Organizational Excellence is reflected in the FY26 budget and long-term financial planning, showing a 5% increase in employee salaries and benefits expenditures each year from FY26-30. The City also values its Partnerships with community agencies and non-profit organizations. For this, FY26-30 predicts an increase of 5% each year.

PROJECTED REVENUES & EXPENDITURES:



FY2026-2030 REVENUE PROJECTIONS:

Major Revenues Forecasts	FY2026 Projected	FY2027 Projected	FY2028 Projected	FY2029 Projected	FY2030 Projected
Real Estate Tax	\$ 16,989,377	\$120,499,058	\$124,114,030	\$127,837,451	\$131,672,574
<i>% change</i>	7.9%	3.0%	3.0%	3.0%	3.0%
Meals Tax	\$21,200,000	\$21,624,000	\$22,056,480	\$22,497,610	\$22,947,562
<i>% change</i>	-0.3%	2.0%	2.0%	2.0%	2.0%
City/County Revenue Sharing	\$20,175,533	\$20,579,044	\$20,990,625	\$21,410,437	\$21,838,646
<i>% change</i>	13.6%	2.0%	2.0%	2.0%	2.0%
Sales & Use Tax	\$14,500,000	\$14,645,000	\$14,791,450	\$14,939,365	\$15,088,758
<i>% change</i>	-8.3%	1.0%	1.0%	1.0%	1.0%
Personal Property Tax	\$14,915,737	\$15,214,052	\$15,518,333	\$15,828,699	\$16,145,273
<i>% change</i>	0.8%	2.0%	2.0%	2.0%	2.0%
Licenses & Permits	\$11,321,100	\$11,547,522	\$11,778,472	\$12,014,042	\$12,254,323
<i>% change</i>	0.0%	2.0%	2.0%	2.0%	2.0%
State Assistance	\$10,928,648	\$11,147,221	\$11,370,165	\$11,597,569	\$11,829,520
<i>% change</i>	15.6%	2.0%	2.0%	2.0%	2.0%
Transient Occupancy Tax	\$9,100,000	\$9,282,000	\$9,467,640	\$9,656,993	\$9,850,133
<i>% change</i>	-4.8%	2.0%	2.0%	2.0%	2.0%
Utility Services Consumer Tax	\$4,800,000	\$4,896,000	\$4,993,920	\$5,093,798	\$5,195,674
<i>% change</i>	2.17%	2.0%	2.0%	2.0%	2.0%
Virginia Communications Sales & Use Tax	\$2,082,500	\$2,051,263	\$ 2,020,494	\$1,990,186	\$1,960,333
<i>% change</i>	0.0%	-1.5%	-1.5%	-1.5%	-1.5%
Other Revenues	\$38,461,288	\$38,845,901	\$39,234,360	\$39,626,703	\$40,022,970
<i>% change</i>	4.0%	1.0%	1.0%	1.0%	1.0%
Total Revenues	\$ 264,474,183	\$ 270,331,060	\$276,335,968	\$282,492,853	\$288,805,767
<i>% change</i>	5.0%	2.2%	2.2%	2.2%	2.2%

REVENUE ASSUMPTIONS:

The following revenue sources comprise approximately 88.7% of the General Fund budget in FY26. Even though there has been consistent growth in these revenue sources in recent years, staff anticipates a slowdown in the rate of growth for several of these sources for future years:

- **Real Estate Tax:** Real Estate assessments have increased in each of the last 5 assessment cycles. For FY26-30, we project a 3% increase in Real Estate tax revenue each year.
- **Meals Tax:** Despite a tax rate increase in FY25, meals tax has under-performed for the first-half of the year. As a result, the FY26 budget projections include a budget that is essentially flat with a slight 0.3% decrease, from the FY25 adopted budget projections. Anticipating a slight rebound, we continue to project a 2% increase in Meals Tax revenue each year.
- **City/County Revenue Sharing:** In FY26, this revenue will increase by 13.6% over FY25, which is much higher than projected in FY26. Future projections show moderate increases for FY26-30, based on estimates of total value of assessments in the County as compared to those in the City. There are several other variables that impact the formula which do not guarantee the projected increases.
- **Sales & Use Tax:** Growth in this revenue has been positive the past few years but has trended down in FY25. An 8.3% decrease or \$1.3 million dollar decrease over the FY25 adopted budget is projected in FY26. We are projecting a modest 1% annual growth in future years.
- **Personal Property Tax:** Personal Property Tax revenue is budgeted to increase by 12.1% in FY26. While the state provides some relief to individual taxpayers through a block grant, the relief percentage received by each taxpayer will not offset the expected valuation increases. Future years assume a return to normal and a modest annual growth of 2%.
- **Licenses & Permits:** This tax can be volatile in nature and changes to gross receipts from a small number of taxpayers can significantly impact the amount of revenue collected. FY26 projects a no significant increase from the FY25 adopted budget. Projections for future years assume an 2% annual growth rate.
- **Transient Occupancy Tax:** The lodging tax revenue has under-performed for the first-half of the year in FY25. FY26 projects a decrease of 4.8%, over the FY25 adopted budget. FY27-30 projects a 2% increase each year.
- **Utility Services Consumer Tax:** This revenue source, which includes utility taxes collected from City's gas and water operations and consumer utility tax for electric services, is trending to increase at 2.0% each year. This is driven most notably by weather and therefore, mild weather means the City collects less revenue.
- **Virginia Communications Sales & Use Tax:** This revenue source is a state tax on landline and cable. This revenue source has decreased in the last few years, and is likely to continue decreasing in future years. As consumers increasingly shift to wireless avenues of communication, which are not subject to this tax, revenues will continue to fall. We predict revenues will decrease by 1.5% each year.

FY2026-2030 EXPENDITURE PROJECTIONS:

Major Expenditures Forecasts	FY2026 Projected	FY2027 Projected	FY2028 Projected	FY2029 Projected	FY2030 Projected
Contribution to Charlottesville City Schools	\$79,026,522	\$80,549,720	\$82,117,422	\$83,730,937	\$85,391,616
<i>% change</i>	1.0%	1.0%	1.0%	1.0%	1.0%
Employee Salaries & Benefits (Excluding Health Care Program)	\$75,007,938	\$78,758,335	\$82,696,252	\$86,831,064	\$91,172,617
<i>% change</i>	5.0%	5.0%	5.0%	5.0%	5.0%
Employee Health Care Program	\$9,824,500	\$10,806,950	\$11,887,645	\$13,076,410	\$14,384,050
<i>% change</i>	9.0%	10.0%	10.0%	10.0%	10.0%
Contributions to Outside Agencies & Non-Profits	\$22,667,570	\$23,800,948	\$24,990,995	\$26,240,545	\$27,552,573
<i>% change</i>	5.0%	5.0%	5.0%	5.0%	5.0%
Transfer to Debt Service Fund	\$15,120,000	\$16,178,400	\$17,310,888	\$18,522,650	\$19,819,236
<i>% change</i>	6.0%	7.0%	7.0%	7.0%	7.0%
Transfer to Capital Improvement Program	\$8,302,434	\$9,844,059	\$8,258,445	\$10,227,184	\$11,061,000
<i>% change</i>	6.5%	18.6%	-16.1%	23.8%	8.2%
Fund Balance Target Adjustment	\$54,525,219	\$55,343,097	\$56,173,244	\$57,015,843	\$57,871,080
<i>% change</i>	1.5%	1.5%	1.5%	1.5%	1.5%
Other Expenditures	\$264,474,183	\$275,281,510	\$283,434,891	\$295,644,632	\$307,252,171
<i>% change</i>	5.0%	4.1%	3.0%	4.3%	3.9%
Total Expenditures	\$251,948,630	\$260,153,775	\$268,741,103	\$277,731,460	\$287,146,962
<i>% change</i>	10.3%	3.3%	3.3%	3.3%	3.4%

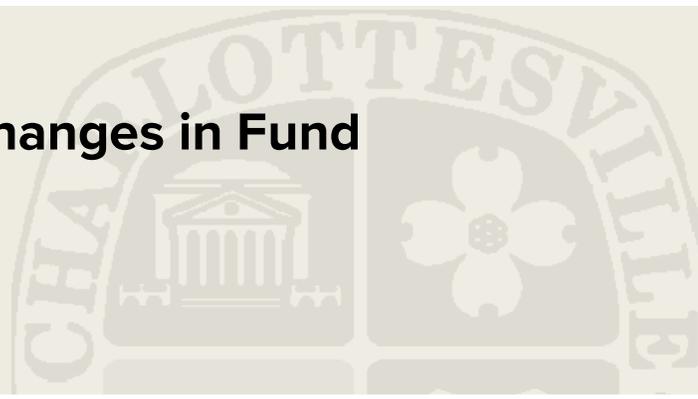
EXPENDITURE ASSUMPTIONS:

The following expenditure categories comprise approximately 83.3% of the General Fund budget in FY26:

- **Contribution to Charlottesville City Schools:** The Budget Guidelines state that the schools receive a target amount that equates to 40% of new Real Estate and Personal Property tax revenue. The FY26 budget predicts a 5.0% revenue increase over FY25. We base future years on the formula, expecting a 1% increase each year in contribution to schools.
- **Employee Salaries & Benefits (Excludes Employee Health Care Program):** This is the total budget for employee salaries and benefits (which includes retirement, FICA, and life insurance). The projections do not yet reflect any findings and changes that may come because of future collective bargaining contracts. In future years, we predict a 5% increase each year from FY27-30.
- **Employee Health Care Program:** This is the total budget for the General Fund contribution to the City's Health Care Fund. Funding is budgeted based on projections that reflect the expected cost burden for claims and administrative costs using experience data. Future years reflect an expenditure increase of 10% each year from FY27-30.
- **Contributions to Outside Agencies & Non-Profits:** Includes all contributions to outside agencies in the following categories: Children, Youth and Family Programs; Economic Development Programs; Education Programs; Health Agencies; Housing Programs; Recreation and Culture Programs; Public Safety Agencies; Transportation Agencies; and Organizational Memberships. While funding for Vibrant Communities Fund agencies is somewhat discretionary, the City has several contracts in place with agencies such as the Regional Jail, Juvenile Detention Center, Emergency Communications Center, and Jefferson-Madison Regional Library. The funding costs for these contractual agencies generally increase over time, as costs of services increase and as we see shifts in the behavior and demographic of the area. We predict a 5% revenue increase each year from FY27-30.
- **Transfer to Debt Service Fund:** These are funds required to pay off the City's long-term debt and is based on the 5-year Capital Improvement Program balanced with the City's debt service policy. The budget for FY26 reflects the required transfer from the General Fund to fund the capital budget and corresponding debt that the City currently plans to issue. We predict a 7% increase in each future year from FY27-30.
- **Transfer to Capital Improvement Program:** This represents the 5-year CIP. these contributions should keep the City in compliance with the Budget Guideline to transfer at least 3% of general fund expenditures to the Capital Improvement Program Fund. The projected decrease in FY28 is result of the timing of the city's planned cash contributions to several affordable housing projects that require larger cash outlays in each of the other four years of the plan.

Revenues, Expenditures & Changes in Fund Balance

FISCAL YEAR 2026



GENERAL FUND:

The FY26 Revenues, Expenditures & Changes in Fund Balance will not be updated until after the proposed FY26 Budget is reviewed and formally adopted by Council. The current numbers in this section were last updated for the FY25 Adopted Budget.

Notes: The FY21 Beginning fund balance was restated. Actuals for Education are net of school reimbursements for contracted services.

General Fund					
Revenues, Expenditures & Changes in Fund Balance (dollars in thousands)					
	FY2021	FY2022	FY2023	FY2024	FY2025
Revenues & Other Financing Sources	Actuals	Actuals	Actuals	Projected	Budget
Taxes	\$ 135,496	\$ 146,878	\$ 162,261	\$ 172,318	\$ 180,333
Licenses & Permits	2,784	10,935	11,377	10,984	11,325
State Assistance	11,993	12,288	13,109	13,854	14,254
From Other Governmental Units**	15,923	16,807	17,043	16,686	18,558
Charges for Services	6,149	7,588	8,369	5,741	6,509
Fines & Forfeitures	157	302	358	-	-
Miscellaneous Revenue	1,596	1,094	3,108	4,879	4,203
Total Revenues	174,098	195,892	215,625	224,462	235,182
Transfers from Other Funds	5,776	6,138	6,208	6,747	7,288
Total Revenues & Other Financing Sources	\$ 179,874	\$ 202,030	\$ 221,833	\$ 231,209	\$ 242,470
Expenditures & Other Uses					
General Government	\$ 23,696	\$ 23,732	\$ 24,732	\$ 32,729	\$ 36,319
Public Safety	36,621	38,981	40,464	44,709	54,288
Community Services	8,019	8,277	9,927	12,623	12,369
Health & Welfare	5,419	5,688	6,990	8,337	8,945
Parks, Recreation & Culture	10,376	12,795	13,406	15,506	14,545
Education**	57,041	58,132	62,031	67,140	74,141
Conservation & Development	6,909	6,869	6,411	6,312	6,801
Other Activities	1,905	1,277	3,084	537	79
Total Expenditures & Other Uses	149,986	155,751	167,045	187,893	207,487
Transfers to Other Funds					
Capital Projects Fund	4,995	13,824	20,619	7,542	7,799
Social Services Fund	3,474	3,552	3,772	3,603	3,995
Debt Service Fund	10,354	11,215	17,567	13,399	13,726
Other Transfers	4,824	4,828	6,956	7,245	9,463
Total Expenditures & Other Uses + Transfers	\$ 173,633	\$ 189,170	\$ 215,959	\$ 219,682	\$ 242,470
Net Change in Fund Balance	6,241	12,860	5,874	11,527	-
Beginning Fund Balance*	47,173	53,414	66,274	72,148	83,675
Ending Fund Balance	\$ 53,414	\$ 66,274	\$ 72,148	\$ 83,675	\$ 83,675
% Change	13.8%	24.1%	8.9%	16.0%	0.0%

CAPITAL PROJECTS FUND:

The City's fund balance policy calls for all funds in excess of 17% in the General be transferred to the CIP fund to be used as pay-go for future projects. Beginning in FY20, City Council began setting aside funding for the Buford School Reconfiguration project and construction is set to begin in July 2023. The total project is \$91.8 million dollars. The drawdown of fund balance in FY24 and FY25 are planned draw downs of the funds previously set aside for this project.

Capital Projects						
Revenues, Expenditures & Changes in Fund Balance (dollars in thousands)						
Revenues & Other Financing Sources	FY2021 Actuals	FY2022 Actuals	FY2023 Actuals	FY2024 Projected	FY2025 Budget	
Fees & Permits	\$ 31	\$ 8,860	\$ 145	\$ 40	\$ 40	
Intergovernmental	5,659	9,542	17,882	4,217	2,400	
Charges for Services	195	783	-	-	-	
Miscellaneous	120	535	173	-	-	
Total Revenues	\$ 6,005	\$ 10,087	\$ 18,200	\$ 4,257	\$ 2,440	
Expenditures & Other Uses						
General Government	\$ 3,485	\$ 14,154	\$ 2,535	\$ 10,067	\$ 5,565	
Public Safety	714	289	665	5,272	784	
Community Services	2,644	937	1,886	3,435	9,704	
Health & Welfare	-	-	-	-	-	
Parks, Recreation & Culture	565	858	823	1,448	5,050	
Education	1,195	2,984	3,106	88,754	5,788	
Conservation & Development	4,714	4,630	3,022	5,910	8,910	
Capital Outlay	7,023	11,449	38,252	-	-	
Total Expenditures	\$ 20,340	\$ 35,301	\$ 50,289	\$ 114,886	\$ 35,801	
Revenues Over (Under) Expenditures	(14,335)	(25,214)	(32,089)	(110,629)	(33,361)	
Other Financing Sources (Uses)						
Transfers In	\$ 4,995	\$ 13,824	\$ 20,619	\$ 7,542	\$ 7,799	
Transfers Out	(107)	(82)	(552)	-	-	
Issuance of Debt	20,962	18,350	9,410	94,760	24,977	
Premium on Issuance of Debt	3,643	2,248	975	-	-	
Total Other Financial Sources (Uses)	\$ 29,493	\$ 34,340	\$ 30,452	\$ 102,302	\$ 32,776	
Net Change in Fund Balance	\$ 15,158	\$ 9,126	\$ (1,637)	\$ (8,327)	\$ (585)	
Beginning Fund Balance	7,004	22,162	31,737	30,101	21,774	
Ending Fund Balance	\$ 22,162	\$ 31,288	\$ 30,101	\$ 21,774	\$ 21,189	
% Change	216.4%	41.2%	-3.8%	-27.7%	-2.7%	

NON-MAJOR FUNDS:

Non-Major Funds					
Revenues, Expenditures & Changes in Fund Balance (dollars in thousands)					
Revenues & Other Financing Sources	FY2021 Actuals	FY2022 Actuals	FY2023 Actuals	FY2024 Projected	FY2025 Budget
Intergovernmental	\$ 26,447	\$ 20,037	\$ 21,158	\$ 18,154	\$ 17,127
Charges for Services	4,549	4,530	4,215	4,902	4,904
Investment Earnings	8	2	12	200	-
Miscellaneous	308	121	282	68	75
Total Revenues	\$ 31,312	\$ 24,690	\$ 25,667	\$ 23,324	\$ 22,106
Expenditures & Other Uses					
General Government	\$ 4,374	\$ 590	\$ 534	\$ 1,537	\$ 10
Public Safety	1,278	1,380	1,443	-	-
Community Services	10,687	10,794	15,105	14,286	15,022
Health & Welfare	17,390	15,473	13,118	13,367	15,512
Parks, Recreation & Culture	44	108	103	-	79
Conservation & Development	2,331	736	441	370	-
Capital Outlay	263	666	802	-	-
Total Expenditures	\$ 36,367	\$ 29,747	\$ 31,546	\$ 29,560	\$ 30,623
Revenues Over (Under) Expenditures	(5,055)	(5,057)	(5,879)	(6,236)	(8,517)
Other Financing Sources (Uses)					
Transfers In	4,985	4,922	6,186	6,236	8,517
Transfers Out	(54)	(12)	(45)	-	-
Total Other Financial Sources (Uses)	\$ 4,931	\$ 4,910	\$ 6,141	\$ 6,236	\$ 8,517
Net Change in Fund Balance	(124)	(147)	262	-	-
Beginning Fund Balance	1,266	1,102	955	1,217	1,217
Ending Fund Balance	\$ 1,102	\$ 955	\$ 1,217	\$ 1,217	\$ 1,217
% Change	-10.1%	-13.3%	27.4%	0.0%	0.0%

INTERNAL SERVICE FUNDS:

The City's Healthcare fund has been maintaining a fund balance in excess of its 20% target. As a result, some of that fund balance has been used to help offset cost increases to the City and the employees. For FY25, the City also made some healthcare plan changes to help mitigate future claims costs.

Internal Service Fund					
Revenues, Expenditures & Changes in Fund Net Position (dollars in thousands)					
	FY2021	FY2022	FY2023	FY2024	FY2025
	Actuals	Actuals	Actuals	Projected	Budget
Operating Revenues					
Charges for Services	\$ 23,989	\$ 24,062	\$ 26,359	\$ 26,846	\$ 28,617
Total Revenues	\$ 23,989	\$ 24,062	\$ 26,359	\$ 26,846	\$ 28,617
Operating Expenses					
Purchases for Resale	\$ 1,501	\$ 1,943	\$ 1,560	\$ 1,750	\$ 1,625
Personnel Costs	1,533	1,595	1,621	1,983	1,935
Materials & Supplies	615	214	924	762	748
Contractual Services & Charges	1,454	2,240	1,750	615	605
Depreciation	203	207	247	220	250
Claims Incurred	15,314	16,029	17,226	17,635	20,365
Insurance Premiums	3,334	3,263	3,085	4,903	4,850
Total Operating Expenses	\$ 23,954	\$ 25,491	\$ 26,413	\$ 27,868	\$ 30,378
Operating Income (Loss)	35	(1,429)	(54)	(1,022)	(1,761)
Non-Operating Revenues					
Gain/Loss on Capital Asset Disposition	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	22	14	99	-	-
Insurance Recovery	59	4	-	-	-
Total Non-Operating Revenues	\$ 81	\$ 18	\$ 99	\$ -	\$ -
Change in Net Position	116	(1,411)	1,203	(1,022)	(1,761)
Net Position, July 1	15,607	15,723	14,312	15,515	14,493
Net Position, June 30	\$ 15,723	\$ 14,312	\$ 15,515	\$ 14,493	\$ 12,732
% Change	0.7%	-9.0%	8.4%	-6.6%	-12.2%

ENTERPRISE FUNDS:

Enterprise Funds					
Revenues, Expenditures & Changes in Fund Net Position (dollars in thousands)					
	FY2021	FY2022	FY2023	FY2024	FY2025
	Actuals	Actuals	Actuals	Projected	Budget
Revenues & Other Financing Sources					
Utility Charges	\$ 54,934	\$ 66,762	\$ 61,311	\$ 60,640	\$ 66,269
Charges for Services	2,376	3,184	2,000	4,595	2,820
Total Revenues	\$ 57,310	\$ 69,946	\$ 63,311	\$ 65,235	\$ 69,089
Expenditures & Other Uses					
Purchases for Resale	\$ 25,997	\$ 33,929	\$ 34,822	\$ 31,079	\$ 28,730
Personel Costs	8,566	7,909	8,410	11,018	11,932
Materials & Supplies	1,315	1,251	1,420	1,459	1,576
Contractual Services & Charges	7,012	6,990	7,698	8,153	12,995
Depreciation	4,207	4,539	4,650	5,294	5,293
Total Operating Expenditures	\$ 47,097	\$ 54,618	\$ 57,000	\$ 57,003	\$ 60,526
Revenues Over (Under) Expenditures	10,213	15,328	8,972	8,231	8,563
Non-Operating Revenues (Expenses)					
Gain/Loss on Capital Asset Disposition	\$ 55	\$ 123	\$ 46	\$ -	\$ -
Interest Expense	(1,360)	(1,161)	(1,302)	(2,007)	(1,816)
Interest Income	66	78	186	-	-
Bond Issuance Expense	(181)	(106)	-	-	-
Capacity Fees	676	557	693	-	-
Insurance Recovery	18	4	-	-	-
Total Non-Operating Revenues (Expenses), Net	\$ (726)	\$ (505)	\$ (377)	\$ (2,007)	\$ (1,816)
Income (Loss) Before Contributions & Transfers	9,487	14,823	8,595	6,224	6,747
Other Financing Sources (Uses)					
Transfers In	\$ -	\$ -	\$ 300	\$ -	\$ -
Transfers Out	(5,776)	(6,137)	(6,300)	(6,224)	(6,747)
Total Other Financial Sources (Uses)	\$ (5,776)	\$ (6,137)	\$ (6,000)	\$ (6,224)	\$ (6,747)
Change in Net Position	\$ 3,711	\$ 8,686	\$ (65)	\$ -	\$ 0
Net Position, July 1 *	53,692	57,403	66,089	66,024	66,024
New Position, June 30	\$ 57,403	\$ 66,089	\$ 66,024	\$ 66,024	\$ 66,024
Percent Change	5.4%	15.1%	-0.1%	0.0%	0.0%

Management



Mayor & City Council

FISCAL YEAR 2026



OVERVIEW:

City Council establishes major policies for the City government. The five-member Council is responsible for adopting the annual City budget, levying taxes, issuing bonds, and updating City Code by adopting and amending laws to ensure the public's safety and welfare. City Council members receive compensation for their service, which is reflected in Salaries and Benefits. City Council appoints the City Manager, the Director of Finance, the City Assessor, the Clerk of Council, and votes to approve several other staff positions. Additionally, the Council appoints members to over 30 boards and commissions, including governing boards for many community agencies. Councilors serve on a variety of boards. The Mayor, or Vice Mayor in the Mayor's absence, presides over City Council meetings, consults with the City Manager to set meeting agendas, calls special meetings, and serves as the ceremonial head of the local government. Regular Council meetings are held twice a month, typically on the first and third Mondays. As needed, Council participates in joint meetings with the Planning Commission and the School Board.

The Chief of Staff/Clerk of Council performs work related to the operation of the City, and provides administrative support for the legislative body. This work includes preparing, certifying, and maintaining official records of the City Council, serving as a liaison between Council and the public, notifying citizens of Council meetings dates, times, and locations, managing the City Council agenda development process, administering department budgets, coordinating appointments to boards and commissions, serving as the filing officer for the annual Virginia Conflict of Interests forms, and is the official keeper of the City seal. The Clerk's Office also serves as an administrative liaison to the Sister Cities Commission, and the Freedom of Information and Records Officer is positioned within the Clerk of Council office.

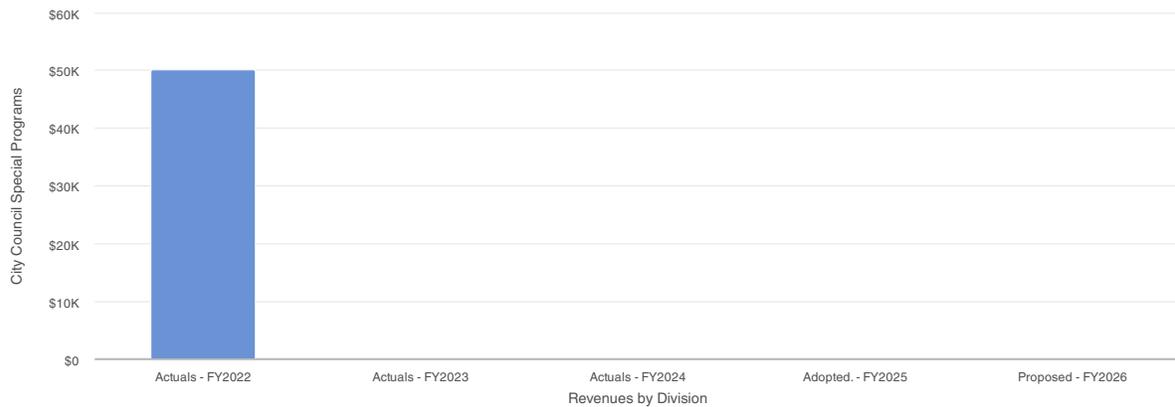
STAFFING SUMMARY:

Mayor & Council

Division	FY2024	FY2025	FY2026
Allocated FTE			
City Council Administration	3	4	5.5
ALLOCATED FTE	3	4	5.5

DEPARTMENTAL REVENUES:

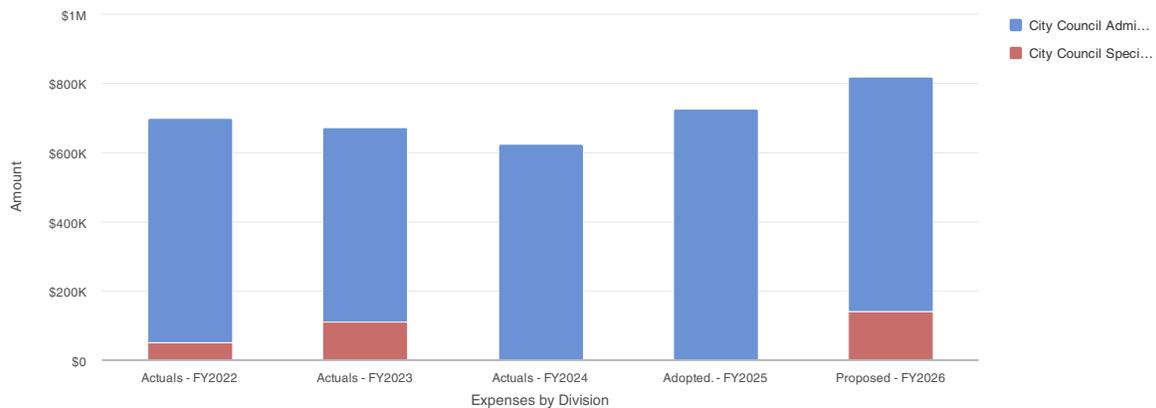
Revenues by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
City Council Special Programs	\$50,055	-	-	\$0	\$0	\$0	-
REVENUES BY DIVISION TOTAL	\$50,055	-	-	\$0	\$0	\$0	-

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Division								
City Council Administration								
Clerk of Council	\$307,984	\$379,754	\$421,786	\$532,448	\$474,863	-\$57,585	-10.82%	
Sister City	\$19,144	\$24,090	\$30,887	\$15,000	\$15,000	\$0	0.00%	
City Council	\$319,455	\$157,215	\$171,690	\$177,205	\$186,260	\$9,055	5.11%	
CITY COUNCIL ADMINISTRATION TOTAL	\$646,583	\$561,059	\$624,363	\$724,653	\$676,123	-\$48,530	-6.70%	
City Council Special Programs								
City Council Reserve	\$50,000	\$111,003	–	\$0	\$140,000	\$140,000	–	
CITY COUNCIL SPECIAL PROGRAMS TOTAL	\$50,000	\$111,003	–	\$0	\$140,000	\$140,000	–	
EXPENSES BY DIVISION TOTAL	\$696,583	\$672,062	\$624,363	\$724,653	\$816,123	\$91,470	12.62%	

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Fund								
General Fund	\$696,583	\$672,062	\$624,363	\$724,653	\$816,123	\$91,470	12.62%	
EXPENSES BY FUND TOTAL	\$696,583	\$672,062	\$624,363	\$724,653	\$816,123	\$91,470	12.62%	

DEPARTMENTAL REVENUES (DETAILS):

Revenue by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Revenues by Line Item								
Miscellaneous Revenue								
Other Misc Rev	\$50,055	–	–	\$0	\$0	\$0	–	
MISCELLANEOUS REVENUE TOTAL	\$50,055	–	–	\$0	\$0	\$0	–	
REVENUES BY LINE ITEM TOTAL	\$50,055	–	–	\$0	\$0	\$0	–	

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Line Item								
Personnel								
FT Salaries	\$269,263	\$328,199	\$344,809	\$318,510	\$277,002	-\$41,508	-13.03%	
Full Time Sal Accrue	\$1,745	-\$8,316	\$1,027	\$0	\$0	\$0	-	
PT Salaries	-	-	-	\$0	\$92,019	\$92,019	-	
COLA Budget	-	-	-	\$0	\$0	\$0	-	
Soc Sec - FICA	\$19,985	\$24,021	\$25,198	\$24,366	\$28,230	\$3,864	15.86%	
Soc Sec FICA Accrued	\$168	-\$619	\$123	\$0	\$0	\$0	-	
Retirement Cont DB	\$17,005	\$33,335	\$44,053	\$45,224	\$30,086	-\$15,138	-33.47%	
Retirement Cont DC	\$40,376	\$41,396	\$42,939	\$46,382	\$50,377	\$3,995	8.61%	
Retirement Cont A DB	\$54	-\$275	\$49	\$0	\$0	\$0	-	
Retirement Cont A DC	\$41	-\$771	\$140	\$0	\$0	\$0	-	
Life Insurance	\$1,281	\$1,691	\$1,824	\$2,306	\$2,671	\$365	15.83%	
Life Ins Accrued	\$9	-\$36	\$13	\$0	\$0	\$0	-	
Health Care Program	\$41,132	\$45,763	\$43,379	\$42,868	\$49,000	\$6,132	14.30%	
Health Care Pr Accru	-\$313	-\$1,054	\$109	\$0	\$0	\$0	-	
PERSONNEL TOTAL	\$390,745	\$463,331	\$503,664	\$479,656	\$529,385	\$49,729	10.37%	
Personnel - Other								
Temp. Salaries	-	-	-	\$92,000	\$0	-\$92,000	-100.00%	
Temp Sal Accrued	-	-	-	\$0	\$0	\$0	-	
Overtime	-	-	\$19	-	\$0	\$0	-	
Bonus Pay	\$7,000	-	-	\$0	\$0	\$0	-	
FICA Temporary Emp	-	-	-	\$7,038	\$0	-\$7,038	-100.00%	
PERSONNEL - OTHER TOTAL	\$7,000	-	\$19	\$99,038	\$0	-\$99,038	-100.00%	
Other								
Office Supplies	\$1,141	\$1,631	\$1,696	\$2,500	\$2,500	\$0	0.00%	
Postage	\$1,113	\$1,859	\$4,187	\$200	\$200	\$0	0.00%	
Books	\$306	\$151	\$112	\$100	\$100	\$0	0.00%	
Cleaning Supplies	\$45	\$115	\$119	\$100	\$100	\$0	0.00%	
Uniforms/Clothing	\$221	\$247	\$349	\$350	\$350	\$0	0.00%	
PPE-Pers Prot Equip	-	-	-	\$100	\$100	\$0	0.00%	
Food Supplies	-	-	\$17	-	\$0	\$0	-	
Awards/Trophies	\$827	\$904	\$1,100	\$700	\$700	\$0	0.00%	
Mach/Equip/Furn (NC)	\$10,407	\$3,618	\$6,908	\$12,000	\$12,000	\$0	0.00%	
Comp Sftwr (Non-cap)	\$9,598	\$628	\$216	\$10,000	\$10,000	\$0	0.00%	
Other Supplies	\$6,562	\$1,670	\$3,252	\$2,600	\$2,600	\$0	0.00%	
Telephone Serv Purch	\$943	\$1,167	\$995	\$0	\$1,000	\$1,000	-	
Cell Phone Serv Purc	\$3,915	\$5,045	\$5,662	\$4,972	\$5,650	\$678	13.64%	
Dues/Subscriptions	\$2,147	\$2,391	\$2,489	\$4,500	\$4,500	\$0	0.00%	
Telephone-Long Dist	-	-	-	\$0	\$0	\$0	-	
Printing/Duplicating	\$1,238	\$1,899	\$2,695	\$2,000	\$2,000	\$0	0.00%	
Legal Fees	-\$10,116	-	-	\$0	\$0	\$0	-	
Travel	\$5,502	\$5,664	\$7,321	\$500	\$1,000	\$500	100.00%	
Travel Transport	-	-	\$237	-	\$0	\$0	-	
Meals	\$2,402	\$7,919	\$15,377	\$8,000	\$8,300	\$300	3.75%	
Reimb Travel Expend	\$4,000	-	-	\$1,250	\$500	-\$750	-60.00%	
Non-Local Travel	\$5,108	\$15,508	\$5,069	\$15,000	\$15,000	\$0	0.00%	
Advertising	\$7,389	\$6,935	\$15,666	\$11,500	\$11,500	\$0	0.00%	
Registration Fees	\$2,845	\$2,320	\$3,029	\$3,400	\$3,400	\$0	0.00%	
Education/Training	\$3,345	\$12,616	\$7,833	\$12,000	\$12,000	\$0	0.00%	
Software Lic/Maint	-	\$500	-	\$0	\$0	\$0	-	
Video Exp	\$250	-	-	\$0	\$0	\$0	-	
Credit Card Fees	-	\$9	-	\$0	\$0	\$0	-	
Marketing Exp	-	\$50	\$250	\$250	\$1,250	\$1,000	400.00%	
Monthly Parking Fees	-	\$195	\$620	\$3,500	\$1,000	-\$2,500	-71.43%	

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Coun Food/ Refresh	\$582	-	-	\$0	\$0	\$0	-
Contrib to Civic Grp	\$206,700	\$107,203	-	\$0	\$0	\$0	-
Donations Exp	\$2,000	-	-	\$0	\$0	\$0	-
Acq Com Itm-F/E (MA)	-	-	-	\$0	\$0	\$0	-
Lump Sum Appropr	-	-	-	\$15,000	\$155,000	\$140,000	933.33%
OTHER TOTAL	\$268,469	\$180,245	\$85,199	\$110,522	\$250,750	\$140,228	126.88%
Contractual							
Professional Serv	\$11,000	\$3,800	\$1,164	\$8,500	\$9,000	\$500	5.88%
Serv Contracts	\$10,080	\$10,518	\$12,412	\$10,613	\$11,000	\$387	3.65%
Contracted Serv	\$330	\$1,134	\$9,441	\$0	\$0	\$0	-
Other Contractual Se	\$5,280	\$8,759	\$5,676	\$6,900	\$6,900	\$0	0.00%
CONTRACTUAL TOTAL	\$26,690	\$24,211	\$28,693	\$26,013	\$26,900	\$887	3.41%
Fixed							
Telephone-Int Chg	\$929	\$1,101	\$1,411	\$1,986	\$1,537	-\$449	-22.61%
Insurance Int Chgs	\$1,269	\$1,459	\$1,488	\$1,518	\$1,670	\$152	10.01%
Worker's Comp Ins	\$548	\$783	\$799	\$735	\$175	-\$560	-76.19%
IT Infrastruct Repla	\$933	\$933	\$3,090	\$5,185	\$5,706	\$521	10.05%
FIXED TOTAL	\$3,679	\$4,276	\$6,788	\$9,424	\$9,088	-\$336	-3.57%
EXPENSES BY LINE ITEM TOTAL	\$696,583	\$672,062	\$624,363	\$724,653	\$816,123	\$91,470	12.62%

EXPLANATION OF CHANGES:

Salaries & Benefits

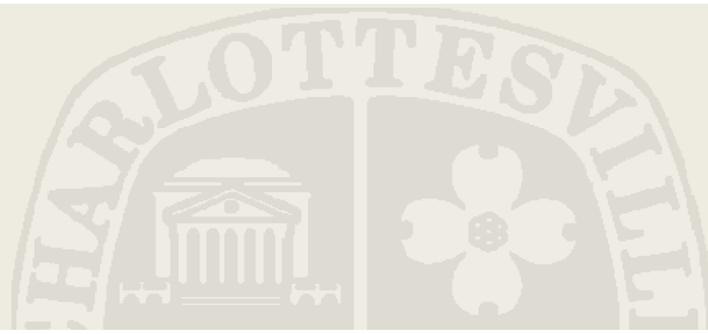
- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step and a 1% pay scale adjustment granted to unaffiliated employees.
- Decrease in salary due to 1 FTE FOIA position moved to City Attorney's office.
- 2.5 FTE's added to reflect the 5 Councilors which were not previously included in the staffing count.

Other Expenditures

- Increases in marketing expenses.
- A change in workforce budgeting system reclassified the salary budget for City Councilors from temporary salaries line item to the part-time salaries line item.

City Manager's Office

FISCAL YEAR 2026



OVERVIEW:

Administration: The City Manager, appointed by the City Council, is the Chief Executive Officer for the City. This office is responsible for implementing the policies and directives of the City Council throughout the various City departments and agencies. The City Manager's Office directs, monitors, reviews, and evaluates a wide array of programs and services conducted on behalf of the City.

Innovation Fund: The Innovation Fund will provide a source of funds for employee-driven ideas and programs that will enhance organizational efficiencies and public services.

Strategic Planning: The Strategic Plan encompasses the City's performance measurement and management initiatives. It is designed to build on the City's internal capacity to develop and implement a citywide strategic plan, departmental strategic business plans that align with the strategic plan, a performance measurement and management system, and a means of reporting results to staff, City management, City Council, and the public. All of these stakeholders guide the organization towards intentional application of strategies and techniques to achieve desired results.

Environmental Sustainability: The Office of Environmental Sustainability is responsible for environmental compliance and management strategies, public education and outreach, sustainability, and environmental stewardship opportunities. The Office of Sustainability is an internal City resource dedicated to promoting and supporting the City of Charlottesville's pursuit of the sustainability-based and climate-conscious vision of being a Green City. Core programs focus on climate action and adaptation, water and energy management, water resources stewardship, and green infrastructure. These are delivered along with pollution prevention strategies, "green" innovation, high performance infrastructure, environmental remediation, and collaboration with community stakeholders. Organizationally, this office operates under the Deputy City Manager for Social Equity. The Office's budget comes from the General Fund and the Gas Utility Fund.

Budget & Performance Management: The Office of Budget & Performance Management develops the City's annual operating budget and five-year Capital Improvement Program budget. In addition, the Office also manages the City's debt portfolio, forecasts revenues and expenditures, and addresses budget-related policy issues. The City Manager is responsible for developing the City's Strategic Plan; Budget must report out the Strategic Plan and departmental performance measures that align with the Strategic Plan. Budget also acts as a liaison for city management, departments, and outside community non-profit agencies. The Office includes the Director, a Systems & Performance Analyst, and a Budget Analyst. It reports to the Deputy City Manager of Administration.

Citywide Reserve Account: A portion of this account is used to budget for payments that relate to performance agreements that the City and the Economic Development Authority have entered into with local developers for the purpose of inducing significant capital investment and job creation in the City. Once the agreement criteria have been met, the City and the Authority will grant an amount equal to 50% of the real estate tax increment created by the investment to the developer for a specified time limit. Funds in

this account are also used at the discretion of the City Manager for unforeseen needs that may arise during the fiscal year.

Communications & Public Engagement (CAPE): The Office of Communications & Public Engagement informs, educates, and engages citizens, stakeholders, and staff about City matters and initiatives through a variety of communication resources. CAPE serves as a liaison between the City and citizens by coordinating media, public and community relations, and by encouraging citizen engagement in their government through a variety of methods, including, but not limited to: media relations, press releases, public events, branding, graphic design, thought leadership, produced media for broadcast radio and television, the City's website, social media platforms, print advertisements, public appearances, and public service announcements. Communications networks are also available on City Public, Educational, and Government Access channels.

Community Solutions: The Office of Community Solutions (OCS) coordinates, manages, and serves as a liaison to housing and redevelopment projects in the city, including affordable housing programs, commercial revitalization, redevelopment, and development activities. Other key services include neighborhood and constituent services, Federal Entitlement Administration (CDBG/HOME), MyCville, and other important services. OCS facilitates grants management and administration for city departments and offices by serving as the cleaning house for all grant applications, serving as a liaison between the Federal, State, and local funders. The City of Charlottesville provides technical assistance to city staff and community partners. The City also completes grant applications for projects that align with city priorities. OCS also focuses on affordable housing initiatives, overseeing grants, Federally-funded programs, and implementation of the Strategic Investment Area (SIA) Plan, and adopted Small Area plans. More specifically, the redevelopment activities include programs and activities designed to attract and retain businesses in the SIA, workforce development, citizen engagement, neighborhood revitalization, and human services. Affordable housing initiatives include the implementation of the Affordable Housing Plan, administration of the Charlottesville Affordable Housing Fund (CAHF) and other related housing activities, and supporting the Housing Advisory Committee (HAC), Charlottesville Affordable Housing Fund Advisory Committee and CDBG Taskforce. Federal Entitlement Administration involves the management of the Federal Entitlement programs (CDBG/HOME) funds, HUD-mandated development of multi-year Consolidated Housing and Community Development Plan, Annual Action Plan and associated structured reporting requirement - the Consolidated Annual Performance and Evaluation Report (CAPER).

Economic Development: The Office of Economic Development (OED) is the City's primary vehicle for economic development services. The goal of OED is to enhance Charlottesville's economy, create quality jobs, increase per capita income, and improve the standard of living and quality of life for residents. Economic Development staff promotes Charlottesville as a premier location for business and regularly works with entrepreneurs and existing businesses seeking to grow here. Staff members provide unique assistance at the municipal level, acting as facilitators between the business community and City, state agencies, private and public sector, academia, and more. It is the intent of the team to create business-driven strategies that enhance workforce and business development throughout Charlottesville and the region.

Emergency Management: The Office of Emergency Management comprises the Emergency Management Coordinator and the Physical Security Specialist. It directs the tactical initiatives necessary to meet strategic objectives per local, state, and federal emergency management regulations. The goals of Emergency Management are to reduce the loss of life, minimize property loss and damage to the environment, and protect the jurisdiction from all threats and hazards.

Human Rights Commission: Per the Code of the City of Charlottesville, Chapter 2, Article XV, Sec. 2-433., the Charlottesville Human Rights Ordinance, the role of the Human Rights Commission (HRC), with support

from the Office of Human Rights (OHR), is to act as a strong advocate for justice and equal opportunity by providing citywide leadership and guidance in the area of civil rights.

Police Civilian Oversight Board (PCOB): The Police Civilian Oversight Board's mission is to enhance public safety and protect civil rights by providing independent, objective oversight of the Charlottesville Police Department, fostering accountability, transparency, and community trust in law enforcement. To ensure fair and effective policing through impartial review of police conduct, policies, and practices, and promoting constitutional policing standards. To serve as a bridge between the community and the police department, investigating complaints, recommending policy improvements, and working to eliminate bias and misconduct to build a more just and equitable system of public safety.

Social Equity: The City of Charlottesville's Strategic Plan called for a commitment to Justice, Equity, Diversity, and Inclusion (JEDI) by implementing equitable practices and policies across all its activities. The Office of Social Equity seeks to employ JEDI principles and actions in Charlottesville's policies, operations, and decision-making. The Office will complete its mission by working to normalize conversations around JEDI, organize through the creation of internal infrastructure that advances these principles, and operationalize JEDI principles into all processes administered by the City. The Office drives cultural transformation through training and education, policy development and guidance, and a focus on celebrating the diversity of our entire community. Currently, there are several programs housed under the Office:

- **Accessible Charlottesville (Americans With Disabilities Act):** Under the leadership of the ADA Coordinator, the City of Charlottesville works tirelessly to ensure that our community complies with the Americans with Disabilities Act (ADA), which is a federal law designed to promote accessibility and inclusion, to make Charlottesville a more inclusive and accessible place for individuals with disabilities. The ADA Coordinator and their staff work to conduct accessibility assessments, collaborate with various City and State departments, and develop comprehensive accessibility plans to benefit the community. Additionally, the ADA Coordinator serves as the lead investigator to address complaints alleging violations of Title II of the ADA to ensure that the City remains committed to providing accessible services and facilities to all residents.
- **City Manager's Liaison for LGBTQIA+ Belonging and Support:** The Deputy City Manager for Social Equity serves in this role to ensure individuals who identify as LGBTQIA+ within the city government and our community partners are heard and considered in policy processes and service provision.
- **Downtown Job Center:** As a key program in the Office of Equity and Inclusion, the Downtown Job Center has strengthened the City's partnership with the Virginia Workforce Center – Charlottesville and the workforce services providers collocated at the Job Center, while ensuring that City residents have access to training opportunities and resources that will help them meet local employers' workforce needs.
- **Home to Hope:** As a critical program in the Office of Equity and Inclusion, the ICMA award-winning Home to Hope program connects trained peer navigators to assist those returning to the community after incarceration. Each navigator assists participants by developing a customized plan for them providing key assistance to ensure their success. Navigators hold subject-matter expertise when it comes to connecting participants with support for employment, access to quality physical and mental healthcare, connections to transportation resources, connections to housing support, and any other related re-entry challenges. Navigators also provide unduplicated support groups for not only current and former clients but also any member of the community who is recovering from incarceration.

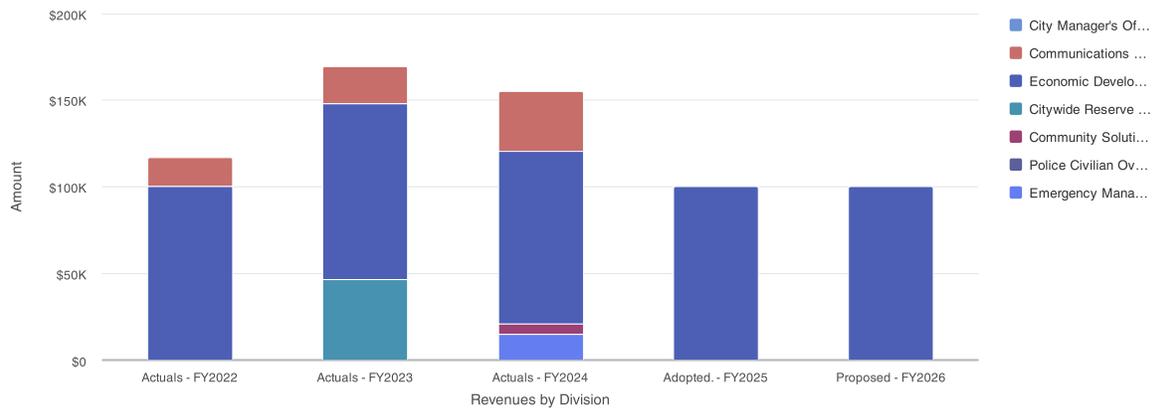
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Budget & Performance	4	4	4
City Manager's Office	6	6	7
Communications Office	7	6	6
Community Solutions	7	6	6
Economic Development	5	5	5
Emergency Management	2	2	2
Environmental Sustainability	3	3	2
Human Rights Commission	4	4	4
Office of Social Equity	10	10	9
Police Civilian Oversight Board	2	2	2
ALLOCATED FTE	50	48	47

DEPARTMENTAL REVENUES:

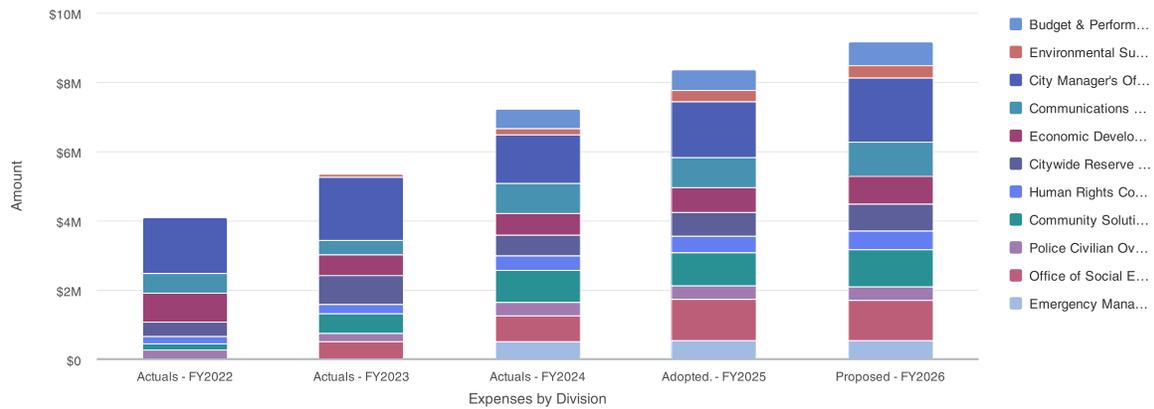
Revenues by Division



Data Updated: Feb 24, 2025, 11:10 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 11:10 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
City Manager's Office	-	\$29	\$29	\$0	\$0	\$0	-
Communications Office	\$17,065	\$21,520	\$34,250	\$0	\$0	\$0	-
Economic Development	\$100,000	\$101,680	\$100,033	\$100,000	\$100,000	\$0	0.00%
Citywide Reserve Account	-	\$46,470	-	\$0	\$0	\$0	-
Community Solutions	-	-	\$5,497	-	\$0	\$0	-
Police Civilian Oversight Board	-	-	\$48	-	\$0	\$0	-
Emergency Management	-	-	\$15,000	\$0	\$0	\$0	-
REVENUES BY DIVISION TOTAL	\$117,065	\$169,700	\$154,858	\$100,000	\$100,000	\$0	0.00%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Division							
Budget & Performance	–	\$3,904	\$541,576	\$605,433	\$704,345	\$98,912	16.34%
Environmental Sustainability	–	\$78,856	\$187,856	\$326,313	\$335,543	\$9,230	2.83%
City Manager's Office							
City Manager's Office	\$1,524,527	\$1,722,827	\$1,356,102	\$1,496,034	\$1,762,410	\$266,376	17.81%
Strategic Planning	\$98,881	\$90,051	\$57,466	\$70,000	\$70,000	\$0	0.00%
Dialogue on Race	–	–	–	\$0	\$0	\$0	–
Innovation Fund	\$9,521	\$17,282	\$4,509	\$20,000	\$20,000	\$0	0.00%
Participatory Budgeting	–	–	–	\$15,000	\$0	-\$15,000	-100.00%
CITY MANAGER'S OFFICE TOTAL	\$1,632,928	\$1,830,160	\$1,418,078	\$1,601,034	\$1,852,410	\$251,376	15.70%
Communications Office	\$558,093	\$431,748	\$847,824	\$862,059	\$1,006,856	\$144,797	16.80%
Economic Development	\$821,971	\$576,259	\$647,969	\$724,656	\$805,521	\$80,865	11.16%
Citywide Reserve Account	\$439,318	\$847,609	\$583,797	\$682,710	\$750,357	\$67,647	9.91%
Human Rights Commission	\$197,436	\$282,438	\$431,117	\$465,171	\$559,185	\$94,014	20.21%
Community Solutions	\$172,853	\$554,405	\$914,278	\$959,796	\$1,057,736	\$97,940	10.20%
Police Civilian Oversight Board	\$267,865	\$249,464	\$381,321	\$402,646	\$391,039	-\$11,607	-2.88%
Office of Social Equity	–	\$484,251	\$747,976	\$1,198,826	\$1,162,968	-\$35,858	-2.99%
Emergency Management	–	\$3,681	\$503,685	\$516,857	\$537,120	\$20,263	3.92%
EXPENSES BY DIVISION TOTAL	\$4,090,464	\$5,342,773	\$7,205,477	\$8,345,501	\$9,163,080	\$817,579	9.80%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Fund							
General Fund	\$4,090,464	\$5,342,773	\$7,205,477	\$8,345,501	\$9,163,080	\$817,579	9.80%
EXPENSES BY FUND TOTAL	\$4,090,464	\$5,342,773	\$7,205,477	\$8,345,501	\$9,163,080	\$817,579	9.80%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Charges for Services							
Registration Fees	-	\$1,680	-	\$0	\$0	\$0	-
Misc Fees	\$102,065	\$101,520	\$104,250	\$100,000	\$100,000	\$0	0.00%
CHARGES FOR SERVICES TOTAL	\$102,065	\$103,200	\$104,250	\$100,000	\$100,000	\$0	0.00%
Intergovernmental Revenue							
State/Fed Pass Thru	-	-	\$15,000	\$0	\$0	\$0	-
INTERGOVERNMENTAL REVENUE TOTAL	-	-	\$15,000	\$0	\$0	\$0	-
Miscellaneous Revenue							
Rent	-	-	\$5,497	-	\$0	\$0	-
Contributions	\$15,000	\$20,000	\$30,000	\$0	\$0	\$0	-
Ins Recovery	-	\$46,470	-	\$0	\$0	\$0	-
MISCELLANEOUS REVENUE TOTAL	\$15,000	\$66,470	\$35,497	\$0	\$0	\$0	-
Warehouse Revenue							
Warehouse Outlet Sales	-	\$29	\$111	\$0	\$0	\$0	-
WAREHOUSE REVENUE TOTAL	-	\$29	\$111	\$0	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$117,065	\$169,700	\$154,858	\$100,000	\$100,000	\$0	0.00%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$1,818,353	\$2,292,929	\$3,417,758	\$4,282,657	\$4,860,872	\$578,215	13.50%
Full Time Sal Accrue	\$15,180	-\$46,776	\$26,706	\$0	\$0	\$0	-
PT Salaries	-	-	-	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$0	\$0	\$0	-
Soc Sec - FICA	\$140,296	\$167,663	\$250,687	\$304,373	\$340,704	\$36,331	11.94%
Soc Sec FICA Accrued	\$1,546	-\$3,733	\$1,848	\$0	\$0	\$0	-
Retirement Cont DB	\$212,682	\$374,209	\$631,616	\$439,928	\$414,994	-\$24,934	-5.67%
Retirement Cont DC	\$316,926	\$284,466	\$455,002	\$503,429	\$563,561	\$60,132	11.94%
Retirement Cont A DB	\$1,038	-\$3,793	\$1,236	\$0	\$0	\$0	-
Retirement Cont A DC	-\$510	-\$3,800	\$3,266	\$0	\$0	\$0	-
Life Insurance	\$13,210	\$16,501	\$24,664	\$31,010	\$35,192	\$4,182	13.49%
Life Ins Accrued	\$111	-\$328	\$181	\$0	\$0	\$0	-
Health Care Program	\$178,329	\$322,036	\$462,038	\$514,416	\$658,000	\$143,584	27.91%
Health Care Pr Accru	-\$278	-\$3,674	\$2,546	\$0	\$0	\$0	-
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$2,696,883	\$3,395,700	\$5,277,549	\$6,075,813	\$6,873,323	\$797,510	13.13%
Personnel - Other							
Temp. Salaries	\$7,516	\$28,428	\$7,868	\$0	\$14,330	\$14,330	-
Temp Sal Accrued	\$3,942	-\$3,551	-\$391	\$0	\$0	\$0	-
Overtime	\$2,543	\$5,043	\$3,964	\$4,000	\$10,300	\$6,300	157.50%
Overtime Accrued	-	-	\$73	-	\$0	\$0	-
Holiday OT	\$71	-	-	\$0	\$0	\$0	-
Holiday OT Accrued	-\$92	-	-	\$0	\$0	\$0	-
Other OT	-	\$315	-	\$0	\$0	\$0	-

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Bonus Pay	\$62,063	\$8,500	\$19,200	\$5,000	\$0	-\$5,000	-100.00%
Wellness Initiatives	\$102	–	–	\$0	\$0	\$0	–
PERSONNEL - OTHER TOTAL	\$76,145	\$38,735	\$30,713	\$9,000	\$24,630	\$15,630	173.67%
Other							
Office Supplies	\$99,808	\$54,226	\$41,515	\$38,005	\$35,200	-\$2,805	-7.38%
Preprinted Forms	–	-\$23,550	–	\$0	\$0	\$0	–
Postage	\$1,614	\$494	\$1,445	\$1,435	\$1,560	\$125	8.71%
Books	–	\$29	–	\$800	\$800	\$0	0.00%
Uniforms/Clothing	\$0	\$2,616	\$171	\$750	\$750	\$0	0.00%
Safety Supplies	\$127	\$100	–	\$10,500	\$10,500	\$0	0.00%
Mat. Issued Transit	–	–	\$13	–	\$0	\$0	–
Maint Supplies	–	–	\$20	\$0	\$0	\$0	–
Food Supplies	\$55	\$198	\$767	\$2,750	\$2,000	-\$750	-27.27%
Recr Supplies	–	–	\$127	–	\$0	\$0	–
Awards/Trophies	\$323	\$444	\$790	\$1,000	\$1,500	\$500	50.00%
Fuel	–	\$9	–	\$0	\$0	\$0	–
Mach/Equip/Furn (NC)	\$31,826	\$54,391	\$106,931	\$48,031	\$35,880	-\$12,151	-25.30%
Comp Sftwr (Non-cap)	\$68,700	\$20,139	\$5,111	\$19,540	\$19,180	-\$360	-1.84%
Other Supplies	\$289	\$6,750	\$40	\$600	\$600	\$0	0.00%
Mdse Purch	–	\$1,356	–	\$0	\$0	\$0	–
Cell Phone Serv Purc	\$13,145	\$20,737	\$19,998	\$23,931	\$30,743	\$6,812	28.46%
Extradition Travel	–	–	\$144	–	\$0	\$0	–
Dues/Subscriptions	\$20,711	\$88,378	\$126,475	\$24,000	\$29,845	\$5,845	24.35%
Telephone-Long Dist	\$54	–	–	\$300	\$200	-\$100	-33.33%
Utilities	\$2,742	\$3,697	\$2,957	\$7,500	\$7,500	\$0	0.00%
Printing/Duplicating	\$11,076	\$14,945	\$11,739	\$25,125	\$21,765	-\$3,360	-13.37%
Legal Fees	\$34,452	\$564,270	\$296,670	\$0	\$25,000	\$25,000	–
Real Estate Tax	–	–	\$34	–	\$0	\$0	–
Travel	\$21,582	\$24,999	\$46,485	\$57,025	\$70,300	\$13,275	23.28%
Local Travel	\$252	\$300	\$3	\$1,850	\$799	-\$1,051	-56.81%
Travel Lodging	–	\$40	\$625	\$0	\$0	\$0	–
Meals	\$7,087	\$22,546	\$31,959	\$15,250	\$25,000	\$9,750	63.93%
Advertising	\$1,959	\$11,088	\$11,287	\$32,000	\$33,750	\$1,750	5.47%
Registration Fees	\$9,503	\$23,766	\$33,495	\$28,500	\$39,950	\$11,450	40.18%
Rent	\$23,560	\$26,226	\$29,241	\$24,840	\$24,840	\$0	0.00%
Equipment Rental	\$2,661	\$4,474	\$12,537	\$11,066	\$16,797	\$5,731	51.79%
Repairs and Maint	\$4,273	\$1,639	\$1,709	\$2,500	\$4,500	\$2,000	80.00%
Education/Training	\$14,215	\$18,867	\$53,229	\$148,720	\$126,945	-\$21,775	-14.64%
Software Lic/Maint	\$33,016	\$20,083	\$25,028	\$115,194	\$122,839	\$7,645	6.64%
Vehicle Operations	–	–	–	\$7,500	\$7,500	\$0	0.00%
Comp svc-non IT	–	–	\$1,270	\$0	\$0	\$0	–
Freight	\$340	–	\$10	\$0	\$0	\$0	–
Support/Needs	\$14,070	\$1,300	–	\$0	\$0	\$0	–
Temp Labor	–	\$276	–	\$0	\$0	\$0	–
Marketing Exp	\$9,449	\$55,613	\$95,912	\$48,600	\$39,450	-\$9,150	-18.83%
Monthly Parking Fees	\$1,395	\$1,684	\$3,508	\$1,000	\$2,500	\$1,500	150.00%
Actuarial Fees	–	–	\$4,439	–	\$0	\$0	–
Interest	–	–	–	\$0	\$0	\$0	–
Welfare Assistance	\$32,734	\$65,162	\$148,042	\$100,000	\$155,750	\$55,750	55.75%
Contrib to Other Gov	\$321,316	\$148,467	\$232,865	\$0	\$0	\$0	–
Contrib to Civic Grp	–	–	–	\$0	\$0	\$0	–
Rfnd disallowed cost	\$58,201	–	–	\$0	\$0	\$0	–
Late Fee	–	\$128	\$8	\$0	\$0	\$0	–
Acq Com Itm-Veh (MA)	–	–	\$28,860	–	\$0	\$0	–
Acq Com Itm-F/E (MA)	–	–	\$17,649	–	–	\$0	–
Acq Com Itm-Comp Har	–	–	–	\$0	\$0	\$0	–
Other Current Charge	\$1,476	–	–	\$0	\$0	\$0	–
Trn to CDBG Fd	–	–	–	\$0	\$0	\$0	–
Lump Sum Apprpr	–	–	–	\$977,006	\$970,357	-\$6,649	-0.68%
OTHER TOTAL	\$842,009	\$1,235,888	\$1,393,109	\$1,775,318	\$1,864,300	\$88,982	5.01%
Contractual							
Professional Serv	\$317,279	\$230,315	\$417,890	\$169,870	\$85,100	-\$84,770	-49.90%
Serv Contracts	\$292	\$692	\$292	\$500	\$350	-\$150	-30.00%

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Constr Contracts	-	-	\$535	\$0	\$0	\$0	-
Contracted Serv	\$3,007	\$37,925	\$11,691	\$13,150	\$20,885	\$7,735	58.82%
Int Contract Svc	-	-	-	\$0	\$0	\$0	-
Other Contractual Se	\$128,446	\$370,350	\$32,658	\$220,975	\$212,550	-\$8,425	-3.81%
CONTRACTUAL TOTAL	\$449,024	\$639,281	\$463,066	\$404,495	\$318,885	-\$85,610	-21.16%
Fixed							
Telephone-Int Chg	\$7,875	\$9,212	\$11,088	\$18,294	\$12,039	-\$6,255	-34.19%
Insurance Int Chgs	\$10,962	\$12,608	\$12,958	\$13,218	\$14,427	\$1,209	9.15%
Worker's Comp Ins	\$2,393	\$3,420	\$3,589	\$3,211	\$2,141	-\$1,070	-33.32%
IT Infrastruct Repla	\$5,157	\$7,929	\$12,016	\$38,600	\$45,648	\$7,048	18.26%
Veh Oper-Repair/Mnt	-	-	\$306	\$2,000	\$4,000	\$2,000	100.00%
Veh Opr-Fuel/Oil FLT	\$17	-	\$1,083	\$1,030	\$1,030	\$0	0.00%
IT User/Support Fee	-	-	-	\$1,865	\$0	-\$1,865	-100.00%
GIS User/Support Fee	-	-	-	\$0	\$0	\$0	-
HVAC Charges	-	-	-	\$2,657	\$2,657	\$0	0.00%
Warehouse charge	-	-	-	\$0	\$0	\$0	-
Vehicle Use Allow	-	-	-	\$0	\$0	\$0	-
Trn to CityLink	-	-	-	\$0	\$0	\$0	-
FIXED TOTAL	\$26,404	\$33,169	\$41,040	\$80,875	\$81,942	\$1,067	1.32%
EXPENSES BY LINE ITEM TOTAL	\$4,090,464	\$5,342,773	\$7,205,477	\$8,345,501	\$9,163,080	\$817,579	9.80%

GOALS & OBJECTIVES:

BUDGET & PERFORMANCE MANAGEMENT

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> • Organizational Excellence 	<ol style="list-style-type: none"> 1. Financial Accountability and Transparency 2. Financial Reporting 3. Financial Planning 	<ol style="list-style-type: none"> 1. Financial Accountability and Transparency <ol style="list-style-type: none"> 1. Provide transparent operating and capital budget that is readily accessible for the Charlottesville community. 2. Hold departments accountable through prevention of departmental overspending. 2. Financial Reporting <ol style="list-style-type: none"> 1. Present fiscally accurate financial reports. 2. Report the City's Strategic Plan and departmental goals, objectives, and performance measures. 3. Financial Planning <ol style="list-style-type: none"> 1. Provide timely and transparent forecasts with assumptions that are as accurate as possible. 2. Develop financial models that enable the Budget Review Team to compare and create scenarios for various forecasting assumptions.

COMMUNICATIONS & PUBLIC ENGAGEMENT

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> Organizational Excellence 	<ol style="list-style-type: none"> To provide a productive, mutually beneficial relationship between City departments and the community. To support and advance the City's Strategic Outcome Areas outlined in the City's Strategic Plan Framework. 	<ol style="list-style-type: none"> Execute public engagement events in community. Produce at least 3 public engagement events this year. Increase social media engagement. Partner with internal stakeholders to support their initiatives through a public engagement lens. Produce more content year-over-year in support of internal stakeholder initiatives. Develop at least 5 public engagement campaigns.

COMMUNITY SOLUTIONS

Strategic Outcome Area	Goals & Objectives
<ul style="list-style-type: none"> Housing 	<ol style="list-style-type: none"> To oversee affordable housing programs, residential revitalization and development, lease administration, property acquisition/disposal coordination, grants support services, neighborhood and constituent services, Federal Entitlement Administration (CDBG/HOME and associated planning requirements). To provide support for Small Area Plan implementation.

ECONOMIC DEVELOPMENT

Strategic Outcome Area	Goals & Objectives
<ul style="list-style-type: none"> Economic Prosperity 	<ol style="list-style-type: none"> We will invest in entrepreneurship to grow a more diverse, equitable, and vibrant Charlottesville. We will build an innovative economy — one that embraces intentional growth, value-added partnerships, and sustainability for tomorrow. We will create pathways of opportunity for all Charlottesville residents. We will invest in placemaking to celebrate Charlottesville’s creativity and culture. We will position Charlottesville as a community open for investment.
	<p>Click here to see the full Economic Development Strategic Plan.</p>

EMERGENCY MANAGEMENT

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> Public Safety 	<ol style="list-style-type: none"> Prevention Protection Mitigation Response Recovery 	<ol style="list-style-type: none"> Develop emergency response strategies. Increase community awareness of emergency situations. Engage and inform the community of emergency best practices.

ENVIRONMENTAL SUSTAINABILITY

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none">Climate Action	<ol style="list-style-type: none">To be resource and advocate for strategies and actions that contribute to a healthy environment and a resilient Charlottesville.	<ol style="list-style-type: none">Execute FY26 workplan items to implement Charlottesville's Community Climate Action Plan.Reduce energy and water use and emissions related to municipal operations.Support reduction of energy and water usage and emissions related to community activities.Strengthen community systems for climate adaptation and resilience.

HUMAN RIGHTS COMMISSION

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> • JEDI • Organizational Excellence 	<p>1. To act as a strong advocate for justice and equal opportunity and provide citywide leadership and guidance in the area of civil rights.</p>	<ol style="list-style-type: none"> 1. Pursue interim certification as a Fair Housing Assistance Program (FHAP). 2. Execute the CY2025 Human Rights Commission Work Plan. 3. Develop Office of Human Rights Standard Operating Procedures (SOPs). 4. Expand community outreach to increase public education and awareness and prevent unlawful discrimination. 5. Build staff capacity for investigating complaints of unlawful discrimination, alternative dispute resolution, and addressing systemic equity concerns. 6. Prepare the CY2025 Annual Report and explore performance metrics for complaint processing system. 7. Develop the FY27 budget, FY27 work plan, and long-term organizational structure. 8. Develop a 5-year strategic vision for the OHR and HRC.

POLICE CIVILIAN OVERSIGHT BOARD

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none">JEDI	To ensure that police officers act with integrity and treat every person with equal dignity.	<ol style="list-style-type: none">1. Empowering and inspiring self-governance and a culture of mutual respect.2. Seeking social and racial justice.3. Engaging in community outreach and amplifying the voices of the socially, politically, and economically disenfranchised.4. Listening to and building cooperation between all stakeholders to find and develop common ground and public purpose.5. Championing just, equitable, and legitimate policing policies and practices.6. Processing complaints, reviewing police practices and internal investigations, issuing findings, writing public reports, and making recommendations.

SOCIAL EQUITY

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> JEDI Economic Prosperity 	The Office of Social Equity seeks to employ JEDI principles and actions in Charlottesville's policies, operations, and decision-making.	<ol style="list-style-type: none"> The Office will complete its mission by working to normalize conversations around JEDI, organize through the creation of internal infrastructure that advances these principles, and operationalize JEDI principles into all processes administered by the City. The Office drives cultural transformation through training and education, policy development and guidance, and a focus on celebrating the diversity of our entire community.

Performance Measures:

Performance Measures: Budget & Performance Management								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Organizational Excellence	Percentage of National Community Survey respondents who feel city services are worth tax dollars spent	FY	N/A	N/A	N/A	41%	N/A	N/A
	Percentage of Proficient and Outstanding rating scores for the Government Finance Officers Association (GFOA) Budget Presentation Award	FY	100%	100%	99%	99%	96%	100%

Performance Measures: Communications & Public Engagement								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Organizational Excellence	Number of press releases sent out ensuring that residents and citizens have important and timely information	CY	541	154	209	271	352	367
	Number of meetings streamed, broadcast & archived (Council, Planning, BAR, CRHA)	CY	124	151	179	192	165	113
	Number of website visits	CY	1,664,078	1,628,102	2,547,698	2,603,463	2,616,447	2,715,765

Performance Measures: Community Solutions								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Housing	Number of supported affordable housing units created per year	FY	127	98	119	143	0	121
	Number of supported affordable rental housing units created per year	FY	30	16	7	20	233	157
	Number of homeownership opportunities created	FY	N/A	N/A	8	4	3	14
	Number of affordable housing units preserved	FY	N/A	N/A	61	119	197	197
	Number of residents provided housing services	FY	N/A	N/A	385	378	60	66
	Number of residents served (Housing/Public Services)	FY	N/A	N/A	1,323	2,288	868	809

Performance Measures: Economic Development								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Economic Prosperity	Dollar value of commercial building permits (in millions)	CY	\$ 145.02	\$ 72.59	\$ 83.31	\$ 52.87	\$ 57.47	\$ 41.25
	Number of commercial building permits	CY	427	440	464	379	361	364
	Number of business visitations	FY	102	24	55	150	120	281
	Change in value of commercial property	CY	11.13%	1.01%	7.98%	12.91%	12.89%	N/A
	Commercial real estate ratio as compared to residential real estate	CY	43.00%	42.00%	41.00%	41.00%	41.29%	N/A
	Percentage of commercial vacancies (citywide)	CY	4.00%	4.40%	5.70%	4.60%	7.21%	4.67%

Performance Measures: Human Rights Commission								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Organizational Excellence	Total Externally-Initiated Contacts (Total Incoming Contacts)	CY	1,849	1,160	1,962	3,252	2,059	1,841
	Total Inquires and Complaints by Location: City of Charlottesville	CY	122	50	62	67	29	97
	Total Inquires and Complaints by Location: Albemarle County	CY	24	10	6	18	8	32
	Total Inquires and Complaints by Location: Other/Not Specified	CY	14	5	36	38	41	74
	Total Inquiries by Protected Activity: Employment	CY	32	17	13	22	47	52
	Total Inquiries by Protected Activity: Housing	CY	88	34	51	59	73	53
	Total Inquiries by Protected Activity: Public Accommodations	CY	12	3	8	12	13	17
	Total Inquiries by Protected Activity: Other	CY	22	9	20	20	80	73
	Total Complaints by Protected Activity: Credit	CY	0	0	1	0	0	0
	Total Complaints by Protected Activity: Employment	CY	0	0	5	3	2	5
	Total Complaints by Protected Activity: Housing	CY	2	1	5	4	2	5
	Total Complaints by Protected Activity: Public Accommodations	CY	4	1	1	3	0	3
	Total Complaints by Protected Activity: Other	CY	0	0	0	0	80	0

Performance Measures: Social Equity - Downtown Job Center								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Economic Prosperity	Number of visitors to Downtown Job Center	FY	850	984	750	93	154	188
	Number of City residents visiting the Downtown Job Center	FY	289	752	450	73	84	106
	Number of employers participating in City sponsored Spring job fair (in October, there is a career conference in place of the job fair, with fewer participating employers)	CY	105	16	14	14	N/A	N/A

Performance Measures: Office of Sustainability								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Climate Action	Number of EV charger permits issued	CY	6	5	5	11	16	28
	Number of EVs registered in Charlottesville (cumulative)	CY	119	180	249	387	745	N/A
	Number of solar permits issued	CY	95	121	92	145	132	79
	Compost collected through City Programs (in tons)	CY	6.86	4.26	7.17	6.86	9.5	7.01
	Water use intensity for all municipal buildings (government and schools) (Gallons/sq ft)	FY	16.25	13.47	10.85	13.17	13.6	15.7
	Site energy intensity of municipal portfolio (1,000 BTU's/sq ft)	FY	64.5	58.2	55.8	62.6	63	60.3

EXPLANATION OF CHANGES:

Salaries & Benefits

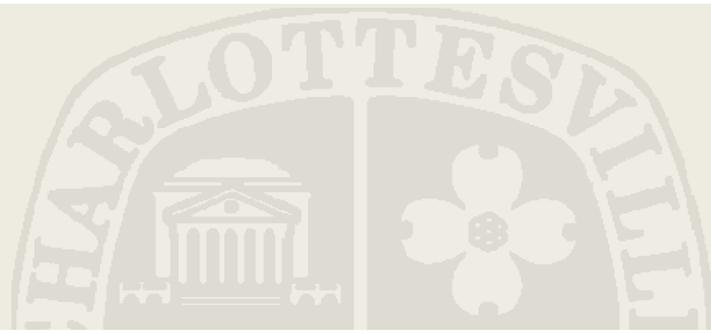
- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees.
- Addition of 1 FTE Assistant Director of Communications and 1 FTE Admin Assistant III.
- Elimination of 1 vacant FTE Home to Hope Navigator and 1 vacant Environmental Sustainability Engagement Coordinator

Other Expenditures

- \$15,000 previously budget for Participatory Budgeting was been reprogramed for Employee Engagement.
- \$55,750 increase welfare assistance budget for Home to Hope program.

City Attorney

FISCAL YEAR 2026



OVERVIEW:

The City Attorney's Office drafts resolutions and ordinances for City Council's consideration, drafts and reviews contracts, issues opinions on zoning, procurement, and personnel matters, and responds to inquiries under the Freedom of Information Act (FOIA). It also handles certain types of litigation, risk management, and real estate matters.

The City Attorney is not allowed to give advice about personal or private legal problems of citizens, but can answer legal questions related to City activities, such as interpretation of the City Code.

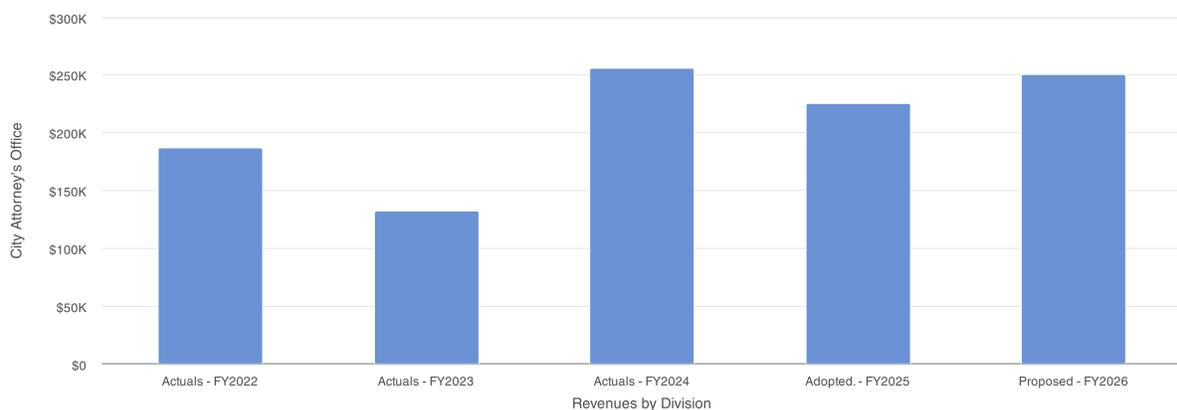
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
City Attorney's Office	7	9	10
ALLOCATED FTE	7	9	10

DEPARTMENTAL REVENUES:

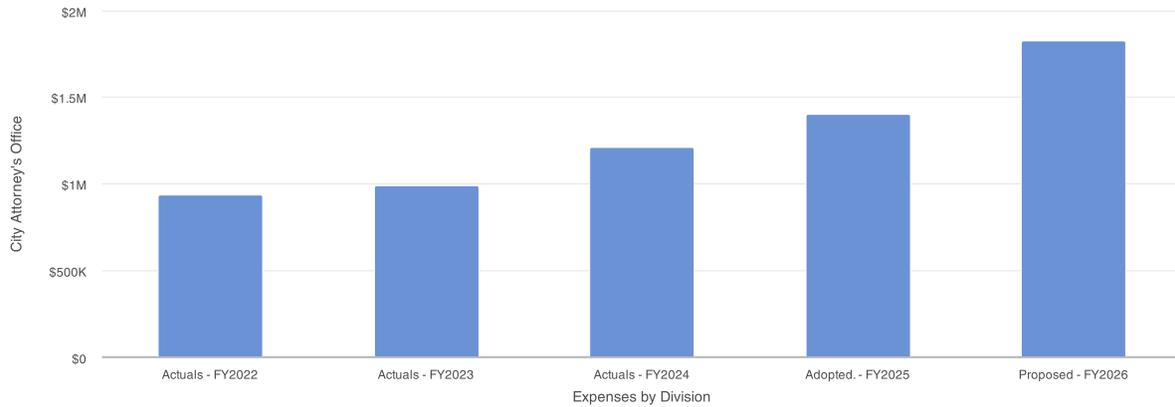
Revenues by Division



Data Updated: Feb 23, 2025, 8:13 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 23, 2025, 8:13 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
City Attorney's Office	\$186,806	\$132,602	\$255,666	\$225,296	\$250,269	\$24,973	11.08%
REVENUES BY DIVISION TOTAL	\$186,806	\$132,602	\$255,666	\$225,296	\$250,269	\$24,973	11.08%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
City Attorney's Office	\$934,852	\$992,145	\$1,210,539	\$1,403,712	\$1,822,615	\$418,903	29.84%
EXPENSES BY DIVISION TOTAL	\$934,852	\$992,145	\$1,210,539	\$1,403,712	\$1,822,615	\$418,903	29.84%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
General Fund	\$934,852	\$992,145	\$1,210,539	\$1,403,712	\$1,822,615	\$418,903	29.84%
EXPENSES BY FUND TOTAL	\$934,852	\$992,145	\$1,210,539	\$1,403,712	\$1,822,615	\$418,903	29.84%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Charges for Services							
Misc Fees	\$186,763	\$132,602	\$255,641	\$225,296	\$250,269	\$24,973	11.08%
Other Fees	\$43	-	-	\$0	\$0	\$0	-
CHARGES FOR SERVICES TOTAL	\$186,806	\$132,602	\$255,641	\$225,296	\$250,269	\$24,973	11.08%
Warehouse Revenue	-	-	\$25	-	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$186,806	\$132,602	\$255,666	\$225,296	\$250,269	\$24,973	11.08%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$552,461	\$554,998	\$699,886	\$932,464	\$1,242,040	\$309,576	33.20%
Full Time Sal Accrue	\$14,617	-\$21,299	\$443	\$0	\$0	\$0	-
PT Salaries	\$58,598	\$67,975	\$43,105	\$0	\$0	\$0	-
Part Time Sal Accru	\$924	-\$2,127	-\$1,298	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$0	\$0	\$0	-
Soc Sec - FICA	\$44,859	\$43,333	\$56,844	\$66,616	\$87,373	\$20,757	31.16%
Soc Sec FICA Accrued	\$1,191	-\$1,739	-\$49	\$0	\$0	\$0	-
Retirement Cont DB	\$15,617	\$65,751	\$36,616	\$60,698	\$188,624	\$127,926	210.76%
Retirement Cont DC	\$102,402	\$54,092	\$102,375	\$108,477	\$20,701	-\$87,776	-80.92%
Retirement Cont A DB	\$49	-\$515	\$346	\$0	\$0	\$0	-
Retirement Cont A DC	\$1,157	-\$3,275	\$678	\$0	\$0	\$0	-
Life Insurance	\$4,416	\$4,532	\$5,535	\$6,751	\$8,992	\$2,241	33.20%
Life Ins Accrued	\$108	-\$176	\$4	\$0	\$0	\$0	-
Health Care Program	\$53,386	\$74,927	\$66,682	\$93,774	\$140,000	\$46,226	49.30%
Health Care Pr Accru	\$1,134	-\$2,351	\$412	\$0	\$0	\$0	-
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$850,921	\$834,127	\$1,011,580	\$1,268,780	\$1,687,730	\$418,950	33.02%
Personnel - Other							
Bonus Pay	\$16,800	-	\$14,930	\$0	\$0	\$0	-
PERSONNEL - OTHER TOTAL	\$16,800	-	\$14,930	\$0	\$0	\$0	-
Other							

	ACTUALS		ADOPTED.		PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Office Supplies	\$2,092	\$2,822	\$6,021	\$2,800	\$2,800	\$0	0.00%
Postage	\$247	\$500	\$225	\$650	\$650	\$0	0.00%
Books	\$2,854	\$4,075	\$4,643	\$13,500	\$13,500	\$0	0.00%
PPE-Pers Prot Equip	-	\$279	-	\$0	\$0	\$0	-
Constr Materials	-	\$150	-	\$0	\$0	\$0	-
Food Supplies	\$190	-	-	\$0	\$0	\$0	-
Mach/Equip/Furn (NC)	\$13,472	\$24,662	\$9,882	\$5,500	\$5,500	\$0	0.00%
Comp Sftwr (Non-cap)	\$16,017	\$16,883	\$1,845	\$14,500	\$14,500	\$0	0.00%
Other Supplies	\$165	-	-	\$0	\$0	\$0	-
Telephone Serv Purch	-	-	-	\$0	\$0	\$0	-
Cell Phone Serv Purc	\$506	\$526	\$2,378	\$650	\$650	\$0	0.00%
Dues/Subscriptions	\$2,722	\$2,745	\$21,838	\$5,000	\$15,000	\$10,000	200.00%
Utilities	-	\$6,935	-\$6,935	\$0	\$0	\$0	-
Printing/Duplicating	\$7,141	\$6,406	\$7,940	\$7,300	\$7,300	\$0	0.00%
Legal Fees	\$77	\$68,951	\$86,494	\$10,000	\$10,000	\$0	0.00%
Travel	\$1,978	\$1,569	\$4,027	\$7,500	\$7,500	\$0	0.00%
Meals	-	\$392	\$1,444	\$950	\$950	\$0	0.00%
Advertising	-	\$1,299	\$4,400	\$1,000	\$1,000	\$0	0.00%
Equipment Rental	-	-	\$838	-	-	\$0	-
Repairs and Maint	-	-	\$225	\$10,000	\$0	-\$10,000	-100.00%
Education/Training	\$3,453	\$1,470	\$3,909	\$10,500	\$10,500	\$0	0.00%
Software Lic/Maint	-	-	\$1,605	-	\$0	\$0	-
Comp svc-non IT	\$5,814	\$6,837	\$7,088	\$6,000	\$6,000	\$0	0.00%
Freight	-	-	-	\$100	\$100	\$0	0.00%
Temp Labor	-	-	-	\$0	\$0	\$0	-
Monthly Parking Fees	-	-	\$118	\$0	\$0	\$0	-
Lump Sum Apprpr	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$56,728	\$146,502	\$157,984	\$95,950	\$95,950	\$0	0.00%
Contractual							
Professional Serv	-	-	\$12,231	\$12,000	\$12,000	\$0	0.00%
Serv Contracts	-	\$0	\$1,299	\$0	\$0	\$0	-
Contracted Serv	-	-	\$965	\$0	\$0	\$0	-
Consulting Services	\$3,157	\$1,698	\$786	\$0	\$0	\$0	-
Other Contractual Se	\$263	\$1,905	\$1,836	\$12,000	\$12,000	\$0	0.00%
CONTRACTUAL TOTAL	\$3,420	\$3,603	\$17,117	\$24,000	\$24,000	\$0	0.00%
Fixed							
Telephone-Int Chg	\$1,586	\$1,880	\$1,694	\$2,386	\$1,793	-\$593	-24.85%
Insurance Int Chgs	\$3,424	\$3,938	\$4,017	\$4,097	\$4,507	\$410	10.01%
Worker's Comp Ins	\$323	\$462	\$471	\$433	\$393	-\$40	-9.24%
IT Infrastruct Repla	\$1,650	\$1,633	\$2,746	\$8,066	\$8,242	\$176	2.18%
FIXED TOTAL	\$6,983	\$7,913	\$8,928	\$14,982	\$14,935	-\$47	-0.31%
EXPENSES BY LINE ITEM TOTAL	\$934,852	\$992,145	\$1,210,539	\$1,403,712	\$1,822,615	\$418,903	29.84%

EXPLANATION OF CHANGES:

Salaries & Benefits

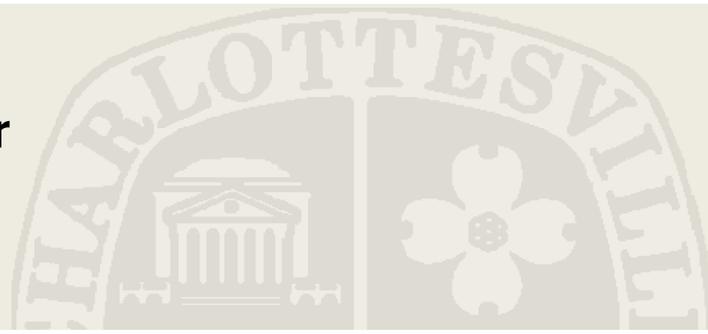
- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step and a 1% pay scale adjustment granted to unaffiliated employees.
- 1 FTE added - FOIA officer moved from City Council.

Other Expenses

- Increase in dues/subscriptions to better align with actuals.

Elections & General Registrar

FISCAL YEAR 2026



OVERVIEW:

The Charlottesville Office of the Director of Elections & General Registrar is responsible for matters pertaining to voter registration and comprehensive list maintenance; certification of candidate qualification documents; receipt and review of campaign finance filings; administration of Absentee Voting by mail and in the office beginning 46 days before each General Election or Primary; Officer of Election recruitment, training, scheduling, and compensation; maintenance, preparation, and security of voting equipment, pollbooks, ballots, and election supplies; advanced cybersecurity knowledge, training, and implementation; public engagement and education on voting processes and registration issues; media relations related to the electoral process; effective implementation of legislative mandates and policy directives within the scope of operations, and the hiring and supervision of Deputy Registrars and other staff needed to carry out these duties.

Officer of Election appointments, assignments, and management; polling place recommendations and management; selection and security of voting equipment and pollbooks; management of ballots, and certification of election results are conducted by the Charlottesville Electoral Board, for which this office provides all administrative support.

The City receives reimbursement for a portion of the General Registrar's and all of the Electoral Board's salaries.

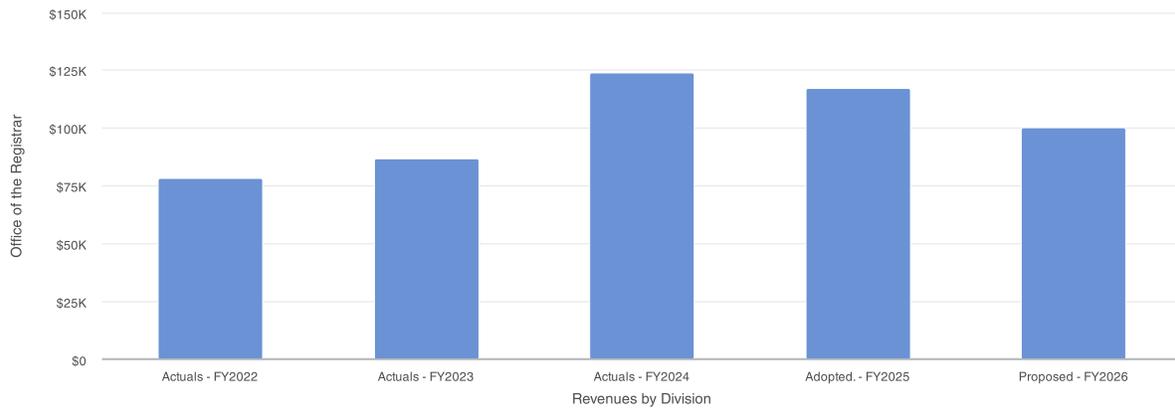
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Office of the Registrar	5	5	5
ALLOCATED FTE	5	5	5

DEPARTMENTAL REVENUES:

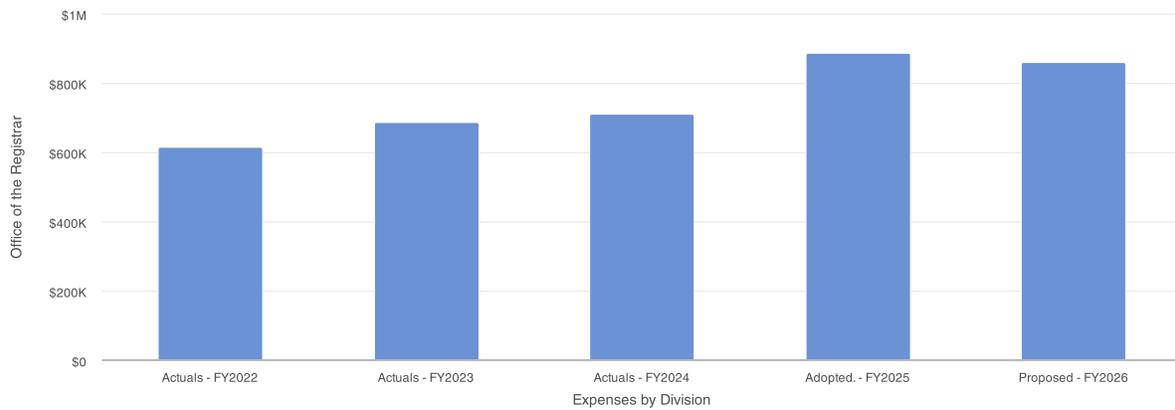
Revenues by Division



Data Updated: Feb 23, 2025, 8:13 AM

DEPARTMENTAL EXPENDITURES:

Elections & General Registrar



Data Updated: Feb 23, 2025, 8:13 AM

DEPARTMENTAL REVENUES (SUMMARY):

Elections

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Office of the Registrar	\$78,278	\$86,552	\$123,943	\$117,185	\$100,000	-\$17,185	-14.66%
REVENUES BY DIVISION TOTAL	\$78,278	\$86,552	\$123,943	\$117,185	\$100,000	-\$17,185	-14.66%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Elections & General Registrar

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Office of the Registrar	\$615,445	\$687,085	\$710,618	\$885,249	\$858,758	-\$26,491	-2.99%
EXPENSES BY DIVISION TOTAL	\$615,445	\$687,085	\$710,618	\$885,249	\$858,758	-\$26,491	-2.99%

FUNDING ALLOCATION:

Elections

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
General Fund	\$615,445	\$687,085	\$710,618	\$885,249	\$858,758	-\$26,491	-2.99%
EXPENSES BY FUND TOTAL	\$615,445	\$687,085	\$710,618	\$885,249	\$858,758	-\$26,491	-2.99%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Charges for Services							
Misc Fees	\$309	\$3,226	\$100	\$0	\$0	\$0	-
CHARGES FOR SERVICES TOTAL	\$309	\$3,226	\$100	\$0	\$0	\$0	-
Intergovernmental Revenue							
Reimb/Constit Office	\$77,969	\$83,326	\$123,690	\$117,185	\$100,000	-\$17,185	-14.66%
INTERGOVERNMENTAL REVENUE TOTAL	\$77,969	\$83,326	\$123,690	\$117,185	\$100,000	-\$17,185	-14.66%
Warehouse Revenue	-	-	\$153	-	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$78,278	\$86,552	\$123,943	\$117,185	\$100,000	-\$17,185	-14.66%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$145,960	\$275,248	\$318,132	\$306,238	\$378,357	\$72,119	23.55%
Full Time Sal Accrue	\$2,019	-\$2,233	\$808	\$0	\$0	\$0	-
PT Salaries	\$123,775	\$30,331	-	\$0	\$0	\$0	-
Part Time Sal Accru	\$950	-\$6,702	-	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$0	\$0	\$0	-
Soc Sec - FICA	\$23,682	\$25,978	\$27,620	\$23,427	\$28,944	\$5,517	23.55%
Soc Sec FICA Accrued	\$183	-\$633	\$46	\$0	\$0	\$0	-
Retirement Cont DB	\$25,604	\$46,138	\$47,279	\$45,591	\$46,058	\$467	1.02%
Retirement Cont DC	\$15,442	\$8,907	\$10,723	\$11,469	\$14,128	\$2,659	23.18%
Retirement Cont A DB	\$353	-\$521	\$185	\$0	\$0	\$0	-
Retirement Cont A DC	-\$136	\$22	\$31	\$0	\$0	\$0	-
Life Insurance	\$1,863	\$2,108	\$2,203	\$2,217	\$2,739	\$522	23.55%
Life Ins Accrued	\$19	-\$61	\$8	\$0	\$0	\$0	-
Health Care Program	\$45,361	\$55,959	\$48,543	\$53,585	\$70,000	\$16,415	30.63%
Health Care Pr Accru	\$174	-\$1,527	\$115	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$385,248	\$433,012	\$455,694	\$442,527	\$540,226	\$97,699	22.08%
Personnel - Other							
Temp. Salaries	\$19,182	\$24,297	\$27,920	\$96,500	\$50,000	-\$46,500	-48.19%
Temp Sal Accrued	-\$792	\$120	-\$73	\$0	\$0	\$0	-
Subst Sal	\$21,939	\$44,101	\$66,533	\$77,779	\$55,000	-\$22,779	-29.29%
Overtime	\$10,093	\$12,335	\$17,645	\$22,000	\$16,000	-\$6,000	-27.27%
Overtime Accrued	-	\$144	-\$144	\$0	\$0	\$0	-
Holiday OT	\$15	\$1,725	\$2,702	\$0	\$0	\$0	-
Other OT	-	\$395	-	\$0	\$0	\$0	-
Bonus Pay	\$18,475	-	-	\$0	\$0	\$0	-
FICA Temporary Emp	-	-	-	\$0	\$0	\$0	-
Medical claims	-	\$0	-	\$0	\$0	\$0	-
PERSONNEL - OTHER TOTAL	\$68,911	\$83,117	\$114,582	\$196,279	\$121,000	-\$75,279	-38.35%
Other							
Office Supplies	\$4,734	\$4,753	\$8,588	\$15,000	\$15,000	\$0	0.00%
Postage	\$10,136	\$11,366	\$13,262	\$25,000	\$18,000	-\$7,000	-28.00%
Books	-	-	-	\$0	\$0	\$0	-
Cleaning Supplies	-	-	-	\$0	\$0	\$0	-
Maint Supplies	-	-	\$120	\$0	\$0	\$0	-
Constr Materials	-	-	\$57	-	\$0	\$0	-
Mach/Equip/Furn (NC)	-	\$32,495	\$2,425	\$50,000	\$20,000	-\$30,000	-60.00%
Comp Sftwr (Non-cap)	-	\$195	\$166	\$0	\$0	\$0	-
Other Supplies	\$1,525	\$6,440	\$4,905	\$5,500	\$5,500	\$0	0.00%
Telephone Serv Purch	-	-	-	\$0	\$0	\$0	-
Cell Phone Serv Purc	\$6,167	\$5,324	\$5,036	\$6,296	\$6,296	\$0	0.00%
Dues/Subscriptions	\$430	\$424	-	\$895	\$850	-\$45	-5.03%
Utilities	\$963	\$954	\$720	\$960	\$960	\$0	0.00%
Printing/Duplicating	\$7,481	\$2,859	\$7,980	\$20,000	\$14,000	-\$6,000	-30.00%
Travel	\$1,788	\$7,227	\$2,887	\$8,000	\$7,000	-\$1,000	-12.50%
Meals	-	\$2,772	\$3,099	\$7,000	\$5,850	-\$1,150	-16.43%
Advertising	\$703	\$1,367	\$1,326	\$5,000	\$3,000	-\$2,000	-40.00%
Rent	\$12,177	\$19,335	\$19,683	\$20,400	\$21,400	\$1,000	4.90%
Equipment Rental	\$3,555	\$5,096	\$4,354	\$0	\$0	\$0	-
Repairs and Maint	\$63	-	-	\$0	\$0	\$0	-
Education/Training	\$7,490	\$5,376	\$6,291	\$7,500	\$7,500	\$0	0.00%
Software Lic/Maint	\$28,272	\$35,763	\$34,076	\$39,662	\$42,500	\$2,838	7.16%
Monthly Parking Fees	\$455	\$269	\$1,469	\$2,000	\$2,000	\$0	0.00%
Cap Purchase-Dir	-	-	-	\$0	\$0	\$0	-

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Acq Com Itm-Eqpt (MA)	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$85,939	\$142,014	\$116,445	\$213,213	\$169,856	-\$43,357	-20.34%
Contractual							
Professional Serv	\$54,847	\$13,603	\$8,081	\$15,000	\$10,000	-\$5,000	-33.33%
Serv Contracts	\$6,550	-	-	\$0	\$0	\$0	-
Contracted Serv	\$615	-	-	\$0	\$0	\$0	-
Int Contract Svc	-	\$3,273	\$280	\$4,000	\$4,000	\$0	0.00%
Other Contractual Se	\$4,289	\$2,798	\$8,716	\$2,120	\$2,180	\$60	2.83%
CONTRACTUAL TOTAL	\$66,301	\$19,673	\$17,077	\$21,120	\$16,180	-\$4,940	-23.39%
Fixed							
Telephone-Int Chg	\$3,436	\$4,073	\$1,976	\$6,761	\$4,354	-\$2,407	-35.60%
Insurance Int Chgs	\$1,888	\$2,172	\$2,215	\$2,259	\$2,485	\$226	10.00%
Worker's Comp Ins	\$156	\$223	\$227	\$209	\$219	\$10	4.78%
IT Infrastruct Repla	\$3,567	\$2,799	\$2,403	\$2,881	\$4,438	\$1,557	54.04%
FIXED TOTAL	\$9,047	\$9,267	\$6,821	\$12,110	\$11,496	-\$614	-5.07%
EXPENSES BY LINE ITEM TOTAL	\$615,445	\$687,085	\$710,618	\$885,249	\$858,758	-\$26,491	-2.99%

GOALS & OBJECTIVES:

- To handle all matters regarding voter registration, certification of candidate qualifications, and implementation of legislative mandates and policy directives.

EXPLANATION OF CHANGES:

Salaries & Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees.

Other Expenditures

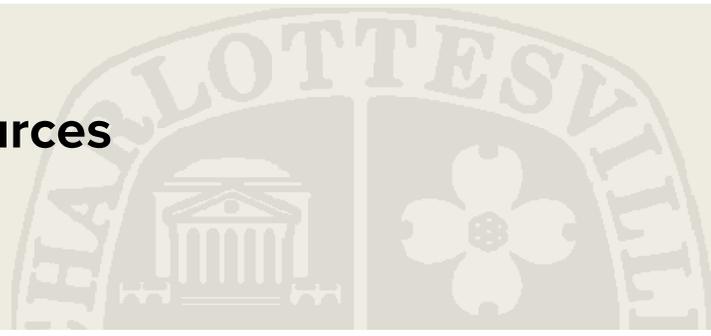
- Overall decrease of budget for election related increases approved for the FY25 budget.

Internal Services



Department of Human Resources

FISCAL YEAR 2026



OVERVIEW:

The Department of Human Resources functional service areas include recruitment and selection, employee and labor relations (including collective bargaining), performance management, training and organizational development, employee benefits administration, retiree benefits administration, leave administration, workers compensation, policy development and compliance, human resources information systems, and general human resources administration. The department's key goals include:

- Attract, engage and retain employees.
- Provide employee development resources and organizational training(s).
- Foster sound employee and labor relations, including through the collective bargaining process.
- Offer a competitive total rewards compensation and benefits package.
- Effectively communicate HR programs and processes.
- Provide guidance and clarity on policies and procedures that support the City's organizational goals.
- Supports the City's diversity, equity, inclusion, belonging, and accessibility initiatives.

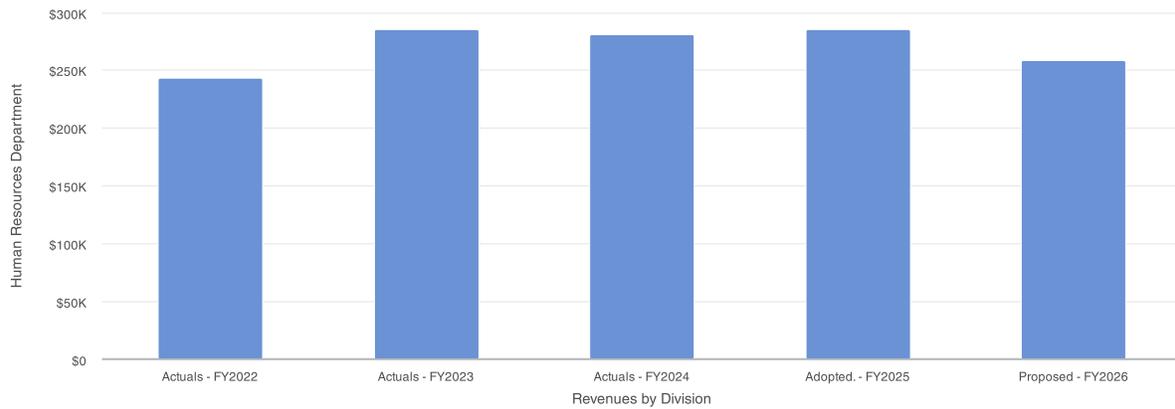
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Human Resources Department	12	12	14
ALLOCATED FTE	12	12	14

DEPARTMENTAL REVENUES:

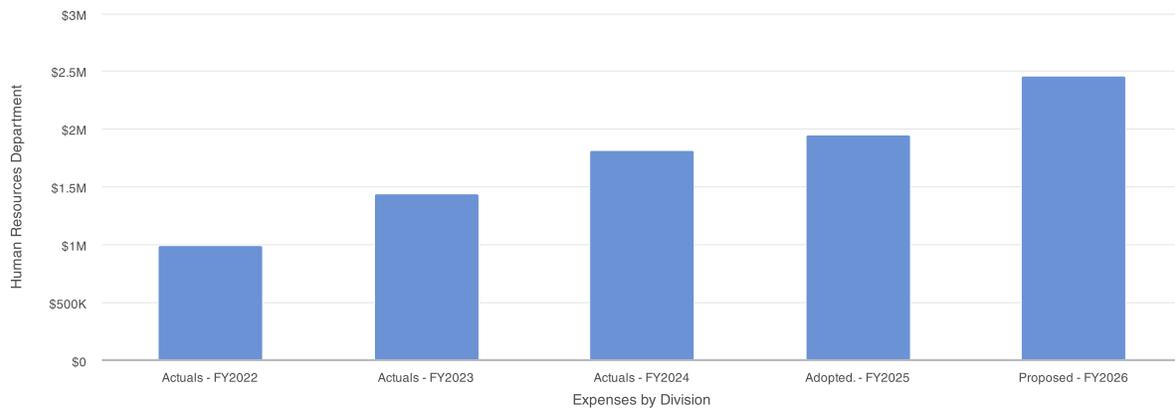
Revenues by Division



Data Updated: Feb 23, 2025, 8:13 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 23, 2025, 8:13 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Human Resources Department	\$243,011	\$285,343	\$280,649	\$285,592	\$258,625	-\$26,967	-9.44%
REVENUES BY DIVISION TOTAL	\$243,011	\$285,343	\$280,649	\$285,592	\$258,625	-\$26,967	-9.44%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Division							
Human Resources Department	\$992,437	\$1,439,590	\$1,813,789	\$1,947,478	\$2,457,366	\$509,888	26.18%
EXPENSES BY DIVISION TOTAL	\$992,437	\$1,439,590	\$1,813,789	\$1,947,478	\$2,457,366	\$509,888	26.18%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
General Fund	\$992,437	\$1,439,590	\$1,813,789	\$1,947,478	\$2,457,366	\$509,888	26.18%
EXPENSES BY FUND TOTAL	\$992,437	\$1,439,590	\$1,813,789	\$1,947,478	\$2,457,366	\$509,888	26.18%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Charges for Services							
Misc Fees	\$243,011	\$277,586	\$280,586	\$285,592	\$258,625	-\$26,967	-9.44%
Other Fees	\$0	-	-	\$0	\$0	\$0	-
CHARGES FOR SERVICES TOTAL	\$243,011	\$277,586	\$280,586	\$285,592	\$258,625	-\$26,967	-9.44%
Intergovernmental Revenue							
Other Grants	-	\$4,632	-	\$0	\$0	\$0	-
INTERGOVERNMENTAL REVENUE TOTAL	-	\$4,632	-	\$0	\$0	\$0	-
IT Revenue	-	\$3,125	-	\$0	\$0	\$0	-
Warehouse Revenue	-	-	\$63	-	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$243,011	\$285,343	\$280,649	\$285,592	\$258,625	-\$26,967	-9.44%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$494,745	\$835,896	\$1,075,612	\$1,095,266	\$1,367,802	\$272,536	24.88%
Full Time Sal Accrue	\$12,235	-\$16,146	\$2,617	\$0	\$0	\$0	-

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
PT Salaries	–	–	–	\$0	\$0	\$0	–
COLA Budget	–	–	–	\$0	\$0	\$0	–
Soc Sec - FICA	\$37,870	\$61,995	\$79,664	\$81,938	\$102,381	\$20,443	24.95%
Soc Sec FICA Accrued	\$932	-\$1,200	\$202	\$0	\$0	\$0	–
Retirement Cont DB	\$87,959	\$110,887	\$159,386	\$135,379	\$180,968	\$45,589	33.68%
Retirement Cont DC	\$38,843	\$77,599	\$90,682	\$97,419	\$41,208	-\$56,211	-57.70%
Retirement Cont A DB	\$277	-\$2,548	\$573	\$0	\$0	\$0	–
Retirement Cont A DC	\$1,746	-\$1,057	\$76	\$0	\$0	\$0	–
Life Insurance	\$3,579	\$6,025	\$7,783	\$7,930	\$9,903	\$1,973	24.88%
Life Ins Accrued	\$86	-\$113	\$20	\$0	\$0	\$0	–
Health Care Program	\$64,203	\$92,613	\$116,320	\$128,604	\$196,000	\$67,396	52.41%
Health Care Pr Accru	\$733	-\$1,893	\$458	\$0	\$0	\$0	–
Salary Budget Transfer To/From	–	–	–	\$0	\$0	\$0	–
PERSONNEL TOTAL	\$743,208	\$1,162,058	\$1,533,393	\$1,546,536	\$1,898,262	\$351,726	22.74%
Personnel - Other							
Temp. Salaries	–	–	–	\$0	\$0	\$0	–
Overtime	\$271	\$527	\$139	\$250	\$1,000	\$750	300.00%
Overtime Accrued	\$25	-\$25	–	\$0	\$0	\$0	–
Bonus Pay	\$24,500	\$9,200	\$8,402	\$0	\$0	\$0	–
PERSONNEL - OTHER TOTAL	\$24,796	\$9,702	\$8,541	\$250	\$1,000	\$750	300.00%
Other							
Office Supplies	\$3,487	\$4,884	\$5,923	\$6,000	\$6,000	\$0	0.00%
Postage	\$3,115	\$1,779	\$2,451	\$2,500	\$2,500	\$0	0.00%
Books	\$49	\$361	–	\$1,500	\$500	-\$1,000	-66.67%
Safety Supplies	–	–	–	\$0	\$0	\$0	–
Food Supplies	–	–	–	\$0	\$0	\$0	–
Awards/Trophies	–	–	–	\$0	\$0	\$0	–
Mach/Equip/Furn (NC)	\$260	\$15,105	\$819	\$0	\$0	\$0	–
Comp Sftwr (Non-cap)	\$746	\$538	\$242	\$0	\$0	\$0	–
Other Supplies	\$116	\$3,241	\$8,278	\$9,000	\$8,000	-\$1,000	-11.11%
Cell Phone Serv Purc	\$2,920	\$3,705	\$4,654	\$5,400	\$4,800	-\$600	-11.11%
Dues/Subscriptions	\$4,155	\$6,983	\$6,458	\$10,000	\$7,500	-\$2,500	-25.00%
Printing/Duplicating	–	\$561	\$1,285	\$750	\$750	\$0	0.00%
Travel	\$1,291	\$5,363	\$5,679	\$7,000	\$8,000	\$1,000	14.29%
Meals	\$9	\$847	\$2,003	\$850	\$7,000	\$6,150	723.53%
Advertising	\$14,377	\$10,941	\$16,464	\$20,000	\$20,000	\$0	0.00%
Registration Fees	\$5,227	\$7,535	\$9,163	\$15,000	\$15,000	\$0	0.00%
Equipment Rental	\$5,313	\$5,796	\$6,279	\$0	\$0	\$0	–
Repairs and Maint	\$236	–	–	\$0	\$0	\$0	–
Education/Training	\$58,462	\$47,125	\$44,746	\$85,000	\$100,000	\$15,000	17.65%
Software Lic/Maint	–	\$142	\$18	\$0	\$12,000	\$12,000	–
Freight	\$24	\$67	\$40	\$0	\$0	\$0	–
Temp Labor	–	\$2,828	–	\$2,000	\$2,000	\$0	0.00%
Health Eval	–	–	\$324	–	\$0	\$0	–
Monthly Parking Fees	\$23	\$235	\$355	\$0	\$0	\$0	–
Lump Sum Appropr	–	–	–	\$0	\$0	\$0	–
OTHER TOTAL	\$99,810	\$118,036	\$115,180	\$165,000	\$194,050	\$29,050	17.61%
Contractual							
Professional Serv	\$3,500	\$945	\$48,374	\$50,000	\$85,000	\$35,000	70.00%
Serv Contracts	–	–	\$149	\$0	\$0	\$0	–
Contracted Serv	–	\$4,000	–	\$0	\$0	\$0	–
Other Contractual Se	\$109,505	\$130,830	\$92,839	\$164,996	\$260,000	\$95,004	57.58%
CONTRACTUAL TOTAL	\$113,005	\$135,775	\$141,362	\$214,996	\$345,000	\$130,004	60.47%
Fixed							
Telephone-Int Chg	\$3,700	\$4,386	\$2,823	\$4,375	\$2,818	-\$1,557	-35.59%
Insurance Int Chgs	\$5,193	\$5,972	\$6,091	\$6,213	\$6,835	\$622	10.01%
Worker's Comp Ins	\$1,093	\$1,562	\$1,593	\$1,466	\$525	-\$941	-64.19%
IT Infrastruct Repla	\$1,633	\$2,099	\$4,806	\$8,642	\$8,876	\$234	2.71%
FIXED TOTAL	\$11,619	\$14,019	\$15,313	\$20,696	\$19,054	-\$1,642	-7.93%
EXPENSES BY LINE ITEM TOTAL	\$992,437	\$1,439,590	\$1,813,789	\$1,947,478	\$2,457,366	\$509,888	26.18%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> Organizational Excellence 	<ol style="list-style-type: none"> To foster growth and success through active engagement and delivery of responsive services which empower employees within our organization. We support a diverse and inclusive work culture where employees may thrive and achieve their highest potential. To be a forward-thinking HR department that sets the standard for best practices and excellence within our organization. To cultivate a value-driven, positive work environment for our employees to best serve our community. 	<ol style="list-style-type: none"> Attract, engage, and retain employees. Provide employee development resources and organizational training(s). Foster sound employee and labor relations, including through the collective bargaining process. Offer a fair/competitive total rewards compensation and benefits package. Effectively communicate HR programs and processes. Provide guidance and clarity on policies and procedures that support the City's organizational goals. Supports the City's diversity, equity, inclusion, belonging, and accessibility initiatives.

EXPLANATION OF CHANGES:

Salaries and Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees.
- Addition of 1 FTE HR Generalist and 1 FTE Senior HR Analyst.

Other Expenditures

- Increases in other contractual services to operationalize the cost of the Labor Relations Manager and the legal fees associated with collective bargaining that were previously paid for using one time funds.
- Increase in Education and Training and software licenses for citywide learning library for the learning management software and access to a virtual interview tool.

Department of Information Technology

FISCAL YEAR 2026



OVERVIEW:

IT Operations: The Department of Information Technology (IT) assists all City departments and divisions by centrally supporting the City's computer and telecommunications systems and providing technical support to City employees. IT is responsible for evaluating, recommending, purchasing, installing, and supporting all of the City's computer systems and communications networks for both voice and data. This department evaluates, integrates, and supports innovative technologies to help internal and external customers achieve their goals, while effectively maximizing return on resources and providing cost effective methods for citizens, businesses, vendors, and others to easily access information and conduct business with the City. This budget is partially offset by revenues generated from user fees charged out to Non-General Fund departments and received from outside agencies, such as the Library and Regional Jail.

City Link: The total budget for City Link is funded from contributions by the Gas Fund (\$1.0M) and all Non General Fund departments that utilize City Link (\$200,000). This budget funds the salaries and benefits of two SAP Engineer positions, an operational budget, and capital funds for City Link server replacement and potential enhancements.

Computer Replacement: This includes funds for the replacements of laptop and desktop computers and citywide technology infrastructure and systems. This budget is offset by contributions made by each City department into the account.

Infrastructure Fund: This includes funds to maintain the City's IT infrastructure needs, such as network switches, routers, and other Data Center needs.

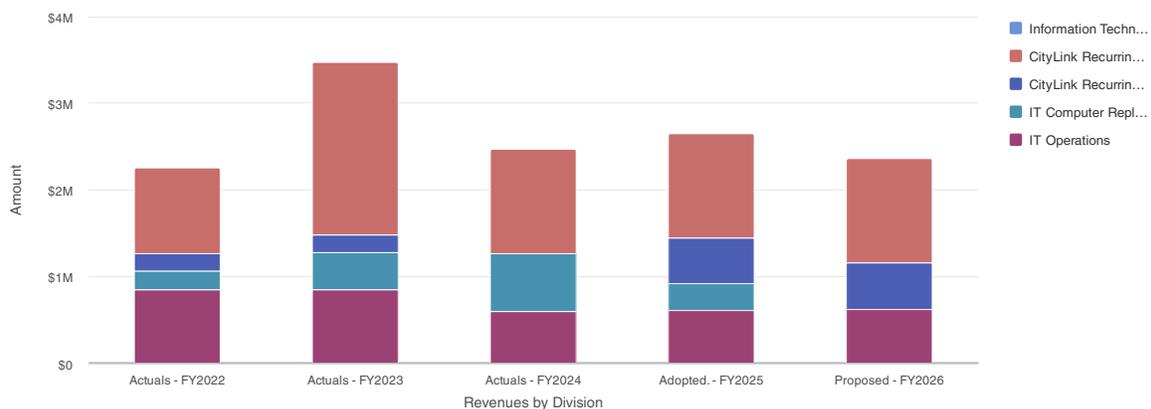
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
CityLink Recurring Budget- Operations	2	2	2
Information Technology Department	1	1	1
IT Operations	18	18	18
ALLOCATED FTE	21	21	21

DEPARTMENTAL REVENUES:

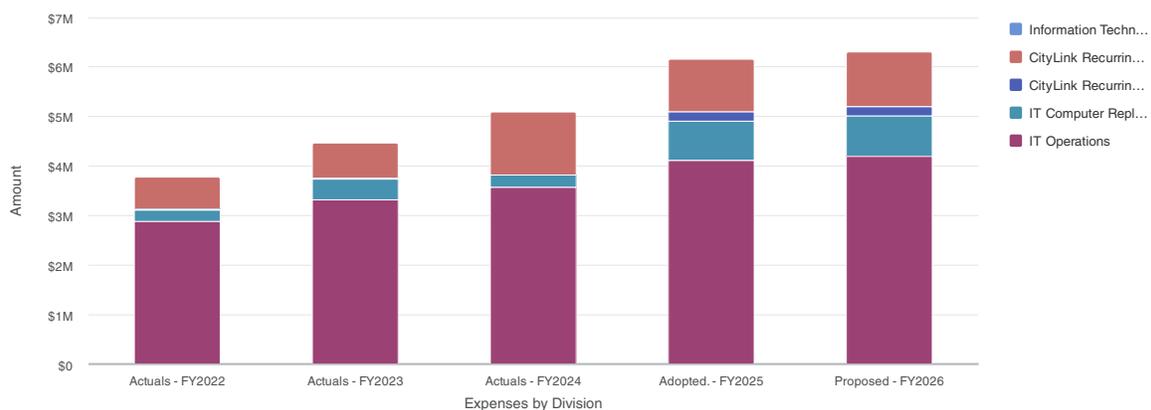
Revenues by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Information Technology Department	–	\$1,428	–	\$0	\$0	\$0	–
CityLink Recurring Budget- Operations	\$996,926	\$1,990,095	\$1,198,040	\$1,200,000	\$1,206,800	\$6,800	0.57%
CityLink Recurring Budget-Infrastructure	\$200,314	\$204,820	–	\$528,189	\$528,755	\$566	0.11%
IT Computer Replacement Pool	\$215,712	\$426,845	\$670,526	\$307,200	\$0	-\$307,200	-100.00%
IT Operations	\$842,343	\$845,890	\$595,143	\$610,422	\$621,096	\$10,674	1.75%
REVENUES BY DIVISION TOTAL	\$2,255,295	\$3,469,077	\$2,463,709	\$2,645,811	\$2,356,651	-\$289,160	-10.93%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Information Technology Department	–	\$489	\$71	\$1,487	\$0	-\$1,487	-100.00%
CityLink Recurring Budget- Operations	\$665,944	\$703,596	\$1,282,119	\$1,052,823	\$1,099,714	\$46,891	4.45%
CityLink Recurring Budget-Infrastructure	\$13,561	\$11,312	–	\$200,314	\$200,314	\$0	0.00%
IT Computer Replacement Pool	\$228,383	\$432,406	\$247,039	\$780,765	\$805,154	\$24,389	3.12%
IT Operations	\$2,876,829	\$3,309,233	\$3,566,124	\$4,117,753	\$4,197,389	\$79,636	1.93%
EXPENSES BY DIVISION TOTAL	\$3,784,717	\$4,457,035	\$5,095,353	\$6,153,142	\$6,302,571	\$149,429	2.43%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
General Fund	\$2,876,829	\$3,309,233	\$3,566,124	\$4,117,753	\$4,197,389	\$79,636	1.93%
Non-General Funds	\$907,888	\$1,147,802	\$1,529,229	\$2,035,389	\$2,105,182	\$69,793	3.43%
EXPENSES BY FUND TOTAL	\$3,784,717	\$4,457,035	\$5,095,353	\$6,153,142	\$6,302,571	\$149,429	2.43%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Charges for Services							

	ACTUALS			ADOPTED.	PROPOSED			% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change		
Misc Fees	–	\$400	–	\$0	\$0	\$0	–	
CHARGES FOR SERVICES TOTAL	–	\$400	–	\$0	\$0	\$0	–	
Intergovernmental Revenue	–	–	\$3,000	–	–	\$0	–	
Miscellaneous Revenue								
Refund-Prior Yr Exp	\$3,450	–	–	\$0	\$0	\$0	–	
MISCELLANEOUS REVENUE TOTAL	\$3,450	–	–	\$0	\$0	\$0	–	
IT Revenue								
IT User Fees-Rev	\$820,893	\$824,095	\$567,435	\$593,070	\$604,920	\$11,850	2.00%	
IT GIS User Fees-Rev	\$20,995	\$20,995	\$24,708	\$17,352	\$16,176	-\$1,176	-6.78%	
CityLink Oper Fee	\$996,926	\$990,095	\$1,198,040	\$1,200,000	\$1,206,800	\$6,800	0.57%	
CityLink Infrast Fee	\$200,314	\$204,820	–	\$528,189	\$528,755	\$566	0.11%	
IT Infrastr User Fee	\$212,262	\$246,289	\$305,195	\$0	\$0	\$0	–	
IT REVENUE TOTAL	\$2,251,390	\$2,286,294	\$2,095,378	\$2,338,611	\$2,356,651	\$18,040	0.77%	
Warehouse Revenue								
Warehse Outlet Sales	\$455	\$23,383	\$15,490	\$0	\$0	\$0	–	
WAREHOUSE REVENUE TOTAL	\$455	\$23,383	\$15,490	\$0	\$0	\$0	–	
Transfers								
Transfer From Other Fund	–	\$1,159,000	\$349,841	\$0	\$0	\$0	–	
Trn Fr General Fd	–	–	–	\$307,200	\$0	-\$307,200	-100.00%	
TRANSFERS TOTAL	–	\$1,159,000	\$349,841	\$307,200	\$0	-\$307,200	-100.00%	
REVENUES BY LINE ITEM TOTAL	\$2,255,295	\$3,469,077	\$2,463,709	\$2,645,811	\$2,356,651	-\$289,160	-10.93%	

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED			% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change		
Expenses by Line Item								
Personnel								
FT Salaries	\$1,181,131	\$1,519,941	\$1,650,702	\$1,823,079	\$1,960,034	\$136,955	7.51%	
Full Time Sal Accrue	\$16,658	-\$39,453	\$3,035	\$0	\$0	\$0	–	
PT Salaries	–	–	–	\$0	\$0	\$0	–	
COLA Budget	–	–	–	\$14,623	\$0	-\$14,623	-100.00%	
Soc Sec - FICA	\$93,481	\$115,532	\$127,060	\$137,997	\$147,566	\$9,569	6.93%	
Soc Sec FICA Accrued	\$1,260	-\$3,008	\$251	\$0	\$0	\$0	–	
Retirement Cont DB	\$282,346	\$229,237	\$242,515	\$235,148	\$196,511	-\$38,637	-16.43%	
Retirement Cont DC	\$77,583	\$64,386	\$74,038	\$76,670	\$91,580	\$14,910	19.45%	
Retirement Cont A DB	-\$1,860	-\$5,432	\$207	\$0	\$0	\$0	–	
Retirement Cont A DC	\$1	-\$1,377	\$108	\$0	\$0	\$0	–	
Life Insurance	\$8,460	\$10,883	\$11,973	\$13,199	\$14,190	\$991	7.51%	
Life Ins Accrued	-\$6	-\$168	\$33	\$0	\$0	\$0	–	
Health Care Program	\$117,952	\$173,042	\$190,520	\$214,340	\$280,000	\$65,660	30.63%	
Health Care Pr Accru	-\$1,534	-\$630	\$209	\$0	\$0	\$0	–	
Salary Budget Transfer To/From	–	–	–	\$0	\$0	\$0	–	
PERSONNEL TOTAL	\$1,775,472	\$2,062,954	\$2,300,651	\$2,515,056	\$2,689,881	\$174,825	6.95%	
Personnel - Other								
Temp. Salaries	\$43,088	\$41,317	\$50,973	\$0	\$2,000	\$2,000	–	
Temp Sal Accrued	-\$71	-\$1,020	-\$162	\$0	\$0	\$0	–	
Overtime	\$22,707	\$10,576	\$11,859	\$0	\$27,000	\$27,000	–	
Overtime Accrued	-\$848	-\$352	\$86	\$0	\$0	\$0	–	
Holiday OT	\$125	\$115	\$349	\$0	\$0	\$0	–	
Other OT	–	–	–	\$0	\$0	\$0	–	
Career Dev.	–	–	–	\$0	\$0	\$0	–	
Career Dev Accrued	–	–	–	\$0	\$0	\$0	–	
Bonus Pay	\$33,600	\$2,200	\$4,700	\$0	\$0	\$0	–	
FICA Temporary Emp	–	–	–	\$0	\$0	\$0	–	
PERSONNEL - OTHER TOTAL	\$98,600	\$52,837	\$67,805	\$0	\$29,000	\$29,000	–	
Other								

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Office Supplies	\$3,360	\$1,721	\$1,073	\$2,000	\$2,100	\$100	5.00%	
Postage	\$19	\$102	\$184	\$200	\$210	\$10	5.00%	
Books	\$84	\$232	-	\$200	\$210	\$10	5.00%	
Uniforms/Clothing	\$60	\$1,350	\$1,608	\$1,000	\$1,050	\$50	5.00%	
Safety Supplies	\$81	-	-	\$0	\$0	\$0	-	
Food Supplies	\$86	\$2,838	\$2,753	\$2,800	\$3,990	\$1,190	42.50%	
Mach/Equip/Furn (NC)	\$75,437	\$290,854	\$298,750	\$1,005,079	\$1,021,442	\$16,363	1.63%	
Comp Sftwr (Non-cap)	\$4,583	\$475,979	\$11,880	\$20,000	\$14,265	-\$5,735	-28.68%	
Other Supplies	-	\$18,776	\$577	\$1,241	\$1,340	\$99	7.98%	
Telephone Serv Purch	\$36,829	\$0	-	\$44,100	\$0	-\$44,100	-100.00%	
Cell Phone Serv Purc	\$9,155	\$7,861	\$8,662	\$11,100	\$11,655	\$555	5.00%	
Dues/Subscriptions	\$2,225	\$2,025	\$2,075	\$2,287	\$2,525	\$238	10.41%	
Telephone-Long Dist	\$58,481	\$36	\$10,145	\$0	\$0	\$0	-	
Printing/Duplicating	-\$12,240	-	-	\$0	\$0	\$0	-	
Travel	\$143	\$6,472	\$5,952	\$16,500	\$12,000	-\$4,500	-27.27%	
Local Travel	\$76	-	\$91	\$0	\$1,750	\$1,750	-	
Travel Lodging	-	\$2,054	\$3,932	\$6,500	\$21,750	\$15,250	234.62%	
Travel Transport	-	\$119	-	\$0	\$0	\$0	-	
Meals	\$53	\$172	\$249	\$1,500	\$6,500	\$5,000	333.33%	
Advertising	-	\$111	\$595	\$500	\$0	-\$500	-100.00%	
Registration Fees	-	-	-	\$0	\$0	\$0	-	
Equipment Rental	\$2,431	\$2,592	\$2,702	\$2,664	\$2,797	\$133	4.99%	
Repairs and Maint	\$33,931	\$556	\$48,874	\$5,500	\$5,500	\$0	0.00%	
Maintenance Fees	\$4,225	-	-	\$0	\$0	\$0	-	
Education/Training	\$19,838	\$21,313	\$20,345	\$57,000	\$47,000	-\$10,000	-17.54%	
Software Lic/Maint	\$1,277,068	\$975,712	\$1,407,238	\$1,622,131	\$1,567,831	-\$54,300	-3.35%	
Freight	-	-	-	\$0	\$0	\$0	-	
Monthly Parking Fees	-	-	\$39	\$0	\$0	\$0	-	
Late Fee	-	-	-	\$0	\$0	\$0	-	
Acq Com Itrm-Comp Sof	-	-	-	\$0	\$0	\$0	-	
Acq Com Itrm-Comp Har	-	\$101,712	-	-	-	\$0	-	
Trn to IT Fd	-	-	-	\$75,000	\$0	-\$75,000	-100.00%	
Lump Sum Appopr	-	-	-	\$0	\$0	\$0	-	
OTHER TOTAL	\$1,515,925	\$1,912,585	\$1,827,726	\$2,877,302	\$2,723,915	-\$153,387	-5.33%	
Contractual								
Professional Serv	\$15,317	-\$302	-	\$147,703	\$0	-\$147,703	-100.00%	
Serv Contracts	\$167,005	\$258,629	\$790,051	\$413,057	\$633,975	\$220,918	53.48%	
Constr Contracts	-	-	\$1,485	\$0	\$0	\$0	-	
Contracted Serv	\$176,375	\$131,743	\$24,073	\$123,632	\$143,000	\$19,368	15.67%	
Consulting Services	-	-	-	\$10,000	\$10,500	\$500	5.00%	
Other Contractual Se	\$2,100	\$190	\$32,426	\$3,000	\$3,150	\$150	5.00%	
CONTRACTUAL TOTAL	\$360,797	\$390,259	\$848,034	\$697,392	\$790,625	\$93,233	13.37%	
Fixed								
Telephone-Int Chg	\$6,344	\$7,520	\$7,339	\$7,556	\$7,172	-\$384	-5.08%	
Insurance Int Chgs	\$20,394	\$23,452	\$23,922	\$24,399	\$26,840	\$2,441	10.00%	
Worker's Comp Ins	\$1,930	\$2,763	\$2,778	\$2,174	\$874	-\$1,300	-59.80%	
IT Comp Replacemt	-	-	-	\$321	\$424	\$103	32.09%	
IT Infrastruct Repla	\$5,254	\$4,665	\$15,449	\$27,077	\$30,432	\$3,355	12.39%	
IT User/Support Fee	-	-	\$1,649	\$1,865	\$3,408	\$1,543	82.73%	
FIXED TOTAL	\$33,922	\$38,400	\$51,137	\$63,392	\$69,150	\$5,758	9.08%	
EXPENSES BY LINE ITEM TOTAL	\$3,784,717	\$4,457,035	\$5,095,353	\$6,153,142	\$6,302,571	\$149,429	2.43%	

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> Organizational Excellence 	<ol style="list-style-type: none"> To provide high quality support and service for all technology used in the organization. To lead and foster technological innovation and solutions. To maintain and enhance organizational cybersecurity. 	<ol style="list-style-type: none"> Provide service and support for employees' technological problems. Collaborate with customers to solve complex problems. Create and share innovative technology and solutions.

EXPLANATION OF CHANGES:

Salaries & Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees.

Other Expenditures

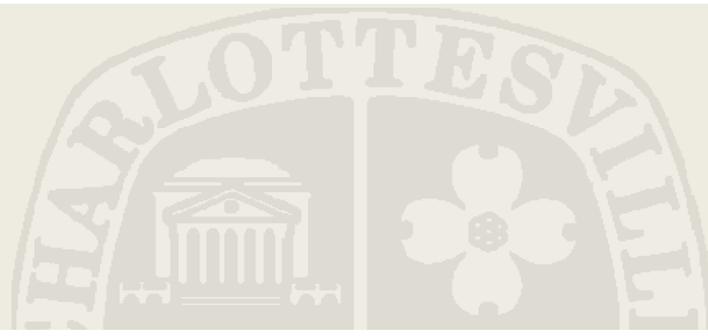
- Contractual increases for machinery and service contracts to enhance cybersecurity.

Financial Services



Finance Department

FISCAL YEAR 2026



OVERVIEW:

Administration: The administrative office of the Finance Department provides comprehensive financial management, accounting, and reporting services, pays all City employees and City bills, manages the City's credit card program, and prepares several specialized technical reports. These reports include the annual utility rate study, official statements and prospectuses for bond issues, administers the City's credit card programs, the City's annual financial reports, the State mandated comparative cost report transmittal forms, and a variety of grant reports. The office has consistently received the Government Finance Officers Association Certificate of Excellence in Financial Reporting and recently received its first award for its Popular Annual Financial Report.

City Assessor: The City Assessor's Office is responsible for assessing over 15,500 parcels in the City annually, maintains assessments for tax purposes at fair market value. The office is also responsible for the Tax Abatement and Supplemental Assessment Programs.

Procurement: Procurement has the overall responsibility for the City's purchasing system and develops procedures to ensure that procurements are conducted in a fair and impartial manner and in compliance with state, local and other applicable law, provides procurement training which is available to all City staff with procurement responsibilities, is responsible for the disposition of all City surplus property, and manages the City's Minority Business/Supplier Diversity and federal Disadvantaged Business Enterprise programs.

Risk Management: Risk Management coordinates overall risk management services for the City. This includes managing the City's property and liability insurance coverages and coordinating centralized safety services and training.

Utility Billing Office: The Utility Billing Office (UBO) maintains and bills over \$79 million in utility accounts each year for gas, water, and sewer services, sending over 26,300 invoices monthly. They also handle requests to stop/start services, answer customer inquiries, create and monitor payment arrangements, disconnect/reconnect delinquent customers, and handle all billing maintenance entries necessary to send accurate and timely bills. The office handles over 33,000 customer inquiries annually. UBO also administers the Gas Assistance Program, manages water and wastewater assistance programs, and administers rebate programs for toilets, water heaters, thermostats, and rain barrels.

Warehouse: The Warehouse operates the Central Warehouse, which includes a central shipping and receiving point for City agencies, disposition of surplus property for the City and library, short term storage for City departments, and inventory management that includes material requirements planning and purchasing of inventory stocked in the central warehouse. The Warehouse also provides SAP and inventory management support for other warehouse locations, such as Charlottesville Area Transit and Fleet.

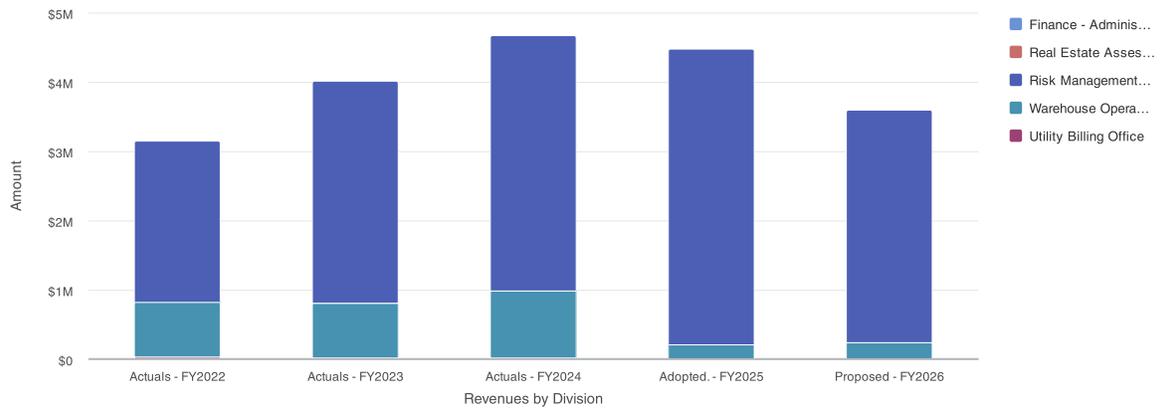
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Finance - Administration	12	12	12
Purchasing	5	5	5
Real Estate Assessor	8	8	8
Risk Management Operations	2	2	2
Utility Billing Office	13	13	13
Warehouse Operations	2	2	2
ALLOCATED FTE	42	42	42

DEPARTMENTAL REVENUES:

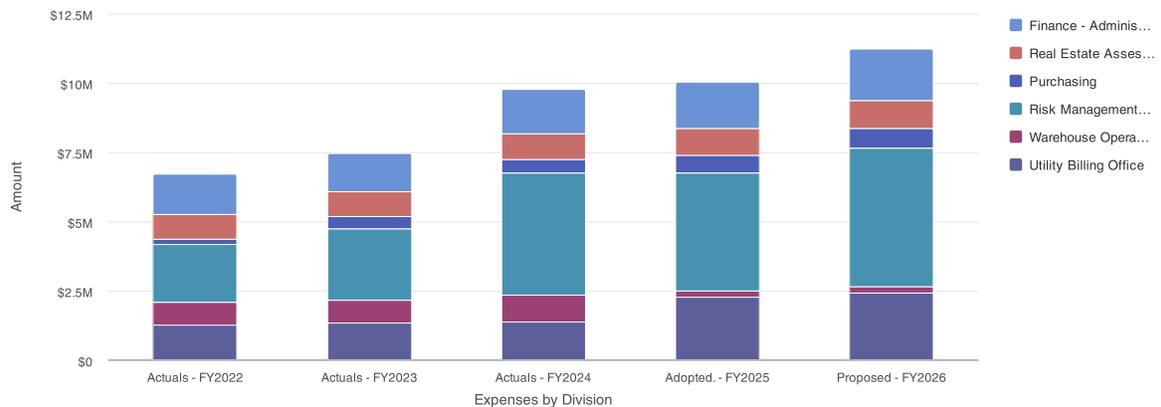
Revenues by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Revenues by Division							
Finance - Administration	-	\$0	-	\$0	\$0	\$0	-
Real Estate Assessor	\$400	\$200	\$1	\$0	\$0	\$0	-
Risk Management Operations	\$2,332,809	\$3,209,390	\$3,680,993	\$4,268,876	\$3,350,212	-\$918,664	-21.52%
Warehouse Operations	\$786,591	\$790,599	\$967,357	\$201,701	\$240,121	\$38,420	19.05%
Utility Billing Office	\$24,366	\$9,685	\$17,332	\$0	\$0	\$0	-
REVENUES BY DIVISION TOTAL	\$3,144,167	\$4,009,874	\$4,665,682	\$4,470,577	\$3,590,333	-\$880,244	-19.69%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Expenses by Division							
Finance - Administration	\$1,454,721	\$1,401,260	\$1,591,898	\$1,684,281	\$1,855,597	\$171,316	10.17%
Real Estate Assessor	\$882,810	\$887,379	\$938,350	\$971,372	\$1,025,703	\$54,331	5.59%
Purchasing	\$189,013	\$441,896	\$483,805	\$619,932	\$696,600	\$76,668	12.37%
Risk Management Operations	\$2,099,357	\$2,596,546	\$4,379,206	\$4,268,876	\$4,992,363	\$723,487	16.95%
Warehouse Operations	\$830,525	\$817,815	\$987,525	\$195,278	\$240,121	\$44,843	22.96%
Utility Billing Office	\$1,247,982	\$1,326,856	\$1,370,768	\$2,277,086	\$2,416,001	\$138,915	6.10%
EXPENSES BY DIVISION TOTAL	\$6,704,409	\$7,471,752	\$9,751,551	\$10,016,824	\$11,226,385	\$1,209,560	12.08%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Expenses by Fund							
General Fund	\$2,526,545	\$2,730,536	\$3,014,053	\$3,275,585	\$3,577,900	\$302,315	9.23%
Non-General Funds	\$4,177,864	\$4,741,216	\$6,737,498	\$6,741,240	\$7,648,485	\$907,245	13.46%
EXPENSES BY FUND TOTAL	\$6,704,409	\$7,471,752	\$9,751,551	\$10,016,824	\$11,226,385	\$1,209,560	12.08%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Taxes							
Sales Tax (Collected)	–	\$11	-\$36	\$0	\$0	\$0	–
TAXES TOTAL	–	\$11	-\$36	\$0	\$0	\$0	–
Charges for Services							
Training Fees	–	–	\$0	\$0	\$0	\$0	–
Other Fees	\$2,313,895	\$3,109,860	\$3,248,952	\$4,148,876	\$3,230,212	-\$918,664	-22.14%
CHARGES FOR SERVICES TOTAL	\$2,313,895	\$3,109,860	\$3,248,952	\$4,148,876	\$3,230,212	-\$918,664	-22.14%
Intergovernmental Revenue							
St/Fed Pass Thu Cap	\$0	–	–	\$0	\$0	\$0	–
INTERGOVERNMENTAL REVENUE TOTAL	\$0	–	–	\$0	\$0	\$0	–
Miscellaneous Revenue							
Legal Settlements	–	\$0	–	\$0	\$0	\$0	–
Tax Abate Applic	\$400	\$200	–	\$0	\$0	\$0	–
Restitution	–	\$0	–	\$0	\$0	\$0	–
Interest	\$14,624	\$98,973	\$136,817	\$80,000	\$80,000	\$0	0.00%
Contributions	\$24,366	\$9,685	\$17,332	\$0	\$0	\$0	–
Refund-Prior Yr Exp	\$540	\$540	\$540	\$0	\$0	\$0	–
Ins Recovery	\$3,750	\$0	\$294,683	\$40,000	\$40,000	\$0	0.00%
MISCELLANEOUS REVENUE TOTAL	\$43,680	\$109,398	\$449,372	\$120,000	\$120,000	\$0	0.00%
Parking							
Parking Validation	–	\$17	–	\$0	\$0	\$0	–
PARKING TOTAL	–	\$17	–	\$0	\$0	\$0	–
Warehouse Revenue							
Warehouse Inv Iss	\$786,486	\$788,556	\$963,025	\$201,701	\$240,121	\$38,420	19.05%
Warehse Outlet Sales	\$105	\$2,032	\$4,370	\$0	\$0	\$0	–
WAREHOUSE REVENUE TOTAL	\$786,591	\$790,588	\$967,395	\$201,701	\$240,121	\$38,420	19.05%
Transfers	\$0	\$0	–	\$0	\$0	\$0	–
REVENUES BY LINE ITEM TOTAL	\$3,144,167	\$4,009,874	\$4,665,682	\$4,470,577	\$3,590,333	-\$880,244	-19.69%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$2,498,152	\$2,577,139	\$2,773,362	\$3,012,547	\$3,488,461	\$475,914	15.80%
Full Time Sal Accrue	\$12,999	-\$84,173	\$4,882	\$0	\$0	\$0	–
PT Salaries	–	–	–	\$0	\$0	\$0	–
COLA Budget	–	–	–	\$82,219	\$0	-\$82,219	-100.00%
Soc Sec - FICA	\$136,784	\$189,539	\$205,722	\$227,515	\$261,387	\$33,872	14.89%
Soc Sec FICA Accrued	\$1,130	-\$6,349	\$435	\$0	\$0	\$0	–
Retirement Cont DB	\$464,133	\$548,209	\$514,588	\$478,653	\$357,513	-\$121,140	-25.31%
Retirement Cont DC	\$118,425	\$126,020	\$141,808	\$171,169	\$176,008	\$4,839	2.83%
Retirement Cont A DB	\$1,369	-\$14,112	\$1,070	\$0	\$0	\$0	–
Retirement Cont A DC	\$188	-\$2,725	\$105	\$0	\$0	\$0	–
Life Insurance	\$18,001	\$18,466	\$19,939	\$21,811	\$25,258	\$3,447	15.80%
Life Ins Accrued	\$90	-\$596	\$46	\$0	\$0	\$0	–

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024		FY2025	FY2026	
Health Care Program	\$331,849	\$352,993	\$400,822	\$450,114	\$588,000	\$137,886	30.63%
Health Care Pr Accru	-\$139	-\$10,522	\$971	\$0	\$0	\$0	-
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$3,582,980	\$3,693,889	\$4,063,752	\$4,444,028	\$4,896,627	\$452,599	10.18%
Personnel - Other							
Temp. Salaries	\$3,000	-	-	\$0	\$0	\$0	-
Overtime	\$14,773	\$15,706	\$22,914	\$0	\$0	\$0	-
Overtime Accrued	-\$378	-\$86	\$152	\$0	\$0	\$0	-
Holiday OT	\$2,192	\$2,224	\$2,322	\$0	\$0	\$0	-
Holiday OT Accrued	\$194	-\$194	-	\$0	\$0	\$0	-
Other OT	-	\$1,432	-	\$0	\$0	\$0	-
Bonus Pay	\$125,250	\$10,915	\$8,882	\$0	\$0	\$0	-
Employee Assist	-\$385	-	-	\$0	\$0	\$0	-
Medical claims	-	-	\$0	\$0	\$0	\$0	-
PERSONNEL - OTHER TOTAL	\$144,646	\$29,996	\$34,270	\$0	\$0	\$0	-
Other							
Gasoline/Diesel Emergency Purchases	-	\$94	-	\$0	\$0	\$0	-
Office Supplies	\$7,987	\$10,724	\$9,373	\$21,500	\$25,200	\$3,700	17.21%
Preprinted Forms	\$915	-	-	\$0	\$0	\$0	-
Postage	\$134,846	\$164,537	\$135,220	\$166,625	\$179,025	\$12,400	7.44%
Books	-	\$520	\$97	\$200	\$200	\$0	0.00%
Cleaning Supplies	\$32	\$99	\$12	\$0	\$50	\$50	-
Uniforms/Clothing	\$7	\$451	\$261	\$375	\$775	\$400	106.67%
Safety Supplies	\$1,024	\$3,068	\$18,244	\$21,000	\$21,150	\$150	0.71%
Maint Supplies	\$6,040	\$510	\$5,944	\$0	\$0	\$0	-
Small Hand Tools	\$72	-	-	\$0	\$0	\$0	-
Food Supplies	-	\$111	\$58	\$600	\$600	\$0	0.00%
Recr Supplies	-	\$270	-	\$0	\$0	\$0	-
Fuel	-	\$0	-	\$0	\$0	\$0	-
Chemicals	-	-	-	\$0	\$0	\$0	-
Library Supplies	-	\$459	-	\$0	\$0	\$0	-
Mach/Equip/Furn (NC)	\$10,058	\$20,214	\$22,005	\$8,000	\$8,950	\$950	11.88%
Comp Sftwr (Non-cap)	\$349	\$1,388	\$1,206	\$1,760	\$1,750	-\$10	-0.57%
Other Supplies	\$562	\$458	\$9	\$2,500	\$2,550	\$50	2.00%
Mdse Purch	-	-	-	\$0	\$0	\$0	-
Telephone Serv Purch	\$861	\$2,713	\$1,152	\$1,091	\$1,101	\$10	0.92%
Cell Phone Serv Purc	\$9,516	\$10,484	\$12,001	\$13,647	\$13,492	-\$155	-1.14%
Other Purch-Resale	\$645,637	\$653,312	\$788,839	\$0	\$0	\$0	-
Dues/Subscriptions	\$7,373	\$7,578	\$8,541	\$24,102	\$24,102	\$0	0.00%
Telephone-Long Dist	\$49	-	-	\$0	\$0	\$0	-
Utilities	\$13,939	\$14,171	\$14,634	\$0	\$20,000	\$20,000	-
Printing/Duplicating	\$9,549	\$5,168	\$5,478	\$17,775	\$17,825	\$50	0.28%
Legal Fees	\$113,177	\$68,943	\$91,556	\$200,000	\$200,000	\$0	0.00%
Travel	\$8,965	\$11,167	\$8,627	\$22,600	\$32,325	\$9,725	43.03%
Local Travel	\$6,031	\$6,131	\$7,020	\$7,300	\$7,300	\$0	0.00%
Travel Lodging	\$1,529	\$1,634	\$3,963	\$3,000	\$1,900	-\$1,100	-36.67%
Meals	\$734	\$492	\$2,927	\$3,400	\$3,400	\$0	0.00%
Advertising	\$288	\$2,817	\$4,963	\$4,035	\$4,035	\$0	0.00%
Insurance Premiums	\$1,637,918	\$1,792,523	\$2,182,608	\$2,074,973	\$2,716,365	\$641,392	30.91%
Registration Fees	\$1,610	\$4,923	\$1,775	\$6,250	\$6,150	-\$100	-1.60%
Equipment Rental	\$8,666	\$8,142	\$8,341	\$13,065	\$12,706	-\$359	-2.75%
Repairs and Maint	-	\$0	-	\$400	\$2,900	\$2,500	625.00%
Outside Maint-Parts	\$368	\$427	\$504	\$0	\$0	\$0	-
Education/Training	\$5,708	\$7,476	\$11,134	\$32,236	\$43,221	\$10,985	34.08%
Training M Fees	\$385	-	-	\$0	\$0	\$0	-
Internet Access Fee	-	-	-	\$0	\$0	\$0	-
Software Lic/Maint	\$25,641	\$12,927	\$70,647	\$99,860	\$109,669	\$9,809	9.82%
Collection Fees	\$876	\$969	\$1,187	\$2,000	\$2,000	\$0	0.00%
Comp svc-non IT	-	\$16,048	-	\$25,949	\$20,770	-\$5,179	-19.96%
Freight	\$1,878	\$1,696	\$1,510	\$0	\$1,700	\$1,700	-
Credit Card Fees	\$369,139	\$464,956	\$431,376	\$516,000	\$516,500	\$500	0.10%
Monthly Parking Fees	-	\$18	\$182	\$0	\$0	\$0	-
Investment Advisors	-	\$0	-	\$0	\$0	\$0	-

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024		FY2025	FY2026		
Other Contributions	\$17,957	\$16,392	\$27,472	\$10,000	\$10,000	\$0	0.00%	
Workers Comp Claims	-\$170,640	\$365,619	\$1,593,920	\$1,450,000	\$1,600,000	\$150,000	10.34%	
Toilet Rebate	\$8,282	\$5,388	\$13,848	\$10,000	\$0	-\$10,000	-100.00%	
Gas Incentives	\$13,676	\$10,102	\$11,126	\$10,000	\$10,000	\$0	0.00%	
Customer Assistance	\$6,040	\$7,086	\$18,730	\$0	\$0	\$0	-	
Late Fee	-	\$69	\$0	\$0	\$0	\$0	-	
Penalty/Fines	-	-	-	\$1,000	\$1,000	\$0	0.00%	
Refund Pension Cont	\$6,780	-	-	\$0	\$0	\$0	-	
City EE Parking Sub	-	\$113	-	\$0	\$0	\$0	-	
Acq Com Itm-Veh (MA)	-	-	-	\$0	\$0	\$0	-	
Acq Com Itm-Eqpt (MA)	-	-	-	\$0	\$0	\$0	-	
Allocated Charges	-\$601,013	-\$643,755	-\$649,796	\$0	\$0	\$0	-	
Lump Sum Appropr	-	-	-	\$0	\$0	\$0	-	
OTHER TOTAL	\$2,312,811	\$3,058,631	\$4,866,695	\$4,771,243	\$5,618,711	\$847,467	17.76%	
Contractual								
Professional Serv	\$492,807	\$477,929	\$607,029	\$395,115	\$309,439	-\$85,676	-21.68%	
Serv Contracts	\$26,642	\$34,323	\$58,807	\$67,625	\$67,900	\$275	0.41%	
Contracted Serv	\$154	\$330	\$120	\$0	\$0	\$0	-	
Int Contract Svc	-	-	-	\$0	\$0	\$0	-	
Other Contractual Se	\$28,201	\$22,827	\$22,256	\$213,993	\$208,988	-\$5,005	-2.34%	
CONTRACTUAL TOTAL	\$547,803	\$535,409	\$688,211	\$676,733	\$586,327	-\$90,406	-13.36%	
Fixed								
Telephone-Int Chg	\$12,930	\$15,352	\$12,985	\$14,763	\$11,626	-\$3,137	-21.25%	
Insurance Int Chgs	\$25,666	\$60,089	\$30,106	\$30,708	\$33,779	\$3,071	10.00%	
Worker's Comp Ins	\$2,682	\$3,775	\$3,911	\$4,125	\$1,836	-\$2,289	-55.49%	
IT Comp Replacemt	-	-	-	\$5,138	\$3,392	-\$1,746	-33.98%	
IT Infrastruct Repla	\$10,146	\$9,796	\$14,418	\$23,620	\$31,066	\$7,446	31.52%	
Veh Oper-Repair/Mnt	\$383	\$138	\$557	\$1,316	\$1,316	\$0	0.00%	
Veh Opr-Fuel/Oil FLT	\$330	\$491	\$450	\$1,082	\$1,082	\$0	0.00%	
IT User/Support Fee	\$51,551	\$51,551	\$23,086	\$29,840	\$25,560	-\$4,280	-14.34%	
HVAC Charges	\$5,121	\$5,275	\$5,750	\$6,268	\$6,832	\$564	9.00%	
Trn to CityLink	\$7,360	\$7,360	\$7,360	\$7,960	\$8,231	\$271	3.40%	
FIXED TOTAL	\$116,168	\$153,826	\$98,623	\$124,820	\$124,720	-\$100	-0.08%	
EXPENSES BY LINE ITEM TOTAL	\$6,704,409	\$7,471,752	\$9,751,551	\$10,016,824	\$11,226,385	\$1,209,560	12.08%	

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> Organizational Excellence Economic Prosperity 	<ol style="list-style-type: none"> Financially Accurate Records Collection and Management Inventory Management Risk Management 	<ol style="list-style-type: none"> Real estate assessment data collection. Operate a central shipping and distribution warehouse. Informs and communicates risk management practices and trainings to city employees.

PERFORMANCE MEASURES:

Performance Measures: Finance								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Economic Prosperity	Ratio of debt to General Fund expenditures (percentage)	FY	5.66%	6.07%	6.00%	6.00%	7.70%	6.90%
	Real estate assessment to sales ratio (percentage)	FY	93.75%	93.02%	86.23%	N/A	87.29%	89.28%
	Real estate assessment price related differential (percentage)	FY	1.01%	1.01%	0.98%	N/A	1.06%	1.01%
	Real estate coefficient of dispersion (percentage)	FY	10.05%	8.78%	9.76%	N/A	9.31%	9.89%

EXPLANATION OF CHANGES:

Salaries & Benefits

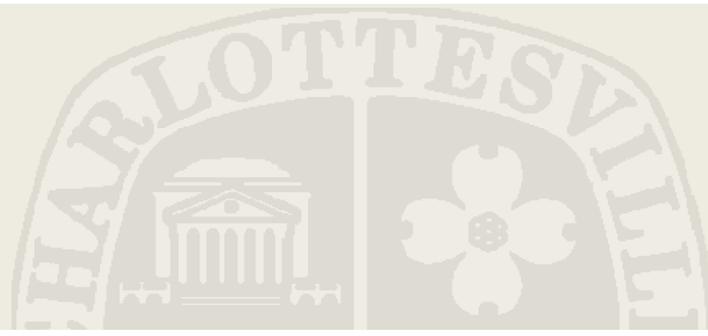
- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees.

Other Expenditures

- Increases in postage, utilities, and training.

City Treasurer

FISCAL YEAR 2026



OVERVIEW:

The City Treasurer is an elected constitutional officer and, as such, is directly accountable to the citizens of Charlottesville. The Treasurer's Office prepares, mails and collects all tax bills for real and personal property located in the City of Charlottesville. The office also aggressively pursues the collection of all delinquent taxes owed to the City. Additional revenues collected under the direct supervision of the Treasurer include:

- Business licenses
- Cigarette taxes
- Gas, water, and sewer consumption-based fees
- Meals and lodging taxes
- Parking ticket fines
- PPTRA revenue
- Receipts of State collected revenues and taxes
- Trash stickers and annual trash decals
- Vehicle license fees
- Zone parking permits
- Other various City fees and permits

The City Treasurer's Office is also charged with the design of effective cash management and investment program for the City and all of its agencies and acts as fiscal agent for the Charlottesville City Schools and the Charlottesville Albemarle Technical Education Center. Among other activities, these duties include:

- Managing the investment policy for the city
- Arranging for banking services
- Forecasting all cash receipts and expenditures
- Investing funds not needed to meet current expenditures
- Working with external brokers and the banking community
- Reporting all investment activities.

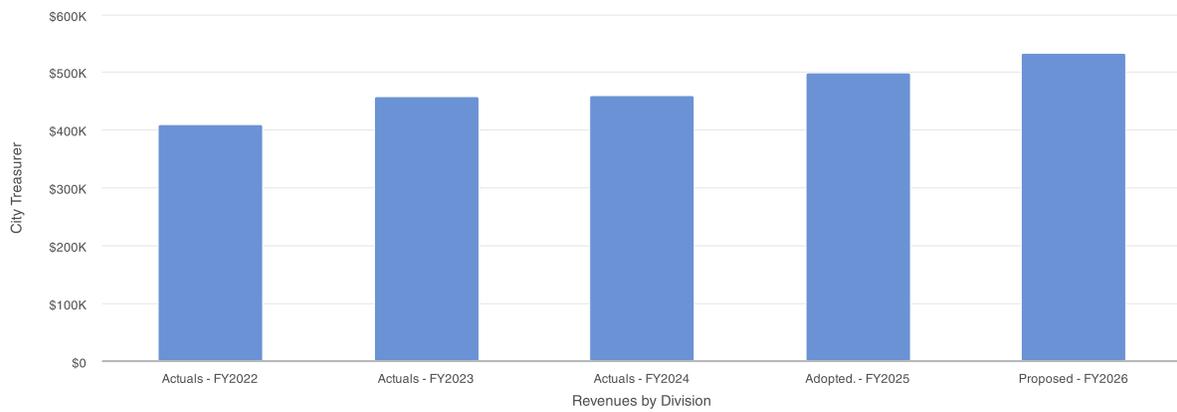
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
City Treasurer	15	15	15
ALLOCATED FTE	15	15	15

DEPARTMENTAL REVENUES:

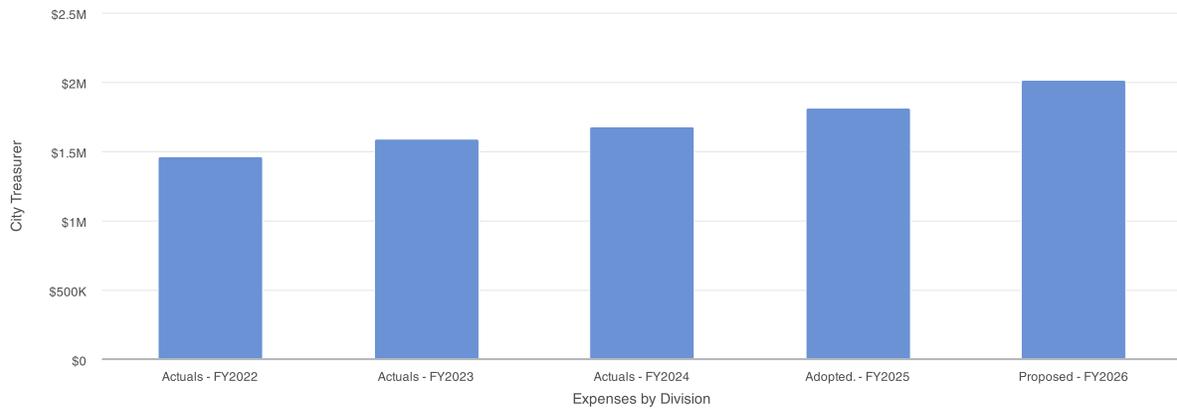
Revenues by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.		PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026				
Revenues by Division									
City Treasurer	\$410,374	\$458,019	\$460,008	\$499,081	\$533,819	\$34,738	6.96%		
REVENUES BY DIVISION TOTAL	\$410,374	\$458,019	\$460,008	\$499,081	\$533,819	\$34,738	6.96%		

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.		PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026				
Expenses by Division									
City Treasurer	\$1,461,016	\$1,586,640	\$1,678,624	\$1,812,989	\$2,013,734	\$200,745	11.07%		
EXPENSES BY DIVISION TOTAL	\$1,461,016	\$1,586,640	\$1,678,624	\$1,812,989	\$2,013,734	\$200,745	11.07%		

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.		PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026				
Expenses by Fund									
General Fund	\$1,461,016	\$1,586,640	\$1,678,624	\$1,812,989	\$2,013,734	\$200,745	11.07%		
EXPENSES BY FUND TOTAL	\$1,461,016	\$1,586,640	\$1,678,624	\$1,812,989	\$2,013,734	\$200,745	11.07%		

DEPARTM NTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Charges for Services							
DMV Select Comm	\$22,518	\$22,158	\$1,726	\$20,000	\$20,000	\$0	0.00%
Misc Fees	\$180,528	\$196,327	\$207,595	\$217,306	\$263,214	\$45,908	21.13%
Other Fees	\$0	-	-	\$0	\$0	\$0	-
CHARGES FOR SERVICES TOTAL	\$203,046	\$218,485	\$209,321	\$237,306	\$283,214	\$45,908	19.35%
Intergovernmental Revenue							
Reimb/Constit Office	\$203,160	\$226,216	\$242,705	\$252,775	\$242,705	-\$10,070	-3.98%
INTERGOVERNMENTAL REVENUE TOTAL	\$203,160	\$226,216	\$242,705	\$252,775	\$242,705	-\$10,070	-3.98%
Miscellaneous Revenue							
Returned Cks	\$25	-	\$25	\$0	\$100	\$100	-
Passport Execution F	-	\$5,950	\$5,670	\$6,000	\$5,800	-\$200	-3.33%
Bankruptcy Claims	\$372	-	-	\$0	\$0	\$0	-
Refund-Prior Yr Exp	\$960	-	-	\$0	\$0	\$0	-
Other Misc Rev	\$2,811	\$7,358	\$2,244	\$3,000	\$2,000	-\$1,000	-33.33%
MISCELLANEOUS REVENUE TOTAL	\$4,168	\$13,308	\$7,939	\$9,000	\$7,900	-\$1,100	-12.22%
Warehouse Revenue	-	\$9	\$43	\$0	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$410,374	\$458,019	\$460,008	\$499,081	\$533,819	\$34,738	6.96%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$742,590	\$902,627	\$896,287	\$980,221	\$1,125,343	\$145,122	14.81%
Full Time Sal Accrue	\$8,373	-\$26,199	\$2,745	\$0	\$0	\$0	-
PT Salaries	-	-	-	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$0	\$0	\$0	-
Soc Sec - FICA	\$58,740	\$66,545	\$66,046	\$74,987	\$85,497	\$10,510	14.02%
Soc Sec FICA Accrued	\$580	-\$1,941	\$180	\$0	\$0	\$0	-
Retirement Cont DB	\$123,818	\$150,565	\$165,198	\$146,548	\$132,125	-\$14,423	-9.84%
Retirement Cont DC	\$53,345	\$64,849	\$69,166	\$88,135	\$88,237	\$102	0.12%
Retirement Cont A DB	\$390	-\$4,112	\$385	\$0	\$0	\$0	-
Retirement Cont A DC	\$370	-\$1,172	\$141	\$0	\$0	\$0	-
Life Insurance	\$5,385	\$6,700	\$6,611	\$7,097	\$8,147	\$1,050	14.79%
Life Ins Accrued	\$60	-\$181	\$18	\$0	\$0	\$0	-
Health Care Program	\$123,172	\$131,309	\$142,890	\$160,755	\$210,000	\$49,245	30.63%
Health Care Pr Accru	\$942	-\$4,301	\$118	\$0	\$0	\$0	-
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$1,117,767	\$1,284,689	\$1,349,784	\$1,457,743	\$1,649,349	\$191,606	13.14%
Personnel - Other							
Overtime	\$11,962	\$16,600	\$10,846	\$19,000	\$19,000	\$0	0.00%
Overtime Accrued	-\$1,579	-\$181	-\$556	\$0	\$0	\$0	-
Holiday OT	\$148	\$440	\$649	\$0	\$0	\$0	-
Other OT	\$905	\$2,491	\$0	\$0	\$0	\$0	-
Bonus Pay	\$51,600	\$3,100	\$1,857	\$3,500	\$0	-\$3,500	-100.00%
PERSONNEL - OTHER TOTAL	\$63,037	\$22,449	\$12,797	\$22,500	\$19,000	-\$3,500	-15.56%

	ACTUALS				ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change	
Other								
Office Supplies	\$19,380	\$13,250	\$16,025	\$14,800	\$15,550	\$750	5.07%	
Postage	\$72,384	\$71,555	\$75,083	\$83,391	\$82,000	-\$1,391	-1.67%	
Books	\$25	–	–	\$250	\$0	-\$250	-100.00%	
Safety Supplies	\$914	–	–	\$0	\$0	\$0	–	
Maint Supplies	\$134	–	–	\$0	\$0	\$0	–	
Mach/Equip/Furn (NC)	\$2,165	\$4,878	\$14,796	\$3,000	\$2,000	-\$1,000	-33.33%	
Comp Sftwr (Non-cap)	\$1,642	\$1,287	\$968	\$490	\$1,000	\$510	104.08%	
Other Supplies	\$1,798	\$138	\$909	\$2,040	\$1,000	-\$1,040	-50.98%	
Telephone Serv Purch	–	\$2,730	–	\$0	\$0	\$0	–	
Cell Phone Serv Purc	\$1,440	\$1,721	\$1,647	\$2,000	\$1,800	-\$200	-10.00%	
Dues/Subscriptions	\$2,216	\$3,470	\$3,990	\$2,651	\$5,098	\$2,447	92.29%	
Printing/Duplicating	\$38,696	\$38,142	\$34,574	\$37,434	\$36,950	-\$484	-1.29%	
Travel	\$3,779	\$3,393	\$5,014	\$7,500	\$7,500	\$0	0.00%	
Meals	\$913	\$371	\$1,172	\$600	\$600	\$0	0.00%	
Advertising	\$915	\$1,678	\$1,438	\$1,125	\$1,500	\$375	33.33%	
Registration Fees	\$625	\$355	–	\$0	\$0	\$0	–	
Equipment Rental	\$4,324	\$4,352	\$4,289	\$4,100	\$4,250	\$150	3.66%	
Repairs and Maint	\$322	–	\$575	\$1,500	\$1,500	\$0	0.00%	
Education/Training	\$2,198	\$2,099	\$3,307	\$9,000	\$9,000	\$0	0.00%	
Software Lic/Maint	–	–	\$342	\$350	\$350	\$0	0.00%	
Freight	\$15	–	–	\$0	\$0	\$0	–	
Temp Labor	–	–	–	\$0	\$0	\$0	–	
Credit Card Fees	\$22,235	\$32,744	\$41,789	\$39,000	\$41,200	\$2,200	5.64%	
Monthly Parking Fees	\$81	\$131	\$423	\$250	\$250	\$0	0.00%	
Investment Advisors	–	\$0	–	\$0	\$0	\$0	–	
Lump Sum Apprpr	–	–	–	\$0	\$0	\$0	–	
OTHER TOTAL	\$176,202	\$182,294	\$206,340	\$209,481	\$211,548	\$2,067	0.99%	
Contractual								
Professional Serv	–	–	\$143	–	–	\$0	–	
Serv Contracts	\$16,269	\$18,140	\$15,337	\$24,362	\$28,395	\$4,033	16.55%	
Contracted Serv	\$1,537	–	–	\$0	\$0	\$0	–	
Other Contractual Se	\$67,837	\$63,080	\$74,537	\$74,725	\$81,646	\$6,921	9.26%	
CONTRACTUAL TOTAL	\$85,642	\$81,219	\$90,016	\$99,087	\$110,041	\$10,954	11.06%	
Fixed								
Telephone-Int Chg	\$4,357	\$4,699	\$4,798	\$6,761	\$4,867	-\$1,894	-28.01%	
Insurance Int Chgs	\$5,695	\$6,549	\$6,860	\$6,814	\$7,495	\$681	9.99%	
Worker's Comp Ins	\$1,032	\$1,475	\$1,505	\$1,385	\$656	-\$729	-52.64%	
IT Infrastruct Repla	\$7,284	\$3,265	\$6,523	\$9,218	\$10,778	\$1,560	16.92%	
FIXED TOTAL	\$18,368	\$15,988	\$19,686	\$24,178	\$23,796	-\$382	-1.58%	
EXPENSES BY LINE ITEM TOTAL	\$1,461,016	\$1,586,640	\$1,678,624	\$1,812,989	\$2,013,734	\$200,745	11.07%	

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> Organizational Excellence Economic Prosperity 	<ol style="list-style-type: none"> Effective Processing of all Payments Maximize Customer Service Accessibility Prudent Management of City Investments 	<ol style="list-style-type: none"> Accurately process City transactions. Prompt and knowledgeable customer service from Treasurer staff Comply with City investment policies.

PERFORMANCE MEASURES:

Performance Measures: City Treasurer								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Economic Prosperity	Real estate and personal property collection rate	FY	98.40%	97.80%	98.00%	97.80%	98.16%	98.13%
Organizational Excellence	Number of Treasurer's office employees holding statewide certification	FY	11	10	10	12	13	13
	Percentage of City investments in compliance with investment policy	FY	100%	100%	100%	100%	100%	100%
	Percentage of transactions accurately processed	FY	99.80%	98.85%	99.81%	99.80%	99.80%	99.80%
	Percentage of incoming phone calls answered within 30 seconds	FY	87.40%	91.40%	90.70%	94.46%	94.78%	95.60%
	Parking ticket collection rate	FY	1.14	1.21	1.01	1.093	1.088	1.25

EXPLANATION OF CHANGES:

Salaries & Benefits

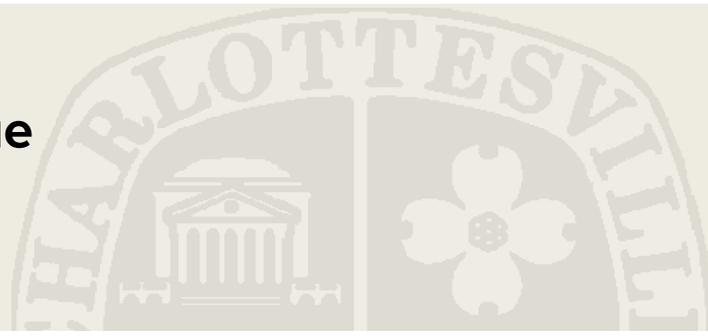
- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as collective bargaining contract changes.

Other Expenditures

- Increases for dues/subscriptions, credit card fees and service contracts.

Commissioner of the Revenue

FISCAL YEAR 2026



OVERVIEW:

The Commissioner of the Revenue, an elected office, is responsible for the administration of several local taxes and three relief programs. The Commissioner's office also provides assistance in completing and filing Virginia income tax returns for all residents of the City. The City receives reimbursement from the Commonwealth of Virginia for a portion of the Commissioner of the Revenue's budget.

The Office of the Commissioner of the Revenue is responsible for reviewing local sales tax registrations to ensure correct coding and correct allocation of the 1% of the 5.3% tax on sales in the City, and administers the following local tax programs for the City of Charlottesville:

- Personal Property Tax
- Personal Property Tax Relief
- Business Personal Property Tax
- Business, Professional and Occupational License Tax
- Meals Tax
- Transient Occupancy Tax
- Short-Term Rental Tax
- Vehicle License Fee
- Public Service Corporation Tax
- Bank Stock Tax

The Office of the Commissioner of the Revenue also administers the City's tax and rent relief and grant programs:

- **Charlottesville Housing Affordability Tax Grant Program (CHAP):** CHAP provides a grant in aid to any qualified natural person who owns and occupies property in the city and who meets certain eligibility requirements. The grant is applied first to the second half real estate tax bill due on December 5th. If the grant amount exceeds the 2nd half bill, the remaining grant funds are distributed to the applicant
- **Rent/Tax Relief for the Elderly and Disabled:** The Rental Relief program provides payment of grants to qualified tenants residing in the city who are sixty-five (65) years of age or who are permanently and totally disabled. The Real Estate Tax Relief program provides real estate tax relief for qualified property owners who are sixty-five (65) years of age or who are permanently and totally disabled.

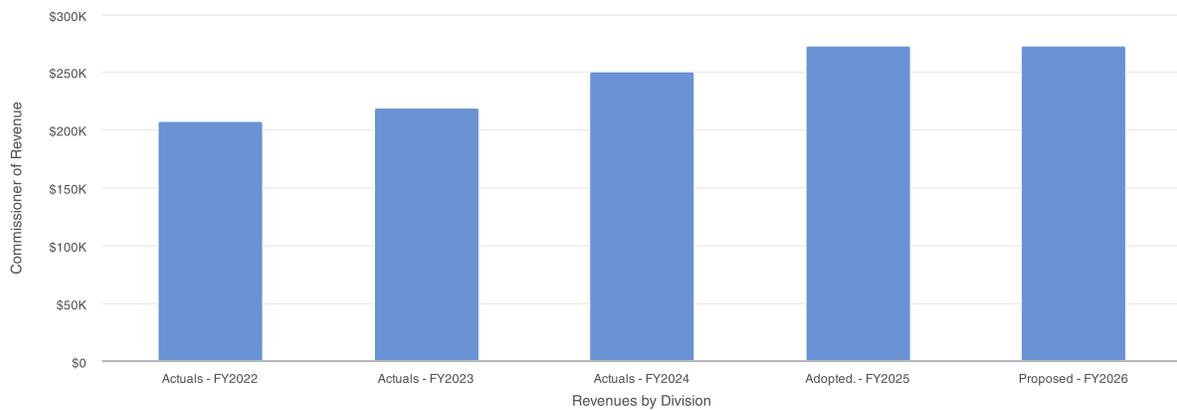
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Commissioner of Revenue	14	14	14
ALLOCATED FTE	14	14	14

DEPARTMENTAL REVENUES:

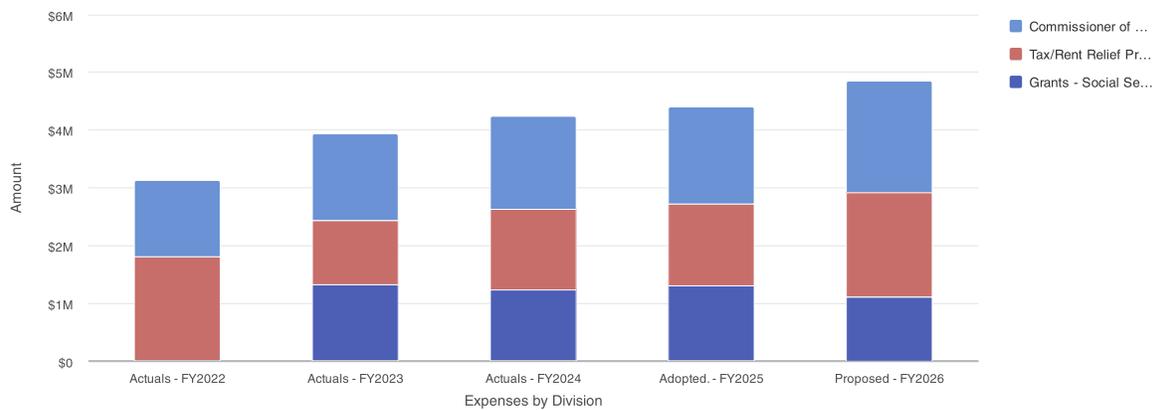
Revenues by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Commissioner of Revenue	\$207,927	\$219,491	\$250,263	\$272,712	\$272,712	\$0	0.00%
REVENUES BY DIVISION TOTAL	\$207,927	\$219,491	\$250,263	\$272,712	\$272,712	\$0	0.00%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Commissioner of Revenue	\$1,324,362	\$1,509,481	\$1,604,389	\$1,686,161	\$1,923,223	\$237,062	14.06%
Tax/Rent Relief Programs							
Homeowner Assistance Tax Grant	\$909,092	-	-	\$0	\$0	\$0	-
Rent Relief Disabled	\$162,529	\$123,206	\$99,680	\$118,000	\$100,000	-\$18,000	-15.25%
Rent Relief Elderly	\$27,500	\$34,102	\$30,043	\$38,000	\$75,000	\$37,000	97.37%
Tax Relief Disabled	\$221,626	\$216,665	\$217,650	\$231,000	\$250,000	\$19,000	8.23%
Tax Relief Elderly	\$469,196	\$716,341	\$1,035,838	\$1,016,000	\$1,360,000	\$344,000	33.86%
Stormwater Fee Assistance Program	\$15,894	\$19,149	\$24,542	\$20,000	\$25,000	\$5,000	25.00%
TAX/RENT RELIEF PROGRAMS TOTAL	\$1,805,838	\$1,109,462	\$1,407,753	\$1,423,000	\$1,810,000	\$387,000	27.20%
Grants - Social Services							
Charlottesville Homeowner Assistance Prog	-	\$1,314,000	\$1,229,500	\$1,295,000	\$1,110,000	-\$185,000	-14.29%
GRANTS - SOCIAL SERVICES TOTAL	-	\$1,314,000	\$1,229,500	\$1,295,000	\$1,110,000	-\$185,000	-14.29%
EXPENSES BY DIVISION TOTAL	\$3,130,200	\$3,932,943	\$4,241,642	\$4,404,161	\$4,843,223	\$439,062	9.97%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
General Fund	\$2,924,277	\$3,756,487	\$4,087,377	\$4,228,161	\$4,643,223	\$415,062	9.82%
EXPENSES BY FUND TOTAL	\$2,924,277	\$3,756,487	\$4,087,377	\$4,228,161	\$4,643,223	\$415,062	9.82%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Intergovernmental Revenue							
Reimb/Constit Office	\$207,927	\$219,491	\$250,210	\$272,712	\$272,712	\$0	0.00%
INTERGOVERNMENTAL REVENUE TOTAL	\$207,927	\$219,491	\$250,210	\$272,712	\$272,712	\$0	0.00%
Warehouse Revenue	-	-	\$53	-	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$207,927	\$219,491	\$250,263	\$272,712	\$272,712	\$0	0.00%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$727,971	\$911,674	\$915,891	\$938,995	\$1,087,908	\$148,913	15.86%
Full Time Sal Accrue	\$9,184	-\$27,125	\$960	\$0	\$0	\$0	-
PT Salaries	\$19,668	-	-	\$0	\$0	\$0	-
Part Time Sal Accru	-\$3,859	-	-	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$0	\$0	\$0	-
Soc Sec - FICA	\$60,445	\$70,086	\$71,058	\$71,833	\$83,225	\$11,392	15.86%
Soc Sec FICA Accrued	\$572	-\$2,029	\$94	\$0	\$0	\$0	-
Retirement Cont DB	\$111,307	\$134,326	\$142,541	\$133,341	\$118,034	-\$15,307	-11.48%
Retirement Cont DC	\$55,480	\$65,627	\$67,252	\$73,357	\$85,850	\$12,493	17.03%
Retirement Cont A DB	-\$1,317	-\$3,475	\$84	\$0	\$0	\$0	-
Retirement Cont A DC	\$623	-\$1,493	\$73	\$0	\$0	\$0	-
Life Insurance	\$5,298	\$6,640	\$6,569	\$6,798	\$7,876	\$1,078	15.86%
Life Ins Accrued	\$42	-\$192	\$6	\$0	\$0	\$0	-
Health Care Program	\$99,631	\$130,176	\$133,364	\$150,038	\$196,000	\$45,962	30.63%
Health Care Pr Accru	-\$732	-\$3,168	\$55	\$0	\$0	\$0	-
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$1,084,314	\$1,281,048	\$1,337,947	\$1,374,362	\$1,578,893	\$204,531	14.88%
Personnel - Other							
Temp. Salaries	\$9,665	\$24,611	\$37,175	\$42,000	\$45,000	\$3,000	7.14%
Temp Sal Accrued	\$370	\$289	\$0	\$0	\$0	\$0	-
Overtime	\$35,584	\$13,714	\$6,169	\$35,000	\$35,000	\$0	0.00%
Holiday OT	-	-	-	\$1,000	\$1,000	\$0	0.00%
Other OT	-	\$14	-	\$0	\$0	\$0	-
Bonus Pay	\$31,500	-	\$3,000	\$0	\$0	\$0	-
FICA Temporary Emp	-	-	-	\$3,213	\$3,443	\$230	7.16%
FICA Overtime	-	-	-	\$2,678	\$2,678	\$0	0.00%
PERSONNEL - OTHER TOTAL	\$77,118	\$38,628	\$46,344	\$83,891	\$87,121	\$3,230	3.85%
Other							
Office Supplies	\$4,367	\$16,056	\$12,733	\$13,000	\$13,500	\$500	3.85%
Postage	\$19,786	\$15,119	\$10,620	\$12,000	\$12,000	\$0	0.00%
Books	\$243	\$1,512	\$4,676	\$4,450	\$4,750	\$300	6.74%
Uniforms/Clothing	-	-	\$579	-	-	\$0	-
Mach/Equip/Furn (NC)	\$2,797	\$3,206	\$10,856	\$5,000	\$5,000	\$0	0.00%
Comp Sftwr (Non-cap)	-	\$891	\$0	\$0	\$0	\$0	-
Telephone Serv Purch	-	\$2,730	-	\$0	\$0	\$0	-

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Cell Phone Serv Purc	\$1,035	\$960	\$858	\$0	\$0	\$0	-
Dues/Subscriptions	\$2,518	\$2,443	\$6,862	\$4,600	\$7,800	\$3,200	69.57%
Printing/Duplicating	\$10,483	\$12,110	\$14,022	\$14,000	\$14,500	\$500	3.57%
Travel	\$3,783	\$6,212	\$7,727	\$18,000	\$13,000	-\$5,000	-27.78%
Local Travel	\$10	\$125	\$152	\$0	\$0	\$0	-
Travel Lodging	\$394	-	\$231	\$0	\$0	\$0	-
Advertising	\$5,217	\$3,176	\$445	\$5,000	\$2,000	-\$3,000	-60.00%
Repairs and Maint	\$110	\$1	-	\$500	\$500	\$0	0.00%
Education/Training	\$6,365	\$12,337	\$3,926	\$10,000	\$7,000	-\$3,000	-30.00%
Software Lic/Maint	\$98	\$21,680	\$97,257	\$103,834	\$146,100	\$42,266	40.71%
Monthly Parking Fees	-	-	-	\$0	\$0	\$0	-
Rent Relief-Disabled	\$162,529	\$123,206	\$100,026	\$118,000	\$100,000	-\$18,000	-15.25%
Rent Relief-Elderly	\$27,500	\$34,102	\$30,043	\$38,000	\$75,000	\$37,000	97.37%
Tax Relief-Disabled	\$221,626	\$216,665	\$217,650	\$231,000	\$250,000	\$19,000	8.23%
Tax Relief-Elderly	\$469,196	\$716,341	\$1,035,838	\$1,016,000	\$1,360,000	\$344,000	33.86%
HA Tax Grant	\$909,092	\$1,314,000	\$1,229,500	\$1,295,000	\$1,110,000	-\$185,000	-14.29%
Lump Sum Appopr	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$1,847,152	\$2,502,871	\$2,784,000	\$2,888,384	\$3,121,150	\$232,766	8.06%
Contractual							
Serv Contracts	\$66,989	\$75,012	\$27,587	\$5,335	\$4,400	-\$935	-17.53%
Contracted Serv	\$11,686	\$0	-	\$0	\$0	\$0	-
Other Contractual Se	\$7,990	\$0	\$1,558	\$6,000	\$1,000	-\$5,000	-83.33%
CONTRACTUAL TOTAL	\$86,665	\$75,012	\$29,145	\$11,335	\$5,400	-\$5,935	-52.36%
Fixed							
Telephone-Int Chg	\$5,406	\$6,266	\$4,798	\$6,761	\$4,354	-\$2,407	-35.60%
Insurance Int Chgs	\$5,125	\$5,894	\$6,012	\$6,132	\$6,745	\$613	10.00%
Worker's Comp Ins	\$893	\$1,276	\$1,302	\$1,198	\$612	-\$586	-48.91%
IT Infrastruct Repla	\$7,633	\$2,799	\$7,553	\$12,098	\$13,948	\$1,850	15.29%
FIXED TOTAL	\$19,057	\$16,235	\$19,665	\$26,189	\$25,659	-\$530	-2.02%
EXPENSES BY LINE ITEM TOTAL	\$3,114,306	\$3,913,794	\$4,217,100	\$4,384,161	\$4,818,223	\$434,062	9.90%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> Organizational Excellence Economic Prosperity Housing 	<ol style="list-style-type: none"> Highest Quality Revenue Assessments, Relief, and Administration Excellent Customer Service 	<ol style="list-style-type: none"> Highest Quality Revenue Assessments, Relief, and Administration <ol style="list-style-type: none"> Use innovative methods and tools for discovery (of unreported and underreported revenue). Comprehensive records management. Highest degree of accessibility to information. Excellent Customer Service <ol style="list-style-type: none"> Prompt and accurate response. User-friendly access for customers. Good working relationship with other city departments.

PERFORMANCE MEASURES:

Performance Measures: Commissioner of the Revenue								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Economic Prosperity	Dollar amount of revenue collected by the Commissioner of Revenue (in millions)	FY	\$ 61.67	\$ 61.16	\$ 57.93	\$ 72.47	\$ 78.92	\$ 80.57
	Percentage of personal property tax exonerations	CY	6.18%	N/A	N/A	7.60%	9.10%	7.00%
	Percentage of personal property tax that is uncollected	FY	0.0359	0.05	0.048	0.065	0.0447	0.0437
Housing	Dollar amount: Real estate tax relief	CY	\$ 493,185	\$ 562,749	\$ 582,153	\$ 570,596	\$ 1,014,156	\$ 1,352,747
	Dollar amount: Rental relief	CY	\$ 176,259	\$ 212,320	\$ 189,698	\$ 157,673	\$ 157,307	\$ 145,740
	Dollar amount: Charlottesville Homeowner Assistance Program	CY	\$ 886,192	\$ 831,787	\$ 903,407	\$ 1,306,500	\$ 1,333,149	\$ 1,062,500
	Number of recipients: Housing Affordability Grant Program	CY	636	643	597	615	576	497
	Number of recipients: Real estate tax relief	CY	331	290	286	281	312	367
	Number of recipients: Rental relief	CY	339	338	276	261	216	210

EXPLANATION OF CHANGES:

Salaries & Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees.

Other Expenditures

- Increases for dues/subscriptions and software licenses.
- Re-allocation of relief budgets to reflect actual grants awarded last year.

Healthy Families & Communities



Contributions to Outside Agencies & Non-Profits

FISCAL YEAR 2026

OVERVIEW:

The City contributes funding to many outside and non-profit agencies and the tables below itemize the total funding allocated for FY26. Funding is organized by their affected outcome areas.

In some cases, the amount of funding provided to a particular agency is determined based on a regional agreement or memorandum of understanding (MOU). These types of agencies are referred to as "Intergovernmental" agencies. In FY26, some agencies submitted a Vibrant Community Fund (VCF) application, but due to the essential nature of the services they provide, they are treated like Intergovernmental agencies. These agencies are called "Fundamental" agencies. Funding applications for Intergovernmental and Fundamental agencies are reviewed by the The Office of Budget & Performance Management, in coordination with other regional partners, reviews Intergovernmental and Fundamental agencies' funding request applications.

Intergovernmental Agencies:

- **Albemarle-Charlottesville Public Defender's Office:** The Albemarle-Charlottesville Public Defender's Office is dedicated to the defense of indigent persons who cannot afford legal counsel.
- **Albemarle-Charlottesville Regional Jail (ACRJ):** The Regional Jail houses prisoners from the City of Charlottesville, Albemarle County, Nelson County and, when space is available, from state and federal facilities. Costs not reimbursed by the State are divided between the City and Counties based upon actual usage.
- **Blue Ridge Health District:** The Blue Ridge Health District is 1 of 35 health districts under the Virginia Department of Health. We have five health departments and one community-based clinic providing public health services to over 250,000 people in Charlottesville and Counties Albemarle, Fluvanna, Greene, Louisa, and Nelson.
- **Blue Ridge Juvenile Detention (BRJD):** The BRJD allows youth residents to be closer to their homes and families in Charlottesville and have access to a full range of pre- and post-disposition services.
- **Central Virginia Partnership for Economic Development:** The Central Virginia Partnership for Economic Development (CVPED), a non-profit, public/private partnership serving the City of Charlottesville, Albemarle County, and seven other counties, was formed to engage the private sector in driving economic development in the region by creating new jobs and capital investment. The mission is to advance regional economic prosperity.
- **Charlottesville-Albemarle Convention & Visitors Bureau:** The Visitors Bureau provides information regarding activities in the Charlottesville-Albemarle area, such as historic sites, restaurants, and local events.

- **Charlottesville-Albemarle Society for the Prevention of Cruelty to Animals (SPCA):** The SPCA serves as the City pound, provides care and shelter for stray animals, promotes animal welfare, facilitates adoptions, and educates the public about animal care.
- **Charlottesville Center for Contemporary Arts (CCCA):** Charlottesville Contemporary Arts owns and maintains the City Center for Contemporary Arts at 123 E Water Street. Light House Studio, Live Arts, and Second Street Gallery are the nonprofit arts-based tenants of the building. City support of CCCA is essential to keep rental costs low, allowing the tenants to focus resources on delivering quality arts programming to the community.
- **Community Investment Collaborative:** CIC's Central Virginia Small Business Development Center is a resource partner of the U.S. Small Business Administration that provides free business and technical counseling, low-cost training, and connection to resources for existing and pre-venture entrepreneurs.
- **911/Emergency Communications Center (ECC):** The ECC is responsible for processing all 911 calls made in the area, the dispatching of police officers, fire response, and emergency medical services. Emergency services functions related to local disaster preparedness and response are coordinated through the Center. In addition to this contribution, several City departments are charged separately through the ECC for their share of the 800 MHz radio system: Pupil Transportation, Public Works, Public Utilities and Charlottesville Area Transit.
- **Jaunt:** The City contracts with Jaunt for the required ADA paratransit service.
- **Jefferson Area Board for Aging (JABA):** Planning and coordination of services for the elderly.
- **Jefferson-Madison Regional Library:** Serves residents by providing circulation of current material, offering reference and information services, and allowing residents to access the Internet.
- **Pathways:** The Pathways Fund is an initiative of the City in partnership with United Way of Greater Charlottesville to provide relief for city residents who seek assistance for rent, mortgage, and utility payments.
- **Piedmont Virginia Community College:** Two-year, non-residential institution of higher learning that offers occupational-technical, college transfer, continuing adult education, and general education programs.
- **Region Ten Community Services Board:** Mental health, substance abuse disorder, and intellectual/developmental services to the community. Additionally, Region Ten will provide substance abuse services through the Women's Treatment Center once it is established.
- **Rivanna Conservation Alliance:** This organization collects data and assesses stream conditions to assist watershed management efforts in the Rivanna Basin.
- **Thomas Jefferson Planning District Commission (TJPDC):** The TJPDC is a regional planning agency created by Charlottesville and the counties of Albemarle, Fluvanna, Louisa, Greene and Nelson under the Virginia Area Development Act, which provides planning and technical assistance to member governments through planning on a regional level.
- **Thomas Jefferson Soil and Water Conservation District:** The district works in partnership with various local, state, and federal agencies to provide comprehensive and efficient natural resource assistance.
- **United Way of Greater Charlottesville:** The United Way Early Learners Scholarship Program provides scholarships for child care and preschool to children of low-income working parents.

- **Virginia Career Works - Piedmont Region:** This organization responds to business needs for a skilled workforce, works and with specific industry sectors to assist with increasing their productivity and competitiveness. The aim is to position the workforce development system to be become part of the economic and community development initiative for the region.
- **Virginia Cooperative Extension:** Offers programs in agriculture and natural resources, 4-H, home economics, and community resource development.

Fundamental Agencies:

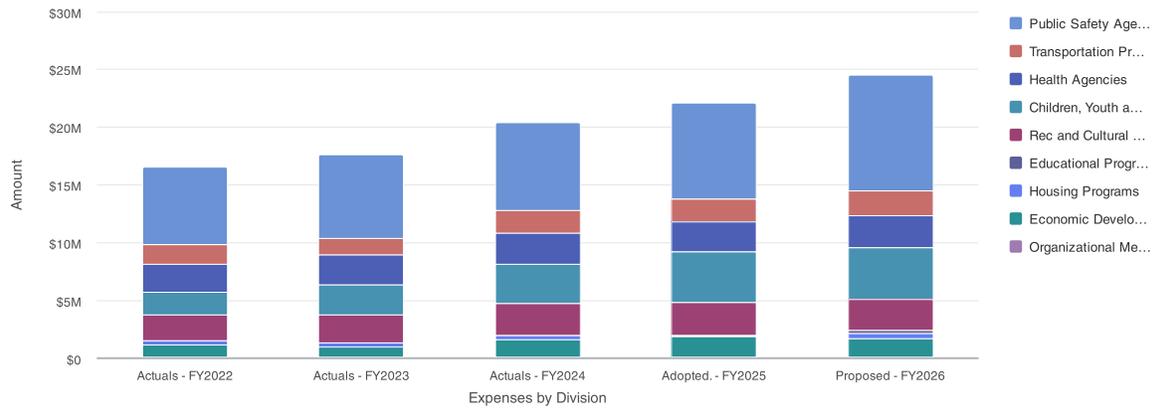
- **Charlottesville Free Clinic:** The Charlottesville Free Clinic provides high-quality medical, mental health, vision, and dental services, and prescription medications to low-income, uninsured and underinsured individuals, at no cost to them.
- **Charlottesville Public Housing Association of Residents (PHAR):** PHAR is a not-for-profit organization that is dedicated to advocating for and with public housing residents. We are entirely governed by public housing residents and one Section 8 resident. As the duly recognized federal mandated representative of all residents in public housing, we work closely with (but are separate from) the Charlottesville Redevelopment and Housing Authority (CRHA).
- **Child Health Partnership:** Child Health Partnership provides nursing, prevention and family support services to low-income pregnant women and families to support healthy babies and children. We offer health education and improved access to care, parenting support, and connections to community resources to ensure that children have nurturing homes, are healthy and enter school ready to learn.
- **Foothills Child Advocacy Center:** Foothills Child Advocacy Center is based on an evidence-based model that is nationally recognized to provide the best possible trauma-informed services to children who have allegedly been sexually or physically abused.
- **Offender Aid and Restoration of Charlottesville/Albemarle (OAR):** OAR is a non-profit organization that offers an Adult Drug Court, Criminal Justice Planner, Local Probation, Pretrial Services Reentry Services, Therapeutic Docket programs.
- **Shelter for Help in Emergency (SHE):** Shelter for Help in Emergency is a non-profit organization that provides a domestic violence shelter that encompasses our 24-hour hotline, supportive counseling and legal advocacy for victims of domestic violence, volunteer recruitment, community awareness, and training for allied professionals.

Vibrant Community Fund:

Organizations without a regional agreement or MOU compete for funding by submitting a VCF application, a competitive process in which funding is awarded based on review team scoring. Organizations are allocated funds based upon the results of these review team scores. Starting in FY26 Arts & Culture applicants were graded with different criteria from the rest of the applicant group due to their unique nature. Below is a chart listing all allocations to VCF, Intergovernmental, and Fundamental organizations by impact area.

OUTSIDE AGENCIES & NON-PROFITS EXPENDITURES:

Expenditures by Category



Data Updated: Feb 24, 2025, 4:11 PM

OUTSIDE AGENCIES & NON-PROFITS EXPENDITURES (SUMMARY):

Expenditures by Agency

Expenses by Division	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Public Safety Agencies							
Albemarle-Charlottesville Regional Jail	\$3,773,565	\$3,728,560	\$3,768,911	\$3,846,251	\$4,580,468	\$734,217	19.09%
Blue Ridge Juvenile Detention Center	\$537,823	\$845,602	\$1,150,008	\$1,165,591	\$1,285,840	\$120,249	10.32%
Office of the Magistrate	\$9,604	\$9,713	\$10,380	\$20,450	\$20,450	\$0	0.00%
Emergency Communications Center (ECC)	\$1,678,378	\$1,909,126	\$1,881,923	\$2,429,298	\$2,882,766	\$453,468	18.67%
Charlottesville-Albemarle SPCA	\$280,816	\$289,560	\$306,806	\$317,355	\$664,716	\$347,361	109.46%
Offenders Aid and Restoration (OAR)	\$303,416	\$380,337	\$378,247	\$439,287	\$451,364	\$12,077	2.75%
Legal Aid Justice Center	\$97,500	\$52,500	\$35,000	\$40,000	\$32,900	-\$7,100	-17.75%
Albemarle-Charlottesville Public Defender's Office	\$58,939	\$88,066	\$91,288	\$105,091	\$107,193	\$2,102	2.00%
Piedmont CASA	\$4,000	\$3,500	-	\$6,000	\$8,800	\$2,800	46.67%
PUBLIC SAFETY AGENCIES TOTAL	\$6,744,041	\$7,306,964	\$7,622,563	\$8,369,323	\$10,034,497	\$1,665,174	19.90%
Transportation Programs							
JAUNT	\$1,715,729	\$1,443,081	\$1,973,232	\$1,933,090	\$2,109,157	\$176,067	9.11%
TRANSPORTATION PROGRAMS TOTAL	\$1,715,729	\$1,443,081	\$1,973,232	\$1,933,090	\$2,109,157	\$176,067	9.11%
Health Agencies							
Heart and Soul Fitness With Nicole	-	-	-	-	\$88,000	\$88,000	-
ReLeaf Cville	-	-	-	-	\$14,507	\$14,507	-
Meals on Wheels of Charlottesville/Albemarle	-	-	-	-	\$19,957	\$19,957	-
Charlottesville Community Bikes	-	-	-	-	\$47,000	\$47,000	-
All Blessings Flow, Inc.	-	-	-	-	\$16,450	\$16,450	-
Blue Ridge Health District	\$627,312	\$639,858	\$674,940	\$702,152	\$742,166	\$40,014	5.70%
Hospice of the Piedmont	-	-	-	\$3,000	\$3,525	\$525	17.50%
Mediation Center of Charlottesville	-	-	-	\$42,000	\$0	-\$42,000	-100.00%
Region Ten Community Services Board	\$1,021,865	\$1,021,865	\$1,021,865	\$1,021,865	\$1,021,865	\$0	0.00%
Charlottesville Free Clinic	\$101,120	\$119,404	\$119,404	\$162,000	\$162,000	\$0	0.00%
Ivy Landfill	\$482,579	\$568,883	\$604,234	\$450,000	\$450,000	\$0	0.00%
The Bridge Line	\$42,900	\$34,750	\$44,620	\$64,400	\$19,740	-\$44,660	-69.35%
Region Ten-Women's Treatment Center	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$0	0.00%
Region Ten-Permanent Supportive Housing	\$83,227	\$83,227	\$83,227	\$83,227	\$83,227	\$0	0.00%
Birth Sisters	-	-	\$46,000	\$60,000	\$0	-\$60,000	-100.00%
HEALTH AGENCIES TOTAL	\$2,434,003	\$2,542,987	\$2,669,290	\$2,663,644	\$2,743,437	\$79,793	3.00%
Children, Youth and Family Programs							
Vizion Sports Association	-	-	-	-	\$14,448	\$14,448	-
HER SPORTS	-	-	-	-	\$11,750	\$11,750	-
Ben Hair Just swim for Life Foundation	-	-	-	-	\$3,425	\$3,425	-

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Elements of Peace	-	-	-	-	\$23,688	\$23,688	-
Stepping Stone Charlottesville	-	-	-	-	\$7,050	\$7,050	-
Loaves & Fishes Food Pantry	-	-	\$45,000	\$40,000	\$44,000	\$4,000	10.00%
Community Healing Coalition	-	-	-	\$5,000	\$25,689	\$20,689	413.78%
The Uhuru Foundation	-	-	-	\$94,600	\$0	-\$94,600	-100.00%
Vibrant Community - Funding Unallocated	-	-	-	\$30,302	\$25,777	-\$4,525	-14.93%
Reclaimed Hope Initiative	-	-	\$90,000	\$150,000	\$114,500	-\$35,500	-23.67%
Central Virginia Clinicians of Color Network	-	-	\$28,000	\$0	\$0	\$0	-
Social and Environmental Entrepreneurs (SEE)	-	-	\$35,000	\$45,000	\$80,100	\$35,100	78.00%
New Hill Development Corporation	-	-	\$52,500	\$150,000	\$176,000	\$26,000	17.33%
100 Black Men of Central Virginia	-	-	\$19,665	\$34,200	\$23,500	-\$10,700	-31.29%
City of Promise, Inc.	-	-	\$69,000	\$150,000	\$94,000	-\$56,000	-37.33%
B.U.C.K. Squad	-	-	\$161,000	\$200,000	\$94,000	-\$106,000	-53.00%
Welcoming Great Charlottesville	-	-	\$3,300	\$9,200	\$0	-\$9,200	-100.00%
Love No Ego Foundation, Inc	-	-	\$4,400	\$0	\$0	\$0	-
Wartime Fitness Warriors	-	-	\$27,500	\$60,000	\$70,500	\$10,500	17.50%
Violence Prevention Programs	-	-	\$101,250	\$200,000	\$200,000	\$0	0.00%
Virginia Cooperative Extension	\$43,937	\$45,160	\$39,193	\$79,859	\$92,110	\$12,251	15.34%
Jefferson Area Board for Aging (JABA)	\$319,192	\$319,192	\$335,152	\$351,909	\$351,910	\$1	0.00%
Monticello Area Community Action Agency (MACAA)	\$28,500	\$17,200	\$16,560	\$0	\$26,400	\$26,400	-
Shelter for Help in Emergency (SHE)	\$213,750	\$208,463	\$171,169	\$285,600	\$285,600	\$0	0.00%
United Way Early Learners Scholarship Program	\$192,504	\$277,020	\$192,504	\$246,500	\$229,805	-\$16,695	-6.77%
ReadyKids	\$92,046	\$152,447	\$154,299	\$161,243	\$156,082	-\$5,161	-3.20%
Madison House	-	-	-	-	\$27,351	\$27,351	-
Sexual Assault Resource Agency	\$26,250	\$11,550	\$23,100	\$15,000	\$23,500	\$8,500	56.67%
Computers 4 Kids	\$13,025	-	\$14,720	\$24,000	\$44,000	\$20,000	83.33%
Abundant Life Ministries	\$12,000	\$10,500	\$9,200	\$24,000	\$47,000	\$23,000	95.83%
Boys and Girls Club	\$97,500	\$114,750	\$62,100	\$116,000	\$72,850	-\$43,150	-37.20%
Foothills Child Advocacy Center	\$35,775	\$51,659	\$46,493	\$99,999	\$104,999	\$5,000	5.00%
Charlottesville Public Housing Association of Residents (PHAR)	\$41,000	\$31,085	\$40,000	\$68,000	\$68,000	\$0	0.00%
Child Health Partnership	\$352,963	\$280,500	\$280,500	\$291,720	\$295,472	\$3,752	1.29%
Big Brothers/Big Sisters	-	-	\$46,000	\$33,000	\$16,800	-\$16,200	-49.09%
Women's Initiative	\$47,500	\$43,138	\$35,000	\$50,000	\$44,000	-\$6,000	-12.00%
Blue Ridge Area Coalition for the Homeless (BRACH)	\$200,300	\$138,200	-	\$0	\$250,000	\$250,000	-
Pathways	\$84,516	\$575,000	\$1,000,000	\$1,000,000	\$1,037,143	\$37,143	3.71%
On Our Own	\$8,000	\$8,750	\$6,900	\$0	\$0	\$0	-
City Schoolyard Garden	-	-	-	\$0	\$0	\$0	-
Light House Studio	\$12,000	\$11,200	\$36,000	\$36,000	\$11,200	-\$24,800	-68.89%
Bridge Ministry	-	-	-	-	\$51,520	\$51,520	-
Sin Barreras	\$16,570	\$24,255	\$12,848	\$0	\$14,000	\$14,000	-
Local Food Hub	\$21,350	\$38,814	\$12,746	\$18,048	\$0	-\$18,048	-100.00%
Piedmont Family YMCA	\$64,600	\$57,800	\$61,200	\$64,600	\$35,250	-\$29,350	-45.43%
Creciendo Juntos	\$1,000	-	-	\$9,645	\$0	-\$9,645	-100.00%
Partner for Mental Health	\$18,300	\$19,500	\$21,000	\$14,400	\$5,600	-\$8,800	-61.11%
Fountain Fund	-	\$12,250	\$23,000	\$40,000	\$44,000	\$4,000	10.00%
Food Equity	-	\$155,000	\$155,000	\$190,000	\$136,400	-\$53,600	-28.21%
CHILDREN, YOUTH AND FAMILY PROGRAMS TOTAL	\$1,942,578	\$2,603,433	\$3,431,299	\$4,387,825	\$4,479,419	\$91,594	2.09%
Rec and Cultural Programs							
Descendants of Enslaved Communities at UVA	-	-	-	-	\$2,800	\$2,800	-
Empowered Players	-	-	-	-	\$1,400	\$1,400	-
Second Street Gallery	-	-	-	-	\$21,150	\$21,150	-
Festival of Cultures	-	-	\$1,575	\$0	\$0	\$0	-
MIMA Music	-	-	-	\$8,000	\$9,400	\$1,400	17.50%
Fralin Museum of Art Outreach Program	-	-	-	\$0	\$4,200	\$4,200	-
Bridge Progressive Arts	-	-	-	\$12,000	\$0	-\$12,000	-100.00%
Front Porch	-	-	\$10,500	\$20,000	\$14,100	-\$5,900	-29.50%
Live Arts	-	-	\$18,000	\$16,000	\$9,400	-\$6,600	-41.25%
Lighthouse Studio	-	-	-	\$0	\$0	\$0	-
Virginia Festival of the Book	-	-	\$8,689	\$12,000	\$0	-\$12,000	-100.00%
WTJU	-	-	\$9,000	\$6,000	\$0	-\$6,000	-100.00%
Virginia Film Festival	-	-	\$10,125	\$6,600	\$0	-\$6,600	-100.00%
Music Resource Center	-	\$5,000	\$10,500	\$16,211	\$42,770	\$26,559	163.83%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Literacy Volunteers	\$17,990	\$15,600	\$16,800	\$22,000	\$22,880	\$880	4.00%
Charlottesville Opera	–	–	–	\$0	\$0	\$0	–
Community Arts and Festivals	\$29,063	\$137,979	\$6,796	\$45,000	\$0	-\$45,000	-100.00%
Virginia Discovery Museum	\$4,000	\$17,500	\$17,500	\$28,000	\$18,800	-\$9,200	-32.86%
Charlottesville Center for Contemporary Arts (CCCA)	\$48,148	\$56,814	\$63,157	\$66,315	\$69,631	\$3,316	5.00%
Jefferson-Madison Regional Library	\$2,050,037	\$2,075,318	\$2,134,657	\$2,227,365	\$2,448,422	\$221,057	9.92%
Festival of the Photograph	–	–	–	–	\$0	\$0	–
Paramount Theater	\$10,000	\$17,500	–	\$24,000	\$23,500	-\$500	-2.08%
Jefferson School African American Heritage Center	\$33,750	\$36,000	\$428,993	\$246,993	\$28,200	-\$218,793	-88.58%
WNRN	\$3,000	\$17,500	\$5,750	\$0	\$0	\$0	–
New City Arts	\$22,500	\$12,000	\$27,000	\$28,000	\$32,560	\$4,560	16.29%
REC AND CULTURAL PROGRAMS TOTAL	\$2,218,488	\$2,391,211	\$2,769,042	\$2,784,484	\$2,749,213	-\$35,271	-1.27%
Educational Programs							
Wildrock	–	–	–	–	\$12,126	\$12,126	–
VIA Centers for Neurodevelopment	–	–	–	–	\$135,000	\$135,000	–
Piedmont Virginia Community College	\$12,564	\$13,040	\$12,006	\$12,443	\$54,772	\$42,329	340.18%
EDUCATIONAL PROGRAMS TOTAL	\$12,564	\$13,040	\$12,006	\$12,443	\$201,898	\$189,455	1,522.58%
Housing Programs							
Low Barrier Shelter	–	–	–	–	\$500,000	\$500,000	–
Piedmont Housing Alliance (PHA)	\$96,151	\$202,052	–	\$0	\$0	\$0	–
Albemarle Housing Improvement Program (AHIP)	\$187,500	\$162,500	\$225,000	\$0	\$0	\$0	–
Habitat for Humanity	\$48,750	\$42,250	–	\$0	\$0	\$0	–
Charlottesville Redevelopment and Housing Authority (CRHA)	–	–	\$100,000	\$137,000	\$0	-\$137,000	-100.00%
HOUSING PROGRAMS TOTAL	\$332,401	\$406,802	\$325,000	\$137,000	\$500,000	\$363,000	264.96%
Economic Development Programs							
Chamber of Commerce	\$1,700	–	\$15,000	\$16,800	\$16,800	\$0	0.00%
Thomas Jefferson Planning District Commission (TJPC)	\$86,372	\$96,194	\$98,881	\$100,112	\$105,955	\$5,843	5.84%
Central Virginia Partnership for Economic Development	\$24,590	\$24,723	\$25,539	\$25,639	\$31,701	\$6,062	23.64%
Charlottesville-Albemarle Convention & Visitors Bureau	\$946,848	\$711,082	\$1,354,258	\$1,522,235	\$1,342,939	-\$179,296	-11.78%
Virginia Career Works - Piedmont Region	\$7,971	\$8,051	\$10,215	\$10,255	\$10,226	-\$29	-0.28%
Community Investment Collaborative - Central Virginia Small Business Development Center	\$29,810	\$27,293	\$27,215	\$36,000	\$27,359	-\$8,641	-24.00%
Community Investment Collaborative - Entrepreneur Programs	\$0	–	\$17,250	\$47,500	\$25,850	-\$21,650	-45.58%
ECONOMIC DEVELOPMENT PROGRAMS TOTAL	\$1,097,291	\$867,343	\$1,548,358	\$1,758,541	\$1,560,830	-\$197,711	-11.24%
Organizational Memberships							
Virginia First Cities Coalition	\$17,917	\$18,162	\$18,192	\$18,200	\$18,200	\$0	0.00%
Virginia Municipal League	\$18,295	\$20,018	\$20,348	\$21,000	\$21,000	\$0	0.00%
Virginia Institute of Government	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
Alliance for Innovation	–	–	–	\$2,550	\$2,550	\$0	0.00%
Thomas Jefferson Soil and Water Conservation District	\$13,049	\$13,440	\$13,440	\$13,843	\$14,258	\$415	3.00%
Rivanna Conservation Alliance	\$11,000	\$11,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
National League of Cities	\$4,002	\$4,106	\$4,229	\$4,500	\$4,500	\$0	0.00%
Center for Nonprofit Excellence	\$1,000	\$1,000	\$1,000	\$1,000	\$24,500	\$23,500	2,350.00%
ORGANIZATIONAL MEMBERSHIPS TOTAL	\$67,763	\$70,226	\$74,709	\$78,593	\$102,508	\$23,915	30.43%
EXPENSES BY DIVISION TOTAL	\$16,564,858	\$17,645,088	\$20,425,499	\$22,124,943	\$24,480,959	\$2,356,016	10.65%

Department of Human Services

FISCAL YEAR 2026



OVERVIEW:

The Department of Human Services (DHS) includes all of the foster family and community-based services of the Community Attention Programs and a variety of human services programs and initiatives. The mission of DHS is to provide services and programs that improve and support the resilience, health, and well-being of youth, families, residents and community organizations. DHS also works to ensure the investments made by City Council meet their vision, values, and outcomes through the Vibrant Community Fund process.

- **Community Attention Foster Families (CAFF):** CAFF is a foster care program for boys and girls age 0 to 21 in Charlottesville, Albemarle, and surrounding counties with the ability to accept emergency placements and provide long term foster care leading to permanency.
- **Community Based Services (CBS):** CBS provides trauma-informed, evidence-based services in the form of individualized support, advocacy, case management, community and resource building and support groups to youth and their families who live in Charlottesville and Albemarle County.

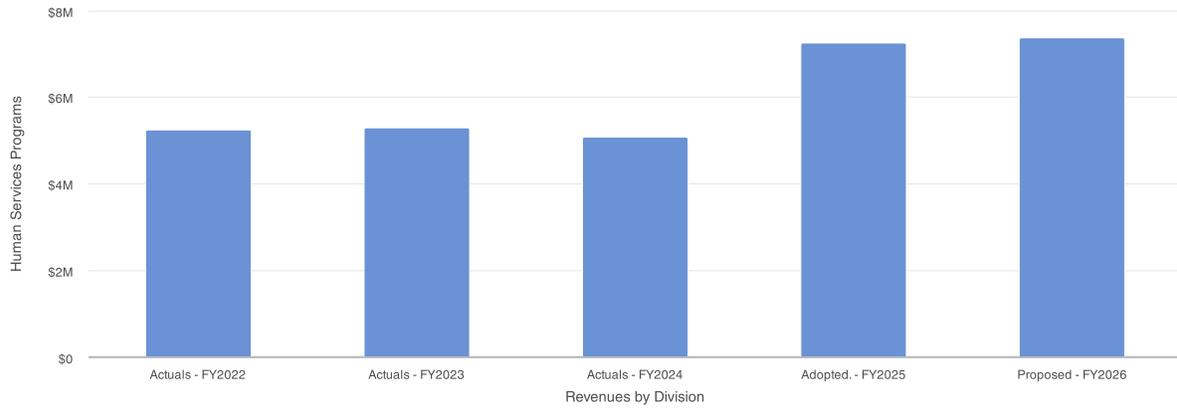
STAFFING SUMMARY:

Human Services

Division	FY2024	FY2025	FY2026
Allocated FTE			
Human Services Programs	46.5	41.5	41.5
ALLOCATED FTE	46.5	41.5	41.5

DEPARTMENTAL REVENUES:

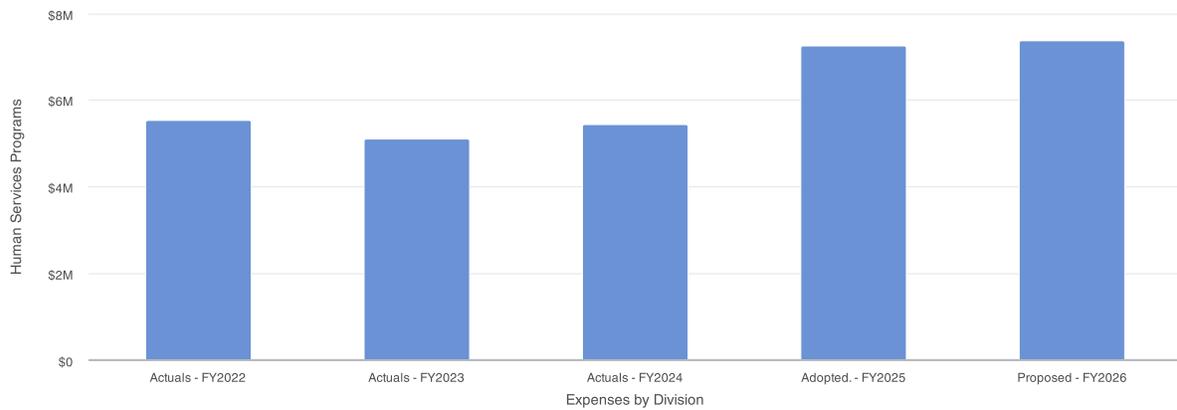
Revenues by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Human Services Programs							
ANCHOR	–	–	–	\$170,500	\$39,369	-\$131,131	-76.91%
Human Services Administration	\$169,190	\$445,305	\$454,777	\$416,580	\$977,312	\$560,732	134.60%
Community Attention Foster Families	\$4,273,245	\$3,668,743	\$3,138,885	\$4,356,971	\$4,053,797	-\$303,174	-6.96%
Community Based Programming	\$606,701	\$700,408	\$736,948	\$1,521,892	\$1,473,810	-\$48,082	-3.16%
OAR-Coming Home to Work	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$0	0.00%
City of Promise	\$44,918	\$24,460	\$24,460	\$0	\$0	\$0	–
Family Self Sufficiency	–	\$211,602	\$211,602	\$224,720	\$173,184	-\$51,536	-22.93%
Black Youth Achievement Coordinator	\$90,897	\$96,143	\$96,143	\$102,000	\$128,335	\$26,335	25.82%
Westhaven Clinic Coordination	–	\$79,151	\$79,151	\$84,800	\$121,169	\$36,369	42.89%
Pathways	–	–	\$276,000	\$299,916	\$337,143	\$37,227	12.41%
HUMAN SERVICES PROGRAMS TOTAL	\$5,249,951	\$5,290,813	\$5,082,966	\$7,242,379	\$7,369,119	\$126,740	1.75%
REVENUES BY DIVISION TOTAL	\$5,249,951	\$5,290,813	\$5,082,966	\$7,242,379	\$7,369,119	\$126,740	1.75%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Human Services Programs							
ANCHOR	–	–	–	\$170,500	\$39,369	-\$131,131	-76.91%
Human Services Administration	\$779,497	\$748,032	\$808,190	\$944,007	\$1,203,977	\$259,970	27.54%
Attention Home	–	–	–	\$642	\$0	-\$642	-100.00%
Community Attention Foster Families	\$3,580,595	\$3,386,443	\$3,166,022	\$4,246,906	\$4,072,341	-\$174,565	-4.11%
Community Based Programming	\$728,346	\$543,227	\$774,749	\$1,069,114	\$1,228,081	\$158,967	14.87%
OAR-Coming Home to Work	\$30,953	\$37,793	\$47,042	\$65,000	\$65,000	\$0	0.00%
City of Promise	\$40,919	\$20,460	–	\$0	\$0	\$0	–
Family Self Sufficiency	\$217,581	\$183,012	\$166,821	\$228,960	\$173,184	-\$55,776	-24.36%
Black Youth Achievement Coordinator	\$90,380	\$96,891	\$66,861	\$121,712	\$128,335	\$6,623	5.44%
Home for Hope	-\$17,528	–	–	\$0	\$0	\$0	–
Westhaven Clinic Coordination	\$75,795	\$90,957	\$84,154	\$95,622	\$121,659	\$26,037	27.23%
Pathways	–	–	\$320,786	\$299,916	\$337,173	\$37,257	12.42%
HUMAN SERVICES PROGRAMS TOTAL	\$5,526,538	\$5,106,815	\$5,434,624	\$7,242,379	\$7,369,119	\$126,740	1.75%
EXPENSES BY DIVISION TOTAL	\$5,526,538	\$5,106,815	\$5,434,624	\$7,242,379	\$7,369,119	\$126,740	1.75%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS				ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change	
Expenses by Fund								
General Fund								
General Fund	–	–	–	\$0	\$0	\$0	–	
GENERAL FUND TOTAL	–	–	–	\$0	\$0	\$0	–	
Non-General Funds	\$5,526,538	\$5,106,815	\$5,434,624	\$7,242,379	\$7,369,119	\$126,740	1.75%	
EXPENSES BY FUND TOTAL	\$5,526,538	\$5,106,815	\$5,434,624	\$7,242,379	\$7,369,119	\$126,740	1.75%	

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Revenues by Line Item							
Intergovernmental Revenue							
Rev/Alb Schools	–	–	–	\$50,000	\$0	-\$50,000	-100.00%
Fed Grants	–	–	–	\$100,000	\$0	-\$100,000	-100.00%
Rev/Albemarle	–	–	\$1,500	\$40,000	\$68,500	\$28,500	71.25%
Rev/VJCCCA pass-thru	\$153,074	–	–	\$250,000	\$0	-\$250,000	-100.00%
Welfare	\$4,287,686	\$3,692,546	\$3,192,537	\$4,376,971	\$4,098,797	-\$278,174	-6.36%
Other Grants	\$35,312	\$39,759	–	\$0	\$0	\$0	–
INTERGOVERNMENTAL REVENUE TOTAL	\$4,476,072	\$3,732,305	\$3,194,037	\$4,816,971	\$4,167,297	-\$649,674	-13.49%
Miscellaneous Revenue							
Contributions	\$13,400	\$45,545	\$47,000	\$50,000	\$259,750	\$209,750	419.50%
MISCELLANEOUS REVENUE TOTAL	\$13,400	\$45,545	\$47,000	\$50,000	\$259,750	\$209,750	419.50%
Warehouse Revenue							
Warehse Outlet Sales	\$1,726	\$6,600	\$28	\$0	\$2,000	\$2,000	–
WAREHOUSE REVENUE TOTAL	\$1,726	\$6,600	\$28	\$0	\$2,000	\$2,000	–
Transfers							
Transfer From Other Fund	\$758,753	\$1,506,362	\$1,565,901	\$0	\$0	\$0	–
Trn Fr Fund Balance	–	–	–	\$0	\$0	\$0	–
Contrib from City	–	–	\$276,000	\$0	\$0	\$0	–
Trn Fr General Fd	–	–	–	\$2,375,408	\$2,940,072	\$564,664	23.77%
TRANSFERS TOTAL	\$758,753	\$1,506,362	\$1,841,901	\$2,375,408	\$2,940,072	\$564,664	23.77%
REVENUES BY LINE ITEM TOTAL	\$5,249,951	\$5,290,813	\$5,082,966	\$7,242,379	\$7,369,119	\$126,740	1.75%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$1,878,265	\$1,826,525	\$2,099,279	\$2,695,264	\$3,115,762	\$420,498	15.60%
Full Time Sal Accrue	-\$5,106	-\$50,122	\$3,624	\$0	\$0	\$0	-
PT Salaries	\$30,469	\$31,406	\$32,074	\$32,105	\$39,964	\$7,859	24.48%
Part Time Sal Accru	\$223	-\$983	\$82	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$209,139	\$0	-\$209,139	-100.00%
Soc Sec - FICA	\$153,294	\$140,656	\$158,265	\$208,597	\$240,047	\$31,450	15.08%
Soc Sec FICA Accrued	\$325	-\$4,069	\$397	\$0	\$0	\$0	-
Retirement Cont DB	\$424,946	\$492,474	\$642,339	\$450,135	\$446,871	-\$3,264	-0.73%
Retirement Cont DC	\$65,404	\$52,220	\$64,451	\$79,799	\$89,579	\$9,780	12.26%
Retirement Cont A DB	\$793	-\$11,600	\$161	\$0	\$0	\$0	-
Retirement Cont A DC	-\$979	-\$1,163	\$168	\$0	\$0	\$0	-
Life Insurance	\$14,005	\$14,065	\$15,449	\$19,747	\$22,848	\$3,101	15.70%
Life Ins Accrued	-\$34	-\$362	\$30	\$0	\$0	\$0	-
Health Care Program	\$277,699	\$364,881	\$404,855	\$444,756	\$581,000	\$136,244	30.63%
Health Care Pr Accru	-\$1,458	-\$6,537	\$645	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$2,837,847	\$2,847,390	\$3,421,818	\$4,139,542	\$4,536,071	\$396,529	9.58%
Personnel - Other							
Temp. Salaries	\$103,063	\$93,267	\$40,968	\$51,000	\$75,700	\$24,700	48.43%
Temp Sal Accrued	\$5,399	-\$4,529	-\$1,537	\$0	\$0	\$0	-
Subst Sal	\$6,466	\$3,071	\$3,749	\$50,000	\$0	-\$50,000	-100.00%
Subs Sal Accrued	-\$289	-\$507	\$2,342	\$0	\$0	\$0	-
Overtime	\$11,517	\$15,277	\$10,358	\$16,500	\$13,600	-\$2,900	-17.58%
Overtime Accrued	\$1,130	-\$667	-\$99	\$0	\$0	\$0	-
Holiday OT	\$134	\$31	\$151	\$0	\$0	\$0	-
Holiday OT Accrued	-\$174	-	-	\$0	\$0	\$0	-
Bonus Pay	\$109,705	\$2,553	-	\$0	\$6,000	\$6,000	-
PERSONNEL - OTHER TOTAL	\$236,952	\$108,495	\$55,933	\$117,500	\$95,300	-\$22,200	-18.89%
Other							
Gasoline/Diesel Emergency Purchases	-	\$1,023	\$1,629	\$0	\$800	\$800	-
Office Supplies	\$5,389	\$5,415	\$6,587	\$7,750	\$9,250	\$1,500	19.35%
Postage	\$545	\$374	\$450	\$850	\$700	-\$150	-17.65%
Cleaning Supplies	\$539	\$713	\$494	\$1,200	\$1,200	\$0	0.00%
Uniforms/Clothing	\$1,835	\$5,481	\$3,426	\$11,200	\$13,700	\$2,500	22.32%
Safety Supplies	-	-	-	\$0	\$0	\$0	-
Medical Supplies	\$1,872	\$1,050	\$512	\$1,700	\$1,700	\$0	0.00%
Mat. Issued Transit	-	\$717	-	\$0	\$0	\$0	-
Maint Supplies	-\$160	\$74	\$1,095	\$85	\$85	\$0	0.00%
Small Hand Tools	-	\$3	-	\$0	\$0	\$0	-
Food Supplies	\$10,660	\$19,822	\$23,674	\$29,500	\$34,500	\$5,000	16.95%
Recr Supplies	\$4,190	\$4,209	\$4,058	\$8,900	\$9,000	\$100	1.12%
Awards/Trophies	\$1,465	\$1,347	\$437	\$500	\$500	\$0	0.00%
Fuel	-	\$41	-	\$0	\$0	\$0	-
Oil/Grease	-	-	-	\$0	\$0	\$0	-
Mach/Equip/Furn (NC)	\$57	\$3,770	\$173	\$6,500	\$4,500	-\$2,000	-30.77%
Comp Sftwr (Non-cap)	-	\$518	\$624	\$6,000	\$0	-\$6,000	-100.00%
Other Supplies	\$4,010	\$5,075	\$1,047	\$3,900	\$2,900	-\$1,000	-25.64%
Cell Phone Serv Purc	\$18,468	\$17,130	\$23,918	\$19,250	\$27,829	\$8,579	44.57%
Dues/Subscriptions	\$2,555	\$1,585	\$6,960	\$3,100	\$9,400	\$6,300	203.23%
Telephone-Ext Chg	-	-	\$926	-	\$0	\$0	-
Utilities	\$14,302	\$15,546	\$21,134	\$18,000	\$23,400	\$5,400	30.00%
Printing/Duplicating	\$1,704	\$1,296	\$1,139	\$3,000	\$2,500	-\$500	-16.67%
Travel	\$3,316	\$12	\$3,159	\$10,050	\$11,000	\$950	9.45%
Local Travel	\$13,319	\$16,748	\$22,069	\$22,250	\$24,250	\$2,000	8.99%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Travel Lodging	–	-\$39,882	\$138	\$0	\$40,000	\$40,000	–
Meals	–	–	–	\$2,000	\$2,000	\$0	0.00%
Advertising	–	\$222	\$2,348	\$10,000	\$5,000	-\$5,000	-50.00%
Registration Fees	–	–	–	\$2,850	\$3,450	\$600	21.05%
Equipment Rental	–	–	–	\$0	\$0	\$0	–
Repairs and Maint	\$11,099	\$3,084	\$2,896	\$2,500	\$2,500	\$0	0.00%
Education/Training	\$19,997	\$12,694	\$14,976	\$42,750	\$32,750	-\$10,000	-23.39%
Software Lic/Maint	–	–	\$176	\$1,000	\$2,000	\$1,000	100.00%
Solid Waste Disp	–	\$29	–	\$0	\$0	\$0	–
Freight	–	\$156	–	\$0	\$0	\$0	–
Support/Needs	–	\$6,121	\$1,681	\$10,500	\$35,509	\$25,009	238.18%
Temp Labor	\$38,787	\$69,787	\$179,324	\$215,000	\$275,000	\$60,000	27.91%
Health Eval	–	–	\$317	\$0	\$0	\$0	–
Tourism Council	–	\$13	–	\$0	\$0	\$0	–
Credit Card Fees	–	–	–	\$0	\$0	\$0	–
Turf Maint Contr	–	\$115	–	\$0	\$0	\$0	–
Monthly Parking Fees	–	\$165	\$41	\$0	\$0	\$0	–
Welfare Assistance	–	–	–	\$2,500	\$2,500	\$0	0.00%
Contrib to Civic Grp	–	\$20	–	\$135,000	\$0	-\$135,000	-100.00%
Incentive Awards	–	–	\$125	\$4,000	\$3,500	-\$500	-12.50%
Acq Com Itm-Veh (MA)	\$59,545	–	\$0	\$0	\$90,000	\$90,000	–
Trn to ST Grants Fd	\$4,946	\$26,103	–	\$0	\$0	\$0	–
Trn to Fd Grants Fd	\$7,176	\$18,888	–	\$0	\$0	\$0	–
Lump Sum Appropr	–	–	–	\$0	\$0	\$0	–
OTHER TOTAL	\$225,614	\$199,464	\$325,532	\$581,835	\$671,423	\$89,588	15.40%
Contractual							
Professional Serv	\$1,890,553	\$1,618,361	\$1,352,097	\$2,076,500	\$1,721,500	-\$355,000	-17.10%
Serv Contracts	\$26,431	\$30,077	\$32,337	\$24,514	\$35,495	\$10,981	44.79%
Contracted Serv	\$13,610	\$35,529	\$48,826	\$45,600	\$59,750	\$14,150	31.03%
Int Contract Svc	–	–	–	\$0	\$0	\$0	–
Other Contractual Se	\$103,845	\$67,173	\$49,376	\$65,000	\$65,000	\$0	0.00%
CONTRACTUAL TOTAL	\$2,034,440	\$1,751,139	\$1,482,636	\$2,211,614	\$1,881,745	-\$329,869	-14.92%
Fixed							
Telephone-Int Chg	\$4,230	\$4,725	\$658	\$4,037	\$2,817	-\$1,220	-30.22%
Insurance Int Chgs	\$13,666	\$13,875	\$16,031	\$16,351	\$17,987	\$1,636	10.01%
Worker's Comp Ins	\$16,221	\$23,185	\$21,566	\$24,121	\$12,987	-\$11,134	-46.16%
IT Comp Replacemt	–	–	–	\$11,561	\$8,056	-\$3,505	-30.32%
IT Infrastruct Repla	\$10,329	\$11,195	\$12,702	\$13,827	\$24,726	\$10,899	78.82%
Veh Oper-Repair/Mnt	\$3,767	\$4,675	\$3,706	\$8,600	\$8,600	\$0	0.00%
Veh Opr-Fuel/Oil FLT	\$1,110	–	–	\$4,430	\$4,430	\$0	0.00%
IT User/Support Fee	\$120,489	\$120,489	\$70,907	\$83,925	\$78,384	-\$5,541	-6.60%
HVAC Charges	\$10,293	\$10,602	\$11,556	\$12,596	\$13,730	\$1,134	9.00%
Trn to CityLink	\$11,580	\$11,580	\$11,580	\$12,440	\$12,863	\$423	3.40%
FIXED TOTAL	\$191,685	\$200,326	\$148,706	\$191,888	\$184,580	-\$7,308	-3.81%
EXPENSES BY LINE ITEM TOTAL	\$5,526,538	\$5,106,815	\$5,434,624	\$7,242,379	\$7,369,119	\$126,740	1.75%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> JEDI Education Housing Public Safety Partnerships Organizational Excellence 	<ol style="list-style-type: none"> To promote a streamlined System of Care for Youth and Families. To provide Outreach Services that promote the resilience and self-sufficiency of residents. 	<ol style="list-style-type: none"> Develop a high functioning, supported, and developed staff that reach their ultimate potential. Foster an internal organizational culture that elevates diversity, equity, inclusion, and belonging. Extend and galvanize movement within the wider community and partnerships with an anti-racist, trauma-informed, and inclusive approach.

PERFORMANCE MEASURES:

Performance Measures: Human Services								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Education	Number of Community Attention Youth Internship participants	FY	126	166	99	73	81	240
	Number of Community Attention Youth Internship host agencies	FY	89	118	61	30	40	90
	Number of participants who enroll in the Community Connector program	FY	N/A	38	94	87	60	53
	Percentage of Community Attention Youth Internship participants who complete the program	FY	97%	92%	89%	93%	89%	9400%
Housing	Percentage of Community Connector participants who successful meet their housing security goals	FY	N/A	70%	83%	86%	94%	9800%
Public Safety	Percentage of children experiencing foster care that discharge to permanency	FY	N/A	79%	78%	74%	77%	9100%
	Percentage of children experiencing foster care placed in a kinship family	FY	N/A	N/A	66%	59%	59%	6400%

EXPLANATION OF CHANGES:

Salaries & Benefits

- Increase in personnel costs reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees.
- Addition of 1 FTE Self Sufficiency Specialist and 1 FTE Deputy Director of Human Services.
- Elimination of 1 vacant Family Self Sufficiency Specialist and 1 vacant Self Sufficiency Specialist.

Other Expenditures

- Increases for travel lodging and vehicle maintenance.

Neighborhood Development Services

FISCAL YEAR 2026



OVERVIEW:

The Department of Neighborhood Development Services (NDS) works in three primary areas – planning, development review, and design. Planning encompasses short and long-range plans for the future development and improvement of the City, as well as supporting implementation of those plans. Example projects include development of the Comprehensive Plan, small area plans for City neighborhoods, subject area plans on topics, such as transportation and housing, and zoning amendments and other city regulations. The development review function of the department includes a review of all proposed development or building plans for their consistency with City policy and regulations, as well as ensuring that existing buildings and properties remain in compliance with City requirements over time.

Neighborhood Development Services' focus on design includes the preservation of historic buildings and neighborhoods, promoting placemaking and quality design in private and public projects, and supporting a safe, attractive, and functional transportation system for all users. NDS' work is inherently collaborative with our colleagues in other City departments and public agencies, as well as with the communities we serve.

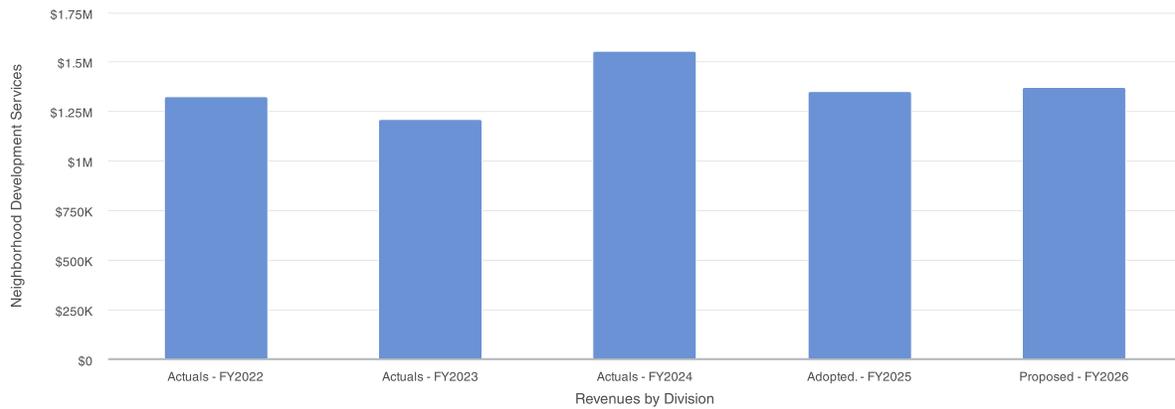
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Neighborhood Development Services	27	28	29
ALLOCATED FTE	27	28	29

DEPARTMENTAL REVENUES:

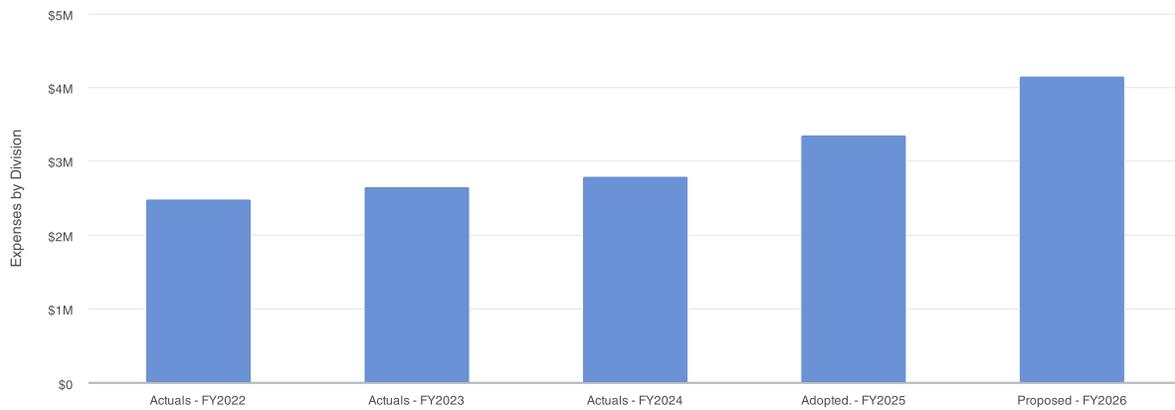
Revenues by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Neighborhood Development Services	\$1,327,478	\$1,208,454	\$1,555,966	\$1,349,400	\$1,373,200	\$23,800	1.76%
REVENUES BY DIVISION TOTAL	\$1,327,478	\$1,208,454	\$1,555,966	\$1,349,400	\$1,373,200	\$23,800	1.76%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Neighborhood Development Services	\$2,487,613	\$2,663,794	\$2,798,534	\$3,364,118	\$4,149,929	\$785,811	23.36%
EXPENSES BY DIVISION TOTAL	\$2,487,613	\$2,663,794	\$2,798,534	\$3,364,118	\$4,149,929	\$785,811	23.36%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
General Fund	\$2,487,613	\$2,663,794	\$2,798,534	\$3,364,118	\$4,149,929	\$785,811	23.36%
EXPENSES BY FUND TOTAL	\$2,487,613	\$2,663,794	\$2,798,534	\$3,364,118	\$4,149,929	\$785,811	23.36%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Licenses and Permits							
Gas Permits	–	\$983	\$8,999	\$0	\$3,000	\$3,000	–
Plumbing Perm	\$59,412	\$52,816	\$45,179	\$70,000	\$60,000	-\$10,000	-14.29%
Erosion Cntrl Perm	\$26,975	\$16,425	\$7,925	\$29,500	\$29,500	\$0	0.00%
Sign Perm	\$6,625	\$11,923	\$2,325	\$8,000	\$8,000	\$0	0.00%
Occupant Load Signs	–	–	\$1,000	–	\$0	\$0	–
Parking Perm	\$322,610	\$65,995	\$55,284	\$90,000	\$60,000	-\$30,000	-33.33%
Bldg Perm	\$308,682	\$414,847	\$999,376	\$500,000	\$700,000	\$200,000	40.00%
Mech Perm	\$49,570	\$39,384	\$52,037	\$85,000	\$52,000	-\$33,000	-38.82%
Elect Perm	\$237,448	\$212,547	\$96,923	\$200,000	\$100,000	-\$100,000	-50.00%
ERB	\$775	\$800	\$1,125	\$1,500	\$1,500	\$0	0.00%
Home Occupation	\$17,925	\$22,625	\$5,150	\$15,000	\$15,000	\$0	0.00%
Subdivisions	\$10,730	\$3,220	\$7,660	\$7,000	\$7,000	\$0	0.00%
Cert ofOccupancy Fee	\$2,400	\$810	\$1,685	\$7,000	\$1,000	-\$6,000	-85.71%
Site Plans	\$75,012	\$66,595	\$65,860	\$60,000	\$60,000	\$0	0.00%
Mall Vending Perm	\$31,004	\$18,836	\$1,850	\$78,000	\$100,000	\$22,000	28.21%
Bar Applications	\$5,350	\$7,446	\$1,675	\$10,000	\$1,600	-\$8,400	-84.00%
Reinspection Fees	–	\$2,600	–	\$0	\$0	\$0	–
Spec Event Bldg Insp	–	–	\$250	\$0	\$0	\$0	–
Permit Sys Maint Fee	\$27,700	\$28,134	\$28,897	\$35,000	\$30,000	-\$5,000	-14.29%
Stop Work Order	\$1,228	\$1,599	\$6,750	\$0	\$0	\$0	–
Temp use Permits	\$24,100	\$18,600	\$7,800	\$14,500	\$7,800	-\$6,700	-46.21%
Alley Closings	\$100	–	\$13,330	\$400	\$400	\$0	0.00%
Zoning Compliance	\$7,975	\$7,763	\$26,035	\$5,000	\$5,000	\$0	0.00%
Permit Admin Fee	\$0	\$1,748	\$17,754	\$0	\$0	\$0	–
Vacant Bldg Reg Fees	–	–	–	\$0	\$0	\$0	–
Fldplain Dev Permit	–	–	\$300	\$0	\$0	\$0	–

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Amusement Ctr Fees	–	\$100	–	\$0	\$0	\$0	–
Vacant Bldg Reg Fees	\$75	\$375	\$300	\$400	\$300	-\$100	-25.00%
LICENSES AND PERMITS TOTAL	\$1,215,696	\$996,170	\$1,455,468	\$1,216,300	\$1,242,100	\$25,800	2.12%
Charges for Services							
Street Cut Perm	-\$1,825	–	–	\$0	\$0	\$0	–
Zoning Appeals	\$600	\$1,700	\$620	\$1,100	\$1,100	\$0	0.00%
Building Code Appeal	–	–	\$75	–	\$0	\$0	–
Weed Cut Billing CLR	–	–	–	\$50,000	\$50,000	\$0	0.00%
Misc Fees	-\$100	\$433	\$525	\$10,000	\$0	-\$10,000	-100.00%
Other Fees	\$39,218	\$136,154	\$90,854	\$0	\$0	\$0	–
CHARGES FOR SERVICES TOTAL	\$37,893	\$138,287	\$92,074	\$61,100	\$51,100	-\$10,000	-16.37%
Intergovernmental Revenue							
State/Fed Pass Thru	–	–	–	\$0	\$0	\$0	–
UVA Misc Revenue	\$69,749	\$70,038	\$6,120	\$72,000	\$80,000	\$8,000	11.11%
INTERGOVERNMENTAL REVENUE TOTAL	\$69,749	\$70,038	\$6,120	\$72,000	\$80,000	\$8,000	11.11%
Miscellaneous Revenue							
Publications	\$3,640	\$3,793	\$1,400	\$0	\$0	\$0	–
Graffiti Reimb	–	–	–	\$0	\$0	\$0	–
Other Misc Rev	\$500	\$160	\$250	\$0	\$0	\$0	–
MISCELLANEOUS REVENUE TOTAL	\$4,140	\$3,953	\$1,650	\$0	\$0	\$0	–
Warehouse Revenue							
Warehse Outlet Sales	–	\$5	\$654	\$0	\$0	\$0	–
WAREHOUSE REVENUE TOTAL	–	\$5	\$654	\$0	\$0	\$0	–
REVENUES BY LINE ITEM TOTAL	\$1,327,478	\$1,208,454	\$1,555,966	\$1,349,400	\$1,373,200	\$23,800	1.76%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$1,409,579	\$1,564,605	\$1,687,988	\$2,006,264	\$2,508,830	\$502,566	25.05%
Full Time Sal Accrue	\$15,620	-\$48,674	\$1,914	\$0	\$0	\$0	–
PT Salaries	–	\$5,917	–	\$0	\$0	\$0	–
Part Time Sal Accru	–	\$606	–	\$0	\$0	\$0	–
COLA Budget	–	–	–	\$0	\$0	\$0	–
Soc Sec - FICA	\$107,382	\$114,929	\$127,691	\$151,621	\$190,560	\$38,939	25.68%
Soc Sec FICA Accrued	\$1,302	-\$3,573	\$220	\$0	\$0	\$0	–
Retirement Cont DB	\$181,919	\$307,473	\$280,634	\$254,199	\$247,909	-\$6,290	-2.47%
Retirement Cont DC	\$117,660	\$115,311	\$120,334	\$132,982	\$161,843	\$28,861	21.70%
Retirement Cont A DB	-\$420	-\$4,304	\$675	\$0	\$0	\$0	–
Retirement Cont A DC	\$2,071	-\$3,783	-\$384	\$0	\$0	\$0	–
Life Insurance	\$9,892	\$11,187	\$12,367	\$14,525	\$18,164	\$3,639	25.05%
Life Ins Accrued	\$128	-\$336	\$24	\$0	\$0	\$0	–
Health Care Program	\$192,613	\$260,254	\$247,516	\$300,076	\$406,000	\$105,924	35.30%
Health Care Pr Accru	\$733	-\$6,238	\$697	\$0	\$0	\$0	–
Salary Budget Transfer To/From	–	–	–	\$0	\$0	\$0	–
PERSONNEL TOTAL	\$2,038,478	\$2,313,374	\$2,479,677	\$2,859,667	\$3,533,306	\$673,639	23.56%
Personnel - Other							
Temp. Salaries	\$576	\$4,246	\$7,043	\$10,000	\$20,000	\$10,000	100.00%
Temp Sal Accrued	\$1,117	-\$1,198	\$580	\$0	\$0	\$0	–
Overtime	\$2,447	–	–	\$0	\$0	\$0	–
Overtime Accrued	-\$417	–	–	\$0	\$0	\$0	–
Career Dev.	–	–	–	\$0	\$0	\$0	–
Career Dev Accrued	–	–	–	\$0	\$0	\$0	–
Bonus Pay	\$72,625	\$3,500	\$2,000	\$3,500	\$0	-\$3,500	-100.00%
PERSONNEL - OTHER TOTAL	\$76,348	\$6,548	\$9,623	\$13,500	\$20,000	\$6,500	48.15%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Other							
Gasoline/Diesel Emergency Purchases	–	\$918	–	\$0	\$0	\$0	–
Office Supplies	\$7,465	\$11,638	\$6,158	\$50,000	\$50,000	\$0	0.00%
Preprinted Forms	–	–	\$7,689	–	–	\$0	–
Postage	\$5,189	\$3,810	\$10,726	\$20,000	\$20,000	\$0	0.00%
Books	\$4,516	\$1,300	\$7,396	\$6,000	\$6,000	\$0	0.00%
Cleaning Supplies	–	–	–	\$0	\$0	\$0	–
Uniforms/Clothing	\$274	\$2,107	\$2,904	\$3,000	\$4,000	\$1,000	33.33%
Safety Supplies	–	–	–	\$0	\$500	\$500	–
Maint Supplies	–	–	\$25,690	–	\$0	\$0	–
Food Supplies	\$984	\$1,547	\$2,911	\$11,000	\$11,000	\$0	0.00%
Awards/Trophies	–	–	–	\$0	\$0	\$0	–
Fuel	–	–	–	\$250	\$250	\$0	0.00%
Oil/Grease	–	–	–	\$150	\$150	\$0	0.00%
Mach/Equip/Furn (NC)	\$2,502	\$14,013	\$8,052	\$6,000	\$6,000	\$0	0.00%
Comp Sftwr (Non-cap)	\$1,019	\$1,869	\$331	\$2,700	\$2,700	\$0	0.00%
Other Supplies	\$1,642	\$672	\$1,751	\$2,500	\$2,500	\$0	0.00%
Gasoline/Diesel Purc	\$32	\$38	–	\$50	\$50	\$0	0.00%
Telephone Serv Purch	\$4,984	\$4,627	\$5,846	\$4,500	\$6,000	\$1,500	33.33%
Cell Phone Serv Purc	\$10,131	\$8,951	\$12,106	\$13,000	\$13,000	\$0	0.00%
Dues/Subscriptions	\$6,069	\$5,026	\$11,056	\$7,500	\$20,000	\$12,500	166.67%
Telephone-Long Dist	–	–	–	\$0	\$0	\$0	–
Printing/Duplicating	–	\$420	\$9,014	\$2,500	\$2,500	\$0	0.00%
Travel	–	–	–	\$1,500	\$1,500	\$0	0.00%
Local Travel	–	–	–	\$100	\$100	\$0	0.00%
Meals	\$29	\$61	–	\$1,000	\$1,000	\$0	0.00%
Non-Local Travel	–	–	\$480	–	–	\$0	–
Advertising	\$18,696	\$17,229	\$22,979	\$30,000	\$30,000	\$0	0.00%
Registration Fees	\$2,139	–	–	\$0	\$0	\$0	–
Equipment Rental	\$6,815	\$9,246	\$8,549	\$10,000	\$10,000	\$0	0.00%
Repairs and Maint	–	–	–	\$750	\$750	\$0	0.00%
Education/Training	\$15,032	\$10,756	\$17,580	\$35,000	\$35,000	\$0	0.00%
Software Lic/Maint	\$3,562	\$3,847	\$65	\$5,200	\$5,200	\$0	0.00%
Solid Waste Disp	\$1,725	\$1,525	\$431	\$0	\$0	\$0	–
Credit Card Fees	\$1,314	\$2,902	\$15,656	\$5,550	\$16,000	\$10,450	188.29%
Monthly Parking Fees	\$60	\$588	\$1,087	\$2,325	\$2,325	\$0	0.00%
Interest	–	\$2,500	–	\$0	\$0	\$0	–
Contrib to Civic Grp	–	–	\$2,500	–	\$0	\$0	–
Acq Com Itm-Comp Sof	–	–	–	\$0	\$0	\$0	–
Trn to ST Grants Fd	–	–	–	–	\$47,900	\$47,900	–
Lump Sum Appropr	–	–	–	\$0	\$0	\$0	–
OTHER TOTAL	\$94,176	\$105,590	\$180,956	\$220,575	\$294,425	\$73,850	33.48%
Contractual							
Professional Serv	\$159,991	\$171,205	\$49,881	\$5,000	\$5,000	\$0	0.00%
Serv Contracts	\$0	–	–	\$0	\$0	\$0	–
Constr Contracts	\$0	–	–	–	–	\$0	–
Contracted Serv	–	\$250	–	\$0	\$0	\$0	–
Consulting Services	\$60,022	\$0	–	\$80,000	\$80,000	\$0	0.00%
Other Contractual Se	\$3,060	\$23,592	\$19,465	\$115,000	\$115,000	\$0	0.00%
CONTRACTUAL TOTAL	\$223,072	\$195,048	\$69,347	\$200,000	\$200,000	\$0	0.00%
Fixed							
Telephone-Int Chg	\$7,285	\$8,635	\$12,701	\$18,294	\$11,526	-\$6,768	-37.00%
Insurance Int Chgs	\$9,770	\$11,236	\$11,460	\$11,690	\$12,858	\$1,168	9.99%
Worker's Comp Ins	\$7,413	\$10,595	\$10,807	\$9,944	\$18,361	\$8,417	84.64%
IT Infrastruct Repla	\$6,432	\$5,831	\$9,612	\$17,283	\$20,288	\$3,005	17.39%
Veh Oper-Repair/Mnt	\$14,046	\$3,026	\$10,333	\$7,500	\$7,500	\$0	0.00%
Veh Opr-Fuel/Oil FLT	\$5,592	\$3,911	\$4,018	\$5,665	\$5,665	\$0	0.00%
Vehicle Use Allow	\$5,000	–	–	\$0	\$26,000	\$26,000	–
FIXED TOTAL	\$55,538	\$43,234	\$58,931	\$70,376	\$102,198	\$31,822	45.22%
EXPENSES BY LINE ITEM TOTAL	\$2,487,613	\$2,663,794	\$2,798,534	\$3,364,118	\$4,149,929	\$785,811	23.36%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> Organizational Excellence Economic Prosperity 	1. To provide efficient and forward-thinking city planning and development services.	<ol style="list-style-type: none"> Provide building permit and inspection services. Provide quality customer service. Ensure city planning follows citywide strategic goals and comprehensive plan.
		Click here to see the Comprehensive Plan.

PERFORMANCE MEASURES:

Performance Measures: Neighborhood Development Services								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Economic Prosperity	Dollar amount of fees collected for all permits (in thousands)	CY	\$ 1,063	\$ 1,047	\$ 772	\$ 720	\$ 1,187	\$ 2,468
	Total value (\$) of construction permits issued (in millions)	CY	\$ 224	\$ 229	\$ 185	\$ 126	\$ 241	\$ 225
Organizational Excellence	Number of Board of Architecture Review (BAR) cases	CY	78	57	65	46	27	23
	Number of Entrance Corridor Review Board (ERB) cases	CY	6	2	1	1	6	4
	Number of BAR/ERB administrative reviews	CY	15	9	12	14	8	9
	Number of permits issued	CY	2,068	1,795	1,783	1,641	1,731	1,832
	Number of rezoning/Special Use Permit applications submitted	CY	14	5	12	14	10	5
	Number of building permit inspections	CY	6,315	5,392	6,262	4,041	6,469	6,533
	Number of building plans reviewed	CY	663	668	581	587	877	933
	Number of site plans submitted	CY	76	47	50	51	27	31
	Number of property maintenance inspections conducted (includes citations related to trash, weeds, housing and vehicles)	CY	3,359	2,713	2,765	N/A	1,409	1,959

EXPLANATION OF CHANGES:

Salaries & Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as collective bargaining contract changes.

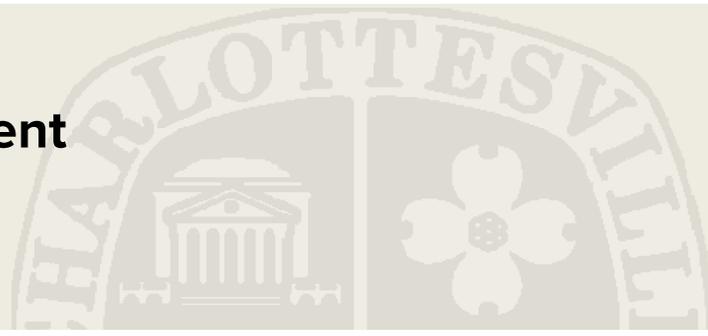
Addition of 1 FTE Zoning Inspector/ Urban Forester.

Other Expenditures

- Increases in due/subscriptions, credit card fees and vehicle use for the planned replacement of 1 vehicle in FY26.
- Increase in local match funds for the Safe Routes to School grant previously covered with departmental vacancy savings.

Parks & Recreation Department

FISCAL YEAR 2026



OVERVIEW:

Parks & Recreation Administration:

- **Parks & Recreation Administration:** Responsible for the development, coordination, and oversight of the department's mission.

Recreation Division:

- **Adaptive Recreation:** The Adaptive Recreation Program is for individuals, ages 8 and up, with physical and/or intellectual disabilities whose recreational needs cannot be met by regular programs.
- **Aquatics:** Funds operations and management of Smith Aquatic & Fitness Center, Onesty Family Aquatic Center, Washington Park Pool, four (4) spray grounds, aquatic programming, and the City Swim Team.
- **Athletics:** Program offerings include basketball, softball, volleyball, tennis, athletics camps, and clinics for youth and adults.
- **City Markets:** The City Markets offers fresh produce, herbs, plants, grass fed meats, crafts, and baked goods from local vendors every Saturday from 9:00 a.m. until 1:00 p.m.. The Farmers in the Park (Meade Park) is open May-September every Wednesday from 3:00 p.m. until 7:00 p.m., and the Holiday Market is open from November 25th to December 23rd from 9:00 a.m.. until 1:00 p.m..
- **Recreation Centers:** Funds the operation and management of the City's recreation centers: Carver Recreation Center, Key Recreation Center, Tonsler Park Center, Washington Park, and the Skate Park.
- **Youth Programs:** Offers a variety of programs for youth including after school programs, arts and crafts, gymnastics, dance, summer camps, and outdoor adventure activities that include the whole family. Recreation also supports and fund centers located at Kindlewood, Greenstone on 5th, 1st Street South, and Westhaven.

Parks Division:

- **Construction Services:** Responsible for construction maintenance functions for Parks, the Downtown Mall, and other Parks & Recreation managed facilities.
- **Custodial Services:** Responsible for custodial functions for Parks, the Downtown Mall, and other Parks & Recreation managed facilities.
- **Landscape Services:** Responsible for citywide horticultural, turf maintenance, and urban forestry functions.

- **Parks Administration:** Responsible for the coordination and oversight of the Parks Division’s management and administrative functions.
- **Shared Park Operations:** The City shares operational costs with Albemarle County for the City/County owned Darden Towe Park.
- **Trails & Planning Services:** Responsible for parks planning, parkland acquisition, and trail maintenance functions.

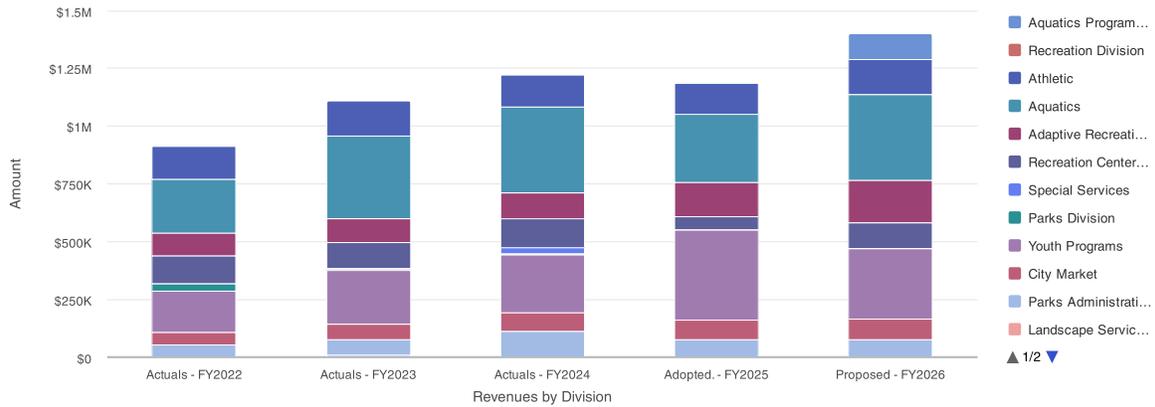
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Adaptive Recreation	2.75	2.75	2.75
Aquatics	8	8	6
Aquatics Programming	0	0	2
Athletic	4	4	1
City Market	1.75	1.75	1.75
Construction Services	8	10	10
Custodial Services	8	8	9
Landscape Services	16	16	16
Parks Administration	5	6	6
Recreation Centers and Playgrounds	7	8.5	8.75
Recreation Division	6.75	8	8
Trails & Planning Services	1	1	1
Youth Programs	2	3	4
ALLOCATED FTE	70.25	77	76.25

DEPARTMENTAL REVENUES:

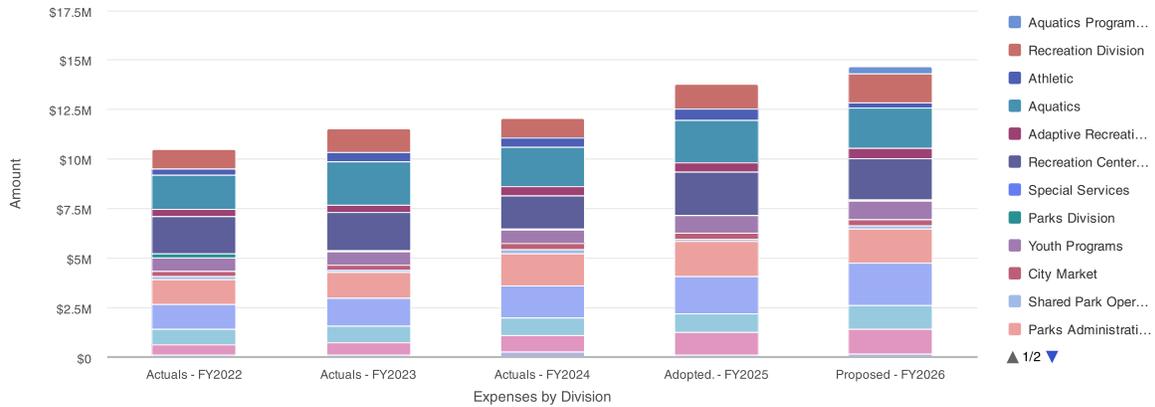
Revenues by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Division							
Aquatics Programming	-	-	-	-	\$111,253	\$111,253	-
Recreation Division	\$4,430	\$1,558	\$1,774	\$2,000	\$2,000	\$0	0.00%
Athletic	\$143,811	\$149,126	\$140,953	\$135,072	\$152,966	\$17,894	13.25%
Aquatics	\$231,825	\$359,740	\$370,812	\$296,270	\$372,350	\$76,080	25.68%
Adaptive Recreation	\$97,487	\$102,485	\$113,806	\$149,200	\$181,221	\$32,021	21.46%
Recreation Centers and Playgrounds	\$119,981	\$113,969	\$124,943	\$57,946	\$113,173	\$55,227	95.31%
Special Services	\$130	\$3,126	\$25,165	\$0	\$0	\$0	-
Parks Division	\$30,631	\$1,911	\$4,007	\$0	\$0	\$0	-
Youth Programs	\$180,386	\$234,928	\$252,350	\$389,415	\$303,139	-\$86,276	-22.16%
City Market	\$55,288	\$68,213	\$80,894	\$83,410	\$91,020	\$7,610	9.12%
Parks Administration	\$51,921	\$64,799	\$109,780	\$75,800	\$73,800	-\$2,000	-2.64%
Landscape Services	-	-	\$589	-	\$0	\$0	-
Trails & Planning Services	-	\$9,108	-	\$0	\$0	\$0	-
REVENUES BY DIVISION TOTAL	\$915,889	\$1,108,963	\$1,225,072	\$1,189,113	\$1,400,922	\$211,809	17.81%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Division							
Aquatics Programming	-	-	-	-	\$378,299	\$378,299	-
Recreation Division	\$1,008,861	\$1,210,114	\$1,013,732	\$1,257,365	\$1,457,361	\$199,996	15.91%
Athletic	\$303,056	\$470,667	\$436,670	\$560,797	\$264,946	-\$295,851	-52.76%
Aquatics	\$1,730,558	\$2,191,324	\$2,008,023	\$2,142,677	\$2,035,609	-\$107,068	-5.00%
Adaptive Recreation	\$344,036	\$360,617	\$447,376	\$485,211	\$504,551	\$19,340	3.99%
Recreation Centers and Playgrounds	\$1,886,952	\$1,945,614	\$1,711,298	\$2,192,699	\$2,110,826	-\$81,873	-3.73%
Special Services	-	-	\$5,864	\$0	\$0	\$0	-
Parks Division	\$206,090	\$33,225	\$6,625	\$3,806	\$0	-\$3,806	-100.00%
Youth Programs	\$684,699	\$696,624	\$713,504	\$891,597	\$925,216	\$33,619	3.77%
City Market	\$262,606	\$280,887	\$292,968	\$297,600	\$312,497	\$14,897	5.01%
Shared Park Operations	\$172,714	\$108,420	\$220,739	\$140,000	\$200,000	\$60,000	42.86%
Parks Administration	\$1,219,319	\$1,262,157	\$1,636,367	\$1,777,922	\$1,700,095	-\$77,827	-4.38%
Landscape Services	\$1,295,724	\$1,420,424	\$1,583,041	\$1,879,360	\$2,157,112	\$277,752	14.78%
Custodial Services	\$743,383	\$839,541	\$906,168	\$905,490	\$1,189,488	\$283,998	31.36%
Construction Services	\$536,664	\$608,582	\$848,886	\$1,136,331	\$1,273,232	\$136,901	12.05%
Trails & Planning Services	\$94,359	\$116,590	\$227,846	\$116,367	\$143,680	\$27,313	23.47%
EXPENSES BY DIVISION TOTAL	\$10,489,018	\$11,544,786	\$12,059,106	\$13,787,222	\$14,652,912	\$865,690	6.28%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Fund								
General Fund	\$10,489,018	\$11,544,786	\$12,059,106	\$13,787,222	\$14,652,912	\$865,690	6.28%	
EXPENSES BY FUND TOTAL	\$10,489,018	\$11,544,786	\$12,059,106	\$13,787,222	\$14,652,912	\$865,690	6.28%	

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Revenues by Line Item							
Charges for Services							
Recreation Inc	\$324,281	\$392,409	\$439,758	\$137,872	\$387,387	\$249,515	180.98%
Adult Softball	\$53,504	\$54,684	\$48,000	\$54,000	\$40,000	-\$14,000	-25.93%
Classes/Programs	\$15,719	\$4,995	\$520	\$393,575	\$217,338	-\$176,237	-44.78%
Daily Admission	\$76,366	\$107,992	\$96,741	\$100,900	\$169,875	\$68,975	68.36%
Passes	\$85,929	\$136,018	\$136,888	\$100,131	\$161,228	\$61,097	61.02%
Aquatic Classes/Prog	\$45,029	\$50,812	\$55,515	\$42,489	\$52,867	\$10,378	24.43%
Lane Rentals	\$9,011	\$44,356	\$19,667	\$18,200	\$47,500	\$29,300	160.99%
Facility Rentals	\$107	\$3,757	\$14,620	\$20,600	\$22,400	\$1,800	8.74%
Events/Birthday Part	\$973	\$15,053	\$12,540	\$10,180	\$20,650	\$10,470	102.85%
Pool Food & Vending	\$790	\$1,865	\$4,867	\$0	\$5,000	\$5,000	-
Pool Miscellaneous	\$120	\$225	-	\$0	\$0	\$0	-
Digging Graves	\$27,895	\$23,760	\$27,755	\$28,000	\$30,000	\$2,000	7.14%
Picnic Shelters	\$35,050	\$30,710	\$33,894	\$30,000	\$35,000	\$5,000	16.67%
Garden Plots	\$5,636	\$5,729	\$5,214	\$6,000	\$6,000	\$0	0.00%
City Swin Team Reven	\$42,253	\$36,348	\$42,010	\$41,006	\$58,386	\$17,380	42.38%
Misc Fees	\$55,288	\$68,211	\$80,894	\$83,410	\$0	-\$83,410	-100.00%
CHARGES FOR SERVICES TOTAL	\$777,950	\$976,924	\$1,018,881	\$1,066,363	\$1,253,631	\$187,268	17.56%
Intergovernmental Revenue							
State Assist	-	\$9,108	-	\$0	\$0	\$0	-
Rev/Albemarle	\$64,802	\$64,574	\$90,000	\$100,000	\$142,641	\$42,641	42.64%
INTERGOVERNMENTAL REVENUE TOTAL	\$64,802	\$73,682	\$90,000	\$100,000	\$142,641	\$42,641	42.64%
Miscellaneous Revenue							
Vend Commission	\$1,226	\$2,001	\$2,056	\$950	\$2,050	\$1,100	115.79%
Rent	\$62,859	\$48,793	\$63,338	\$21,000	\$1,800	-\$19,200	-91.43%
Contributions	\$3,324	\$2,057	\$25,157	\$0	\$0	\$0	-
Fund Raising	-	-	-	\$0	\$0	\$0	-
Ins Recovery	\$2,179	-	\$550	\$0	\$0	\$0	-
Other Misc Rev	\$1,018	\$3,808	\$8,072	\$800	\$800	\$0	0.00%
MISCELLANEOUS REVENUE TOTAL	\$70,607	\$56,660	\$99,173	\$22,750	\$4,650	-\$18,100	-79.56%
Warehouse Revenue							
Warehse Outlet Sales	\$2,530	\$1,698	\$17,018	\$0	\$0	\$0	-
WAREHOUSE REVENUE TOTAL	\$2,530	\$1,698	\$17,018	\$0	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$915,889	\$1,108,963	\$1,225,072	\$1,189,113	\$1,400,922	\$211,809	17.81%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS		ADOPTED.		PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$2,807,856	\$3,166,332	\$3,202,290	\$4,252,975	\$4,822,117	\$569,142	13.38%
Full Time Sal Accrue	\$80,538	-\$108,662	\$15,976	\$0	\$0	\$0	-
PT Salaries	\$245,619	\$225,940	\$218,413	\$192,718	\$279,001	\$86,283	44.77%
Part Time Sal Accru	\$1,862	-\$8,691	\$2,463	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$0	\$0	\$0	-
Soc Sec - FICA	\$378,156	\$389,156	\$374,487	\$338,273	\$387,976	\$49,703	14.69%
Soc Sec FICA Accrued	\$6,772	-\$16,428	\$1,402	\$0	\$0	\$0	-
Retirement Cont DB	\$732,585	\$797,142	\$856,931	\$870,577	\$732,692	-\$137,885	-15.84%
Retirement Cont DC	\$102,525	\$140,060	\$80,692	\$91,654	\$200,883	\$109,229	119.18%
Retirement Cont A DB	\$13,920	-\$21,432	\$4,858	\$0	\$0	\$0	-
Retirement Cont A DC	\$3,568	-\$4,435	-\$243	\$0	\$0	\$0	-
Life Insurance	\$21,632	\$24,027	\$24,814	\$32,015	\$36,931	\$4,916	15.36%
Life Ins Accrued	\$667	-\$851	\$131	\$0	\$0	\$0	-
Health Care Program	\$527,801	\$632,219	\$678,913	\$825,211	\$1,060,500	\$235,289	28.51%
Health Care Pr Accru	\$14,611	-\$21,412	\$3,702	\$0	\$0	\$0	-
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$4,938,112	\$5,192,963	\$5,464,831	\$6,603,423	\$7,520,100	\$916,677	13.88%
Personnel - Other							
Temp. Salaries	\$1,497,215	\$1,609,474	\$1,351,583	\$1,898,516	\$1,732,663	-\$165,853	-8.74%
Temp Sal Accrued	-\$4,781	-\$94,310	-\$3,051	\$0	\$0	\$0	-
Overtime	\$77,862	\$166,818	\$157,011	\$119,500	\$67,941	-\$51,559	-43.15%
Overtime Accrued	\$10,066	-\$6,364	\$1,610	\$0	\$59	\$59	-
Spec Events OT	-	-	\$2,780	-	\$165	\$165	-
Holiday OT	\$13,012	\$17,804	\$20,901	\$11,000	\$12,000	\$1,000	9.09%
Holiday OT Accrued	\$1,455	-\$2,664	-	\$0	\$0	\$0	-
Other OT	\$14,413	\$2,887	\$5,573	\$0	\$0	\$0	-
Career Dev.	-	-	-	\$0	\$0	\$0	-
Bonus Pay	\$362,451	\$60,871	\$70,864	\$12,000	\$0	-\$12,000	-100.00%
FICA Temporary Emp	-	-	-	\$140,577	\$138,015	-\$2,562	-1.82%
FICA Overtime	-	-	-	\$306	\$675	\$369	120.59%
PERSONNEL - OTHER TOTAL	\$1,971,693	\$1,754,515	\$1,607,271	\$2,181,899	\$1,951,518	-\$230,381	-10.56%
Other							
Gasoline/Diesel Emergency Purchases	-	\$2,529	-	\$0	\$0	\$0	-
Office Supplies	\$16,044	\$16,637	\$16,066	\$18,000	\$19,035	\$1,035	5.75%
Preprinted Forms	\$263	\$37	\$438	\$0	\$0	\$0	-
Postage	\$6,945	\$12,023	\$12,381	\$15,500	\$16,250	\$750	4.84%
Books	-	-	-	\$0	\$0	\$0	-
Cleaning Supplies	\$32,650	\$45,703	\$44,386	\$46,800	\$33,260	-\$13,540	-28.93%
Uniforms/Clothing	\$15,813	\$45,573	\$31,784	\$35,808	\$49,316	\$13,508	37.72%
Safety Supplies	\$6,210	\$11,460	\$8,759	\$7,730	\$13,700	\$5,970	77.23%
Medical Supplies	\$7,096	\$4,495	\$3,296	\$4,100	\$8,030	\$3,930	95.85%
PPE-Pers Prot Equip	-	-	-	\$0	\$0	\$0	-
Mat. Issued Transit	-	-	\$88	-	\$0	\$0	-
Maint Supplies	\$144,971	\$112,770	\$126,413	\$132,700	\$132,781	\$81	0.06%
Small Hand Tools	\$10,886	\$6,603	\$7,948	\$10,651	\$10,260	-\$391	-3.67%
Constr Materials	\$4,090	\$2,177	\$4,739	\$7,000	\$7,500	\$500	7.14%
Food Supplies	\$3,914	\$10,706	\$17,813	\$15,100	\$16,977	\$1,877	12.43%
Recr Supplies	\$189,438	\$168,992	\$119,919	\$181,310	\$126,844	-\$54,466	-30.04%
Fee-Based Prog Supp	-	-	-	\$0	\$0	\$0	-
Awards/Trophies	\$7,500	\$10,433	\$1,383	\$10,688	\$9,666	-\$1,022	-9.56%
Fuel	\$20	\$50	\$36	\$0	\$0	\$0	-
Oil/Grease	\$315	-	-	\$2,000	\$2,000	\$0	0.00%
Chemicals	\$65,288	\$65,090	\$45,896	\$72,400	\$79,275	\$6,875	9.50%

	ACTUALS				ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change	
Mach/Equip/Furn (NC)	\$61,527	\$119,090	\$50,641	\$26,000	\$22,536	-\$3,464	-13.32%	
Comp Sftwr (Non-cap)	\$18,229	\$18,561	\$29,369	\$20,600	\$23,400	\$2,800	13.59%	
Other Supplies	\$4,722	\$60,030	\$36,671	\$31,662	\$23,351	-\$8,311	-26.25%	
Gasoline/Diesel Purc	\$14,039	\$24,387	\$15,361	\$15,000	\$15,000	\$0	0.00%	
Telephone Serv Purch	-	-	-	\$0	\$0	\$0	-	
Cell Phone Serv Purc	\$41,979	\$41,284	\$37,279	\$32,594	\$36,228	\$3,634	11.15%	
Dues/Subscriptions	\$3,956	\$6,177	\$3,920	\$10,239	\$10,385	\$146	1.43%	
Telephone-Ext Chg	\$23,495	\$25,123	\$24,887	\$28,226	\$30,003	\$1,777	6.30%	
Utilities	\$462,760	\$562,535	\$642,116	\$598,492	\$612,790	\$14,298	2.39%	
Printing/Duplicating	\$19,646	\$21,493	\$38,169	\$45,100	\$45,500	\$400	0.89%	
Legal Fees	\$23	-	-	\$0	\$0	\$0	-	
Travel	\$4,300	\$16,510	\$9,391	\$33,849	\$46,325	\$12,476	36.86%	
Travel Lodging	\$1,568	\$118	\$899	\$0	\$2,500	\$2,500	-	
Meals	\$1,900	\$4,058	\$15,308	\$5,037	\$25,811	\$20,774	412.43%	
Advertising	\$46,334	\$45,579	\$27,634	\$52,000	\$42,000	-\$10,000	-19.23%	
Registration Fees	-	-	\$740	-	\$0	\$0	-	
Rent	\$616,831	\$636,997	\$657,002	\$670,514	\$693,343	\$22,829	3.40%	
Uniform Rental	\$5,126	\$6,903	\$7,367	\$8,322	\$10,300	\$1,978	23.77%	
Equipment Rental	\$58,053	\$58,711	\$60,825	\$60,051	\$75,553	\$15,502	25.81%	
Repairs and Maint	\$221,586	\$196,103	\$133,597	\$118,800	\$98,600	-\$20,200	-17.00%	
Education/Training	\$11,960	\$18,564	\$26,950	\$43,200	\$46,599	\$3,399	7.87%	
Internet Access Fee	\$7,048	\$20,602	\$22,205	\$2,989	\$13,500	\$10,511	351.66%	
Software Lic/Maint	\$59	\$2,711	\$2,449	\$22,500	\$0	-\$22,500	-100.00%	
Veh Oper-Wash/Clean	-	-	-	\$0	\$0	\$0	-	
Fleet Inv Parts Supp	-	-	\$56	\$0	\$0	\$0	-	
Solid Waste Disp	\$18,653	\$35,339	\$48,269	\$31,150	\$42,257	\$11,107	35.66%	
Freight	\$335	\$415	\$916	\$0	\$0	\$0	-	
Health Eval	\$439	\$2,207	\$2,057	\$900	\$1,472	\$572	63.56%	
Tourism Council	-	-	\$44,640	\$0	\$0	\$0	-	
Credit Card Fees	\$16,422	\$15,861	\$17,105	\$20,250	\$22,750	\$2,500	12.35%	
Marketing Exp	\$4,834	\$23,976	\$13,075	\$10,000	\$10,000	\$0	0.00%	
Turf Maint Contr	\$75,660	\$64,226	\$114,293	\$172,000	\$175,000	\$3,000	1.74%	
Tree Maint Contr	\$269,997	\$257,745	\$260,130	\$330,500	\$350,000	\$19,500	5.90%	
Landscape Maint Contr	-	-	\$41,404	\$0	\$0	\$0	-	
Monthly Parking Fees	\$1,570	\$2,147	\$4,028	\$2,000	\$5,220	\$3,220	161.00%	
Lease Payments	\$6,384	\$4,968	\$3,783	\$7,500	\$7,500	\$0	0.00%	
Contrib to Other Gov	\$172,714	\$108,420	\$220,739	\$140,000	\$200,000	\$60,000	42.86%	
Contrib to Civic Grp	-	-	-	\$0	\$0	\$0	-	
Late Fee	\$45	\$61	\$122	\$0	\$0	\$0	-	
Acq Com Itm-Veh (MA)	\$25,350	\$198,652	-	\$0	\$0	\$0	-	
Acq Com Itm-M Eq (MA)	-	-	-	\$25,000	\$0	-\$25,000	-100.00%	
Acq Com Itm-Eqpt (MA)	-	-	\$0	\$35,000	\$0	-\$35,000	-100.00%	
Lump Sum Appopr	-	-	-	\$0	\$0	\$0	-	
OTHER TOTAL	\$2,728,987	\$3,114,833	\$3,054,739	\$3,159,262	\$3,212,817	\$53,555	1.70%	
Contractual								
Professional Serv	\$4,524	\$129,732	\$352,171	\$4,000	\$4,500	\$500	12.50%	
Serv Contracts	\$21,606	\$32,707	\$34,285	\$261,416	\$316,900	\$55,484	21.22%	
Contracted Serv	\$147,031	\$202,289	\$264,189	\$301,614	\$493,391	\$191,777	63.58%	
Int Contract Svc	-	-	-	\$0	\$0	\$0	-	
Consulting Services	\$0	-	-	\$0	\$0	\$0	-	
Other Contractual Se	\$283,781	\$663,387	\$508,166	\$445,960	\$434,674	-\$11,286	-2.53%	
CONTRACTUAL TOTAL	\$456,942	\$1,028,115	\$1,158,812	\$1,012,990	\$1,249,465	\$236,475	23.34%	
Fixed								
Telephone-Int Chg	\$12,884	\$14,808	\$13,830	\$22,498	\$12,807	-\$9,691	-43.07%	
Insurance Int Chgs	\$41,133	\$44,493	\$45,441	\$46,289	\$50,918	\$4,629	10.00%	
Worker's Comp Ins	\$121,465	\$173,611	\$177,084	\$163,335	\$101,641	-\$61,694	-37.77%	
IT Infrastruct Repla	\$12,191	\$11,661	\$27,119	\$39,750	\$50,720	\$10,970	27.60%	
Veh Oper-Repair/Mnt	\$65,673	\$76,188	\$68,178	\$172,500	\$75,000	-\$97,500	-56.52%	
Veh Opr-Fuel/Oil FLT	\$39,937	\$33,600	\$44,802	\$50,676	\$50,676	\$0	0.00%	
Vehicle Use Allow	\$100,000	\$100,000	\$397,000	\$334,600	\$377,250	\$42,650	12.75%	
FIXED TOTAL	\$393,284	\$454,361	\$773,454	\$829,648	\$719,012	-\$110,636	-13.34%	
EXPENSES BY LINE ITEM TOTAL	\$10,489,018	\$11,544,786	\$12,059,106	\$13,787,222	\$14,652,912	\$865,690	6.28%	

GOALS & OBJECTIVES:

Strategic Outcome Area	Goal 1: Provide quality park, recreation, urban forest, open space, and trail system that is efficient to administer and cost effective to maintain and grow.	Goal 2: Provide effective and efficient service delivery.	Goal 3: Offer top-notch recreation and leisure opportunities and programs for everyone.
<ul style="list-style-type: none"> • Recreation, Arts, Culture • Climate Action • Economic Prosperity 	<ol style="list-style-type: none"> 1. Provide clear and direct leadership that supports and promotes the department core values and focuses on the department mission. 2. Offer staff training, acquire labor saving equipment, and develop effective strategies to streamline operations. 3. Focus on reducing risk to the public and employees by using multi-faceted strategies that minimize economic and health risks. 4. Invest in preventative maintenance and timely upgrades/replacements to support the lifespan of park amenities and facilities. 	<ol style="list-style-type: none"> 1. Develop and implement customer service standards and procedures. 2. Maintain and upgrade technologies to enhance the customer/user experience. 3. Create and execute a comprehensive marketing plan. 4. Collect and analyze customer feedback and surveys to drive improvement. 	<ol style="list-style-type: none"> 1. Promote a healthy and active lifestyle through diverse programs and well-maintained parks and recreation facilities. 2. Foster community stewardship and outreach initiatives. 3. Ensure affordable programs accessible to people of all ages and socioeconomic backgrounds. 4. Deliver outstanding customer service. 5. Develop and enhance community relationships.

PERFORMANCE MEASURES:

Performance Measures: Parks & Recreation								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Climate Action	Number of new trees planted	FY	139	160	23	162	165	181
Economic Prosperity	Gross City market vendor revenues \$(in millions)	CY	\$ 2.35	\$ 0.40	\$ 1.34	\$ 1.40	\$ 1.40	\$ 1.28
	Number of City Market vendors	CY	110	85	236	255	251	213
Recreation, Arts, Culture	Acres of parkland (includes City only, schools and City/County shared)	FY	3,294	3,436	4,239	3,443	3,500	3,501
	Linear feet of trails in the City	FY	124,195	126,195	143,085	143,085	154,185	160,000
	Number of participants enrolled in recreation classes	FY	10,806	8,248	3,024	6,476	8,287	8,081
	Number of visitations to outdoor pools	CY	44,939	N/A	23,451	32,141	40,226	44,530
	Number of visitations to the skate park	FY	N/A	N/A	N/A	34,542	40,515	73000
	Number of visitations to Smith Aquatic Center and Carver Recreation Center	FY	103,023	87,219	1,899	34,542	67,639	47,523

EXPLANATION OF CHANGES:

Salaries & Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as changes resulting from the labor and trades collective bargaining agreement which is new in FY26.
- Increase by 1 FTE for a Custodial position. This position was offset by the correction of work hours programmed for 3 part-time positions, which were incorrectly reported as 40 hour FTES in FY 24.

Other Expenditures

- Increases for service contracts and contractual services, including increase in custodial contract services for park cleaning.
- Parks & Recreation's budget has been adjusted to reflect the planned vehicle replacements in FY26.

Golf Course Operations

FISCAL YEAR 2026



OVERVIEW:

Meadowcreek Golf Course is operated by the Department of Parks & Recreation and has between 35,000-45,000 rounds of golf played annually. The course/facilities features an 18-hole golf course with driving range and practice area, clubhouse with merchandise, apparel and equipment as well as food and beverage service with indoor/outdoor seating. The course offers daily play as well as a variety of annual and seasonal passes, plus hosts tournaments, outings and special events. Meadowcreek offers a variety of instructional programs directly through Parks & Recreation or with its partner, First Tee Blue Ridge. It also hosts clinics with Parks & Recreation summer camps and Adaptive recreation and is the home course for the Charlottesville High School golf team. The budget funds the management, operations, maintenance for the course and facilities through an enterprise fund.

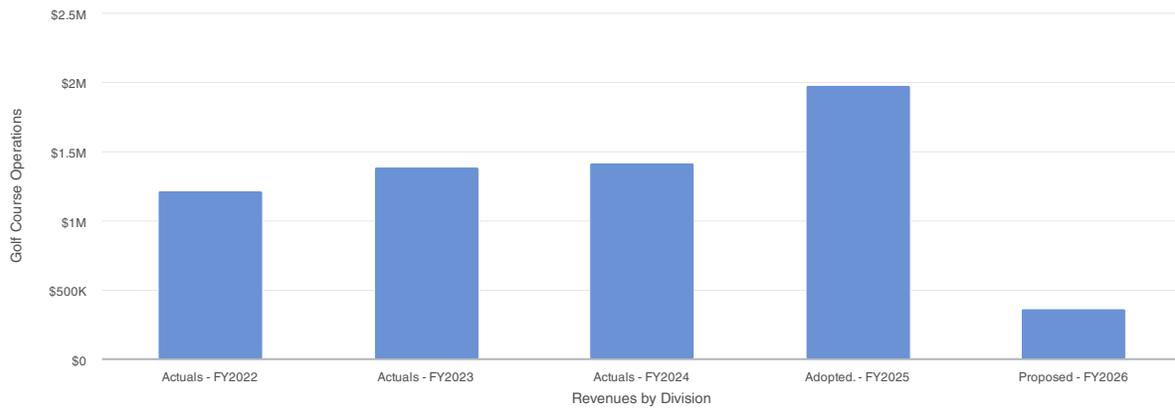
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Golf Course Operations	2	0	0
ALLOCATED FTE	2	0	0

DEPARTMENTAL REVENUES:

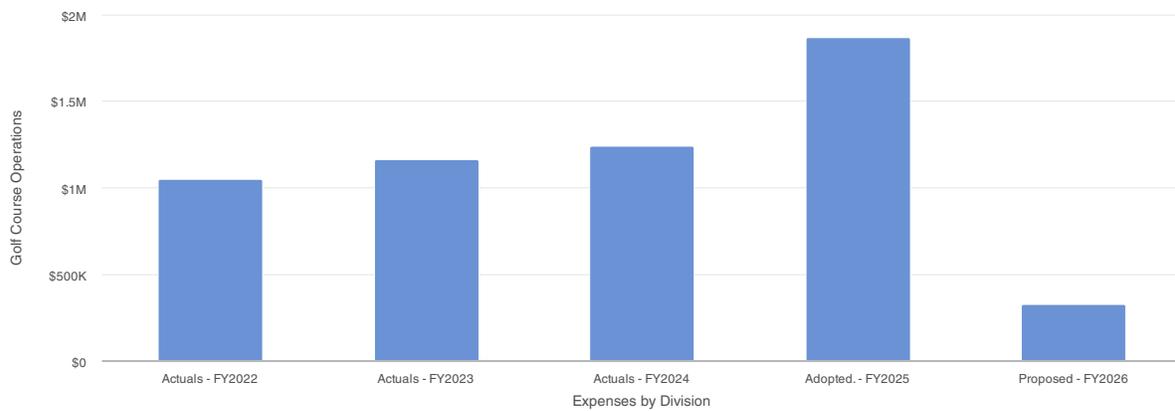
Revenues by Division



Data Updated: Feb 21, 2025, 3:33 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 21, 2025, 3:33 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Golf Course Operations	\$1,214,410	\$1,384,383	\$1,418,492	\$1,972,104	\$365,440	-\$1,606,664	-81.47%
REVENUES BY DIVISION TOTAL	\$1,214,410	\$1,384,383	\$1,418,492	\$1,972,104	\$365,440	-\$1,606,664	-81.47%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Golf Course Operations	\$1,051,363	\$1,165,144	\$1,239,731	\$1,865,357	\$328,409	-\$1,536,948	-82.39%
EXPENSES BY DIVISION TOTAL	\$1,051,363	\$1,165,144	\$1,239,731	\$1,865,357	\$328,409	-\$1,536,948	-82.39%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
Non-General Funds	\$1,051,363	\$1,165,144	\$1,239,731	\$1,865,357	\$328,409	-\$1,536,948	-82.39%
EXPENSES BY FUND TOTAL	\$1,051,363	\$1,165,144	\$1,239,731	\$1,865,357	\$328,409	-\$1,536,948	-82.39%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Taxes							
Sales Tax (Collected)	\$465	\$173	\$136	\$13,309	\$25,000	\$11,691	87.84%
TAXES TOTAL	\$465	\$173	\$136	\$13,309	\$25,000	\$11,691	87.84%
Charges for Services							
Retail Sales	\$50,557	\$52,527	\$46,774	\$66,406	\$0	-\$66,406	-100.00%
Concession Recpts	\$16,212	\$14,728	\$20,086	\$184,271	\$0	-\$184,271	-100.00%
Classes/Programs	\$10,249	\$22,225	\$29,885	\$0	\$30,000	\$30,000	-
Other Fees	-	\$2,248	\$25,349	\$0	\$0	\$0	-
CHARGES FOR SERVICES TOTAL	\$77,018	\$91,728	\$122,095	\$250,677	\$30,000	-\$220,677	-88.03%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Miscellaneous Revenue							
Special Assess	\$13,880	–	–	\$0	\$0	\$0	–
Contributions	\$2,145	\$4,949	\$12,781	\$2,000	\$3,500	\$1,500	75.00%
Other Misc Rev	–	–	\$127,492	\$6,940	\$6,940	\$0	0.00%
MISCELLANEOUS REVENUE TOTAL	\$16,025	\$4,949	\$140,273	\$8,940	\$10,440	\$1,500	16.78%
Golf Revenue							
Revenue Share - Troon	–	–	–	–	\$300,000	\$300,000	–
Meadock Greens Fee	\$588,163	\$698,993	\$609,183	\$969,644	\$0	-\$969,644	-100.00%
Multi Round Pass	–	–	-\$56	–	\$0	\$0	–
Motor Carts	\$301,249	\$333,335	\$253,168	\$407,727	\$0	-\$407,727	-100.00%
Hand Cart	\$3,508	\$4,050	\$4,084	\$5,000	\$0	-\$5,000	-100.00%
Driving Range Fees	\$107,558	\$110,768	\$116,425	\$118,411	\$0	-\$118,411	-100.00%
Golf Instruction Fee	–	–	–	\$23,250	\$0	-\$23,250	-100.00%
Golf Annual Memb	\$120,425	\$139,563	\$173,185	\$175,146	\$0	-\$175,146	-100.00%
GOLF REVENUE TOTAL	\$1,120,902	\$1,286,709	\$1,155,988	\$1,699,178	\$300,000	-\$1,399,178	-82.34%
Warehouse Revenue							
Warehse Outlet Sales	–	\$825	–	\$0	\$0	\$0	–
WAREHOUSE REVENUE TOTAL	–	\$825	–	\$0	\$0	\$0	–
REVENUES BY LINE ITEM TOTAL	\$1,214,410	\$1,384,383	\$1,418,492	\$1,972,104	\$365,440	-\$1,606,664	-81.47%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$133,153	\$153,455	\$25,773	\$0	\$0	\$0	–
Full Time Sal Accrue	\$670	-\$5,881	-\$1,796	\$0	\$0	\$0	–
PT Salaries	–	–	–	\$0	\$0	\$0	–
COLA Budget	–	–	–	\$0	\$0	\$0	–
Soc Sec - FICA	\$19,502	\$21,521	\$11,086	\$0	\$0	\$0	–
Soc Sec FICA Accrued	\$249	-\$794	-\$475	\$0	\$0	\$0	–
Retirement Cont DB	\$27,875	\$42,054	\$21,079	\$0	\$0	\$0	–
Retirement Cont DC	\$2,217	–	–	\$0	\$0	\$0	–
Retirement Cont A DB	\$1,325	-\$1,555	-\$518	\$0	\$0	\$0	–
Retirement Cont A DC	-\$359	–	–	\$0	\$0	\$0	–
Life Insurance	\$922	\$1,071	\$188	\$0	\$0	\$0	–
Life Ins Accrued	\$5	-\$42	-\$13	\$0	\$0	\$0	–
Health Care Program	\$16,749	\$18,938	\$9,709	\$0	\$0	\$0	–
Health Care Pr Accru	\$70	-\$794	-\$183	\$0	\$0	\$0	–
Salary Budget Transfer To/From	–	–	–	\$0	\$0	\$0	–
PERSONNEL TOTAL	\$202,377	\$227,972	\$64,850	\$0	\$0	\$0	–
Personnel - Other							
Temp. Salaries	\$113,215	\$132,097	\$118,277	\$0	\$0	\$0	–
Temp Sal Accrued	\$2,347	-\$5,050	-\$4,197	\$0	\$0	\$0	–
Overtime	\$321	\$294	\$826	\$0	\$0	\$0	–
Overtime Accrued	-\$255	\$215	-\$215	\$0	\$0	\$0	–
Holiday OT	–	–	–	\$0	\$0	\$0	–
Bonus Pay	\$14,525	–	–	\$0	\$0	\$0	–
FICA Temporary Emp	–	–	–	\$0	\$0	\$0	–
FICA Overtime	–	–	–	\$0	\$0	\$0	–
PERSONNEL - OTHER TOTAL	\$130,153	\$127,556	\$114,691	\$0	\$0	\$0	–
Other							
Sales Tax Expense	–	–	–	–	\$25,000	\$25,000	–
Office Supplies	\$434	\$225	\$2,269	\$0	\$0	\$0	–
Postage	\$13	\$26	\$66	\$0	\$0	\$0	–

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Cleaning Supplies	\$1,752	\$2,496	\$2,222	\$0	\$0	\$0	-
Uniforms/Clothing	\$1,116	-	\$2,009	\$0	\$0	\$0	-
Safety Supplies	\$85	-	\$44	\$0	\$0	\$0	-
Medical Supplies	-	-	-	\$0	\$0	\$0	-
Maint Supplies	\$1,633	\$2,278	\$1,403	\$0	\$0	\$0	-
Small Hand Tools	\$19	-	-	\$0	\$0	\$0	-
Food Supplies	\$34	\$4,940	\$8,449	\$0	\$0	\$0	-
Reer Supplies	\$117	\$1,001	\$2,782	\$0	\$500	\$500	-
Awards/Trophies	-	\$6,385	\$9,337	\$0	\$7,500	\$7,500	-
Oil/Grease	-	-	-	\$0	\$0	\$0	-
Mach/Equip/Furn (NC)	\$12,124	\$10,234	\$25,537	\$0	\$0	\$0	-
Comp Sftwr (Non-cap)	-	\$4,050	\$2,950	\$0	\$0	\$0	-
Other Supplies	\$5,740	\$14,195	\$6,114	\$0	\$0	\$0	-
Gasoline/Diesel Purc	\$14,039	\$20,023	\$11,916	\$15,000	\$12,000	-\$3,000	-20.00%
Mdse Purch	\$31,806	\$42,267	\$41,483	\$0	\$0	\$0	-
Cell Phone Serv Purc	\$640	\$534	\$545	\$0	\$0	\$0	-
Dues/Subscriptions	\$150	\$415	\$3,511	\$0	\$0	\$0	-
Utilities	\$21,508	\$23,429	\$14,918	\$24,000	\$0	-\$24,000	-100.00%
Printing/Duplicating	\$80	-	\$1,203	\$0	\$0	\$0	-
Travel	-	-	-	\$0	\$0	\$0	-
Meals	-	-	\$466	-	\$0	\$0	-
Advertising	\$350	\$126	\$2,053	\$0	\$0	\$0	-
Equipment Rental	\$1,705	\$3,713	\$2,291	\$1,000	\$0	-\$1,000	-100.00%
Repairs and Maint	\$3,457	\$20,663	\$17,918	\$10,000	\$15,000	\$5,000	50.00%
Education/Training	\$3,500	-	\$92	\$0	\$0	\$0	-
Solid Waste Disp	\$2,868	\$3,356	\$3,134	\$0	\$0	\$0	-
Credit Card Fees	\$18,795	\$23,444	\$22,399	\$0	\$0	\$0	-
Turf Maint Contr	\$447,063	\$486,799	\$375,921	\$0	\$0	\$0	-
Lease Payments	\$91,422	\$57,936	\$48,365	\$100,000	\$0	-\$100,000	-100.00%
Late Fee	-	\$2	-	\$0	\$0	\$0	-
Deprn Exp-Manual	-	-	-	\$27,415	\$0	-\$27,415	-100.00%
Acq Com Itrn-Bldg/Imp	-	-	\$8,770	-	\$0	\$0	-
Acq Com Itrn-Veh (MA)	-	\$0	\$80,704	\$0	\$0	\$0	-
Acq Com Itrn-M Eq (MA)	-	-	\$34,086	-	\$0	\$0	-
Acq Com Itrn-F/E (MA)	-	-	\$12,057	-	\$0	\$0	-
Acq Com Itrn-Eqpt (MA)	-	-	\$25,138	-	\$0	\$0	-
Other Current Charge	\$1,400	-\$1,400	-	\$0	\$0	\$0	-
Trn to Govt Debt Svc	-	-	-	\$160,000	\$245,000	\$85,000	53.13%
Lump Sum Apprpr	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$661,850	\$727,135	\$770,151	\$337,415	\$305,000	-\$32,415	-9.61%
Contractual							
Professional Serv	\$3,418	\$17,175	\$395	\$0	\$0	\$0	-
Serv Contracts	\$2,134	\$4,026	\$3,207	\$0	\$1,000	\$1,000	-
Contracted Serv	\$877	\$5,442	\$200,534	\$1,431,505	\$0	-\$1,431,505	-100.00%
Other Contractual Se	\$6,581	\$4,098	\$38,552	\$70,000	\$0	-\$70,000	-100.00%
CONTRACTUAL TOTAL	\$13,009	\$30,741	\$242,688	\$1,501,505	\$1,000	-\$1,500,505	-99.93%
Fixed							
Telephone-Int Chg	\$3,657	\$4,121	\$3,700	\$1,776	\$1,793	\$17	0.96%
Insurance Int Chgs	\$8,188	\$9,416	\$9,605	\$9,797	\$10,776	\$979	9.99%
Worker's Comp Ins	\$15,307	\$21,878	\$22,316	\$0	\$0	\$0	-
IT Comp Replacem	-	-	-	\$1,285	\$0	-\$1,285	-100.00%
IT Infrastruct Repla	\$895	\$466	\$3,090	\$2,304	\$0	-\$2,304	-100.00%
Veh Oper-Repair/Mnt	\$1,205	\$889	\$1,370	\$2,540	\$2,540	\$0	0.00%
Veh Opr-Fuel/Oil FLT	\$26	\$176	\$134	\$773	\$773	\$0	0.00%
IT User/Support Fee	\$9,606	\$9,606	\$1,649	\$1,865	\$0	-\$1,865	-100.00%
HVAC Charges	\$3,250	\$3,348	\$3,649	\$3,977	\$4,335	\$358	9.00%
Trn to CityLink	\$1,840	\$1,840	\$1,840	\$2,120	\$2,192	\$72	3.40%
FIXED TOTAL	\$43,974	\$51,741	\$47,353	\$26,437	\$22,409	-\$4,028	-15.24%
EXPENSES BY LINE ITEM TOTAL	\$1,051,363	\$1,165,144	\$1,239,731	\$1,865,357	\$328,409	-\$1,536,948	-82.39%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals & Objectives
<ul style="list-style-type: none"> • Recreation, Arts, Culture 	<ol style="list-style-type: none"> 1. Provide Safe, Accessible Public Spaces <ol style="list-style-type: none"> 1. Parks, pools and recreation facilities are a critical part of a healthy Charlottesville. 2. Offer meaningful recreation programs and events. <ol style="list-style-type: none"> 1. Our public spaces are opportunities for connection, learning and movement. 3. Our public spaces are opportunities for connection, learning and movement <ol style="list-style-type: none"> 1. Acknowledge the history of investment in Charlottesville and actively work to address the disparities that have resulted from policies that perpetuate structural barriers to historically marginalized communities. 4. Ensure a diverse and dynamic workforce. <ol style="list-style-type: none"> 1. The people who staff Charlottesville's parks, pools and recreation facilities are the foundation of the Department and connectors to visitors, participants, and the public. 5. Build innovative and lasting partnerships. <ol style="list-style-type: none"> 1. Building and maintaining strong partnerships with government and community organizations is essential for the Parks and Recreation Department to successfully operate. 6. Establish an environmentally sustainable park ecosystem. <ol style="list-style-type: none"> 1. The Parks and Recreation Department is at the forefront of Charlottesville's commitment to an environmentally sustainable and just future. 7. Connect clearly and transparently with the community. <ol style="list-style-type: none"> 1. A successful park system must meet the needs and wishes of the community it serves. 8. Create a financially secure and resilient park and recreation system. <ol style="list-style-type: none"> 1. Steady and reliable sources of financial support are critical for achieving the Parks and Recreation Department's strategic goals.

PERFORMANCE MEASURES:

Performance Measures: Golf Course Operations								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Recreation, Arts, Culture	Number of golf rounds played per year	FY	32,780	29,241	45,937	43,356	48,591	43,618

EXPLANATION OF CHANGES:

Salaries & Benefits

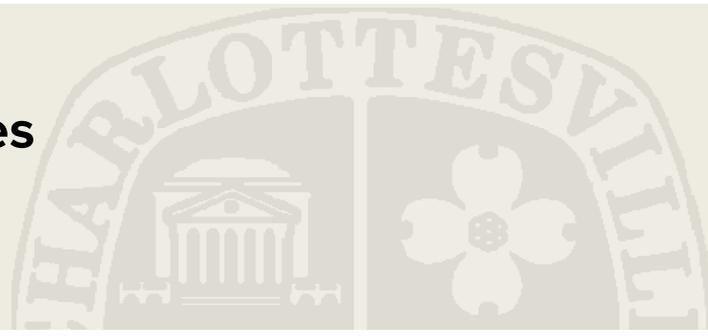
- As of spring of 2024, there are no FTEs in Gold Course Operations. The golf course is ran and maintained by a management company.

Other Expenditures

- Increase in Transfer to Debt service as payments on the new irrigation system to replace the old one.
- Sales tax increase due to changes in accounting.

Department of Social Services

FISCAL YEAR 2026



OVERVIEW:

The Department of Social Services (DSS) provides benefits and services to the citizens of Charlottesville based on programs established by federal and state laws and policies. The Department’s mission is to provide services that help meet basic needs and promote self-sufficiency for low-income individuals and their families. The goal is to support an inclusive community of self-sufficient residents and a healthy and safe city. DSS has three divisions:

- **Administration Division:** The Administration Division is responsible for planning, budgeting, and fiscal management, program coordination and evaluation, personnel administration, serving as a liaison with city, state, and federal government agencies and the local community, and providing customer service.
- **Benefits Division:** The Benefits Division helps low-income families and individuals meet basic needs for food, shelter and medical care. Programs include Child Care Assistance, Medicaid, Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance to Needy Families (TANF), and the Virginia Initiative for Education and Work (VIEW).
- **Family Services Division:** The Family Services Division promotes and supports the development of healthy families and protects children and adults from abuse and neglect. Programs include Adoption Services, Adult Protective Services (APS), Adult Services, Child Protective Services (CPS), Foster Care Prevention, Foster Care, and Fostering Futures.

Children's Service Act (CSA): The Children’s Services Act (formerly known as the Comprehensive Services Act for At-Risk Youth and Families) is a 1993 Virginia Law that provides for the pooling of eight specific funding streams used to purchase services for high-risk youth. These funds are returned to the localities with a required state/local match and are managed by local interagency teams. The purpose of CSA is to provide high quality, child-centered, family-focused, cost-effective, community-based services to high-risk youth and their families.

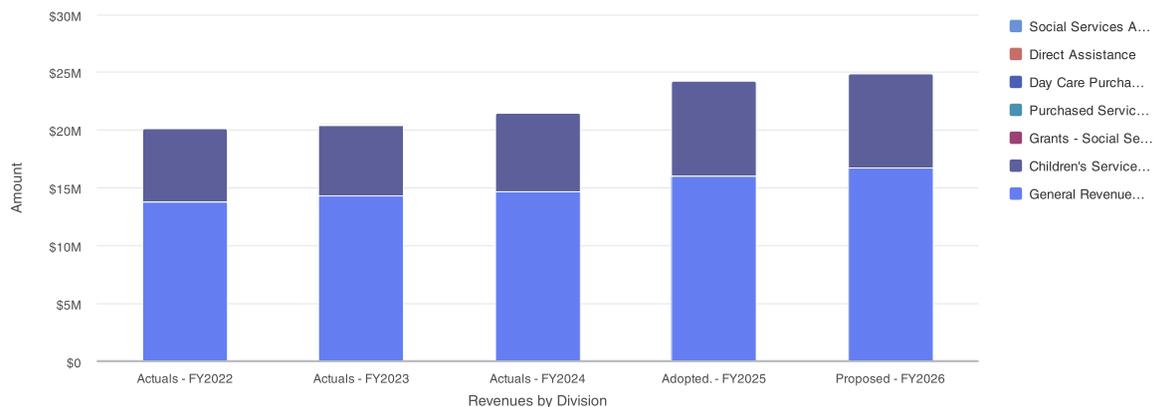
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Grants - Social Services	1	1	1
Social Services Administration	108.5	108.5	109.5
ALLOCATED FTE	109.5	109.5	110.5

DEPARTMENTAL REVENUES:

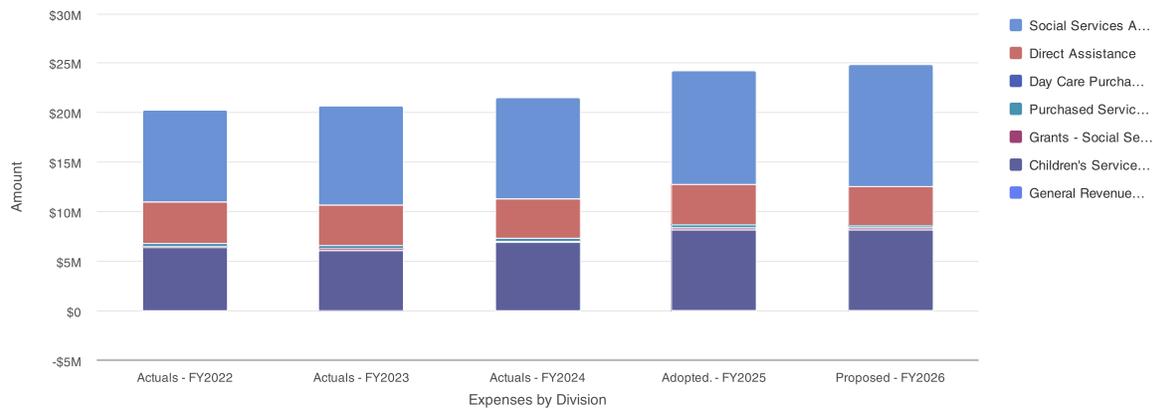
Revenues by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 8:17 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Social Services Administration	–	\$110,064	\$2,023	\$0	\$0	\$0	–
Direct Assistance	\$6,809	\$10,564	\$6,462	\$0	\$0	\$0	–
Day Care Purchased Services	\$0	–	–	\$0	\$0	\$0	–
Purchased Services	\$45	\$45	\$60	\$0	\$0	\$0	–
Grants - Social Services	\$37,154	\$38,884	\$38,290	\$0	\$0	\$0	–
Children's Services Act (CSA)	\$6,346,649	\$6,151,244	\$6,812,112	\$8,190,142	\$8,090,142	-\$100,000	-1.22%
General Revenues - Non Departmental	\$13,762,966	\$14,277,942	\$14,624,618	\$16,050,419	\$16,760,591	\$710,172	4.42%
REVENUES BY DIVISION TOTAL	\$20,153,623	\$20,588,743	\$21,483,565	\$24,240,561	\$24,850,733	\$610,172	2.52%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Social Services Administration	\$9,265,133	\$9,982,086	\$10,257,257	\$11,544,686	\$12,335,091	\$790,405	6.85%
Direct Assistance	\$4,174,128	\$4,064,933	\$3,995,119	\$4,058,266	\$3,973,536	-\$84,730	-2.09%
Day Care Purchased Services	-\$3,790	-\$850	-\$404	\$0	\$0	\$0	–
Purchased Services	\$292,727	\$322,934	\$257,027	\$247,571	\$225,548	-\$22,023	-8.90%
Grants - Social Services	\$174,976	\$188,094	\$162,455	\$199,896	\$226,416	\$26,520	13.27%
Children's Services Act (CSA)	\$6,314,216	\$6,096,351	\$6,859,228	\$8,190,142	\$8,090,142	-\$100,000	-1.22%
General Revenues - Non Departmental	–	–	–	\$0	\$0	\$0	–
EXPENSES BY DIVISION TOTAL	\$20,217,389	\$20,653,548	\$21,530,681	\$24,240,561	\$24,850,733	\$610,172	2.52%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
Non-General Funds							
Social Services Fund	\$13,903,173	\$14,557,197	\$14,671,453	\$16,050,419	\$16,760,591	\$710,172	4.42%
Children's Services Act (CSA) Fund	\$6,314,216	\$6,096,351	\$6,859,228	\$8,190,142	\$8,090,142	-\$100,000	-1.22%
NON-GENERAL FUNDS TOTAL	\$20,217,389	\$20,653,548	\$21,530,681	\$24,240,561	\$24,850,733	\$610,172	2.52%
EXPENSES BY FUND TOTAL	\$20,217,389	\$20,653,548	\$21,530,681	\$24,240,561	\$24,850,733	\$610,172	2.52%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Line Item							
Intergovernmental Revenue							
State Assist	\$14,725,509	\$14,897,323	\$15,365,035	\$16,777,915	\$17,199,046	\$421,131	2.51%
State Grnts	\$0	\$101,017	\$110,829	\$85,603	\$83,080	-\$2,523	-2.95%
Fed Assistance	\$0	–	–	\$0	\$0	\$0	–
School-Other Local	\$500,672	\$486,352	\$452,824	\$558,796	\$567,616	\$8,820	1.58%
Other Grants	\$1,680	\$2,355	\$500	\$0	\$0	\$0	–
INTERGOVERNMENTAL REVENUE TOTAL	\$15,227,861	\$15,487,047	\$15,929,189	\$17,422,314	\$17,849,742	\$427,428	2.45%
Miscellaneous Revenue							
Interest	–	–	–	\$0	\$0	\$0	–
Unearned Welfare Rev	\$3,834	\$9,254	\$6,006	\$0	\$0	\$0	–
Other Misc Rev	\$45	\$45	\$2,057	\$0	\$0	\$0	–
MISCELLANEOUS REVENUE TOTAL	\$3,879	\$9,299	\$8,063	\$0	\$0	\$0	–
Warehouse Revenue							
Warehse Outlet Sales	–	\$64	\$26	\$0	\$0	\$0	–
WAREHOUSE REVENUE TOTAL	–	\$64	\$26	\$0	\$0	\$0	–
Transfers							
Transfer From Other Fund	\$4,921,884	\$5,092,333	\$5,546,287	\$0	\$0	\$0	–
Trn Fr Fund Balance	–	–	–	\$0	\$0	\$0	–
Trn Fr General Fd	–	–	–	\$6,818,247	\$7,000,991	\$182,744	2.68%
TRANSFERS TOTAL	\$4,921,884	\$5,092,333	\$5,546,287	\$6,818,247	\$7,000,991	\$182,744	2.68%
REVENUES BY LINE ITEM TOTAL	\$20,153,623	\$20,588,743	\$21,483,565	\$24,240,561	\$24,850,733	\$610,172	2.52%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Line Item							
Personnel							
FT Salaries	\$5,342,602	\$6,000,888	\$6,228,841	\$6,575,171	\$7,584,669	\$1,009,498	15.35%
Full Time Sal Accrue	\$46,521	-\$189,620	\$7,897	\$0	\$0	\$0	–
PT Salaries	\$70,234	\$71,210	\$79,195	\$78,593	\$94,369	\$15,776	20.07%
Part Time Sal Accru	\$717	-\$2,598	\$168	\$0	\$0	\$0	–
COLA Budget	–	–	–	\$511,270	\$0	-\$511,270	-100.00%
Accrued Salary	–	–	–	\$0	\$0	\$0	–
Soc Sec - FICA	\$418,446	\$446,052	\$468,591	\$507,914	\$586,075	\$78,161	15.39%
Soc Sec FICA Accrued	\$3,890	-\$14,174	\$564	\$0	\$0	\$0	–
Retirement Cont DB	\$928,910	\$1,040,926	\$1,051,541	\$1,081,861	\$1,039,235	-\$42,626	-3.94%
Retirement Cont DC	\$158,959	\$198,346	\$213,278	\$229,473	\$259,200	\$29,727	12.95%
Retirement Cont A DB	\$870	-\$31,777	\$2,584	\$0	\$0	\$0	–
Retirement Cont A DC	\$2,149	-\$5,206	\$191	\$0	\$0	\$0	–
Life Insurance	\$38,756	\$43,816	\$45,280	\$48,173	\$55,597	\$7,424	15.41%
Life Ins Accrued	\$364	-\$1,358	\$80	\$0	\$0	\$0	–
Health Care Program	\$884,559	\$909,167	\$969,712	\$1,173,512	\$1,547,000	\$373,488	31.83%
Health Care Pr Accru	\$3,438	-\$30,164	\$2,139	\$0	\$0	\$0	–
PERSONNEL TOTAL	\$7,900,412	\$8,435,508	\$9,070,061	\$10,205,967	\$11,166,145	\$960,178	9.41%
Personnel - Other							
Temp. Salaries	\$50,433	\$47,357	\$47,304	\$0	\$0	\$0	–

	ACTUALS			ADOPTED.		PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change		
Temp Sal Accrued	-\$772	-\$1,700	\$71	\$0	\$0	\$0	-	
Overtime	\$24,163	\$46,344	\$118,615	\$50,000	\$50,000	\$0	0.00%	
Overtime Accrued	\$925	\$963	-\$1,655	\$0	\$0	\$0	-	
Holiday OT	-	-	\$48	-	\$0	\$0	-	
Other OT	\$230	\$83	-	\$50,310	\$52,182	\$1,872	3.72%	
Career Dev.	-	-	-	\$87,683	\$75,917	-\$11,766	-13.42%	
Bonus Pay	\$327,526	\$16,364	\$28,705	\$25,000	\$25,000	\$0	0.00%	
FICA Temporary Emp	-	-	-	\$0	\$0	\$0	-	
FICA Overtime	-	-	-	\$7,674	\$7,817	\$143	1.86%	
PERSONNEL - OTHER TOTAL	\$402,504	\$109,411	\$193,088	\$220,667	\$210,916	-\$9,751	-4.42%	
Other								
Office Supplies	\$14,075	\$12,371	\$22,901	\$20,000	\$19,700	-\$300	-1.50%	
Preprinted Forms	\$645	\$2,510	\$4,964	\$3,500	\$5,000	\$1,500	42.86%	
Postage	\$10,777	\$9,096	\$10,855	\$10,006	\$18,645	\$8,639	86.34%	
Books	\$162	\$25	-	\$600	\$0	-\$600	-100.00%	
Safety Supplies	-	-	-	\$0	\$0	\$0	-	
PPE-Pers Prot Equip	\$1,018	-	-	\$1,500	\$0	-\$1,500	-100.00%	
Maint Supplies	-	-	-	\$0	\$0	\$0	-	
Food Supplies	\$1,040	\$2,521	\$4,354	\$3,200	\$3,200	\$0	0.00%	
Awards/Trophies	\$5,851	\$10,392	\$11,479	\$22,000	\$17,600	-\$4,400	-20.00%	
Fuel	\$3,227	\$4,104	\$5,782	\$8,500	\$6,000	-\$2,500	-29.41%	
Mach/Equip/Furn (NC)	\$4,474	\$24,514	\$7,375	\$12,800	\$7,500	-\$5,300	-41.41%	
Comp Sftwr (Non-cap)	\$678	\$919	\$807	\$0	\$0	\$0	-	
Other Supplies	\$5,850	\$4,229	\$6,876	\$10,000	\$10,000	\$0	0.00%	
Cell Phone Serv Purc	\$50,608	\$49,827	\$48,228	\$49,942	\$49,536	-\$406	-0.81%	
Dues/Subscriptions	\$2,000	\$3,014	\$5,621	\$4,369	\$11,323	\$6,954	159.17%	
Telephone-Long Dist	\$60	-	-	\$0	\$0	\$0	-	
Printing/Duplicating	\$9,642	\$9,021	\$8,772	\$9,571	\$7,770	-\$1,801	-18.82%	
Travel	\$7,031	\$15,945	\$21,394	\$32,400	\$25,000	-\$7,400	-22.84%	
Local Travel	\$14,224	\$21,203	\$22,426	\$20,074	\$22,857	\$2,783	13.86%	
Travel Transport	-	-	\$0	-	\$0	\$0	-	
Advertising	\$4,514	\$3,149	\$2,823	\$3,464	\$3,105	-\$359	-10.36%	
Rent	\$117,573	\$117,573	\$117,573	\$117,574	\$104,556	-\$13,018	-11.07%	
Equipment Rental	\$0	\$0	\$0	\$0	\$0	\$0	-	
Repairs and Maint	\$1,725	\$7,625	\$8,467	\$1,999	\$1,999	\$0	0.00%	
Education/Training	\$42,680	\$60,824	\$50,049	\$90,800	\$90,800	\$0	0.00%	
Software Lic/Maint	\$0	\$330,563	\$48,326	\$49,178	\$68,222	\$19,044	38.72%	
Health Eval	-	-	\$282	-	\$0	\$0	-	
Tourism Council	-	-	\$0	-	\$0	\$0	-	
Monthly Parking Fees	\$8	\$30	\$165	\$1,000	\$250	-\$750	-75.00%	
Disp-Waste Mat-HAZ	-	-	\$0	-	\$0	\$0	-	
Lease Payments	-	-	\$0	-	\$0	\$0	-	
Welfare Assistance	\$10,873,485	\$10,592,891	\$11,191,755	\$12,596,650	\$12,415,971	-\$180,679	-1.43%	
Contrib to Civic Grp	-	-	-	\$0	\$0	\$0	-	
Other Contributions	-	-	-	\$5,200	\$0	-\$5,200	-100.00%	
Insurance Claims	-	-	-	\$0	\$0	\$0	-	
Acq Com Itm-Veh (MA)	-	-	-	\$0	\$25,000	\$25,000	-	
Lump Sum Apprpr	-	-	-	\$0	\$0	\$0	-	
OTHER TOTAL	\$11,171,346	\$11,282,346	\$11,601,276	\$13,074,327	\$12,914,034	-\$160,293	-1.23%	
Contractual								
Professional Serv	\$39,352	\$76,221	\$96,071	\$94,363	\$136,891	\$42,528	45.07%	
Serv Contracts	\$3,616	\$4,160	\$4,048	\$5,063	\$4,948	-\$115	-2.27%	
Contracted Serv	\$0	\$474	\$1,419	\$0	\$0	\$0	-	
Int Contract Svc	\$7,332	\$4,968	\$13,382	\$7,499	\$7,499	\$0	0.00%	
Consulting Services	-	-	\$0	-	\$0	\$0	-	
Other Contractual Se	\$29,533	\$33,698	\$24,307	\$45,208	\$28,926	-\$16,282	-36.02%	
CONTRACTUAL TOTAL	\$79,832	\$119,521	\$139,226	\$152,133	\$178,264	\$26,131	17.18%	
Fixed								
Telephone-Int Chg	\$36,207	\$42,918	\$23,428	\$21,057	\$34,829	\$13,772	65.40%	
Insurance Int Chgs	\$77,131	\$88,701	\$90,475	\$92,285	\$101,513	\$9,228	10.00%	
Worker's Comp Ins	\$110,669	\$158,181	\$161,344	\$164,571	\$22,884	-\$141,687	-86.09%	
IT Infrastruct Repla	\$32,618	\$25,888	\$33,643	\$63,947	\$0	-\$63,947	-100.00%	
Veh Oper-Repair/Mnt	\$26,662	\$11,313	\$17,024	\$22,682	\$22,080	-\$602	-2.65%	

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Veh Opr-Fuel/Oil FLT	\$247	–	–	\$1,700	\$1,700	\$0	0.00%
IT User/Support Fee	\$350,140	\$350,140	\$171,496	\$195,825	\$172,104	-\$23,721	-12.11%
Trn to CityLink	\$29,620	\$29,620	\$29,620	\$25,400	\$26,264	\$864	3.40%
FIXED TOTAL	\$663,294	\$706,761	\$527,030	\$587,467	\$381,374	-\$206,093	-35.08%
EXPENSES BY LINE ITEM TOTAL	\$20,217,389	\$20,653,548	\$21,530,681	\$24,240,561	\$24,850,733	\$610,172	2.52%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> • JEDI • Organizational Excellence • Public Safety 	<ol style="list-style-type: none"> 1. To Hire and retain a diverse workforce. 2. To provide benefit programs that support individuals and families in need. 3. To provide programs that protect children and adults from abuse and neglect. 	<ol style="list-style-type: none"> 1. To Hire and retain a diverse workforce. <ol style="list-style-type: none"> 1. Have an annual turnover rate below 12% 2. Provide professional development opportunities for all interested employees 2. To provide benefit programs that support individuals and families in need. <ol style="list-style-type: none"> 1. Process applications within federal timeliness standards 2. Increase awareness of available programs 3. To provide programs that protect children and adults from abuse and neglect. <ol style="list-style-type: none"> 1. Conduct investigations within mandated timeframes 2. Use family finding resources to keep children in foster care connected with their families

PERFORMANCE MEASURES:

Performance Measures: Social Services								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Organizational Excellence	Percentage of children in foster care who are placed with relatives or close family friends	FY	61.10%	54.20%	56.10%	93.80%	93.30%	91.58%
	Percentage of applications for Medical Assistance Programs that are completed within the federal and state timeliness standards	FY	0.911	0.944	0.93	0.963	0.93	0.9507
	Percentage of applications for Temporary Assistance to Needy Families that are completed within the federal timeliness standard	FY	1	0.933	0.95	0.962	0.972	0.9876
Public Safety	Number of residents receiving SNAP, Medical Assistance, and/or TANF benefits	FY	9,367	10,226	10,696	11,565	12,625	13,169
	Percentage of child abuse/neglect reports in which investigations are initiated within time required by priority rating - Timeliness of First Contact	FY	96.2%	100.0%	91.8%	73.9%	70.8%	98.5%
	Percentage of substantiated child abuse/neglect victims that did not have another substantiated report within 2	FY	98.8%	95.8%	99.1%	100.0%	98.6%	94.9%
	Percentage of Adult Protective Services cases in which investigation is initiated within response time required by priority rating	FY	96.0%	99.0%	96.0%	100.0%	98.0%	98.0%
	Percentage of applications for Supplemental Nutrition Assistance Program (Food Stamps) that are completed within the federal timeliness standard	FY	99.2%	98.0%	98.4%	97.2%	98.0%	98.1%

EXPLANATION OF CHANGES:

Salaries & Benefits

- Increase in personnel costs reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees.
- Addition of 1 FTE Family Services Specialist.

Other Expenditures

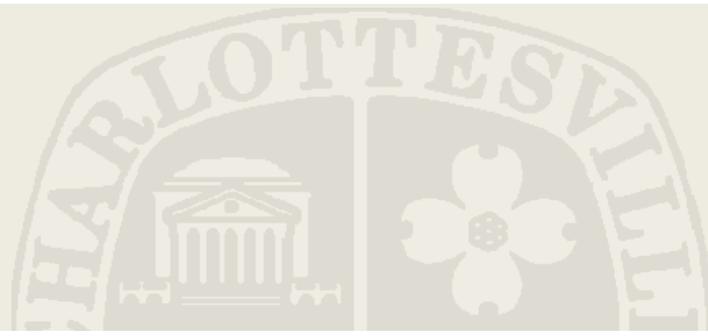
- Decrease in expenses and related Children's Service Act grant funds to reflect actual spending trends.

Infrastructure & Transportation



Charlottesville Area Transit

FISCAL YEAR 2026



OVERVIEW:

Transit Systems Operations: Charlottesville Area Transit (CAT) provides public transportation services to the greater Charlottesville area. The City of Charlottesville works in partnership with Albemarle County and the University of Virginia to fund these services. Currently, CAT continues to run its operation fare-free for the community. In addition, the system also operates the rubber-wheeled Trolley, connecting the University and Downtown. CAT also staffs the Downtown Transit Station, offering information to area travelers, restrooms, and a comfortable place between bus trips. In FY24, the City's contribution to CAT is \$5,504,293. In addition to local funds, CAT's operating expenses are covered by Federal and State grants. The Transit division also contracts with the Charlottesville City Schools for Pupil Transportation, which is shown separately as part of the Schools Contracted Services section of the budget.

School Pupil Transportation: School Pupil Transportation, a division of CAT, provides student transportation services to and from the City schools and several alternative education sites, activity transportation service, and field trip transportation service under contract to the Charlottesville City Schools. The Pupil Transportation fleet consists of thirty-nine school buses, with plans to modernize the fleet, electric schools buses with be added. To maintain a safe and reliable fleet, school buses are replaced after twelve years. Five school buses in the fleet are equipped with wheelchair lifts for students with special needs.

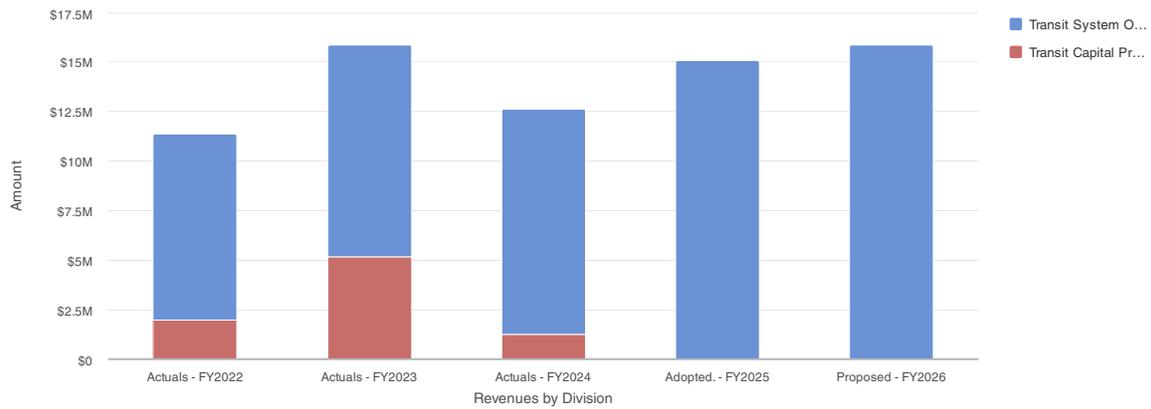
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Transit System Operations	94	99.75	108.75
ALLOCATED FTE	94	99.75	108.75

DEPARTMENTAL REVENUES:

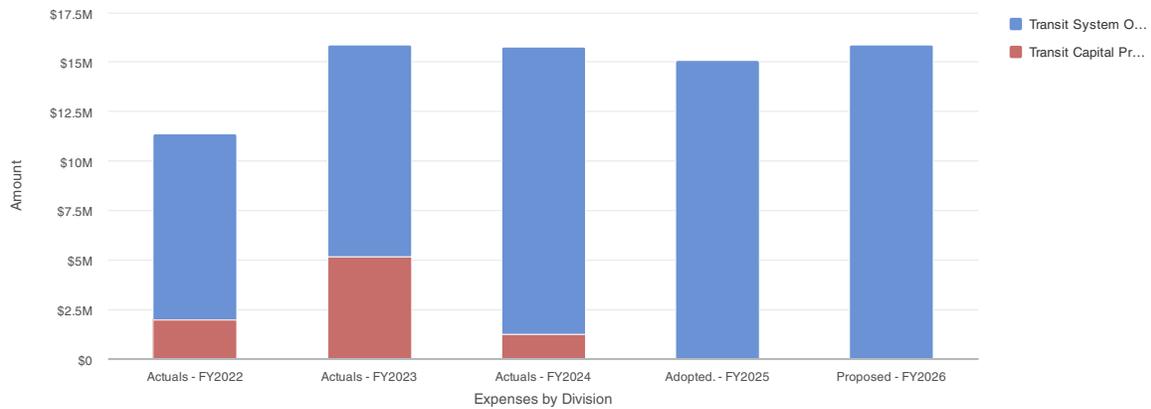
Revenues by Division



Data Updated: Feb 21, 2025, 3:33 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 21, 2025, 3:33 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Transit System Operations	\$9,355,702	\$10,735,100	\$11,410,243	\$15,101,398	\$15,879,891	\$778,493	5.16%
Transit Capital Projects	\$1,995,993	\$5,149,842	\$1,235,517	\$0	\$0	\$0	-
REVENUES BY DIVISION TOTAL	\$11,351,694	\$15,884,942	\$12,645,760	\$15,101,398	\$15,879,891	\$778,493	5.16%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Transit System Operations							
Transit Operations	\$4,694,905	\$3,513,087	\$6,012,550	\$8,067,325	\$9,117,399	\$1,050,074	13.02%
JAUNT pass-thru	-	\$0	-	\$0	\$0	\$0	-
Transit Administration	\$1,200,380	\$1,063,182	\$1,279,452	\$2,056,994	\$1,569,418	-\$487,576	-23.70%
Transit Maintenance	\$2,432,278	\$2,570,557	\$2,446,587	\$4,493,659	\$4,646,960	\$153,301	3.41%
Transit Marketing	\$107,708	\$12,297	\$42,854	\$207,422	\$253,008	\$45,586	21.98%
Safety and Security	\$220,071	\$99,361	\$242,357	\$275,998	\$293,106	\$17,108	6.20%
Transit - Capital	\$703,930	\$3,480,281	\$4,514,476	\$0	\$0	\$0	-
Transit Inventory	-	\$0	\$0	\$0	\$0	\$0	-
TRANSIT SYSTEM OPERATIONS TOTAL	\$9,359,272	\$10,738,764	\$14,538,275	\$15,101,398	\$15,879,891	\$778,493	5.16%
Transit Capital Projects	\$1,995,993	\$5,149,842	\$1,235,517	\$0	\$0	\$0	-
EXPENSES BY DIVISION TOTAL	\$11,355,264	\$15,888,607	\$15,773,792	\$15,101,398	\$15,879,891	\$778,493	5.16%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
Non-General Funds	\$11,355,264	\$15,888,607	\$15,773,792	\$15,101,398	\$15,879,891	\$778,493	5.16%
EXPENSES BY FUND TOTAL	\$11,355,264	\$15,888,607	\$15,773,792	\$15,101,398	\$15,879,891	\$778,493	5.16%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Line Item							
Taxes							
Auto Daily Rental	-	-	-	\$0	\$0	\$0	-
TAXES TOTAL	-	-	-	\$0	\$0	\$0	-
Intergovernmental Revenue							
State Hwy Assist	-	-	\$0	-	\$0	\$0	-
State Assist	\$3,075,767	\$2,729,126	\$3,135,665	\$3,143,666	\$2,600,883	-\$542,783	-17.27%
State Grnts	\$209,193	\$1,714,421	\$963,821	\$0	\$0	\$0	-
State/Fed Pass Thru	\$762	-	-	\$0	\$0	\$0	-
St/Fed Pass Thu Cap	-	-	-	\$0	\$0	\$0	-
Fed Assistance	\$2,530,638	\$1,293,403	\$3,627,337	\$5,594,689	\$5,178,187	-\$416,502	-7.44%
Fed Grants	\$384,966	\$1,229,606	\$240,020	\$0	\$0	\$0	-
Fed-COVID19 Revenue	\$1,363,334	\$4,193,166	\$260,419	\$0	\$0	\$0	-
Rev/Albemarle	\$1,000,000	\$1,000,000	\$1,456,948	\$1,859,184	\$2,656,559	\$797,375	42.89%
UVA Misc Revenue	-	-	-	\$0	\$0	\$0	-
INTERGOVERNMENTAL REVENUE TOTAL	\$8,564,660	\$12,159,722	\$9,684,210	\$10,597,539	\$10,435,629	-\$161,910	-1.53%
Transit Revenue							
UVA Trolley Service	\$80,040	\$82,441	\$84,900	\$87,500	\$190,070	\$102,570	117.22%
Transit Pass Sales	-	-	-	\$0	\$0	\$0	-
Transit Fare Box Rev	-	\$501,939	\$0	\$0	\$0	\$0	-
TRANSIT REVENUE TOTAL	\$80,040	\$584,380	\$84,900	\$87,500	\$190,070	\$102,570	117.22%
Miscellaneous Revenue							
Advertising Inc	\$51,385	\$12,168	\$5,700	\$25,000	\$0	-\$25,000	-100.00%
Vend Commission	\$757	\$1,050	\$1,113	\$0	\$0	\$0	-
Rent	-	-	-	\$0	\$0	\$0	-
Refund-Prior Yr Exp	\$15,923	\$4,475	-	\$0	\$0	\$0	-
Ins Recovery	\$14,140	\$69,835	\$16,801	\$0	\$16,800	\$16,800	-
Other Misc Rev	\$2,129	\$2,534	\$1,437	\$0	\$1,500	\$1,500	-
MISCELLANEOUS REVENUE TOTAL	\$84,334	\$90,063	\$25,051	\$25,000	\$18,300	-\$6,700	-26.80%
Fleet Revenue							
Vehicle Wash Rev	-	\$873	\$945	\$0	\$0	\$0	-
FLEET REVENUE TOTAL	-	\$873	\$945	\$0	\$0	\$0	-
Warehouse Revenue							
Warehse Outlet Sales	\$35,682	-	-	\$0	\$0	\$0	-
WAREHOUSE REVENUE TOTAL	\$35,682	-	-	\$0	\$0	\$0	-
Transfers	\$2,586,979	\$3,049,904	\$2,850,654	\$4,391,359	\$5,235,892	\$844,533	19.23%
REVENUES BY LINE ITEM TOTAL	\$11,351,694	\$15,884,942	\$12,645,760	\$15,101,398	\$15,879,891	\$778,493	5.16%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Line Item								
Personnel								
FT Salaries	\$3,574,058	\$3,988,698	\$4,215,500	\$5,806,469	\$7,074,279	\$1,267,810	21.83%	
Full Time Sal Accrue	\$36,964	-\$123,250	\$10,928	\$0	\$0	\$0	-	
PT Salaries	\$42,869	\$2,829	\$29,433	\$35,631	\$37,268	\$1,637	4.59%	
Part Time Sal Accru	\$1,259	-\$1,259	\$777	\$0	\$0	\$0	-	
COLA Budget	-	-	-	\$450,181	\$0	-\$450,181	-100.00%	
Soc Sec - FICA	\$370,612	\$387,559	\$386,690	\$444,800	\$540,958	\$96,158	21.62%	
Soc Sec FICA Accrued	\$1,584	-\$11,950	\$1,389	\$0	\$0	\$0	-	
Retirement Cont DB	\$697,694	\$698,397	\$716,758	\$981,057	\$878,753	-\$102,304	-10.43%	
Retirement Cont DC	\$139,267	\$165,800	\$175,916	\$192,767	\$293,050	\$100,283	52.02%	
Retirement Cont A DB	-\$1,797	-\$20,316	\$334	\$0	\$0	\$0	-	
Retirement Cont A DC	\$2,422	-\$4,447	\$1,216	\$0	\$0	\$0	-	
Life Insurance	\$27,481	\$29,931	\$30,365	\$42,296	\$51,488	\$9,192	21.73%	
Life Ins - Retirees	-	\$82	-\$82	\$0	\$0	\$0	-	
Life Ins Accrued	\$284	-\$924	\$94	\$0	\$0	\$0	-	
Health Care Program	\$698,403	\$675,940	\$718,413	\$1,069,021	\$1,522,500	\$453,479	42.42%	
Health Care Prog - R	-	\$1,132	-\$1,132	\$0	\$0	\$0	-	
Health Care Pr Accru	\$2,846	-\$24,022	\$3,607	\$0	\$0	\$0	-	
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-	
PERSONNEL TOTAL	\$5,593,947	\$5,764,200	\$6,290,206	\$9,022,222	\$10,398,296	\$1,376,074	15.25%	
Personnel - Other								
Temp. Salaries	\$341,711	\$470,714	\$218,360	\$141,068	\$141,068	\$0	0.00%	
Temp Sal Accrued	-\$16,053	-\$8,269	-\$968	\$0	\$0	\$0	-	
Overtime	\$483,028	\$485,216	\$515,486	\$112,113	\$115,000	\$2,887	2.58%	
Overtime Accrued	-\$8,948	-\$18,664	\$4,788	\$0	\$0	\$0	-	
Holiday OT	\$137,620	\$173,981	\$173,006	\$9,200	\$9,200	\$0	0.00%	
Holiday OT Accrued	\$5,464	-\$16,042	-	\$0	\$0	\$0	-	
Other OT	\$16,700	\$8,273	\$7,833	\$1	\$0	-\$1	-100.00%	
Career Dev.	-	-	\$167	-	\$0	\$0	-	
Recruit Incentive	\$122,400	-	-	\$0	\$0	\$0	-	
Bonus Pay	\$167,116	\$19,406	\$2,500	\$0	\$0	\$0	-	
FICA Temporary Emp	-	-	-	\$1,958	\$1,958	\$0	0.00%	
FICA Overtime	-	-	-	\$0	\$0	\$0	-	
Dental claims	-	-\$42	-	\$0	\$0	\$0	-	
PERSONNEL - OTHER TOTAL	\$1,249,038	\$1,114,571	\$921,171	\$264,340	\$267,226	\$2,886	1.09%	
Other								
Gasoline/Diesel Emergency Purchases	-	\$9,201	-	\$0	\$0	\$0	-	
Office Supplies	\$5,950	\$9,419	\$5,597	\$8,200	\$10,700	\$2,500	30.49%	
Preprinted Forms	-	\$1,095	-	\$0	\$0	\$0	-	
Postage	\$226	\$1,476	\$838	\$750	\$750	\$0	0.00%	
Books	-	-	-	\$400	\$400	\$0	0.00%	
Cleaning Supplies	\$8,963	\$914	\$4,873	\$41,500	\$31,500	-\$10,000	-24.10%	
Uniforms/Clothing	\$20,461	\$21,261	\$42,993	\$8,570	\$9,820	\$1,250	14.59%	
Safety Supplies	\$10,093	\$1,373	\$8,792	\$6,534	\$6,534	\$0	0.00%	
Medical Supplies	\$3,037	\$5,412	\$6,328	\$500	\$500	\$0	0.00%	
PPE-Pers Prot Equip	\$33,344	\$5,759	\$1,059	\$5,775	\$18,275	\$12,500	216.45%	
Mat. Issued Transit	\$513,527	\$574,357	\$436,304	\$720,500	\$535,500	-\$185,000	-25.68%	
Mat. Purch. Transit	-\$2,856	\$62,608	-\$126,547	\$137,550	\$137,550	\$0	0.00%	
Maint Supplies	\$51,611	\$95,528	\$101,987	\$88,461	\$85,000	-\$3,461	-3.91%	
Small Hand Tools	\$3,380	\$7,718	\$10,133	\$11,500	\$24,000	\$12,500	108.70%	
Constr Materials	\$79	\$74	\$247	\$0	\$0	\$0	-	
Food Supplies	\$8,018	\$4,441	\$6,914	\$4,250	\$4,250	\$0	0.00%	
Awards/Trophies	\$3,671	\$1,158	\$7,836	\$14,250	\$14,250	\$0	0.00%	
Exhibit Supplies	-	-	-	\$0	\$0	\$0	-	

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Chemicals	\$3,829	\$814	\$3,302	\$5,000	\$5,000	\$0	0.00%
Mach/Equip/Furn (NC)	\$164,204	\$33,005	\$26,858	\$164,398	\$155,575	-\$8,823	-5.37%
Comp Sftwr (Non-cap)	\$1,969	\$1,510	\$3,059	\$4,706	\$4,700	-\$6	-0.13%
Other Supplies	\$1,874	\$4,116	\$2,209	\$14,750	\$14,750	\$0	0.00%
Transit Inv Adj	-\$23,450	-\$98,813	-\$86,657	\$1,000	\$1,000	\$0	0.00%
Cell Phone Serv Purc	\$4,201	\$4,703	\$6,484	\$4,276	\$3,585	-\$691	-16.16%
Dues/Subscriptions	\$4,290	\$8,833	\$13,856	\$10,000	\$10,000	\$0	0.00%
Telephone-Ext Chg	-	-	\$1,903	-	\$0	\$0	-
Telephone-Long Dist	-	-	-	\$0	\$0	\$0	-
Utilities	\$61,303	\$73,159	\$72,907	\$76,000	\$76,000	\$0	0.00%
Printing/Duplicating	\$943	\$570	\$440	\$25,500	\$35,500	\$10,000	39.22%
Travel	\$6,726	\$5,639	\$36,676	\$23,000	\$33,500	\$10,500	45.65%
Local Travel	\$315	\$15	-	\$0	\$0	\$0	-
Travel Lodging	\$736	\$4,790	\$1,679	\$0	\$0	\$0	-
Travel Transport	-	\$622	\$498	\$0	\$0	\$0	-
Meals	\$360	\$4,878	\$7,966	\$850	\$850	\$0	0.00%
Advertising	\$17,028	\$6,690	\$38,577	\$88,690	\$110,939	\$22,249	25.09%
Insurance Premiums	-	-\$277	-	\$0	\$0	\$0	-
Registration Fees	\$1,330	\$750	\$4,550	\$3,702	\$3,702	\$0	0.00%
Uniform Rental	\$15,534	\$16,688	\$14,085	\$49,500	\$50,000	\$500	1.01%
Equipment Rental	\$5,609	\$10,399	\$16,103	\$4,000	\$4,000	\$0	0.00%
Laundry/Dry Cleaning	\$9	-	-	\$0	\$0	\$0	-
Repairs and Maint	\$13,635	\$12,204	\$17,559	\$36,000	\$36,000	\$0	0.00%
Maintenance Fees	-	\$83	\$508	\$50	\$50	\$0	0.00%
Education/Training	\$2,230	\$16,599	\$23,285	\$32,300	\$33,325	\$1,025	3.17%
Internet Access Fee	-	-	-	\$2,700	\$2,700	\$0	0.00%
Organizational Fees	\$69	-\$4,810	-	\$0	\$0	\$0	-
Software Lic/Maint	\$1,150	\$4,030	\$17,232	\$500	\$500	\$0	0.00%
Vehicle Operations	-	-	\$4,800	-	\$0	\$0	-
Veh Oper-Wash/Clean	-	-	\$420	\$0	\$0	\$0	-
Veh Opr-Fuel/Oil OTH	-	\$374	-	\$825,000	\$825,000	\$0	0.00%
Fleet Purch Services	-	-	\$20	-	\$0	\$0	-
Medical Care	-	-	-	\$1,175	\$1,175	\$0	0.00%
Solid Waste Disp	\$6,296	\$9,586	\$7,545	\$20,257	\$20,257	\$0	0.00%
Freight	\$3,226	\$4,679	\$4,745	\$5,790	\$5,440	-\$350	-6.04%
Health Eval	-	-	\$375	-	-	\$0	-
Tourism Council	-	-	\$4	-	\$0	\$0	-
Credit Card Fees	-	-	-	\$1,500	\$1,500	\$0	0.00%
Marketing Exp	\$2,415	\$1,944	\$4,292	\$0	\$0	\$0	-
Landscape Maint Contr	\$410	\$8,700	\$15,309	\$0	\$0	\$0	-
Monthly Parking Fees	\$48	\$546	\$196	\$0	\$0	\$0	-
Disp-Waste Mat-HAZ	\$420	\$1,564	\$173	\$0	\$0	\$0	-
Disp-Wste Mat-NonHAZ	\$64	\$1,990	\$1,769	\$0	\$0	\$0	-
Vehicle Damage Rep	\$1,923	-	-	\$0	\$0	\$0	-
Payments to JAUNT	\$811,740	\$1,334,222	\$975,098	\$0	\$0	\$0	-
Late Fee	-	\$16	-	\$0	\$0	\$0	-
Pension Distribution	-	\$0	-\$6,458	\$0	\$0	\$0	-
Acq Com Itm-Veh (MA)	\$83,483	\$3,632,495	\$3,728,083	\$0	\$0	\$0	-
Acq Com Itm-M Eq (MA)	\$0	-	-	\$0	\$0	\$0	-
Acq Com Itm-Eqpt (MA)	\$473,666	-	-	\$0	\$0	\$0	-
Acq Com Itm-Comp Sof	\$0	\$228,176	-	\$0	\$0	\$0	-
Lump Sum Apprpr	-	-	-	\$601,681	\$0	-\$601,681	-100.00%
OTHER TOTAL	\$2,327,088	\$6,132,284	\$5,466,802	\$3,051,065	\$2,314,077	-\$736,988	-24.16%
Contractual							
Professional Serv	\$657,286	\$1,032,271	\$394,608	\$622,058	\$633,820	\$11,762	1.89%
Serv Contracts	\$305,670	\$254,751	\$1,165,847	\$449,587	\$453,922	\$4,335	0.96%
Contracted Serv	\$97,272	\$53,488	\$38,920	\$43,620	\$47,720	\$4,100	9.40%
Int Contract Svc	\$325	-	-	\$0	\$0	\$0	-
Consulting Services	\$46,331	\$229,794	\$345,491	\$321,262	\$321,262	\$0	0.00%
Other Contractual Se	\$421	\$12,304	\$2,851	\$5,100	\$1,000	-\$4,100	-80.39%
CONTRACTUAL TOTAL	\$1,107,304	\$1,582,607	\$1,947,717	\$1,441,627	\$1,457,724	\$16,097	1.12%
Fixed							
Telephone-Int Chg	\$36,352	\$38,322	\$5,801	\$5,586	\$4,866	-\$720	-12.89%

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Insurance Int Chgs	\$72,390	\$83,262	\$84,914	\$86,613	\$95,274	\$8,661	10.00%
Worker's Comp Ins	\$165,975	\$237,230	\$241,975	\$159,314	\$207,250	\$47,936	30.09%
IT Comp Replacemt	-	-	-	\$8,029	\$6,996	-\$1,033	-12.87%
IT Infrastruct Repla	\$7,457	\$22,157	\$8,926	\$14,403	\$20,922	\$6,519	45.26%
Veh Oper-Repair/Mnt	\$1,119	\$106,892	\$11,707	\$0	\$0	\$0	-
Veh Opr-Fuel/Oil FLT	\$660,697	\$707,939	\$630,389	\$878,075	\$878,075	\$0	0.00%
IT User/Support Fee	\$80,049	\$80,049	\$107,185	\$106,305	\$161,880	\$55,575	52.28%
GIS User/Support Fee	\$2,333	\$2,333	\$2,353	\$964	\$0	-\$964	-100.00%
HVAC Charges	\$34,757	-	\$37,885	\$41,295	\$45,012	\$3,717	9.00%
Warehouse charge	\$0	-	-	\$0	\$0	\$0	-
Trn to CityLink	\$16,760	\$16,760	\$16,760	\$21,560	\$22,293	\$733	3.40%
FIXED TOTAL	\$1,077,888	\$1,294,945	\$1,147,896	\$1,322,144	\$1,442,568	\$120,424	9.11%
EXPENSES BY LINE ITEM TOTAL	\$11,355,264	\$15,888,607	\$15,773,792	\$15,101,398	\$15,879,891	\$778,493	5.16%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> Transportation Climate Action 	To provide a reliable, efficient, and accessible bus system to the greater Charlottesville area.	<ol style="list-style-type: none"> Provide adequate bus service times. Arrive at bus stops on time.

PERFORMANCE MEASURES:

Performance Measures: Charlottesville Area Transit								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Climate Action	Pavement Condition Index: Citywide	FY	N/A	69	69	69	69	69
Transportation	Total Number of CAT passenger trips	FY	1,871,952	1,323,176	617,010	1,156,514	1,147,018	1,353,060
	Efficiency: Passenger trips per revenue service hour	FY	17.33	13.35	8.23	15.53	15.56	77776
	Efficiency: Passenger trips per revenue service mile	FY	1.92	1.45	0.84	1.62	1.47	849794
	Service Levels: Total revenue service hours	FY	108,033	99,096	74,987	74,479	73,720	17
	Service Levels: Total revenue service miles	FY	976,775	912,447	730,629	712,242	782,453	2

EXPLANATION OF CHANGES:

Salaries & Benefits

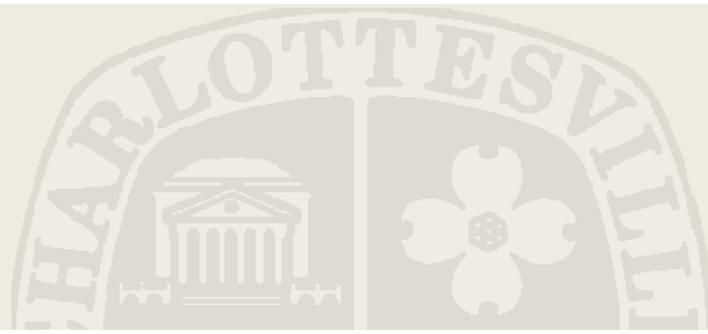
- Collective bargaining impact will result in increase of \$1,385,787. Additionally for FY26, portion of increase reflects 2% step increase granted to unaffiliated employees.
- Funds allocated in FY25 for additional capacity. Addition of 8 FTE Transit Operators and 1 FTE Bus technician. Salaries, retirement, healthcare, IT support user, etc. increased due to the addition.

Other Expenditures

- Increases for advertising, small tools, and PPE.

Public Works Department

FISCAL YEAR 2026



OVERVIEW:

Public Works Administration: The Public Works Administration Office is responsible for the planning, organization, direction, and budgetary/financial control of the five divisions of Public Works. The goal of the office is to foster the safe, reliable, responsive, and cost-effective provision of services to both the citizens of Charlottesville and internal customers. In addition to administration, divisions include:

- **Engineering Division:** The Engineering has several roles that span a variety of areas within the organization. Some of the core functions of the Engineering Division include Project Management, Traffic Engineering, Inspections, Compliance, Plan Review, Bridge Maintenance oversight, and providing general technical support to other departments within the organization.
- **Facilities Development Division:** The Facilities Development is responsible for the efficient and cost-effective planning, design, and construction of projects related to City-owned public buildings and City School campuses. Facilities Development leads the City's efforts associated with all new capital construction and development, facility renovations, expansion of facilities, and major repairs.
- **Facilities Maintenance Division:** The Facilities Maintenance Division currently provides support to over 70 individual buildings and structures in a diverse portfolio consisting of government buildings, school campuses, and administration buildings. This also includes facilities leased through the City. Facilities Maintenance Custodial Section manages a hybrid system of city employees and contracted services to provide safe and effective cleanings of our Government facilities. Facilities Maintenance is also a key partner with City Environmental and Sustainability, Utilities Management, and Facilities Development Divisions where Facilities Maintenance will provide technical and logistical support to these important initiatives or divisions. Facilities Maintenance manages the following services:
 - **City Building Maintenance Services:** The Facilities Maintenance Division of Public Works currently provides support to over 70 individual buildings and structures in a diverse portfolio consisting of government buildings, school campuses, and administration buildings, as well as facilities leased through the City of Charlottesville. Incorporating a highly skilled work force, Facilities Maintenance provides routine repair and maintenance services to ensure our facilities are operating in the most safe and efficient manner our aging infrastructure can deliver. Facilities Maintenance Custodial Section manages a hybrid system of city employees and contracted services to provide safe and effective cleanings of our Government facilities. In addition to managing the daily stream of work orders, Facilities Maintenance administers the City's Access Control building security systems and maintains the City's and schools' Fire Alarm Control Panels (FACP). Facilities Maintenance engineers a systematic CIP equipment replacement program for city schools and government facilities that consist of HVAC, Electrical, Emergency Generators, and a full range of digital controls and management or Building Automation Systems (BAS). Facilities Maintenance has an active role in city snow removal operations, as well as working Logistics Section in Emergency Operations that may develop from time to time.

- Charlottesville City Schools contract annually with the City of Charlottesville to provide the following services:

School Building Services: Facilities Maintenance, a Public Works division, provides routine repair and preventive maintenance services to ten Charlottesville Public School campuses and the Central Administration building. Those services include electrical, mechanical, plumbing, carpentry, roofing, and painting. A variety of “Small Capital Projects” are executed by Facilities Maintenance and by Public Works Facilities Development. Regulatory compliance is assured for all building, public safety, and accessibility codes and mandates. Utilities for each facility are carefully monitored by staff and paid from a separate budget.

- **Fleet Management Division:** The Fleet Management Division manages the City of Charlottesville’s fleet, including Charlottesville City Schools’ fleet of school buses. The division maintains 31 alternatively fueled vehicles, comprising 20 hybrid-electric vehicles, six electric vehicles, and five "flex-fuel" vans (ethanol/gas). Fleet Management Operations is responsible for the upkeep and repair of 670 City-owned vehicles and equipment and provides recommendations on the purchase of replacement vehicles and equipment.
- **Public Service Administration:** Administration manages and oversees the sections within Public Service, including Streets and Sidewalks, Streetlighting Operations, Traffic Operations, and Refuse Operations. This centralized office houses the customer service functions of the Division’s many public facing services and ensures operations are aligned in an effective and efficient manner.
- **Solid Waste Management:** Solid Waste Management manages and oversees the municipal solid waste and recycling programs for the City, including private contracts for curbside services, large item collection, and street sweeping.
- **Street & Sidewalk Services:** Street & Sidewalk Services is responsible for maintaining the City's 159 lane miles of streets, sidewalks, leaf collection services, emergency weather response, and data collection that assures continued annual maintenance funding from the Virginia Department of Transportation.
- **Traffic & Street Lighting Operations:** Traffic & Street Lighting Operations maintains signs, signals, publicly-owned street lighting systems, and parking meters. It also is responsible operationally for the Intelligent Transportation System, which ensures safe and efficient traffic conveyance across our city street and pedestrian network.

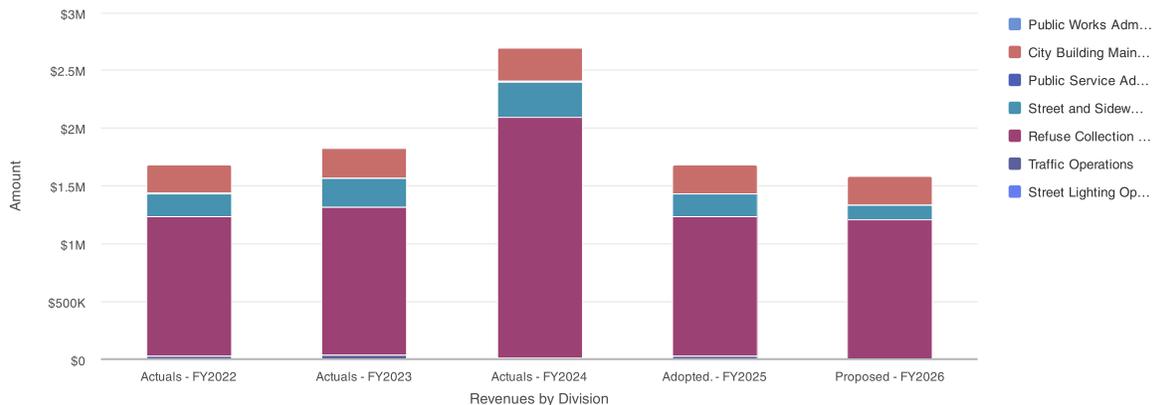
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
City Building Maintenance Services	13.11	14.25	14
Public Service Administration	5	5	5
Public Works Administration	31	31	27
Refuse Collection Services	4	4	6
Street and Sidewalk Services	29	28	33
Traffic Operations	7	7	7
ALLOCATED FTE	89.11	89.25	92

DEPARTMENTAL REVENUES:

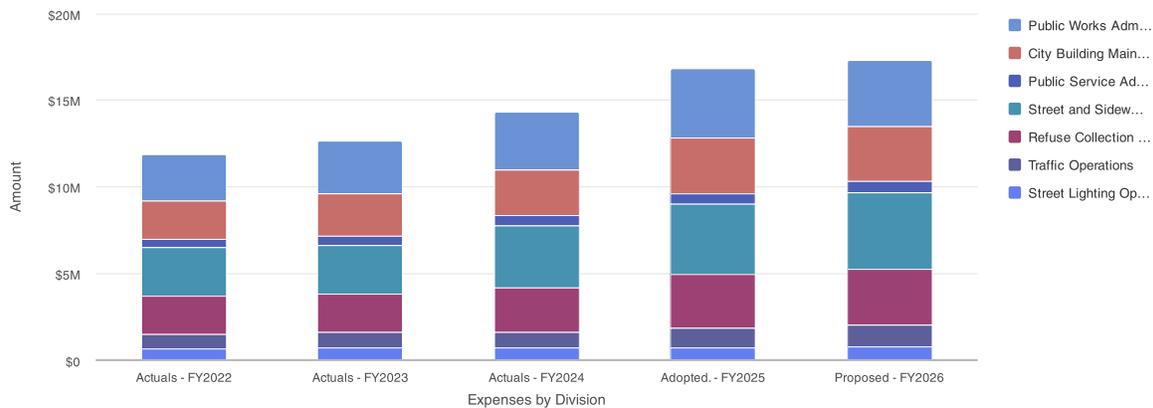
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Revenues by Division							
Public Works Administration	\$1,292	\$5,090	\$2,814	\$0	\$0	\$0	-
City Building Maintenance Services	\$246,243	\$257,749	\$292,054	\$242,179	\$249,377	\$7,198	2.97%
Public Service Administration	\$3,370	\$3,375	\$6,029	\$0	\$0	\$0	-
Street and Sidewalk Services	\$194,334	\$253,508	\$300,499	\$200,000	\$125,000	-\$75,000	-37.50%
Refuse Collection Services	\$1,213,277	\$1,277,985	\$2,088,636	\$1,210,000	\$1,210,000	\$0	0.00%
Traffic Operations	\$24,617	\$32,134	\$9,125	\$25,000	\$0	-\$25,000	-100.00%
Street Lighting Operations	-	\$5	-	\$0	\$0	\$0	-
REVENUES BY DIVISION TOTAL	\$1,683,133	\$1,829,847	\$2,699,157	\$1,677,179	\$1,584,377	-\$92,802	-5.53%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Expenses by Division							
Public Works Administration	\$2,696,093	\$3,094,755	\$3,338,030	\$3,994,979	\$3,821,684	-\$173,295	-4.34%
City Building Maintenance Services	\$2,211,595	\$2,416,312	\$2,634,883	\$3,207,293	\$3,127,636	-\$79,657	-2.48%
Public Service Administration	\$442,331	\$553,999	\$587,653	\$603,642	\$674,744	\$71,102	11.78%
Street and Sidewalk Services	\$2,820,507	\$2,822,476	\$3,578,216	\$4,061,189	\$4,439,772	\$378,583	9.32%
Refuse Collection Services	\$2,187,512	\$2,170,058	\$2,574,135	\$3,087,937	\$3,199,111	\$111,174	3.60%
Traffic Operations	\$857,535	\$936,288	\$919,719	\$1,143,489	\$1,241,344	\$97,855	8.56%
Street Lighting Operations	\$640,748	\$674,930	\$688,257	\$709,438	\$769,881	\$60,443	8.52%
EXPENSES BY DIVISION TOTAL	\$11,856,321	\$12,668,818	\$14,320,892	\$16,807,967	\$17,274,172	\$466,205	2.77%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Expenses by Fund							
General Fund	\$11,856,321	\$12,668,818	\$14,320,892	\$16,807,967	\$17,274,172	\$466,205	2.77%
Non-General Funds	-	-	-	\$0	\$0	\$0	-
EXPENSES BY FUND TOTAL	\$11,856,321	\$12,668,818	\$14,320,892	\$16,807,967	\$17,274,172	\$466,205	2.77%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Licenses and Permits							
Sign Perm	–	–	–	\$0	\$0	\$0	–
LICENSES AND PERMITS TOTAL	–	–	–	\$0	\$0	\$0	–
Charges for Services							
Street Cut Perm	\$88,694	\$95,387	\$147,025	\$125,000	\$125,000	\$0	0.00%
Juv Court	–	\$186,011	\$119,186	\$135,821	\$138,384	\$2,563	1.89%
SW-Bag Stickers	\$36,809	\$44,326	\$82,717	\$35,000	\$35,000	\$0	0.00%
Stkr Sales-Disc	\$384,007	\$380,877	\$344,897	\$380,000	\$380,000	\$0	0.00%
Annual Stkr Sales	\$722,740	\$783,327	\$1,587,911	\$725,000	\$725,000	\$0	0.00%
Large Pick Up Item	\$69,722	\$69,455	\$67,233	\$70,000	\$70,000	\$0	0.00%
Misc Fees	\$58,807	\$59,984	\$104,503	\$100,000	\$0	-\$100,000	-100.00%
HVAC Fees	\$47,247	\$16,746	\$29,230	\$106,358	\$110,993	\$4,635	4.36%
Other Fees	–	–	–	\$0	\$0	\$0	–
Labor Rev	\$31,278	\$80,714	\$67,385	\$0	\$0	\$0	–
CHARGES FOR SERVICES TOTAL	\$1,439,303	\$1,716,827	\$2,550,086	\$1,677,179	\$1,584,377	-\$92,802	-5.53%
Intergovernmental Revenue							
State/Fed Pass Thru	\$0	–	–	\$0	\$0	\$0	–
Rev/Albemarle	\$66,825	-\$66,825	–	\$0	\$0	\$0	–
UVA Misc Revenue	\$78,460	\$83,817	\$91,176	\$0	\$0	\$0	–
INTERGOVERNMENTAL REVENUE TOTAL	\$145,285	\$16,992	\$91,176	\$0	\$0	\$0	–
Miscellaneous Revenue							
Vend Commission	\$1,620	\$1,643	\$3,596	\$0	\$0	\$0	–
Rent	\$24,564	\$35,536	\$33,908	\$0	\$0	\$0	–
Contributions	\$1,792	\$74	\$185	\$0	\$0	\$0	–
Ins Recovery	\$23,095	\$55,380	\$6,740	\$0	\$0	\$0	–
Other Misc Rev	\$20,327	\$2,871	\$4,978	\$0	\$0	\$0	–
MISCELLANEOUS REVENUE TOTAL	\$71,398	\$95,503	\$49,406	\$0	\$0	\$0	–
Parking							
Parking Garage	\$25,236	–	–	\$0	\$0	\$0	–
PARKING TOTAL	\$25,236	–	–	\$0	\$0	\$0	–
Warehouse Revenue							
Warehse Outlet Sales	\$1,910	\$524	\$8,489	\$0	\$0	\$0	–
WAREHOUSE REVENUE TOTAL	\$1,910	\$524	\$8,489	\$0	\$0	\$0	–
Transfers							
Transfer From Other Fund	\$0	–	–	\$0	\$0	\$0	–
TRANSFERS TOTAL	\$0	–	–	\$0	\$0	\$0	–
REVENUES BY LINE ITEM TOTAL	\$1,683,133	\$1,829,847	\$2,699,157	\$1,677,179	\$1,584,377	-\$92,802	-5.53%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS		ADOPTED.		PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$4,017,662	\$4,639,652	\$4,632,279	\$5,615,843	\$6,242,823	\$626,980	11.16%
Full Time Sal Accrue	\$23,121	-\$134,484	-\$8,702	\$0	\$0	\$0	-
PT Salaries	\$24,585	\$27,082	\$24,153	\$27,674	\$0	-\$27,674	-100.00%
Part Time Sal Accru	\$193	-\$848	-\$347	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$0	\$0	\$0	-
Soc Sec - FICA	\$334,624	\$362,967	\$374,068	\$429,609	\$474,501	\$44,892	10.45%
Soc Sec FICA Accrued	\$2,548	-\$10,565	-\$814	\$0	\$0	\$0	-
Retirement Cont DB	\$986,820	\$1,126,460	\$1,142,691	\$1,162,732	\$844,615	-\$318,117	-27.36%
Retirement Cont DC	\$98,637	\$140,091	\$145,153	\$166,743	\$250,085	\$83,342	49.98%
Retirement Cont A DB	\$4,383	-\$26,717	-\$1,903	\$0	\$0	\$0	-
Retirement Cont A DC	-\$525	-\$2,679	-\$264	\$0	\$0	\$0	-
Life Insurance	\$28,902	\$33,861	\$33,287	\$40,858	\$45,199	\$4,341	10.62%
Life Ins - Retirees	\$0	-	-	\$0	\$0	\$0	-
Life Ins Accrued	\$133	-\$954	-\$42	\$0	\$0	\$0	-
Health Care Program	\$608,554	\$833,732	\$846,847	\$956,492	\$1,267,000	\$310,508	32.46%
Health Care Prog - R	\$0	-	-	\$0	\$0	\$0	-
Health Care Pr Accru	\$594	-\$19,516	-\$62	\$0	\$0	\$0	-
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$6,130,229	\$6,968,080	\$7,186,343	\$8,399,951	\$9,124,223	\$724,272	8.62%
Personnel - Other							
Temp. Salaries	\$78,447	\$98,369	\$116,218	\$0	\$92,000	\$92,000	-
Temp Sal Accrued	\$1,772	-\$2,866	-\$454	\$0	\$0	\$0	-
Overtime	\$191,488	\$150,892	\$145,619	\$310,500	\$194,000	-\$116,500	-37.52%
Overtime Accrued	\$6,119	-\$7,080	-\$1,813	\$0	\$0	\$0	-
Spec Events OT	\$15,225	\$81,733	\$85,280	\$86,000	\$70,000	-\$16,000	-18.60%
Holiday OT	\$7,941	\$11,620	\$22,287	\$0	\$0	\$0	-
Holiday OT Accrued	-\$523	-	-	\$0	\$0	\$0	-
Other OT	\$39,907	\$2,966	\$12,869	\$0	\$0	\$0	-
Career Dev.	\$917	-	-	\$0	\$0	\$0	-
Career Dev Accrued	-\$392	-	-	\$0	\$0	\$0	-
Bonus Pay	\$231,779	\$3,780	\$23,371	\$0	\$0	\$0	-
FICA Temporary Emp	-	-	-	\$0	\$0	\$0	-
PERSONNEL - OTHER TOTAL	\$572,680	\$339,413	\$403,377	\$396,500	\$356,000	-\$40,500	-10.21%
Other							
Gasoline/Diesel Emergency Purchases	-	\$13,354	\$348	\$0	\$0	\$0	-
Office Supplies	\$10,570	\$13,110	\$11,588	\$16,685	\$19,850	\$3,165	18.97%
Preprinted Forms	\$219	\$2,232	-\$1,739	\$250	\$250	\$0	0.00%
Postage	\$44	\$637	\$4,576	\$350	\$275	-\$75	-21.43%
Books	\$276	\$279	-	\$1,700	\$1,600	-\$100	-5.88%
Cleaning Supplies	\$31,590	\$29,432	\$44,686	\$57,050	\$53,750	-\$3,300	-5.78%
Uniforms/Clothing	\$25,142	\$20,693	\$24,554	\$46,856	\$45,730	-\$1,126	-2.40%
Safety Supplies	\$14,078	\$13,250	\$11,829	\$34,511	\$26,850	-\$7,661	-22.20%
Medical Supplies	\$3,444	\$7,131	\$7,449	\$9,500	\$9,000	-\$500	-5.26%
PPE-Pers Prot Equip	\$61	\$1,950	\$1,840	\$14,500	\$0	-\$14,500	-100.00%
Mat. Issued Transit	-	-	-	\$0	\$0	\$0	-
Maint Supplies	\$160,607	\$104,375	\$140,359	\$249,501	\$258,685	\$9,184	3.68%
Small Hand Tools	\$14,528	\$25,513	\$22,676	\$26,492	\$11,650	-\$14,842	-56.02%
Constr Materials	\$95,272	\$133,817	\$149,214	\$299,940	\$201,100	-\$98,840	-32.95%
Food Supplies	\$46,484	-\$29,498	\$10,560	\$31,749	\$18,250	-\$13,499	-42.52%
Recr Supplies	-	-	\$642	-	\$0	\$0	-
Awards/Trophies	-	-	-	\$500	\$0	-\$500	-100.00%
Fuel	\$39	\$9	-	\$500	\$2,500	\$2,000	400.00%
Oil/Grease	\$11	-	-	\$160	\$160	\$0	0.00%

	ACTUALS				ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change	
Chemicals	\$74,595	\$56	\$36,123	\$80,000	\$80,000	\$0	0.00%	
Mach/Equip/Furn (NC)	\$34,888	\$118,169	\$82,525	\$48,095	\$43,600	-\$4,495	-9.35%	
Comp Sftwr (Non-cap)	\$30,859	\$38,039	\$29,488	\$113,239	\$125,570	\$12,331	10.89%	
Other Supplies	\$854	\$7,754	\$5,032	\$12,300	\$11,600	-\$700	-5.69%	
Mdse Purch	-	-	\$267	-	\$0	\$0	-	
Cell Phone Serv Purc	\$50,398	\$52,563	\$51,712	\$59,459	\$43,980	-\$15,479	-26.03%	
Extradition Travel	-	-	\$12	-	\$0	\$0	-	
Dues/Subscriptions	\$9,457	\$8,634	\$17,156	\$18,550	\$13,202	-\$5,348	-28.83%	
Telephone-Ext Chg	-	-	\$9,722	\$16,500	\$16,500	\$0	0.00%	
Telephone-Long Dist	-	-	-	\$0	\$0	\$0	-	
Utilities	\$984,146	\$1,076,986	\$1,161,284	\$1,129,081	\$1,239,000	\$109,919	9.74%	
Printing/Duplicating	\$3,320	\$1,639	\$2,017	\$7,750	\$5,650	-\$2,100	-27.10%	
Travel	\$14,203	\$21,604	\$23,869	\$66,200	\$82,500	\$16,300	24.62%	
Local Travel	\$118	\$313	\$330	\$500	\$500	\$0	0.00%	
Travel Lodging	\$219	\$8,964	\$2,862	\$0	\$0	\$0	-	
Travel Transport	-	\$96	\$855	\$0	\$0	\$0	-	
Meals	\$3,220	\$8,728	\$12,029	\$9,350	\$22,350	\$13,000	139.04%	
Advertising	\$6,673	\$2,381	\$6,134	\$170	\$6,000	\$5,830	3,429.41%	
Registration Fees	\$750	\$4,944	-	\$9,500	\$700	-\$8,800	-92.63%	
Uniform Rental	\$1,257	\$220	-	\$100	\$0	-\$100	-100.00%	
Equipment Rental	\$6,512	\$4,463	\$6,568	\$17,904	\$13,134	-\$4,770	-26.64%	
Repairs and Maint	\$282,211	\$248,628	\$211,415	\$423,964	\$356,500	-\$67,464	-15.91%	
Outside Maint-Labor	\$6,613	\$6,613	\$6,613	\$0	\$0	\$0	-	
Outside Maint-Parts	\$10,157	\$9,814	\$10,083	\$500	\$0	-\$500	-100.00%	
Education/Training	\$21,160	\$25,564	\$31,324	\$120,740	\$118,740	-\$2,000	-1.66%	
Website Develop	-	\$0	-	\$0	\$0	\$0	-	
Software Lic/Maint	\$990	\$1,856	\$1,496	\$0	\$2,500	\$2,500	-	
Veh Oper-Wash/Clean	-	\$20	\$8	\$400	\$500	\$100	25.00%	
Fleet Inv Parts Supp	-	-	-	\$0	\$0	\$0	-	
Fleet Purch Services	-	-	\$70	\$0	\$0	\$0	-	
Comp svc-non IT	-	\$17	\$67	\$0	\$0	\$0	-	
Solid Waste Disp	\$556,351	\$581,409	\$663,270	\$931,000	\$846,000	-\$85,000	-9.13%	
Freight	\$2,184	\$2,373	\$2,744	\$3,003	\$0	-\$3,003	-100.00%	
Health Eval	-	-	\$2,614	\$0	\$0	\$0	-	
Credit Card Fees	\$12	\$166	\$19	\$100	\$0	-\$100	-100.00%	
Turf Maint Contr	\$123	-	\$79	\$0	\$0	\$0	-	
Tree Maint Contr	-	-	-	\$7,500	\$0	-\$7,500	-100.00%	
Monthly Parking Fees	\$221	\$751	\$687	\$700	\$800	\$100	14.29%	
Disp-Waste Mat-HAZ	-	-	-	\$3,000	\$0	-\$3,000	-100.00%	
Contrib to Other Gov	-	-	-	\$0	\$0	\$0	-	
Late Fee	-	-	-	\$0	\$0	\$0	-	
Pension Distribution	\$0	-	-	\$0	\$0	\$0	-	
Acq Com Itm-Veh (MA)	-	-	-	\$0	\$0	\$0	-	
Acq Com Itm-CIP (MA)	\$0	-	-	-	-	\$0	-	
Trn to ST Grants Fd	\$0	-	-	\$0	\$0	\$0	-	
Lump Sum Apprpr	-	-	-	\$0	\$0	\$0	-	
OTHER TOTAL	\$2,503,856	\$2,569,045	\$2,807,057	\$3,869,849	\$3,678,976	-\$190,873	-4.93%	
Contractual								
Professional Serv	\$48,593	\$52,705	\$47,595	\$104,156	\$90,000	-\$14,156	-13.59%	
Serv Contracts	\$263,454	\$390,946	\$366,432	\$464,311	\$535,500	\$71,189	15.33%	
Constr Contracts	-	\$25,095	\$310	\$0	\$0	\$0	-	
Contracted Serv	\$1,422,751	\$1,360,870	\$1,901,354	\$1,987,613	\$2,019,344	\$31,731	1.60%	
Int Contract Svc	\$112,263	\$43,911	\$2,907	\$1,600	\$0	-\$1,600	-100.00%	
Consulting Services	\$1,295	-	-	\$0	\$0	\$0	-	
Other Contractual Se	\$6,750	\$12,532	\$9,849	\$1,250	\$0	-\$1,250	-100.00%	
CONTRACTUAL TOTAL	\$1,855,106	\$1,886,058	\$2,328,447	\$2,558,930	\$2,644,844	\$85,914	3.36%	
Fixed								
Telephone-Int Chg	\$70,314	\$34,274	\$15,600	\$12,000	\$9,220	-\$2,780	-23.17%	
Insurance Int Chgs	\$57,534	\$65,869	\$67,489	\$68,839	\$75,720	\$6,881	10.00%	
Worker's Comp Ins	\$130,305	\$186,246	\$189,970	\$171,575	\$128,594	-\$42,981	-25.05%	
IT Infrastruct Repla	\$11,576	\$20,290	\$19,569	\$33,414	\$41,210	\$7,796	23.33%	
Veh Oper-Repair/Mnt	\$371,988	\$470,633	\$426,489	\$442,945	\$457,500	\$14,555	3.29%	
Veh Opr-Fuel/Oil FLT	\$126,911	\$115,744	\$89,056	\$178,310	\$178,310	\$0	0.00%	

	ACTUALS				ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change	
HVAC Charges	\$7,200	\$7,416	\$11,084	\$12,081	\$13,168	\$1,087	9.00%	
Warehouse charge	\$5,749	\$5,749	\$7,062	\$7,373	\$11,752	\$4,379	59.39%	
Vehicle Use Allow	\$12,872	–	\$769,350	\$656,200	\$554,655	-\$101,545	-15.47%	
FIXED TOTAL	\$794,449	\$906,221	\$1,595,668	\$1,582,737	\$1,470,129	-\$112,608	-7.11%	
EXPENSES BY LINE ITEM TOTAL	\$11,856,321	\$12,668,818	\$14,320,892	\$16,807,967	\$17,274,172	\$466,205	2.77%	

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> Transportation Climate Action 	<ol style="list-style-type: none"> To provide high quality roadway and sidewalk maintenance. To maintain a clean environment in the city. 	<ol style="list-style-type: none"> Build and maintain roadways and sidewalks across the city. Promptly respond to damages and inconveniences in roadways, sidewalks, and other transportation infrastructure. Provide citywide refuse and recycling services.

PERFORMANCE MEASURES:

Performance Measures: Public Works								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Climate Action	Residential & commercial refuse & recycling collection: Mixed recycling (in tons)	FY	4,607	3,738	3,648	3,575	3,376	3,103
	Residential & commercial refuse & recycling collection: Waste later sorted for recycling (in tons)	FY	6,625	6,955	6,697	6,678	6,680	6,793
	Residential & commercial refuse & recycling collection: Recycling target (in tons)	FY	3,931	3,743	3,621	3,589	3,520	3,463
	Residential & commercial refuse & recycling collection: Recycling target (Percentage of all waste)	FY	35%	35%	35%	35%	35%	35%
Transportation	Number of Citywide roadways	FY	N/A	69	69	69	69	69
	Percentage of Roadways in Very Good/Excellent condition	FY	N/A	26%	26%	26%	26%	26%
	Percentage of Roadways in Good condition	FY	N/A	22%	22%	22%	22%	29%
	Percentage of Roadways in Fair condition	FY	N/A	23%	23%	23%	23%	21%
	Percentage of Roadways in Poor condition	FY	N/A	19%	19%	19%	19%	12%
	Percentage of Roadways in At Risk condition	FY	N/A	10%	10%	10%	10%	90%

EXPLANATION OF CHANGES:

Salaries & Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the

department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as changes resulting from the labor and trades collective bargaining agreement which is new in FY26.

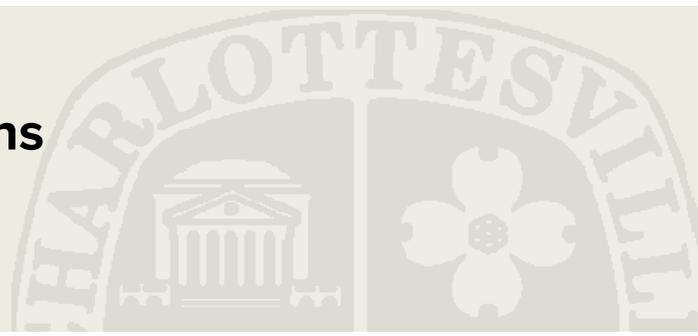
- Addition of 1 FTE Building Maintenance Mechanic III previously contracted from City Schools and .25 added to reclass a part-time custodial position as an FTE. Addition of concrete crew including 1 FTE Maintenance Crew Supervisor, 1 FTE Motor Equipment Operator, and 3 Maintenance Worker III. These position increases are offset by the elimination of three vacant positions: 1 FTE Project Manager, 1 FTE Facilities Development Manager, and 1 FTE Building Maintenance Mechanic II.

Other Expenditures

- Increases for contracts and utilities.
- The Public Works budget have been adjusted to reflect the planned vehicle replacements in FY26.

Fleet Management Operations

FISCAL YEAR 2026



OVERVIEW:

Fleet Management Division: The Fleet Management Division manages the City of Charlottesville’s fleet, including Charlottesville City Schools’ fleet of school buses. The division maintains 31 alternatively fueled vehicles, comprising 20 hybrid-electric vehicles, six electric vehicles, and five "flex-fuel" vans (ethanol/gas). Fleet Management Operations is responsible for the upkeep and repair of 670 City-owned vehicles and equipment and provides recommendations on the purchase of replacement vehicles and equipment.

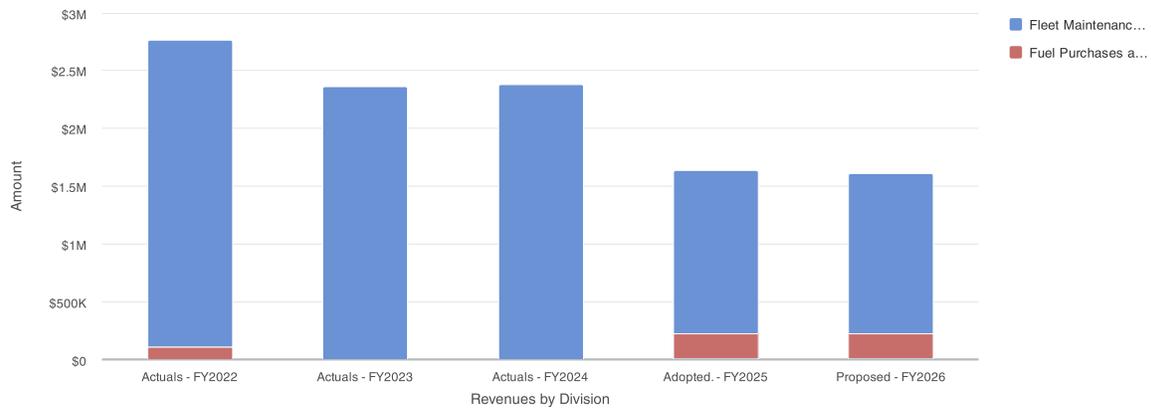
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Fleet Maintenance Operations	13	12	12
ALLOCATED FTE	13	12	12

DEPARTMENTAL REVENUES:

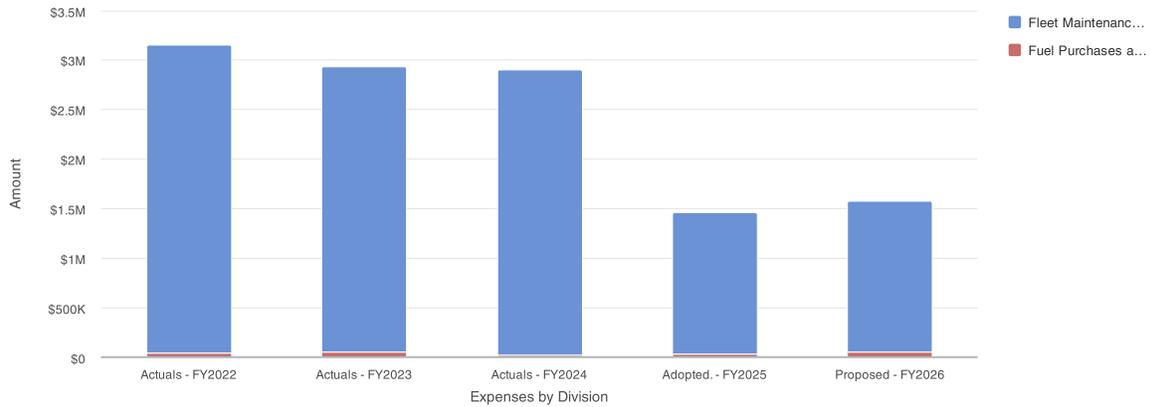
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Fleet Maintenance Operations	\$2,666,058	\$2,357,786	\$2,378,937	\$1,412,443	\$1,386,443	-\$26,000	-1.84%
Fuel Purchases and Vehicle Wash	\$101,770	-	-	\$220,327	\$220,327	\$0	0.00%
REVENUES BY DIVISION TOTAL	\$2,767,828	\$2,357,786	\$2,378,937	\$1,632,770	\$1,606,770	-\$26,000	-1.59%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Fleet Maintenance Operations	\$3,113,504	\$2,885,880	\$2,880,118	\$1,434,230	\$1,525,468	\$91,238	6.36%
Fuel Purchases and Vehicle Wash	\$36,004	\$46,160	\$19,436	\$27,000	\$45,000	\$18,000	66.67%
EXPENSES BY DIVISION TOTAL	\$3,149,508	\$2,932,040	\$2,899,554	\$1,461,230	\$1,570,468	\$109,238	7.48%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS				ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change	
Expenses by Fund								
Non-General Funds	\$3,149,508	\$2,932,040	\$2,899,554	\$1,461,230	\$1,570,468	\$109,238	7.48%	
EXPENSES BY FUND TOTAL	\$3,149,508	\$2,932,040	\$2,899,554	\$1,461,230	\$1,570,468	\$109,238	7.48%	

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Revenues by Line Item							
Charges for Services							
Labor Rev	-	-	-	\$1,311,443	\$1,311,443	\$0	0.00%
CHARGES FOR SERVICES TOTAL	-	-	-	\$1,311,443	\$1,311,443	\$0	0.00%
Intergovernmental Revenue							
Vehicle Rental	-	-	-	\$16,000	\$0	-\$16,000	-100.00%
INTERGOVERNMENTAL REVENUE TOTAL	-	-	-	\$16,000	\$0	-\$16,000	-100.00%
Miscellaneous Revenue							
Other Misc Rev	-	-	-	\$10,000	\$0	-\$10,000	-100.00%
MISCELLANEOUS REVENUE TOTAL	-	-	-	\$10,000	\$0	-\$10,000	-100.00%
Fleet Revenue							
Parts mark-up Rev	\$30	-\$32	\$68	\$75,000	\$75,000	\$0	0.00%
Vehicle Service Rev	\$1,365,151	\$1,449,010	\$1,594,091	\$0	\$0	\$0	-
Fuel Sales	\$101,770	-	-	\$220,327	\$220,327	\$0	0.00%
Fuel Inv Con (CAFR)	\$1,300,877	\$908,678	\$784,186	\$0	\$0	\$0	-
FLEET REVENUE TOTAL	\$2,767,828	\$2,357,656	\$2,378,345	\$295,327	\$295,327	\$0	0.00%
Warehouse Revenue							
Warehse Outlet Sales	-	\$130	\$593	\$0	\$0	\$0	-
WAREHOUSE REVENUE TOTAL	-	\$130	\$593	\$0	\$0	\$0	-
Transfers							
Transfer From Other Fund	\$0	\$0	-	\$0	\$0	\$0	-
TRANSFERS TOTAL	\$0	\$0	-	\$0	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$2,767,828	\$2,357,786	\$2,378,937	\$1,632,770	\$1,606,770	-\$26,000	-1.59%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.		PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change		
Expenses by Line Item								
Personnel								
FT Salaries	\$624,152	\$757,862	\$720,681	\$740,605	\$865,584	\$124,979	16.88%	
Full Time Sal Accrue	\$2,046	-\$17,612	-\$1,293	\$0	\$0	\$0	-	
PT Salaries	-	-	-	\$0	\$0	\$0	-	
COLA Budget	-	-	-	\$57,862	\$0	-\$57,862	-100.00%	
Soc Sec - FICA	\$49,025	\$54,295	\$53,086	\$56,656	\$66,217	\$9,561	16.88%	
Soc Sec FICA Accrued	\$198	-\$1,256	-\$152	\$0	\$0	\$0	-	
Retirement Cont DB	\$143,442	\$182,418	\$190,260	\$149,150	\$142,945	-\$6,205	-4.16%	
Retirement Cont DC	\$7,746	\$8,062	\$10,875	\$12,600	\$15,995	\$3,395	26.94%	
Retirement Cont A DB	-\$335	-\$3,620	-\$961	\$0	\$0	\$0	-	
Retirement Cont A DC	\$61	-\$268	\$95	\$0	\$0	\$0	-	
Life Insurance	\$4,513	\$5,448	\$5,144	\$5,362	\$6,267	\$905	16.88%	
Life Ins Accrued	\$15	-\$124	-\$15	\$0	\$0	\$0	-	
Health Care Program	\$97,700	\$109,564	\$123,838	\$128,604	\$168,000	\$39,396	30.63%	
Health Care Pr Accru	-\$105	-\$2,687	\$69	\$0	\$0	\$0	-	
PERSONNEL TOTAL	\$928,459	\$1,092,083	\$1,101,626	\$1,150,839	\$1,265,008	\$114,169	9.92%	
Personnel - Other								
Overtime	\$7,742	\$440	\$5,128	\$0	\$5,000	\$5,000	-	
Overtime Accrued	-	\$33	-\$33	\$0	\$0	\$0	-	
Spec Events OT	-	-	\$780	-	\$0	\$0	-	
Holiday OT	-	-	\$1,857	-	\$0	\$0	-	
Other OT	\$10,172	\$984	\$4,416	\$0	\$0	\$0	-	
Career Dev.	-	-	\$0	-	\$0	\$0	-	
Bonus Pay	\$38,500	-	-	\$0	\$0	\$0	-	
PERSONNEL - OTHER TOTAL	\$56,414	\$1,458	\$12,148	\$0	\$5,000	\$5,000	-	
Other								
Office Supplies	\$860	\$1,113	\$1,303	\$1,700	\$2,200	\$500	29.41%	
Postage	\$23	-	\$18	\$0	\$0	\$0	-	
Cleaning Supplies	-	\$549	\$1,000	\$1,000	\$0	-\$1,000	-100.00%	
Uniforms/Clothing	\$8,603	\$4,398	\$2,934	\$6,300	\$12,878	\$6,578	104.41%	
Safety Supplies	\$125	\$854	\$1,448	\$500	\$0	-\$500	-100.00%	
Medical Supplies	\$737	\$1,458	\$1,308	\$1,200	\$1,200	\$0	0.00%	
Maint Supplies	\$6,908	\$30,257	\$19,091	\$20,000	\$13,000	-\$7,000	-35.00%	
Small Hand Tools	\$3,838	\$4,471	\$7,906	\$7,500	\$7,500	\$0	0.00%	
Constr Materials	-	-	-	\$0	\$0	\$0	-	
Food Supplies	\$289	\$89	\$225	\$750	\$750	\$0	0.00%	
Fuel	-	\$170	\$30	\$0	\$0	\$0	-	
Oil/Grease	-	-	-	\$150	\$0	-\$150	-100.00%	
Chemicals	-	-	-	\$100	\$0	-\$100	-100.00%	
HazMat	-	-	-	\$250	\$0	-\$250	-100.00%	
Mach/Equip/Furn (NC)	\$560	\$185	-	\$17,000	\$0	-\$17,000	-100.00%	
Comp Sftwr (Non-cap)	\$51,831	\$111	-	\$0	\$0	\$0	-	
Other Supplies	-\$4,927	-\$5,475	-\$6,563	\$3,000	\$0	-\$3,000	-100.00%	
Fuel inv Adj	-	\$48,849	-	\$0	\$0	\$0	-	
Gasoline/Diesel Purc	-	-	\$0	-	\$0	\$0	-	
Garage Parts Purch	\$341	-	\$136	\$1,000	\$0	-\$1,000	-100.00%	
Cell Phone Serv Purc	\$1,623	\$1,738	\$1,934	\$1,750	\$1,750	\$0	0.00%	
Cost Goods Sold	\$1,300,877	\$908,678	\$784,186	\$0	\$0	\$0	-	
Dues/Subscriptions	\$704	\$713	-	\$820	\$0	-\$820	-100.00%	
Telephone-Long Dist	-	-	-	\$40	\$0	-\$40	-100.00%	
Utilities	\$17,710	\$17,616	\$18,122	\$21,012	\$21,012	\$0	0.00%	
Printing/Duplicating	-	-	-	\$25	\$0	-\$25	-100.00%	
Travel	\$1,853	\$2,498	\$1,016	\$2,000	\$6,000	\$4,000	200.00%	
Travel Lodging	-	\$297	-	\$0	\$0	\$0	-	

	ACTUALS		ADOPTED.		PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Travel Transport	\$108	–	–	\$0	\$0	\$0	–
Meals	\$275	\$292	\$154	\$450	\$3,500	\$3,050	677.78%
Uniform Rental	–	\$4,989	\$6,384	\$6,578	\$0	-\$6,578	-100.00%
Repairs and Maint	\$655	\$1,881	\$708	\$13,500	\$12,000	-\$1,500	-11.11%
Outside Maint-Parts	–	\$20	\$146	\$0	\$0	\$0	–
Education/Training	\$2,839	\$2,974	\$2,261	\$10,000	\$10,000	\$0	0.00%
Software Lic/Maint	\$15,977	\$27,506	\$53,784	\$75,688	\$72,882	-\$2,806	-3.71%
Vehicle Operations	\$242	\$146	–	\$0	\$0	\$0	–
Veh Oper-Wash/Clean	\$857	–	–	\$0	\$0	\$0	–
Fleet Inv Parts Supp	\$385,158	\$401,971	\$468,852	\$0	\$0	\$0	–
Fleet Purch Services	\$248,727	\$220,790	\$299,021	\$0	\$0	\$0	–
Solid Waste Disp	\$3,985	\$4,214	\$1,962	\$4,500	\$4,500	\$0	0.00%
Freight	\$28	\$53	\$221	\$0	\$0	\$0	–
Gas Incentives	–	–	\$300	–	\$0	\$0	–
Late Fee	–	–	\$54	\$0	\$0	\$0	–
Acq Com Itm-Eqpt (MA)	–	–	–	\$0	\$0	\$0	–
OTHER TOTAL	\$2,050,805	\$1,683,404	\$1,667,940	\$196,813	\$169,172	-\$27,641	-14.04%
Contractual							
Professional Serv	\$14,911	\$36,184	\$20,669	\$22,780	\$31,543	\$8,763	38.47%
Serv Contracts	\$0	\$14,150	–	\$0	\$0	\$0	–
Contracted Serv	–	\$0	\$3,440	\$0	\$0	\$0	–
Other Contractual Se	\$192	\$214	\$368	\$0	\$0	\$0	–
CONTRACTUAL TOTAL	\$15,103	\$50,548	\$24,477	\$22,780	\$31,543	\$8,763	38.47%
Fixed							
Telephone-Int Chg	\$7,758	\$8,388	\$4,755	\$1,776	\$1,793	\$17	0.96%
Insurance Int Chgs	\$14,158	\$16,282	\$16,608	\$16,940	\$18,634	\$1,694	10.00%
Worker's Comp Ins	\$14,887	\$21,278	\$21,740	\$22,138	\$13,202	-\$8,936	-40.36%
IT Comp Replacem	–	–	–	\$1,285	\$1,060	-\$225	-17.51%
IT Infrastruct Repla	\$1,193	\$2,566	\$1,717	\$2,304	\$3,170	\$866	37.59%
Veh Oper-Repair/Mnt	\$36,344	\$32,092	\$20,240	\$13,520	\$31,520	\$18,000	133.14%
Veh Opr-Fuel/Oil FLT	\$2,572	\$1,922	\$1,967	\$3,090	\$3,090	\$0	0.00%
IT User/Support Fee	\$12,808	\$12,808	\$16,490	\$18,650	\$15,336	-\$3,314	-17.77%
HVAC Charges	\$6,827	\$7,032	\$7,665	\$8,355	\$9,107	\$752	9.00%
Trn to CityLink	\$2,180	\$2,180	\$2,180	\$2,740	\$2,833	\$93	3.39%
FIXED TOTAL	\$98,727	\$104,548	\$93,362	\$90,798	\$99,745	\$8,947	9.85%
EXPENSES BY LINE ITEM TOTAL	\$3,149,508	\$2,932,040	\$2,899,554	\$1,461,230	\$1,570,468	\$109,238	7.48%

EXPLANATION OF CHANGES:

Salaries & Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as changes resulting from the labor and trades collective bargaining agreement which is new in FY26.

Other Expenditures

- Increase in professional services and uniforms.

Gas Utility

FISCAL YEAR 2026



OVERVIEW:

The Natural Gas Utility is owned and operated by the City of Charlottesville. With approximately 21,300 customers, it has provided residents of Charlottesville and urban areas of Albemarle County with safe, efficient, reliable, and economical service for over 150 years.

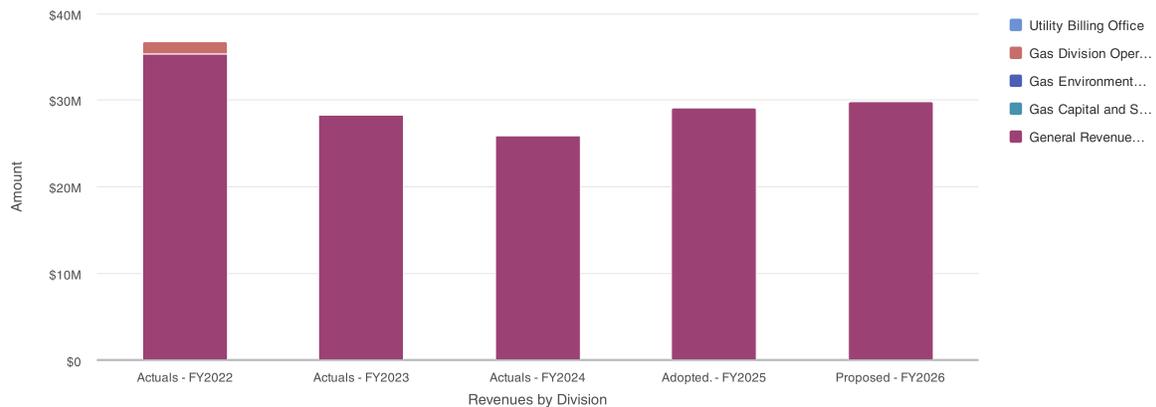
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Gas Division Operations	56	56	56
Gas Environmental Services	2	2	2
ALLOCATED FTE	58	58	58

DEPARTMENTAL REVENUES:

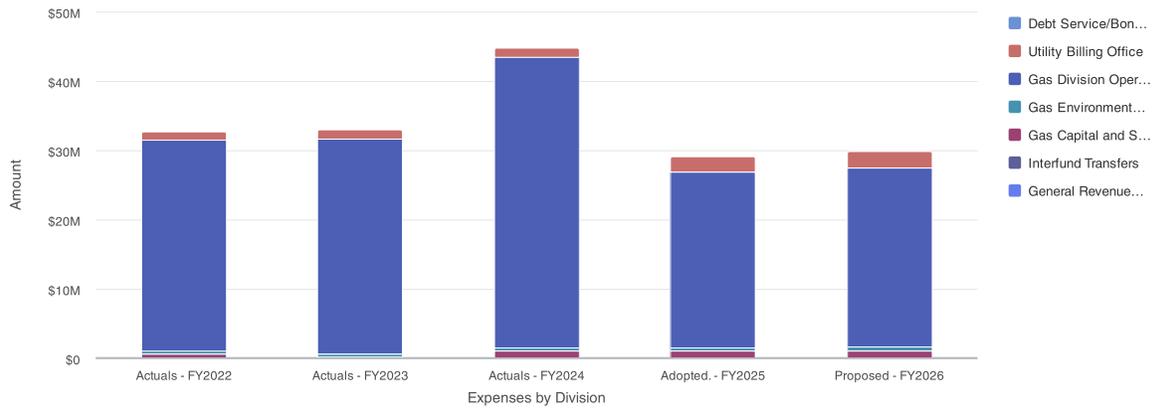
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Utility Billing Office	\$24,366	\$9,685	\$17,332	\$0	\$0	\$0	-
Gas Division Operations	\$1,433,095	\$154,739	\$62,527	\$0	\$0	\$0	-
Gas Environmental Services	-	-	\$33,545	\$0	\$0	\$0	-
Gas Capital and Special Projects	-	-	-	\$0	\$0	\$0	-
General Revenues - Non Departmental	\$35,309,578	\$28,271,760	\$25,836,277	\$29,084,415	\$29,770,390	\$685,975	2.36%
REVENUES BY DIVISION TOTAL	\$36,767,039	\$28,436,185	\$25,949,680	\$29,084,415	\$29,770,390	\$685,975	2.36%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Debt Service/Bond Issuance	-	-	-	\$0	\$0	\$0	-
Utility Billing Office	\$1,236,236	\$1,314,381	\$1,338,190	\$2,267,086	\$2,416,001	\$148,915	6.57%
Gas Division Operations	\$30,460,762	\$31,069,379	\$41,824,062	\$25,271,456	\$25,823,664	\$552,208	2.19%
Gas Environmental Services	\$373,110	\$398,932	\$430,366	\$503,997	\$530,725	\$26,728	5.30%
Gas Capital and Special Projects	\$618,690	\$125,255	\$1,073,048	\$1,000,000	\$1,000,000	\$0	0.00%
Interfund Transfers	-	-	-	\$0	\$0	\$0	-
General Revenues - Non Departmental	-	-	-	\$0	\$0	\$0	-

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
EXPENSES BY DIVISION TOTAL	\$32,688,797	\$32,907,947	\$44,665,665	\$29,042,539	\$29,770,390	\$727,851	2.51%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
Non-General Funds	\$32,688,797	\$32,907,947	\$44,665,665	\$29,042,539	\$29,770,390	\$727,851	2.51%
EXPENSES BY FUND TOTAL	\$32,688,797	\$32,907,947	\$44,665,665	\$29,042,539	\$29,770,390	\$727,851	2.51%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Taxes							
Util Tax	\$0	\$0	\$0	\$0	\$0	\$0	-
TAXES TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	-
Charges for Services							
Misc Fees	\$22,059	\$110,456	\$41,719	\$0	\$0	\$0	-
Other Fees	-	-	-	\$350,500	\$350,500	\$0	0.00%
Labor Rev	\$12,118	\$519	-	\$0	\$0	\$0	-
CHARGES FOR SERVICES TOTAL	\$34,177	\$110,974	\$41,719	\$350,500	\$350,500	\$0	0.00%
Intergovernmental Revenue							
St/Fed Pass Thu Cap	\$0	-	-	\$0	\$0	\$0	-
UVA Misc Revenue	\$6,540	-	\$13,435	\$0	\$0	\$0	-
INTERGOVERNMENTAL REVENUE TOTAL	\$6,540	-	\$13,435	\$0	\$0	\$0	-
Utility Revenue							
Water Sales Revenue	-	-	-	\$0	\$0	\$0	-
Sewer Sales Revenue	-	-	-	\$0	\$0	\$0	-
Gas Sales Revenue	\$34,746,669	\$27,921,263	\$25,567,125	\$28,733,915	\$29,419,890	\$685,975	2.39%
Utility Cut On	\$98,640	\$96,478	\$90,060	\$0	\$0	\$0	-
Utility Reconnection	\$705	\$5,700	\$4,905	\$0	\$0	\$0	-
Gas Pilot Light Fee	\$900	\$1,560	\$1,170	\$0	\$0	\$0	-
Utility Fin Charges	\$107,028	\$72,906	\$59,262	\$0	\$0	\$0	-
UTILITY REVENUE TOTAL	\$34,953,942	\$28,097,907	\$25,722,522	\$28,733,915	\$29,419,890	\$685,975	2.39%
Miscellaneous Revenue	\$1,432,594	\$202,349	\$167,388	\$0	\$0	\$0	-
Warehouse Revenue	\$39,787	\$24,955	\$4,617	\$0	\$0	\$0	-
Transfers	\$300,000	-	-	\$0	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$36,767,039	\$28,436,185	\$25,949,680	\$29,084,415	\$29,770,390	\$685,975	2.36%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS				ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change	
Expenses by Line Item								
Personnel								
FT Salaries	\$3,296,389	\$3,548,256	\$3,744,053	\$4,460,581	\$5,177,448	\$716,867	16.07%	
Full Time Sal Accrue	\$13,355	-\$114,229	\$15,209	\$0	\$0	\$0	-	
PT Salaries	-	-	-	\$0	\$0	\$0	-	
COLA Budget	-	-	-	\$351,558	\$0	-\$351,558	-100.00%	
Soc Sec - FICA	\$276,218	\$285,537	\$305,022	\$338,093	\$391,741	\$53,648	15.87%	
Soc Sec FICA Accrued	\$1,462	-\$9,015	\$1,210	\$0	\$0	\$0	-	
Retirement Cont DB	\$827,648	\$935,938	\$837,692	\$810,792	\$739,075	-\$71,717	-8.85%	
Retirement Cont DC	\$126,403	\$141,101	\$164,654	\$217,531	\$203,149	-\$14,382	-6.61%	
Retirement Cont A DB	-\$1,022	-\$22,760	\$2,419	\$0	\$0	\$0	-	
Retirement Cont A DC	\$106	-\$2,713	\$507	\$0	\$0	\$0	-	
Life Insurance	\$23,712	\$25,506	\$27,096	\$32,294	\$37,486	\$5,192	16.08%	
Life Ins Accrued	\$103	-\$804	\$117	\$0	\$0	\$0	-	
Health Care Program	\$513,642	\$648,691	\$676,346	\$760,907	\$994,000	\$233,093	30.63%	
Health Care Pr Accru	-\$1,324	-\$16,237	\$2,601	\$0	\$0	\$0	-	
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-	
PERSONNEL TOTAL	\$5,076,691	\$5,419,272	\$5,776,926	\$6,971,756	\$7,542,899	\$571,143	8.19%	
Personnel - Other								
Temp. Salaries	\$136,654	\$176,223	\$209,925	\$84,800	\$178,545	\$93,745	110.55%	
Temp Sal Accrued	-\$348	-\$3,169	-\$445	\$0	\$0	\$0	-	
Overtime	\$95,827	\$87,562	\$86,262	\$272,085	\$249,106	-\$22,979	-8.45%	
Overtime Accrued	\$1,865	-\$2,978	\$921	\$0	\$0	\$0	-	
Shift differential	\$3,238	\$3,703	\$3,344	\$3,547	\$3,547	\$0	0.00%	
Night Diff Pay Accru	\$14	-\$89	-\$1	\$0	\$0	\$0	-	
Spec Events OT	\$8,325	-	\$11,018	\$0	\$0	\$0	-	
Holiday OT	\$15,280	\$17,389	\$15,987	\$7,500	\$10,000	\$2,500	33.33%	
Holiday OT Accrued	\$1,200	-\$2,479	-	\$0	\$0	\$0	-	
Other OT	\$35,050	\$5,902	\$8,323	\$0	\$0	\$0	-	
Bonus Pay	\$194,813	\$82,600	\$73,100	\$0	\$0	\$0	-	
FICA Temporary Emp	-	-	-	\$6,487	\$13,659	\$7,172	110.56%	
PERSONNEL - OTHER TOTAL	\$491,918	\$364,663	\$408,433	\$374,419	\$454,857	\$80,438	21.48%	
Other								
Gasoline/Diesel Emergency Purchases	-	\$9,963	-	\$0	\$0	\$0	-	
Office Supplies	\$12,152	\$17,913	\$9,373	\$22,900	\$21,100	-\$1,800	-7.86%	
Preprinted Forms	\$35	\$79	\$83	\$0	\$0	\$0	-	
Postage	\$121,184	\$142,087	\$121,696	\$155,350	\$170,250	\$14,900	9.55%	
Books	\$170	\$1,752	\$412	\$1,000	\$1,000	\$0	0.00%	
Cleaning Supplies	\$2,234	\$2,611	\$3,712	\$1,000	\$1,000	\$0	0.00%	
Uniforms/Clothing	\$14,786	\$14,286	\$16,386	\$31,875	\$21,875	-\$10,000	-31.37%	
Safety Supplies	\$3,160	\$7,722	\$3,578	\$1,450	\$1,450	\$0	0.00%	
Medical Supplies	\$3,908	\$5,937	\$4,274	\$7,000	\$7,000	\$0	0.00%	
PPE-Pers Prot Equip	\$23	-	-	\$0	\$150	\$150	-	
Mat. Issued Transit	-	\$340	\$121	\$0	\$0	\$0	-	
Maint Supplies	\$516,363	\$487,034	\$800,574	\$546,000	\$641,000	\$95,000	17.40%	
Small Hand Tools	\$2,524	\$3,622	\$4,019	\$10,500	\$7,500	-\$3,000	-28.57%	
Constr Materials	\$10,329	\$8,185	\$3,843	\$10,000	\$20,000	\$10,000	100.00%	
Food Supplies	\$1,417	\$1,808	\$2,096	\$3,900	\$3,900	\$0	0.00%	
Recr Supplies	-	\$200	-	\$0	\$0	\$0	-	
Awards/Trophies	\$390	\$225	\$280	\$0	\$0	\$0	-	
Fuel	\$84	\$296	\$112	\$0	\$0	\$0	-	
Oil/Grease	\$385	\$436	\$235	\$0	\$0	\$0	-	
Chemicals	\$209	\$2,887	\$114	\$0	\$0	\$0	-	
Mach/Equip/Furn (NC)	\$44,974	\$85,458	\$58,238	\$15,300	\$15,500	\$200	1.31%	
Comp Sitwr (Non-cap)	\$1,484	\$2,191	\$1,134	\$2,786	\$2,953	\$167	5.99%	

	ACTUALS			ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Easements	\$196	\$3,900	\$0	\$0	\$0	\$0	-
Other Supplies	\$3,392	\$3,245	\$4,779	\$85,700	\$74,700	-\$11,000	-12.84%
Utility Supply Purch	\$18,443,784	\$18,278,067	\$22,122,882	\$9,048,147	\$9,048,147	\$0	0.00%
Mdse Purch	-	\$1,402	\$5	\$0	\$0	\$0	-
Telephone Serv Purch	\$18,785	\$16,350	\$22,030	\$28,000	\$28,000	\$0	0.00%
Cell Phone Serv Purc	\$35,964	\$31,902	\$27,498	\$37,372	\$37,572	\$200	0.54%
Dues/Subscriptions	\$36,107	\$34,826	\$40,214	\$42,221	\$42,605	\$384	0.91%
Telephone-Long Dist	-	-	-	\$0	\$0	\$0	-
Utilities	\$25,854	\$26,630	\$28,132	\$34,043	\$33,043	-\$1,000	-2.94%
Printing/Duplicating	\$33,545	\$25,556	\$28,623	\$30,550	\$29,550	-\$1,000	-3.27%
Travel	\$6	\$260	\$6,349	\$19,950	\$23,200	\$3,250	16.29%
Local Travel	-	\$11	\$78	\$0	\$0	\$0	-
Travel Lodging	\$323	\$4,871	\$1,770	\$0	\$0	\$0	-
Travel Transport	-	\$42	\$177	\$0	\$0	\$0	-
Meals	\$763	\$3,072	\$2,844	\$2,700	\$2,950	\$250	9.26%
Advertising	\$24,956	\$32,821	\$29,029	\$46,000	\$46,000	\$0	0.00%
Registration Fees	\$759	\$2,958	\$2,070	\$5,844	\$3,039	-\$2,805	-48.00%
Rent	-	-	-	\$0	\$0	\$0	-
Uniform Rental	\$6,474	\$8,828	\$12,088	\$0	\$10,000	\$10,000	-
Equipment Rental	\$2,371	\$12,658	\$1,951	\$7,702	\$7,702	\$0	0.00%
Repairs and Maint	\$187,822	\$16,060	\$170,683	\$18,900	\$18,900	\$0	0.00%
Outside Maint-Parts	\$10,122	\$8,532	\$10,083	\$0	\$0	\$0	-
Education/Training	\$5,884	\$15,930	\$11,572	\$78,230	\$53,730	-\$24,500	-31.32%
Software Lic/Maint	\$2,535	\$681	\$72,653	\$0	\$0	\$0	-
Veh Oper-Wash/Clean	-	-	\$10	\$50	\$50	\$0	0.00%
Veh Oper-Paint&Body	-	-	-	\$0	\$0	\$0	-
Fleet Inv Parts Supp	\$4,094	-	\$259	\$0	\$0	\$0	-
Fleet Purch Services	-	-	\$4,820	\$0	\$0	\$0	-
Medical Care	\$97	-	-	\$0	\$0	\$0	-
Collection Fees	\$876	\$969	\$1,187	\$2,000	\$2,000	\$0	0.00%
Solid Waste Disp	\$1,656	\$13,239	\$8,673	\$0	\$0	\$0	-
Freight	\$4,788	\$2,985	\$3,621	\$600	\$2,600	\$2,000	333.33%
Health Eval	\$29	\$35	\$630	\$0	\$0	\$0	-
Tourism Council	-	-	-	\$0	\$0	\$0	-
Credit Card Fees	\$368,719	\$464,519	\$430,892	\$516,000	\$516,000	\$0	0.00%
Marketing Exp	\$75,555	\$94,240	\$106,346	\$110,000	\$110,000	\$0	0.00%
Turf Maint Contr	\$946	\$2,836	\$1,698	\$0	\$0	\$0	-
Tree Maint Contr	\$5,610	-	\$12,180	\$0	\$0	\$0	-
Monthly Parking Fees	-	-	-	\$0	\$0	\$0	-
Investment Advisors	-	\$0	-	\$0	\$0	\$0	-
Interest	\$15,053	\$5,627	\$5,757	\$20,000	\$20,000	\$0	0.00%
Bond Principal	-	-	-	\$0	\$0	\$0	-
Other Contributions	\$17,957	\$16,392	\$27,472	\$10,000	\$10,000	\$0	0.00%
Incentive Awards	-	-	-	\$2,500	\$2,500	\$0	0.00%
Paym in Lieu of Taxe	\$4,174,362	\$4,216,875	\$9,347,804	\$5,048,027	\$5,048,027	\$0	0.00%
Bad Debt Expense	-	-	-	\$20,000	\$20,000	\$0	0.00%
Toilet Rebate	\$2,576	-	-	\$0	\$0	\$0	-
Gas Incentives	\$13,676	\$10,102	\$11,126	\$10,000	\$10,000	\$0	0.00%
Late Fee	\$21	-	-	\$0	\$0	\$0	-
Penalty/Fines	-	-	-	\$1,000	\$1,000	\$0	0.00%
City EE Parking Sub	-	\$113	-	\$0	\$0	\$0	-
Acq Com Itm-Veh (MA)	\$73,821	\$403,042	\$314,250	\$279,370	\$279,370	\$0	0.00%
Acq Com Itm-M Eq (MA)	-	-	-	\$40,000	\$40,000	\$0	0.00%
Acq Com Itm-F/E (MA)	-	-	-	\$7,000	\$7,000	\$0	0.00%
Acq Com Itm-Eqpt (MA)	-	-	-	\$82,000	\$82,000	\$0	0.00%
Trn to ST Grants Fd	-	\$57,062	\$171,301	\$0	\$0	\$0	-
Trn to Gas DS Fd	\$300,000	-	-	\$0	\$0	\$0	-
Allocated Charges	-\$681,394	-\$719,745	-\$762,788	\$0	\$0	\$0	-
Lump Sum Appropr	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$23,953,891	\$23,891,920	\$33,311,031	\$16,442,967	\$16,524,363	\$81,396	0.50%
Contractual							
Professional Serv	\$358,277	\$500,298	\$1,316,350	\$660,000	\$660,000	\$0	0.00%
Serv Contracts	\$27,628	\$37,684	\$58,515	\$94,000	\$94,000	\$0	0.00%

	ACTUALS				ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change	
Constr Contracts	\$305,500	\$0	\$106,046	\$1,000,000	\$1,000,000	\$0	0.00%	
Contracted Serv	\$111,779	\$145,642	\$134,727	\$170,000	\$170,000	\$0	0.00%	
Int Contract Svc	-	-	-	\$0	\$0	\$0	-	
Consulting Services	-	-	-	\$100,000	\$100,000	\$0	0.00%	
Other Contractual Se	\$607,642	\$688,873	\$685,009	\$1,338,203	\$1,291,703	-\$46,500	-3.47%	
CONTRACTUAL TOTAL	\$1,410,826	\$1,372,496	\$2,300,648	\$3,362,203	\$3,315,703	-\$46,500	-1.38%	
Fixed								
Telephone-Int Chg	\$13,927	\$17,052	\$14,108	\$10,150	\$10,089	-\$61	-0.60%	
Insurance Int Chgs	\$199,178	\$229,055	\$233,638	\$238,310	\$262,140	\$23,830	10.00%	
Worker's Comp Ins	\$106,000	\$151,508	\$154,537	\$157,628	\$55,982	-\$101,646	-64.48%	
IT Comp Replacemt	-	-	-	\$13,810	\$9,116	-\$4,694	-33.99%	
IT Infrastruct Repla	\$13,327	\$17,026	\$14,076	\$24,773	\$27,262	\$2,489	10.05%	
Veh Oper-Repair/Mnt	\$119,811	\$154,936	\$173,593	\$126,292	\$179,195	\$52,903	41.89%	
Veh Opr-Fuel/Oil FLT	\$72,941	\$59,228	\$67,997	\$88,426	\$88,426	\$0	0.00%	
IT User/Support Fee	\$132,336	\$132,336	\$90,695	\$102,575	\$98,832	-\$3,743	-3.65%	
GIS User/Support Fee	\$5,832	\$5,832	\$7,060	\$3,856	\$3,033	-\$823	-21.34%	
HVAC Charges	\$2,172	\$2,237	\$2,438	\$2,657	\$2,897	\$240	9.03%	
Warehouse charge	\$89,947	\$90,386	\$110,485	\$122,717	\$195,596	\$72,879	59.39%	
Trn to CityLink	\$1,000,000	\$1,000,000	\$2,000,000	\$1,000,000	\$1,000,000	\$0	0.00%	
FIXED TOTAL	\$1,755,471	\$1,859,595	\$2,868,627	\$1,891,194	\$1,932,568	\$41,374	2.19%	
EXPENSES BY LINE ITEM TOTAL	\$32,688,797	\$32,907,947	\$44,665,665	\$29,042,539	\$29,770,390	\$727,851	2.51%	

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals
<ul style="list-style-type: none"> Organizational Excellence Public Safety 	<ol style="list-style-type: none"> Provide reliable utility services and maintain high-quality infrastructure. Continue strategic management efforts. Recruit, cultivate, and retain quality employees. Promote community engagement.

PERFORMANCE MEASURES:

Performance Measures: Gas Utility								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Organizational Excellence	Number of natural gas customers	CY	20,699	20,998	21,346	21,473	21,378	21,779
	Utilities Infrastructure Replacement (all figures are cumulative and linear feet): Gas mains installed	CY	145,741	148,551	152,263	162,413	171,794	178,129
	Utilities Infrastructure Replacement (all figures are cumulative and linear feet): Gas services installed	CY	191,862	202,652	227,256	239,975	251,001	265,526
Public Safety	Percentage of homeowners and contractors who call VA811 prior to	CY	94%	94%	94%	94%	95%	95%
	Perception of the smell of natural gas	FY	83%	83%	83%	83%	95%	95%
	Gas emergency response time (in minutes)	CY	18	18	21	21	24	22
	Utility system failures/emergency repairs: Gas	CY	62	60	48	46	59	66

EXPLANATION OF CHANGES:

Salaries & Benefits

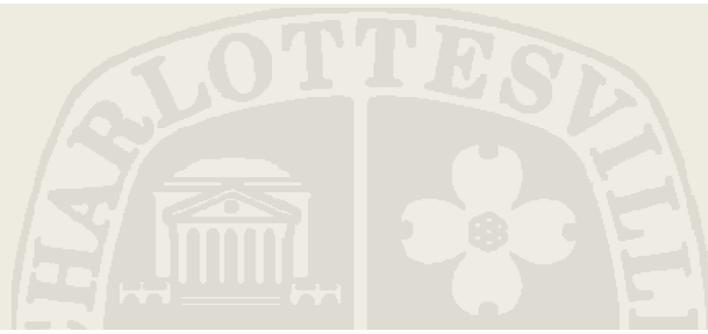
- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as changes resulting from the labor and trades collective bargaining agreement which is new in FY26.

Other Expenditures

- Increases for postage and maintenance supplies.

Stormwater Utility

FISCAL YEAR 2026



OVERVIEW:

The Stormwater Utility manages the stormwater conveyance system within the City’s municipal boundary. With 15,000 billable customers, the utility performs routine maintenance and repairs to the system’s junction boxes, drainage inlets, and catch basins. The stormwater conveyance system ultimately discharges to local streams, rivers, drainage ways, floodplains, and low-lying areas.

Stormwater Operations: Stormwater/WRPP Administration is responsible for budgetary & financial control of the WRPP, stream monitoring, MS4 permitting requirements, and watershed planning and associated programmatic expenses. The WRPP is funded through the City’s stormwater utility fee and provides the budget for all expenses outside of the Rehabilitation, CIP, and Small-Cap functions of the program. Examples of these expenses include salary and benefits for WRPP staff, watershed planning, stream monitoring, and programmatic expenses associated with watershed stewardship, MS4 permitting requirements. The Administrative budget also supports operations and maintenance functions including salaries, benefits, equipment, vehicular expenses (fuel /repairs), and tools.

Stormwater Capital Projects: Stormwater/WRPP Improvement Project budget funds the City’s Rehabilitation program and Small-Cap program. The budget may provide supplemental funding for Capital Improvement Projects, most of which are funded through a variety of sources such as bond and grant revenue identified through multi-year budget forecasting. The Rehabilitation program focuses on the repair or point replacement of aging and/or structurally compromised conveyance infrastructure, such as pipes and inlets. Capital Improvement Projects are typically preempted by comprehensive watershed planning and include watershed-scale solutions that alleviate flooding, erosion, and water quality problems across drainage areas.

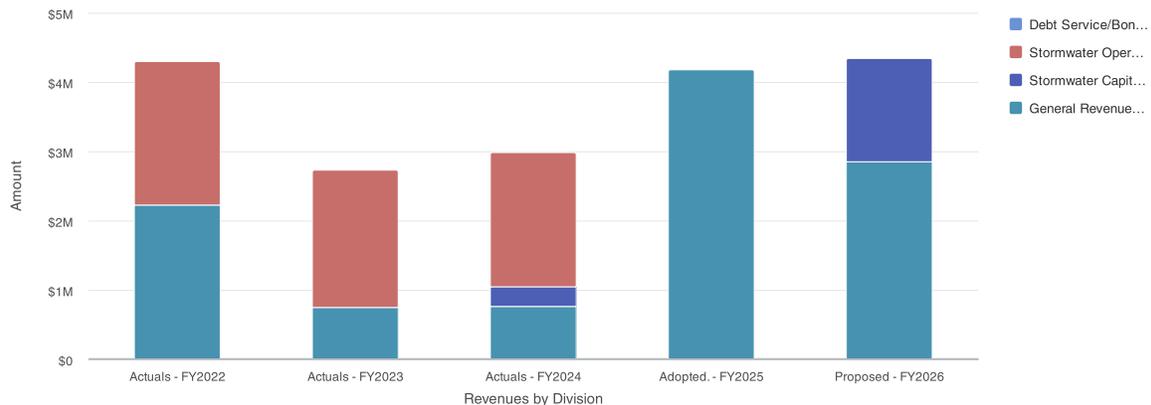
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Stormwater Operations	11	11	11
ALLOCATED FTE	11	11	11

DEPARTMENTAL REVENUES:

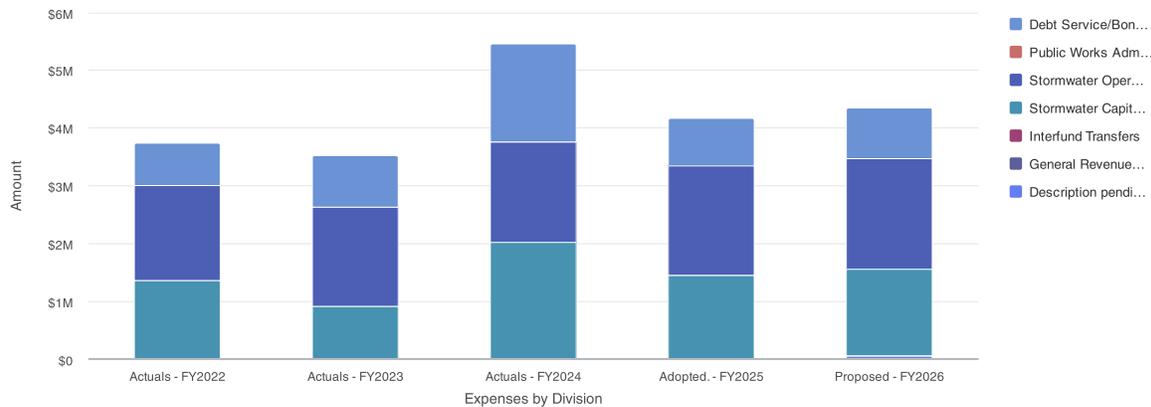
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Division							
Debt Service/Bond Issuance	-	-	-	\$0	\$0	\$0	-
Stormwater Operations	\$2,070,015	\$1,991,254	\$1,946,534	\$0	\$0	\$0	-
Stormwater Capital Projects	-	-	\$278,626	-	\$1,500,000	\$1,500,000	-
General Revenues - Non Departmental	\$2,219,173	\$736,021	\$755,734	\$4,174,255	\$2,843,180	-\$1,331,075	-31.89%
REVENUES BY DIVISION TOTAL	\$4,289,188	\$2,727,275	\$2,980,894	\$4,174,255	\$4,343,180	\$168,925	4.05%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Division							
Debt Service/Bond Issuance	\$746,505	\$884,532	\$1,708,763	\$827,881	\$870,031	\$42,150	5.09%
Public Works Administration	-	-	-	\$0	\$0	\$0	-
Stormwater Operations	\$1,631,523	\$1,716,332	\$1,738,084	\$1,906,374	\$1,923,149	\$16,775	0.88%
Stormwater Capital Projects	\$1,365,071	\$916,279	\$2,017,344	\$1,440,000	\$1,500,000	\$60,000	4.17%
Interfund Transfers	-	-	-	\$0	\$0	\$0	-
General Revenues - Non Departmental	-	-	-	\$0	\$0	\$0	-
Description pending	-	-	-	-	\$50,000	\$50,000	-
EXPENSES BY DIVISION TOTAL	\$3,743,098	\$3,517,143	\$5,464,191	\$4,174,255	\$4,343,180	\$168,925	4.05%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Fund							
Non-General Funds	\$3,743,098	\$3,517,143	\$5,464,191	\$4,174,255	\$4,343,180	\$168,925	4.05%
EXPENSES BY FUND TOTAL	\$3,743,098	\$3,517,143	\$5,464,191	\$4,174,255	\$4,343,180	\$168,925	4.05%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Licenses and Permits							
Stormwater Mgmt Perm	–	–	–	\$20,000	\$0	-\$20,000	-100.00%
VSMP Permit Fees	\$14,588	\$12,509	\$22,584	\$0	\$0	\$0	–
LICENSES AND PERMITS TOTAL	\$14,588	\$12,509	\$22,584	\$20,000	\$0	-\$20,000	-100.00%
Charges for Services							
Labor Rev	\$91,997	\$44,118	\$3,692	\$0	\$0	\$0	–
CHARGES FOR SERVICES TOTAL	\$91,997	\$44,118	\$3,692	\$0	\$0	\$0	–
Intergovernmental Revenue							
State Grnts	–	–	\$267,800	–	–	\$0	–
UVA Misc Revenue	\$1,319	\$4,979	\$3,569	\$0	\$0	\$0	–
INTERGOVERNMENTAL REVENUE TOTAL	\$1,319	\$4,979	\$271,369	\$0	\$0	\$0	–
Utility Revenue							
Stormwater Fees	\$1,966,600	\$1,933,417	\$1,921,536	\$1,924,572	\$1,924,572	\$0	0.00%
Stormwater Credits	-\$7,203	-\$6,756	-\$7,275	\$0	\$0	\$0	–
Stormwater Interest	\$2,714	\$2,987	\$2,428	\$0	\$0	\$0	–
UTILITY REVENUE TOTAL	\$1,962,112	\$1,929,648	\$1,916,689	\$1,924,572	\$1,924,572	\$0	0.00%
Miscellaneous Revenue	\$23,298	\$56,338	\$87,179	\$0	\$48,500	\$48,500	–
Debt Service Revenue	\$1,516,192	–	–	\$1,550,000	\$1,500,000	-\$50,000	-3.23%
Transfers	\$679,683	\$679,683	\$679,381	\$679,683	\$870,108	\$190,425	28.02%
REVENUES BY LINE ITEM TOTAL	\$4,289,188	\$2,727,275	\$2,980,894	\$4,174,255	\$4,343,180	\$168,925	4.05%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$437,108	\$494,562	\$441,344	\$641,181	\$721,705	\$80,524	12.56%
Full Time Sal Accrue	\$8,873	-\$19,255	\$5,610	\$0	\$0	\$0	–
PT Salaries	–	–	–	\$0	\$0	\$0	–
COLA Budget	–	–	–	\$50,052	\$0	-\$50,052	-100.00%
Soc Sec - FICA	\$34,718	\$36,778	\$36,320	\$49,051	\$55,210	\$6,159	12.56%
Soc Sec FICA Accrued	\$562	-\$1,386	\$473	\$0	\$0	\$0	–
Retirement Cont DB	\$92,566	\$128,397	\$106,031	\$121,833	\$88,510	-\$33,323	-27.35%
Retirement Cont DC	\$8,444	\$11,716	\$18,988	\$17,497	\$28,042	\$10,545	60.27%
Retirement Cont A DB	\$1,083	-\$4,265	\$831	\$0	\$0	\$0	–
Retirement Cont A DC	\$232	-\$287	\$283	\$0	\$0	\$0	–
Life Insurance	\$3,224	\$3,546	\$3,184	\$4,642	\$5,225	\$583	12.56%
Life Ins Accrued	\$40	-\$137	\$42	\$0	\$0	\$0	–
Health Care Program	\$75,020	\$102,924	\$104,786	\$117,887	\$154,000	\$36,113	30.63%
Health Care Pr Accru	\$768	-\$3,132	\$956	\$0	\$0	\$0	–
PERSONNEL TOTAL	\$662,638	\$749,460	\$718,847	\$1,002,143	\$1,052,692	\$50,549	5.04%
Personnel - Other							
Temp. Salaries	\$2,167	\$2,946	\$13,215	\$0	\$0	\$0	–
Temp Sal Accrued	-\$612	–	\$340	\$0	\$0	\$0	–
Overtime	\$13,346	\$8,301	\$18,933	\$34,163	\$34,163	\$0	0.00%
Overtime Accrued	-\$264	-\$338	\$348	\$0	\$0	\$0	–

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Spec Events OT	\$1,225	\$6,705	\$3,575	\$0	\$0	\$0	-
Holiday OT	\$1,399	\$981	\$1,323	\$0	\$0	\$0	-
Holiday OT Accrued	-\$277	-	-	\$0	\$0	\$0	-
Other OT	\$4,505	\$493	\$1,234	\$0	\$0	\$0	-
Bonus Pay	\$25,375	-	\$13,000	\$0	\$0	\$0	-
PERSONNEL - OTHER TOTAL	\$46,864	\$19,088	\$51,967	\$34,163	\$34,163	\$0	0.00%
Other							
Gasoline/Diesel Emergency Purchases	-	\$42	-	\$0	\$0	\$0	-
Office Supplies	-	\$36	\$108	\$0	\$0	\$0	-
Preprinted Forms	-	-	\$21	-	\$0	\$0	-
Postage	-	\$10	-	\$0	\$0	\$0	-
Cleaning Supplies	-	-	\$106	\$0	\$0	\$0	-
Uniforms/Clothing	\$1,550	\$1,433	\$2,477	\$3,000	\$3,000	\$0	0.00%
Safety Supplies	\$272	\$435	\$651	\$2,700	\$2,700	\$0	0.00%
Medical Supplies	-	-	-	\$0	\$0	\$0	-
Maint Supplies	\$3,756	\$8,919	\$25,729	\$40,000	\$60,000	\$20,000	50.00%
Small Hand Tools	\$337	\$35	\$265	\$1,000	\$1,000	\$0	0.00%
Constr Materials	\$7,564	\$5,885	\$8,150	\$10,000	\$30,000	\$20,000	200.00%
Food Supplies	-	-	\$22	\$100	\$100	\$0	0.00%
Awards/Trophies	-	-	\$70	-	\$0	\$0	-
Exhibit Supplies	-	-	-	\$0	\$0	\$0	-
Mach/Equip/Furn (NC)	\$14,704	\$2,995	\$23,629	\$14,500	\$14,500	\$0	0.00%
Comp Sftwr (Non-cap)	-	-	-	\$0	\$0	\$0	-
Cell Phone Serv Purc	\$3,501	\$3,603	\$3,374	\$5,280	\$6,780	\$1,500	28.41%
Dues/Subscriptions	\$2,810	\$175	\$14,758	\$3,995	\$3,995	\$0	0.00%
Utilities	\$762	\$508	\$437	\$1,150	\$1,150	\$0	0.00%
Printing/Duplicating	\$209	-	\$195	\$1,000	\$1,000	\$0	0.00%
Travel	\$368	\$2,520	\$862	\$1,890	\$1,890	\$0	0.00%
Meals	-	\$63	\$312	\$500	\$500	\$0	0.00%
Advertising	\$500	\$628	\$1,899	\$500	\$500	\$0	0.00%
Registration Fees	-	-	-	\$0	\$0	\$0	-
Uniform Rental	\$176	\$34	\$71	\$0	\$0	\$0	-
Equipment Rental	-	-	-	\$3,000	\$3,000	\$0	0.00%
Repairs and Maint	-	\$2,860	\$6,703	\$7,483	\$7,483	\$0	0.00%
Outside Maint-Parts	\$776	\$853	\$1,008	\$0	\$0	\$0	-
Education/Training	\$3,285	\$3,614	\$7,948	\$6,050	\$8,500	\$2,450	40.50%
Organizational Fees	\$3,000	\$3,000	-	\$3,000	\$3,000	\$0	0.00%
Software Lic/Maint	\$30	\$13,967	\$2,714	\$6,440	\$12,000	\$5,560	86.34%
Fleet Purch Services	-	-	-	\$0	\$0	\$0	-
Solid Waste Disp	\$468	\$710	\$7,106	\$10,000	\$10,000	\$0	0.00%
Freight	-	-	\$276	-	\$0	\$0	-
Health Eval	-	-	\$235	-	\$0	\$0	-
Tree Maint Contr	\$4,400	-	\$4,334	\$0	\$0	\$0	-
Interest	\$267,252	\$344,532	\$638,763	\$292,881	\$300,031	\$7,150	2.44%
Bond Principal	\$465,000	\$540,000	\$1,070,000	\$535,000	\$570,000	\$35,000	6.54%
Incentive Awards	\$32,000	-	\$32,000	\$32,000	\$32,000	\$0	0.00%
Bond Issuance Expen	\$14,253	-	-	\$0	\$0	\$0	-
Acq Com Itrm-Veh (MA)	-	-	-	\$300,000	\$50,000	-\$250,000	-83.33%
Acq Com Itrm-M Eq (MA)	-	-	-	\$0	\$2,500	\$2,500	-
Trn to ST Grants Fd	-	\$18,855	-	\$0	\$0	\$0	-
Trn to Stormwater De	\$129,683	\$129,683	\$129,683	\$129,683	\$129,683	\$0	0.00%
Trn to Stormwater CP	\$550,000	\$550,000	\$549,698	\$411,266	\$158,902	-\$252,364	-61.36%
Lump Sum Apprpr	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$1,506,656	\$1,635,395	\$2,533,602	\$1,822,418	\$1,414,214	-\$408,204	-22.40%
Contractual							
Professional Serv	\$258,819	\$51,582	\$264,892	\$32,279	\$32,279	\$0	0.00%
Serv Contracts	-	\$5,724	-	\$0	\$0	\$0	-
Constr Contracts	\$993,690	\$849,995	\$1,753,486	\$1,140,000	\$1,500,000	\$360,000	31.58%
Contracted Serv	\$98,221	\$7,969	\$0	\$0	\$0	\$0	-
Int Contract Svc	\$22,220	\$15,516	-	\$20,000	\$20,000	\$0	0.00%
Consulting Services	-	-	-	\$0	\$0	\$0	-
Other Contractual Se	\$66,305	\$131,123	\$97,522	\$35,172	\$174,172	\$139,000	395.20%
CONTRACTUAL TOTAL	\$1,439,255	\$1,061,909	\$2,115,900	\$1,227,451	\$1,726,451	\$499,000	40.65%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Fixed							
Telephone-Int Chg	\$1,057	\$1,253	\$1,976	\$1,522	\$1,793	\$271	17.81%
Insurance Int Chgs	\$6,942	\$7,983	\$8,142	\$8,305	\$9,136	\$831	10.01%
Worker's Comp Ins	\$1,462	\$2,089	\$2,109	\$2,174	\$25,198	\$23,024	1,059.06%
IT Comp Replacemt	--	--	--	\$963	\$424	-\$539	-55.97%
IT Infrastruct Repla	\$1,193	\$933	\$2,060	\$1,728	\$1,268	-\$460	-26.62%
Veh Oper-Repair/Mnt	\$47,013	\$10,950	\$5,714	\$42,070	\$42,070	\$0	0.00%
Veh Opr-Fuel/Oil FLT	\$9,593	\$7,656	\$3,504	\$12,772	\$12,772	\$0	0.00%
IT User/Support Fee	\$12,808	\$12,808	\$11,543	\$11,190	\$15,336	\$4,146	37.05%
GIS User/Support Fee	\$3,499	\$3,499	\$4,706	\$3,856	\$4,044	\$188	4.88%
Trn to CityLink	\$4,120	\$4,120	\$4,120	\$3,500	\$3,619	\$119	3.40%
FIXED TOTAL	\$87,687	\$51,292	\$43,874	\$88,080	\$115,660	\$27,580	31.31%
EXPENSES BY LINE ITEM TOTAL	\$3,743,098	\$3,517,143	\$5,464,191	\$4,174,255	\$4,343,180	\$168,925	4.05%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals
<ul style="list-style-type: none"> Organizational Excellence Climate Action 	<ol style="list-style-type: none"> Provide reliable utility services and maintain high-quality infrastructure. Continue strategic management efforts. Recruit, cultivate, and retain quality employees. Promote community engagement.

PERFORMANCE MEASURES:

Performance Measures: Stormwater Utility								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Climate Action	Number of alternative stormwater structures located in parks	FY	28	28	28	22	22	N/A
Organizational Excellence	Utilities Infrastructure Replacement (all figures are cumulative and linear feet): Stormwater systems rehabbed	CY	31,010	41,401	46,888	50,483	50,544	54,057
	Utilities Infrastructure Replacement (all figures are cumulative and linear feet): Stormwater replaced	CY	4,623	5,441	5,639	6,160	6,175	7,038

EXPLANATION OF CHANGES:

Salaries & Benefits

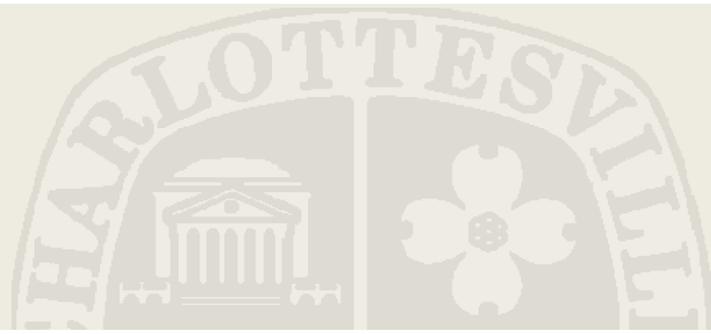
- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as changes resulting from the labor and trades collective bargaining agreement which is new in FY26.

Other Expenditures

- Increases for contractual services, maintenance supplies, and construction materials.

Wastewater Utility

FISCAL YEAR 2026



OVERVIEW:

The Wastewater Utility manages the sanitary sewer collection system within the City’s boundaries. The City of Charlottesville has approximately 168 miles of gravity wastewater lines and over 5,910 manholes. Serving 14,700 customers, Wastewater operates and maintains the collection system through general maintenance and emergencies 24/7.

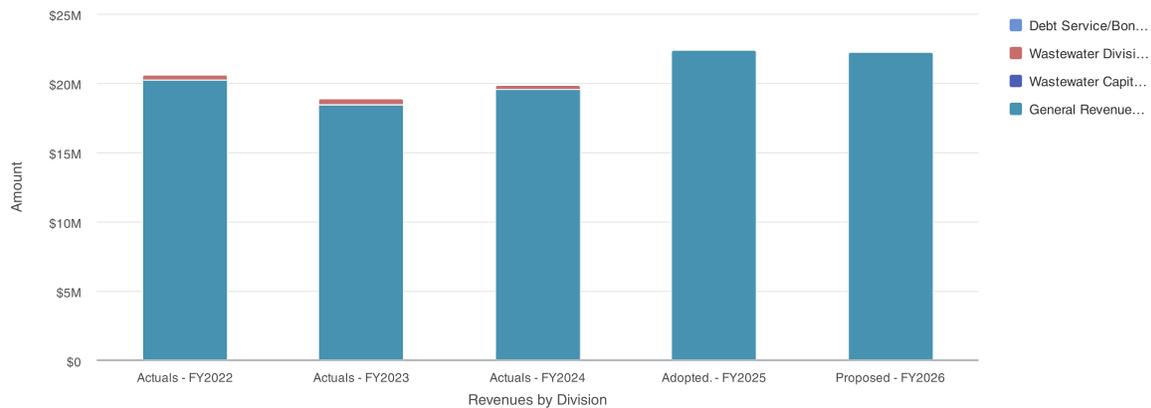
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Wastewater Division Operations	18	18	18
ALLOCATED FTE	18	18	18

DEPARTMENTAL REVENUES:

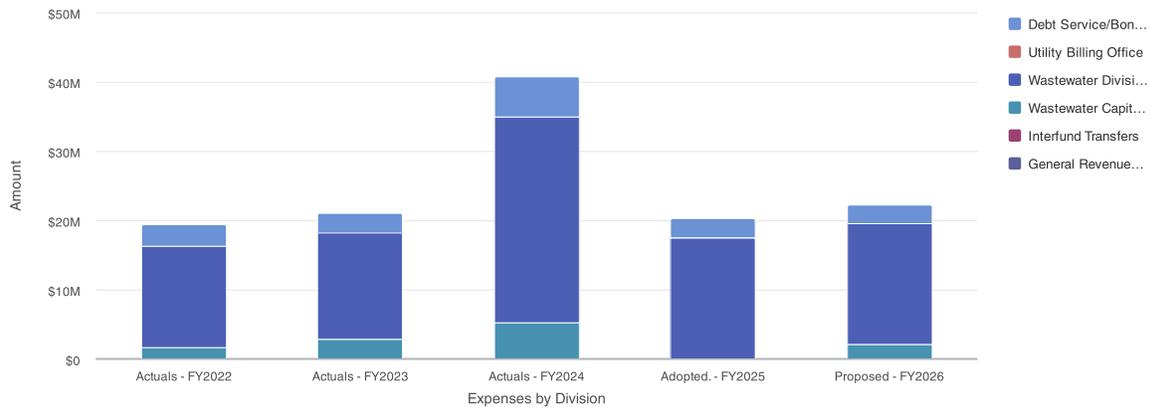
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS		ADOPTED.		PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Debt Service/Bond Issuance	-	-	-	\$0	\$0	\$0	-
Wastewater Division Operations	\$404,766	\$440,975	\$317,114	\$0	\$0	\$0	-
Wastewater Capital and Special Projects	-	\$4,200	-	\$0	\$0	\$0	-
General Revenues - Non Departmental	\$20,177,230	\$18,399,824	\$19,539,621	\$22,404,470	\$22,195,482	-\$208,988	-0.93%
REVENUES BY DIVISION TOTAL	\$20,581,995	\$18,844,999	\$19,856,735	\$22,404,470	\$22,195,482	-\$208,988	-0.93%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Debt Service/Bond Issuance	\$3,009,695	\$2,917,706	\$5,782,375	\$2,786,765	\$2,658,478	-\$128,287	-4.60%
Utility Billing Office	\$3,420	\$3,549	\$9,365	\$0	\$0	\$0	-
Wastewater Division Operations	\$14,646,567	\$15,384,310	\$29,747,405	\$17,459,299	\$17,537,004	\$77,705	0.45%
Wastewater Capital and Special Projects	\$1,635,414	\$2,724,193	\$5,133,378	\$0	\$2,000,000	\$2,000,000	-
Interfund Transfers	-	-	-	\$0	\$0	\$0	-
General Revenues - Non Departmental	-	-	-	\$0	\$0	\$0	-
EXPENSES BY DIVISION TOTAL	\$19,295,096	\$21,029,757	\$40,672,523	\$20,246,064	\$22,195,482	\$1,949,418	9.63%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Expenses by Fund							
Non-General Funds	\$19,295,096	\$21,029,757	\$40,672,523	\$20,246,064	\$22,195,482	\$1,949,418	9.63%
EXPENSES BY FUND TOTAL	\$19,295,096	\$21,029,757	\$40,672,523	\$20,246,064	\$22,195,482	\$1,949,418	9.63%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Revenues by Line Item							
Charges for Services							
Misc Fees	-\$1,628,517	-\$1,468,149	-\$1,971,452	\$0	\$0	\$0	-
Labor Rev	\$4,160	-	-	\$0	\$0	\$0	-
CHARGES FOR SERVICES TOTAL	-\$1,624,357	-\$1,468,149	-\$1,971,452	\$0	\$0	\$0	-
Intergovernmental Revenue							
UVA Misc Revenue	\$431	-	\$8,117	\$0	\$0	\$0	-
INTERGOVERNMENTAL REVENUE TOTAL	\$431	-	\$8,117	\$0	\$0	\$0	-
Utility Revenue							
Water Sales Revenue	-	-	-	\$0	\$0	\$0	-
Water Conn. Surcharg	-	-	\$150	-	\$0	\$0	-
Sewer Sales Revenue	\$16,696,781	\$16,773,926	\$18,411,251	\$19,379,470	\$20,170,482	\$791,012	4.08%
Sewer Connect Fee	\$350,675	\$440,275	\$303,007	\$0	\$0	\$0	-
Utility Fin Charges	\$71,025	\$53,366	\$53,829	\$25,000	\$25,000	\$0	0.00%
UTILITY REVENUE TOTAL	\$17,118,481	\$17,267,568	\$18,768,237	\$19,404,470	\$20,195,482	\$791,012	4.08%
Miscellaneous Revenue							
Interest	\$17,450	\$40,680	\$45,843	\$0	\$0	\$0	-
Other Misc Rev	-	\$4,200	\$5,990	\$0	\$0	\$0	-
MISCELLANEOUS REVENUE TOTAL	\$17,450	\$44,880	\$51,833	\$0	\$0	\$0	-
Warehouse Revenue							
Warehse Outlet Sales	\$49,500	\$700	-	\$0	\$0	\$0	-
WAREHOUSE REVENUE TOTAL	\$49,500	\$700	-	\$0	\$0	\$0	-
Debt Service Revenue	\$2,020,491	-	-	\$0	\$0	\$0	-
Transfers							
Transfer From Other Fund	\$3,000,000	\$3,000,000	\$3,000,000	\$0	\$0	\$0	-
Trn Fr Sewer Fund	-	-	-	\$3,000,000	\$2,000,000	-\$1,000,000	-33.33%
TRANSFERS TOTAL	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$2,000,000	-\$1,000,000	-33.33%
REVENUES BY LINE ITEM TOTAL	\$20,581,995	\$18,844,999	\$19,856,735	\$22,404,470	\$22,195,482	-\$208,988	-0.93%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$663,354	\$572,754	\$699,568	\$1,068,933	\$1,301,375	\$232,442	21.75%
Full Time Sal Accrue	-\$6,248	-\$18,276	-\$568	\$0	\$0	\$0	-
PT Salaries	-	\$108	\$54	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$85,512	\$0	-\$85,512	-100.00%
Soc Sec - FICA	\$55,597	\$46,549	\$56,288	\$81,773	\$98,405	\$16,632	20.34%
Soc Sec FICA Accrued	-\$520	-\$1,481	-\$67	\$0	\$0	\$0	-
Retirement Cont DB	\$216,279	\$195,666	\$243,156	\$257,561	\$201,459	-\$56,102	-21.78%
Retirement Cont DC	\$11,486	\$10,065	\$8,505	\$9,200	\$30,652	\$21,452	233.17%
Retirement Cont A DB	-\$2,636	-\$3,446	\$735	\$0	\$0	\$0	-
Retirement Cont A DC	-\$78	-\$305	-\$235	\$0	\$0	\$0	-
Life Insurance	\$4,725	\$4,040	\$4,973	\$7,739	\$9,422	\$1,683	21.75%
Life Ins Accrued	-\$42	-\$130	-\$2	\$0	\$0	\$0	-
Health Care Program	\$99,108	\$166,314	\$171,468	\$192,906	\$252,000	\$59,094	30.63%
Health Care Pr Accru	-\$1,489	-\$3,018	\$32	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$1,039,536	\$968,840	\$1,183,907	\$1,703,624	\$1,893,313	\$189,689	11.13%
Personnel - Other							
Temp. Salaries	\$27,680	\$19,198	\$20,749	\$35,700	\$19,760	-\$15,940	-44.65%
Temp Sal Accrued	-\$947	-\$638	-\$126	\$0	\$0	\$0	-
Overtime	\$18,301	\$14,163	\$13,870	\$54,396	\$53,560	-\$836	-1.54%
Overtime Accrued	-\$73	-\$782	-\$44	\$0	\$0	\$0	-
Spec Events OT	\$400	-	\$7,800	\$0	\$0	\$0	-
Holiday OT	\$2,435	\$631	\$2,336	\$0	\$0	\$0	-
Holiday OT Accrued	-\$556	-	-	\$0	\$0	\$0	-
Other OT	\$8,053	\$481	\$2,490	\$0	\$0	\$0	-
Bonus Pay	\$29,750	\$11,500	\$15,000	\$0	\$0	\$0	-
FICA Temporary Emp	-	-	-	\$2,731	\$1,512	-\$1,219	-44.64%
PERSONNEL - OTHER TOTAL	\$85,044	\$44,553	\$62,075	\$92,827	\$74,832	-\$17,995	-19.39%
Other							
Gasoline/Diesel Emergency Purchases	-	\$2,258	-	\$0	\$0	\$0	-
Office Supplies	\$5,885	\$4,741	\$4,276	\$4,500	\$4,500	\$0	0.00%
Preprinted Forms	-	\$19	-	\$0	\$0	\$0	-
Postage	\$5	\$212	\$31	\$500	\$500	\$0	0.00%
Cleaning Supplies	\$585	\$506	\$441	\$0	\$500	\$500	-
Uniforms/Clothing	\$2,924	\$2,501	\$3,963	\$9,000	\$9,000	\$0	0.00%
Safety Supplies	\$765	\$4,792	\$2,636	\$2,000	\$2,500	\$500	25.00%
Medical Supplies	\$1,138	\$1,426	\$1,632	\$1,400	\$1,500	\$100	7.14%
Maint Supplies	\$29,045	\$41,315	\$40,216	\$85,000	\$95,000	\$10,000	11.76%
Small Hand Tools	-	-	\$138	\$2,000	\$2,000	\$0	0.00%
Constr Materials	\$33,979	\$35,276	\$44,663	\$35,000	\$55,000	\$20,000	57.14%
Food Supplies	\$17	\$689	\$598	\$500	\$500	\$0	0.00%
Awards/Trophies	\$65	-	\$70	\$0	\$0	\$0	-
Fuel	\$12	\$0	-	\$0	\$0	\$0	-
Oil/Grease	-	-	\$210	-	\$0	\$0	-
Chemicals	\$5,344	\$2,337	\$2,109	\$0	\$2,000	\$2,000	-
Mach/Equip/Furn (NC)	\$8,513	\$6,135	\$25,852	\$4,000	\$10,000	\$6,000	150.00%
Comp Sftwr (Non-cap)	-	\$399	-	\$0	\$0	\$0	-
Other Supplies	\$31	\$89	\$223	\$0	\$0	\$0	-
Utility Supply Purch	\$8,578,416	\$9,108,421	\$19,175,653	\$10,264,300	\$10,264,300	\$0	0.00%
Sewer Surcharge	-	-	-	\$40,000	\$40,000	\$0	0.00%
Cell Phone Serv Purc	\$7,277	\$5,314	\$3,699	\$7,000	\$7,000	\$0	0.00%
Dues/Subscriptions	\$0	\$3,363	\$2,571	\$3,000	\$3,000	\$0	0.00%
Telephone-Long Dist	-	-	-	\$0	\$0	\$0	-
Utilities	\$1,115,921	\$1,575,159	\$3,943	\$4,898	\$4,898	\$0	0.00%

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Printing/Duplicating	\$161	\$1,310	\$65	\$200	\$200	\$0	0.00%
Legal Fees	\$1,092	–	–	\$0	\$0	\$0	–
Travel	–	\$7	–	\$4,000	\$4,000	\$0	0.00%
Local Travel	–	–	\$5	–	\$0	\$0	–
Travel Lodging	–	\$693	–	\$0	\$0	\$0	–
Meals	\$112	\$424	\$679	\$0	\$0	\$0	–
Advertising	\$118	–	\$1,100	\$1,000	\$1,000	\$0	0.00%
Registration Fees	\$1,282	\$935	\$879	\$0	\$0	\$0	–
Uniform Rental	\$349	\$298	\$215	\$0	\$0	\$0	–
Equipment Rental	\$381	\$397	\$348	\$3,000	\$3,000	\$0	0.00%
Repairs and Maint	\$9,061	\$6,561	\$2,821	\$7,000	\$7,000	\$0	0.00%
Outside Maint-Parts	\$1,745	\$1,280	\$1,512	\$0	\$0	\$0	–
Education/Training	\$4,527	\$6,982	\$5,720	\$40,500	\$30,000	-\$10,500	-25.93%
Software Lic/Maint	\$2,348	\$1,923	\$3,400	\$0	\$4,000	\$4,000	–
Veh Oper-Paint&Body	–	–	–	\$0	\$0	\$0	–
Fleet Purch Services	–	–	–	\$0	\$0	\$0	–
Solid Waste Disp	\$4,323	\$12,789	\$8,648	\$0	\$10,000	\$10,000	–
Freight	\$217	\$67	\$354	\$300	\$300	\$0	0.00%
Health Eval	\$262	–	\$235	\$0	\$0	\$0	–
Marketing Exp	–	\$1,336	\$679	\$0	\$0	\$0	–
Turf Maint Contr	\$38	\$47	\$157	\$0	\$0	\$0	–
Tree Maint Contr	\$15,360	\$28,670	\$11,230	\$0	\$0	\$0	–
Interest	\$834,959	\$783,359	\$1,428,652	\$637,653	\$615,231	-\$22,422	-3.52%
Bond Principal	\$2,138,499	\$2,134,347	\$4,353,723	\$2,149,112	\$2,043,247	-\$105,865	-4.93%
Incentive Awards	–	–	–	\$1,000	\$1,000	\$0	0.00%
Bond Issuance Expen	\$36,237	–	–	\$0	\$0	\$0	–
Paym in Lieu of Taxe	\$1,032,447	\$1,050,481	\$2,104,648	\$1,165,268	\$1,165,268	\$0	0.00%
Customer Assistance	\$3,420	\$3,549	\$9,365	\$0	\$0	\$0	–
Acq Com Itrm-Veh (MA)	\$8,497	\$141,897	\$98,411	\$147,212	\$147,212	\$0	0.00%
Acq Com Itrm-M Eq (MA)	–	–	–	\$15,000	\$15,000	\$0	0.00%
Acq Com Itrm-F/E (MA)	–	–	–	\$0	\$0	\$0	–
Acq Com Itrm-Eqpt (MA)	–	–	–	\$0	\$0	\$0	–
Trn to Wstwater DS F	\$3,000,000	\$3,000,000	\$6,000,000	\$2,830,224	\$2,830,224	\$0	0.00%
Allocated Charges	\$340,697	\$359,873	\$381,394	\$0	\$0	\$0	–
Lump Sum Apprpr	–	–	–	\$0	\$0	\$0	–
OTHER TOTAL	\$17,226,052	\$18,332,176	\$33,727,163	\$17,464,567	\$17,378,880	-\$85,687	-0.49%
Contractual							
Professional Serv	\$11,790	\$178,595	\$751,168	\$125,550	\$95,000	-\$30,550	-24.33%
Serv Contracts	\$11,277	\$3,641	–	\$4,000	\$4,000	\$0	0.00%
Constr Contracts	\$265,170	\$950,127	\$4,408,484	\$0	\$2,000,000	\$2,000,000	–
Contracted Serv	\$238,060	\$2,715	\$700	\$0	\$0	\$0	–
Int Contract Svc	\$10,966	–	–	\$17,000	\$12,000	-\$5,000	-29.41%
Consulting Services	–	–	–	\$0	\$0	\$0	–
Other Contractual Se	\$143,919	\$232,034	\$190,811	\$494,365	\$474,365	-\$20,000	-4.05%
CONTRACTUAL TOTAL	\$681,182	\$1,367,112	\$5,351,163	\$640,915	\$2,585,365	\$1,944,450	303.39%
Fixed							
Telephone-Int Chg	\$1,321	\$1,566	–	\$1,015	\$1,025	\$10	0.99%
Insurance Int Chgs	\$64,825	\$74,550	\$76,041	\$77,562	\$85,318	\$7,756	10.00%
Worker's Comp Ins	\$94,143	\$134,560	\$137,251	\$139,996	\$42,964	-\$97,032	-69.31%
IT Comp Replacemnt	–	–	–	\$2,569	\$1,908	-\$661	-25.73%
IT Infrastruct Repla	\$1,491	\$4,198	\$2,060	\$4,609	\$5,706	\$1,097	23.80%
Veh Oper-Repair/Mnt	\$27,294	\$29,797	\$31,951	\$36,109	\$36,109	\$0	0.00%
Veh Opr-Fuel/Oil FLT	\$13,928	\$12,061	\$15,692	\$21,888	\$21,888	\$0	0.00%
IT User/Support Fee	\$19,212	\$19,212	\$13,192	\$16,785	\$17,040	\$255	1.52%
GIS User/Support Fee	\$3,499	\$3,499	\$4,706	\$3,856	\$4,044	\$188	4.88%
HVAC Charges	\$2,172	\$2,237	\$2,438	\$2,657	\$2,896	\$239	9.00%
Warehouse charge	\$7,656	\$7,656	\$9,404	\$10,445	\$16,648	\$6,203	59.39%
Trn to CityLink	\$27,740	\$27,740	\$55,480	\$26,640	\$27,546	\$906	3.40%
FIXED TOTAL	\$263,282	\$317,076	\$348,216	\$344,131	\$263,092	-\$81,039	-23.55%
EXPENSES BY LINE ITEM TOTAL	\$19,295,096	\$21,029,757	\$40,672,523	\$20,246,064	\$22,195,482	\$1,949,418	9.63%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals
<ul style="list-style-type: none"> Organizational Excellence Public Safety 	<ol style="list-style-type: none"> Provide reliable utility services and maintain high-quality infrastructure. Continue strategic management efforts. Recruit, cultivate, and retain quality employees. Promote community engagement.

PERFORMANCE MEASURES:

Performance Measures: Wastewater Utility								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Organizational Excellence	Utilities Infrastructure Replacement (all figures are cumulative and linear feet): Sewer lines cleaned and TV	CY	662,639	665,526	688,628	733,390	768,982	898,491
	Utilities Infrastructure Replacement (all figures are cumulative and linear feet): Sewer rehabilitation	CY	217,114	222,130	250,101	240,438	252,104	257,252
Public Safety	Utility system failures/emergency repairs: Sewer	CY	12	19	15	21	23	28

EXPLANATION OF CHANGES:

Salaries & Benefits

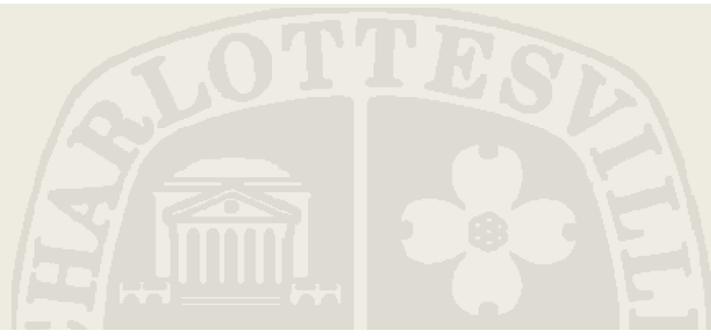
- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as changes resulting from the labor and trades collective bargaining agreement which is new in FY26.

Other Expenditures

- Overall increases due to fluctuations in capital projects.

Water Utility

FISCAL YEAR 2026



OVERVIEW:

The Water Utility is responsible for the installation, maintenance, and repair of the City's 179 miles of water distribution mains, 3,939 water main valves, and 1,200 fire hydrants, as well as the connection and disconnection of all water meters. Additionally, the division maintains water service lines from the water main to the water meter and serves 14,800 customers.

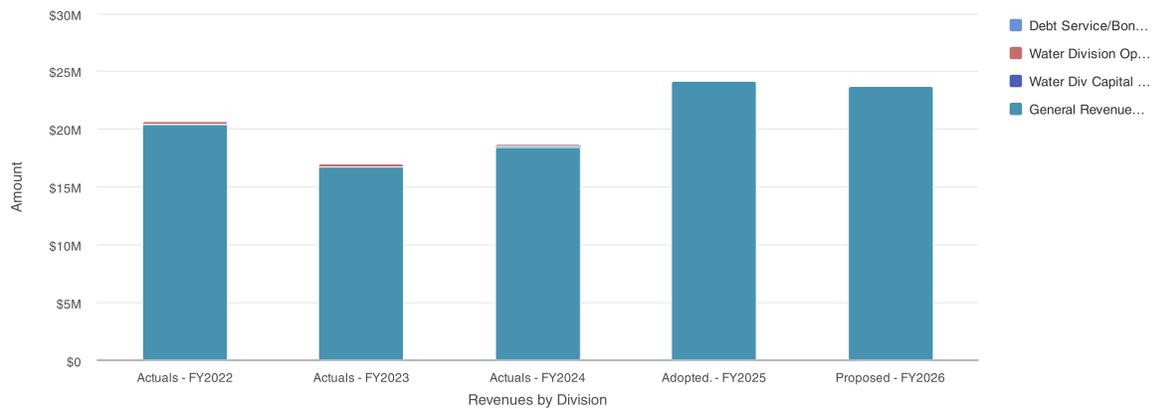
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Water Division Operations	18	18	18
ALLOCATED FTE	18	18	18

DEPARTMENTAL REVENUES:

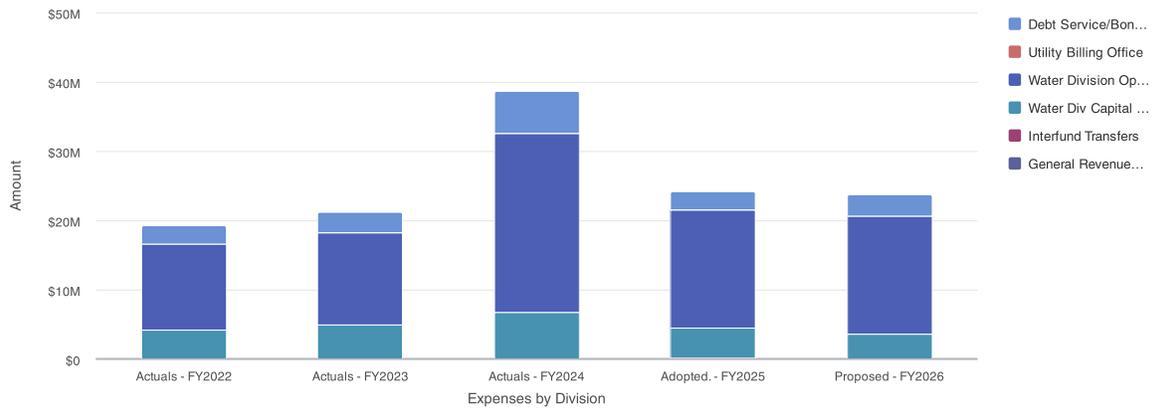
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Debt Service/Bond Issuance	-	-	-	\$0	\$0	\$0	-
Water Division Operations	\$273,762	\$329,394	\$187,907	\$0	\$0	\$0	-
Water Div Capital and Special Projects	-	-	\$85,408	\$0	\$0	\$0	-
General Revenues - Non Departmental	\$20,371,688	\$16,698,291	\$18,464,766	\$24,139,840	\$23,685,768	-\$454,072	-1.88%
REVENUES BY DIVISION TOTAL	\$20,645,450	\$17,027,686	\$18,738,082	\$24,139,840	\$23,685,768	-\$454,072	-1.88%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Debt Service/Bond Issuance	\$2,660,013	\$3,016,812	\$6,071,013	\$2,787,128	\$3,119,014	\$331,886	11.91%
Utility Billing Office	\$8,327	\$8,926	\$23,213	\$10,000	\$0	-\$10,000	-100.00%
Water Division Operations	\$12,397,255	\$13,335,448	\$25,891,691	\$16,918,532	\$17,066,754	\$148,222	0.88%
Water Div Capital and Special Projects	\$4,146,282	\$4,824,145	\$6,604,811	\$4,500,000	\$3,500,000	-\$1,000,000	-22.22%
Interfund Transfers	-	-	-	\$0	\$0	\$0	-
General Revenues - Non Departmental	-	-	-	\$0	\$0	\$0	-
EXPENSES BY DIVISION TOTAL	\$19,211,876	\$21,185,332	\$38,590,728	\$24,215,660	\$23,685,768	-\$529,892	-2.19%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Fund								
Non-General Funds	\$19,211,876	\$21,185,332	\$38,590,728	\$24,215,660	\$23,685,768	-\$529,892	-2.19%	
EXPENSES BY FUND TOTAL	\$19,211,876	\$21,185,332	\$38,590,728	\$24,215,660	\$23,685,768	-\$529,892	-2.19%	

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Revenues by Line Item								
Taxes								
Util Tax	\$0	\$0	\$0	–	\$0	\$0	–	
TAXES TOTAL	\$0	\$0	\$0	–	\$0	\$0	–	
Charges for Services								
Misc Fees	\$10,972	\$47,061	\$31,749	\$0	\$0	\$0	–	
Other Fees	–	–	–	\$500,000	\$176,806	-\$323,194	-64.64%	
Labor Rev	\$12,403	–	–	\$0	\$0	\$0	–	
CHARGES FOR SERVICES TOTAL	\$23,375	\$47,061	\$31,749	\$500,000	\$176,806	-\$323,194	-64.64%	
Intergovernmental Revenue								
UVA Misc Revenue	\$2,234	–	–	\$0	\$0	\$0	–	
INTERGOVERNMENTAL REVENUE TOTAL	\$2,234	–	–	\$0	\$0	\$0	–	
Utility Revenue								
Water Sales Revenue	\$13,359,619	\$14,689,415	\$16,486,261	\$17,339,840	\$17,808,962	\$469,122	2.71%	
Water Meter set fee	\$20,815	\$19,310	\$13,275	\$0	\$0	\$0	–	
New Water Connection	\$206,725	\$252,700	\$175,650	\$0	\$0	\$0	–	
Water Tap Fee	\$1,475	\$3,250	\$1,925	\$0	\$0	\$0	–	
Utility Cut On	\$62,070	\$59,745	\$55,425	\$0	\$0	\$0	–	
Utility Reconnection	\$795	\$7,620	\$6,680	\$0	\$0	\$0	–	
Meter Test	\$50	\$50	\$110	\$0	\$0	\$0	–	
Utility Fin Charges	\$55,968	\$41,752	\$46,331	\$0	\$0	\$0	–	
UTILITY REVENUE TOTAL	\$13,707,518	\$15,073,842	\$16,785,657	\$17,339,840	\$17,808,962	\$469,122	2.71%	
Miscellaneous Revenue								
Interest	\$10,171	\$33,338	\$24,935	\$0	\$0	\$0	–	
Ins Recovery	\$4,592	–	–	\$0	\$0	\$0	–	
Other Misc Rev	\$14,432	\$3,644	\$95,641	\$0	\$0	\$0	–	
MISCELLANEOUS REVENUE TOTAL	\$29,196	\$36,983	\$120,575	\$0	\$0	\$0	–	
Warehouse Revenue								
Warehse Outlet Sales	\$31,900	\$69,800	\$100	\$0	\$0	\$0	–	
WAREHOUSE REVENUE TOTAL	\$31,900	\$69,800	\$100	\$0	\$0	\$0	–	
Debt Service Revenue								
Bond Premium	\$551,228	–	–	\$0	\$0	\$0	–	
Bond Sales	\$4,500,000	–	–	\$4,500,000	\$3,500,000	-\$1,000,000	-22.22%	
DEBT SERVICE REVENUE TOTAL	\$5,051,228	–	–	\$4,500,000	\$3,500,000	-\$1,000,000	-22.22%	
Transfers								
Transfer From Other Fund	\$1,800,000	\$1,800,000	\$1,800,000	\$0	\$0	\$0	–	
Trn Fr Water Fund	–	–	–	\$1,800,000	\$2,200,000	\$400,000	22.22%	
TRANSFERS TOTAL	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$2,200,000	\$400,000	22.22%	
REVENUES BY LINE ITEM TOTAL	\$20,645,450	\$17,027,686	\$18,738,082	\$24,139,840	\$23,685,768	-\$454,072	-1.88%	

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Line Item							
Personnel							
FT Salaries	\$774,925	\$831,928	\$841,771	\$1,039,272	\$1,204,894	\$165,622	15.94%
Full Time Sal Accrue	\$6,073	-\$29,184	\$2,916	\$0	\$0	\$0	-
PT Salaries	-	-	-	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$83,295	\$0	-\$83,295	-100.00%
Soc Sec - FICA	\$65,200	\$66,887	\$66,082	\$79,504	\$92,174	\$12,670	15.94%
Soc Sec FICA Accrued	\$739	-\$2,385	\$226	\$0	\$0	\$0	-
Retirement Cont DB	\$204,005	\$220,484	\$239,172	\$254,107	\$217,076	-\$37,031	-14.57%
Retirement Cont DC	\$7,869	\$7,996	\$7,629	\$7,851	\$16,412	\$8,561	109.04%
Retirement Cont A DB	\$545	-\$6,610	\$196	\$0	\$0	\$0	-
Retirement Cont A DC	\$228	-\$504	\$207	\$0	\$0	\$0	-
Life Insurance	\$5,780	\$6,084	\$6,081	\$7,525	\$8,724	\$1,199	15.93%
Life Ins Accrued	\$59	-\$221	\$19	\$0	\$0	\$0	-
Health Care Program	\$143,759	\$164,866	\$171,468	\$192,906	\$252,000	\$59,094	30.63%
Health Care Pr Accru	\$1,047	-\$6,106	\$847	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$1,210,228	\$1,253,234	\$1,336,614	\$1,664,460	\$1,791,280	\$126,820	7.62%
Personnel - Other							
Temp. Salaries	\$30,078	\$34,275	\$24,715	\$35,700	\$26,600	-\$9,100	-25.49%
Temp Sal Accrued	\$1,135	-\$1,280	-\$185	\$0	\$0	\$0	-
Overtime	\$24,654	\$26,405	\$17,979	\$50,396	\$53,560	\$3,164	6.28%
Overtime Accrued	\$843	-\$1,809	\$10	\$0	\$0	\$0	-
Spec Events OT	\$2,075	-	-	\$0	\$0	\$0	-
Holiday OT	\$3,071	\$2,070	\$984	\$0	\$0	\$0	-
Holiday OT Accrued	-\$243	-\$134	-	\$0	\$0	\$0	-
Other OT	\$9,011	\$1,440	\$2,726	\$0	\$0	\$0	-
Bonus Pay	\$51,625	\$23,500	\$20,750	\$0	\$0	\$0	-
FICA Temporary Emp	-	-	-	\$2,731	\$2,035	-\$696	-25.49%
Wellness Initiatives	-	-	\$37	-	\$0	\$0	-
PERSONNEL - OTHER TOTAL	\$122,249	\$84,466	\$67,015	\$88,827	\$82,195	-\$6,632	-7.47%
Other							
Gasoline/Diesel Emergency Purchases	-	\$4,750	-	\$0	\$0	\$0	-
Office Supplies	\$5,329	\$5,543	\$4,139	\$2,800	\$3,300	\$500	17.86%
Preprinted Forms	\$32	\$56	-	\$0	\$0	\$0	-
Postage	\$400	\$649	\$552	\$1,050	\$750	-\$300	-28.57%
Books	-	-	-	\$400	\$400	\$0	0.00%
Cleaning Supplies	\$902	\$965	\$481	\$900	\$900	\$0	0.00%
Uniforms/Clothing	\$4,511	\$5,484	\$4,168	\$10,250	\$10,250	\$0	0.00%
Safety Supplies	\$1,746	\$5,612	\$2,079	\$1,650	\$2,150	\$500	30.30%
Medical Supplies	\$1,138	\$1,426	\$1,632	\$1,200	\$1,500	\$300	25.00%
Maint Supplies	\$317,843	\$365,628	\$354,144	\$442,000	\$465,000	\$23,000	5.20%
Small Hand Tools	\$523	\$1,080	\$562	\$2,000	\$1,000	-\$1,000	-50.00%
Constr Materials	\$34,287	\$42,839	\$43,701	\$50,000	\$60,000	\$10,000	20.00%
Food Supplies	\$71	\$762	\$644	\$1,300	\$1,300	\$0	0.00%
Awards/Trophies	\$2,630	\$535	\$2,290	\$3,000	\$3,000	\$0	0.00%
Fuel	\$39	\$0	-	\$0	\$0	\$0	-
Oil/Grease	-	\$57	\$57	\$0	\$0	\$0	-
Chemicals	\$759	\$19	\$38	\$0	\$0	\$0	-
Mach/Equip/Furn (NC)	\$7,537	\$12,010	\$19,325	\$15,000	\$15,000	\$0	0.00%
Comp Sftwr (Non-cap)	\$1,489	\$2,173	\$15,197	\$4,660	\$4,261	-\$399	-8.56%
Other Supplies	\$2,930	\$6,078	\$1,334	\$18,300	\$17,300	-\$1,000	-5.46%
Utility Supply Purch	\$6,875,306	\$7,391,709	\$17,130,469	\$10,113,100	\$10,113,100	\$0	0.00%
Telephone Serv Purch	-	-	-	\$9,000	\$9,000	\$0	0.00%
Cell Phone Serv Purc	\$8,985	\$6,652	\$6,851	\$9,000	\$9,550	\$550	6.11%
Dues/Subscriptions	\$52,204	\$49,558	\$51,956	\$53,854	\$60,769	\$6,915	12.84%

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Telephone-Long Dist	-	-	-	\$0	\$0	\$0	-
Utilities	\$11,210	\$11,683	\$13,097	\$21,767	\$21,767	\$0	0.00%
Printing/Duplicating	\$4,712	\$10,466	\$1,652	\$11,025	\$9,525	-\$1,500	-13.61%
Legal Fees	\$23	-	-	\$0	\$0	\$0	-
Travel	-	\$1,667	-	\$5,650	\$5,700	\$50	0.88%
Local Travel	\$104	\$130	\$147	\$0	\$0	\$0	-
Travel Lodging	\$1,756	\$1,454	\$2,205	\$0	\$0	\$0	-
Meals	\$689	\$655	\$1,494	\$100	\$100	\$0	0.00%
Advertising	\$29,424	\$36,801	\$32,151	\$36,000	\$36,000	\$0	0.00%
Registration Fees	\$901	\$2,295	\$2,145	\$1,585	\$3,110	\$1,525	96.21%
Uniform Rental	\$732	\$820	\$576	\$0	\$0	\$0	-
Equipment Rental	\$588	\$598	\$6,186	\$1,734	\$6,234	\$4,500	259.52%
Repairs and Maint	\$22,508	\$7,182	\$22,338	\$20,000	\$25,000	\$5,000	25.00%
Outside Maint-Parts	\$2,695	\$2,133	\$2,521	\$0	\$0	\$0	-
Education/Training	\$2,642	\$8,093	\$11,893	\$30,115	\$26,115	-\$4,000	-13.28%
Software Lic/Maint	\$0	\$900	\$277	\$0	\$0	\$0	-
Veh Oper-Paint&Body	-	-	-	\$0	\$0	\$0	-
Fleet Purch Services	-	-	-	\$0	\$0	\$0	-
Solid Waste Disp	\$1,510	\$12,823	\$8,648	\$0	\$0	\$0	-
Freight	\$210	\$760	\$21	\$500	\$500	\$0	0.00%
Health Eval	-	-	\$685	-	\$0	\$0	-
Marketing Exp	-	\$667	\$679	\$0	\$0	\$0	-
Turf Maint Contr	\$245	\$437	\$362	\$0	\$0	\$0	-
Tree Maint Contr	\$705	\$6,465	-	\$0	\$0	\$0	-
Interest	\$756,338	\$1,031,641	\$1,898,027	\$865,585	\$922,254	\$56,669	6.55%
Bond Principal	\$1,850,074	\$1,986,934	\$4,174,879	\$1,926,543	\$2,201,760	\$275,217	14.29%
Incentive Awards	-	-	-	\$1,500	\$1,500	\$0	0.00%
Bond Issuance Expen	\$56,085	-	-	\$0	\$0	\$0	-
Paym in Lieu of Taxe	\$931,048	\$956,531	\$2,040,684	\$1,074,909	\$1,074,909	\$0	0.00%
Toilet Rebate	\$5,707	\$5,388	\$13,848	\$10,000	\$0	-\$10,000	-100.00%
Rain Barrel Rebate	\$240	\$270	\$450	\$1,500	\$1,500	\$0	0.00%
Customer Assistance	\$2,620	\$3,538	\$9,365	\$0	\$0	\$0	-
Acq Com Itm-Veh (MA)	\$42,397	\$141,897	\$63,994	\$146,058	\$146,058	\$0	0.00%
Acq Com Itm-M Eq (MA)	-	-	-	\$20,000	\$20,000	\$0	0.00%
Acq Com Itm-F/E (MA)	-	-	-	\$0	\$0	\$0	-
Acq Com Itm-Eqpt (MA)	-	-	-	\$0	\$0	\$0	-
Trn to Water Debt Sv	\$1,800,000	\$1,800,000	\$3,600,000	\$1,800,000	\$1,800,000	\$0	0.00%
Allocated Charges	\$340,697	\$359,873	\$381,394	\$0	\$0	\$0	-
Lump Sum Apprpr	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$13,184,521	\$14,295,686	\$29,929,335	\$16,714,035	\$17,080,562	\$366,527	2.19%
Contractual							
Professional Serv	\$465,103	\$372,335	\$1,189,052	\$95,000	\$95,000	\$0	0.00%
Serv Contracts	\$1,339	\$3,641	-	\$250	\$0	-\$250	-100.00%
Constr Contracts	\$3,684,627	\$3,674,069	\$5,415,837	\$4,500,000	\$3,500,000	-\$1,000,000	-22.22%
Contracted Serv	\$4,086	\$337,106	\$125	\$16,000	\$16,000	\$0	0.00%
Int Contract Svc	-	-	-	\$28,659	\$20,000	-\$8,659	-30.21%
Consulting Services	-	-	-	\$20,000	\$20,000	\$0	0.00%
Other Contractual Se	\$249,214	\$860,323	\$295,319	\$728,815	\$708,815	-\$20,000	-2.74%
CONTRACTUAL TOTAL	\$4,404,369	\$5,247,473	\$6,900,333	\$5,388,724	\$4,359,815	-\$1,028,909	-19.09%
Fixed							
Telephone-Int Chg	\$1,585	\$1,879	\$1,411	\$1,269	\$1,281	\$12	0.95%
Insurance Int Chgs	\$64,824	\$74,549	\$76,039	\$77,560	\$85,317	\$7,757	10.00%
Worker's Comp Ins	\$47,586	\$68,016	\$69,375	\$70,763	\$41,233	-\$29,530	-41.73%
IT Comp Replacemt	-	-	-	\$2,569	\$1,484	-\$1,085	-42.23%
IT Infrastruct Repla	\$2,386	\$4,198	\$3,433	\$4,609	\$4,438	-\$171	-3.71%
Veh Oper-Repair/Mnt	\$49,362	\$42,404	\$56,852	\$50,000	\$50,000	\$0	0.00%
Veh Opr-Fuel/Oil FLT	\$27,099	\$15,695	\$20,937	\$31,415	\$31,415	\$0	0.00%
IT User/Support Fee	\$25,615	\$25,615	\$26,384	\$31,705	\$30,672	-\$1,033	-3.26%
GIS User/Support Fee	\$5,832	\$5,832	\$5,883	\$4,820	\$5,055	\$235	4.88%
HVAC Charges	\$2,172	\$2,237	\$2,438	\$2,657	\$2,896	\$239	9.00%
Warehouse charge	\$43,309	\$43,309	\$53,198	\$59,087	\$94,178	\$35,091	59.39%
Trn to CityLink	\$20,740	\$20,740	\$41,480	\$23,160	\$23,947	\$787	3.40%
FIXED TOTAL	\$290,509	\$304,473	\$357,430	\$359,614	\$371,916	\$12,302	3.42%

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
EXPENSES BY LINE ITEM TOTAL	\$19,211,876	\$21,185,332	\$38,590,728	\$24,215,660	\$23,685,768	-\$529,892	-2.19%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals
<ul style="list-style-type: none"> Organizational Excellence Public Safety 	<ol style="list-style-type: none"> Provide reliable utility services and maintain high-quality infrastructure. Continue strategic management efforts. Recruit, cultivate, and retain quality employees. Promote community engagement.

PERFORMANCE MEASURES:

Performance Measures: Water Utility								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Organizational Excellence	Utilities Infrastructure Replacement (all figures are cumulative and linear feet): Water mains and services replaced	CY	97,357	103,364	125,276	138,881	149,098	160,746
Public Safety	Utility system failures/emergency repairs: Water	CY	33	43	74	79	64	76

EXPLANATION OF CHANGES:

Salaries & Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as changes resulting from the labor and trades collective bargaining agreement which is new in FY26.

Other Expenditures

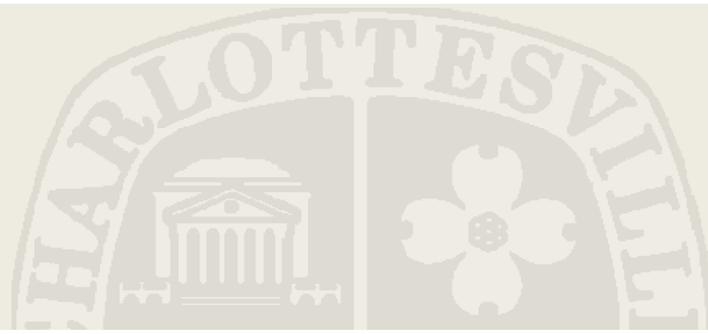
- Increased costs for construction materials and maintenance supplies.

Public Safety & Justice



Circuit Court

FISCAL YEAR 2026



OVERVIEW:

The Clerk of Court is a constitutional officer that is elected by her locality for an 8-year term. The Code of Virginia lists over 800 responsibilities and duties for the Clerk. Some key functions include:

- **Public Safety:** The Clerk is the official record-keeper of criminal felony cases, misdemeanor appeal cases, and criminal indictments.
- **Court Services:** The Clerk provides direct administrative support to the judges in court proceedings. The Clerk prepares many legal documents for the court, such as criminal court orders that memorialize the outcome of a criminal case, summonses and legal service of process, authorizations for arrest, and other judicial directives.
- **Jury Management:** The Clerk manages both grand and petit jury operations.
- **Land Records:** The Clerk is responsible for collecting the taxes and fees associated with the legal recordation of deeds. Additionally, the Clerk is responsible for retaining all deeds and land records recorded since the inception of the city and for ensuring adequate public access to these public records.
- **Probate and Fiduciary:** The Clerk acts as a probate judge when a last will and testament is presented to the Clerk for legal probate of an estate. The Clerk is also responsible for the appointment and qualification of guardians for minors or incapacitated adults.
- **Custodian of Court Cases:** The Clerk is the official recordkeeper of all Circuit Court cases. Under Virginia law, the Clerk is responsible for providing public access to most court files.
- **Public Services:** The Clerk is responsible for issuing marriage licenses in Virginia and processing notary public commissions for citizens in the city. The Clerk issues witness subpoenas in court cases, issues concealed handgun permits among other charges.
- **Official Record Keeper of Election Ballots:** The Clerk takes custody of all election ballots after the local election officials have certified the election results.
- **Custodian of Historic Records:** The Clerk's Offices throughout the Commonwealth of Virginia possess a wealth of historic records that are available for public inspection.

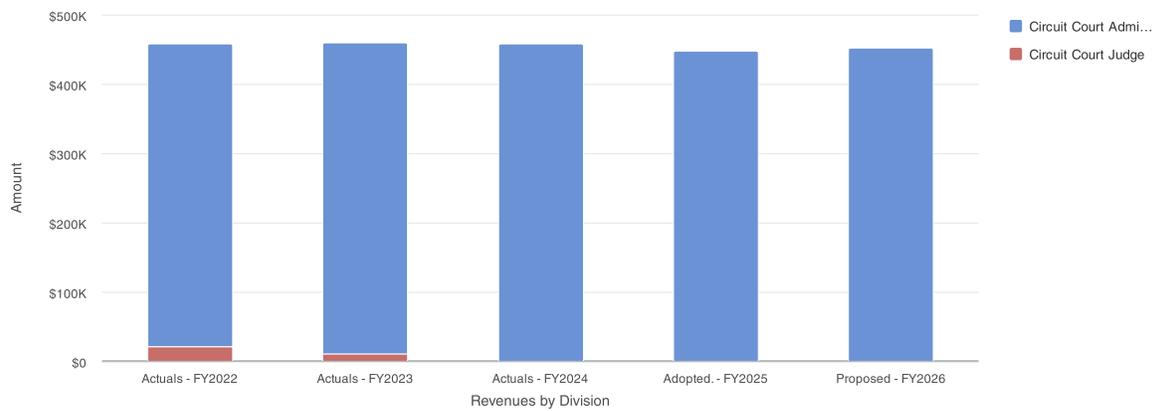
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Circuit Court Administration	9	9	9
Circuit Court Judge	1	1	1
ALLOCATED FTE	10	10	10

DEPARTMENTAL REVENUES:

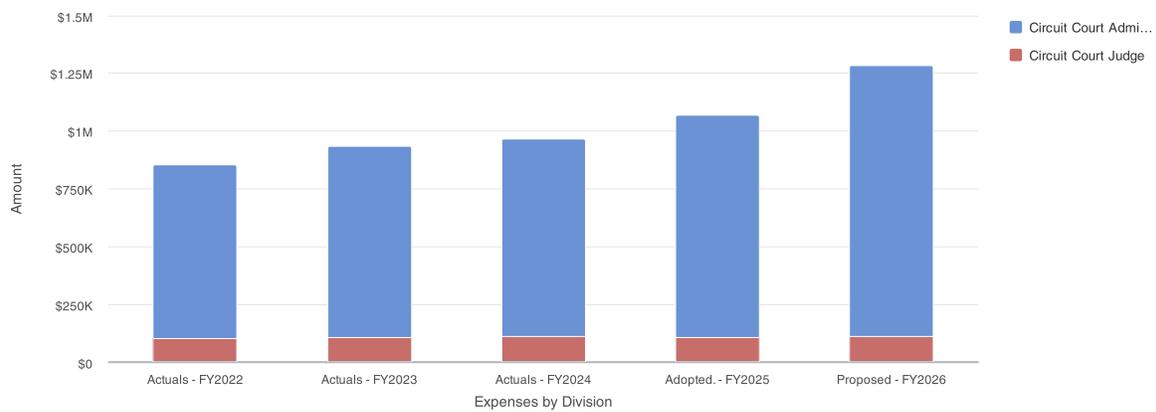
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Circuit Court Administration	\$437,909	\$449,333	\$457,108	\$447,872	\$452,000	\$4,128	0.92%
Circuit Court Judge	\$19,889	\$9,507	–	\$0	\$0	\$0	–
REVENUES BY DIVISION TOTAL	\$457,798	\$458,840	\$457,108	\$447,872	\$452,000	\$4,128	0.92%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Circuit Court Administration	\$755,150	\$829,040	\$853,540	\$962,044	\$1,175,932	\$213,888	22.23%
Circuit Court Judge	\$100,470	\$106,548	\$112,892	\$107,641	\$110,125	\$2,484	2.31%
EXPENSES BY DIVISION TOTAL	\$855,620	\$935,588	\$966,432	\$1,069,685	\$1,286,057	\$216,372	20.23%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
General Fund	\$855,620	\$935,588	\$966,432	\$1,069,685	\$1,286,057	\$216,372	20.23%
EXPENSES BY FUND TOTAL	\$855,620	\$935,588	\$966,432	\$1,069,685	\$1,286,057	\$216,372	20.23%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Charges for Services							
Court Rec	\$254	\$290	\$351	\$0	\$0	\$0	-
Circ Court Reimb	\$23,574	\$17,125	-	\$10,000	\$10,000	\$0	0.00%
Registration Fees	\$5,975	\$5,457	\$5,426	\$0	\$0	\$0	-
Court-Sec Fees	\$939	\$888	\$1,131	\$0	\$0	\$0	-
Court-Sub Fees	\$35,000	\$37,570	\$38,160	\$30,000	\$30,000	\$0	0.00%
CHARGES FOR SERVICES TOTAL	\$65,741	\$61,330	\$45,069	\$40,000	\$40,000	\$0	0.00%
Intergovernmental Revenue							
Reimb/Constit Office	\$372,082	\$387,985	\$412,032	\$407,872	\$412,000	\$4,128	1.01%
Rev/Fluvanna	\$19,889	\$9,507	-	\$0	\$0	\$0	-
INTERGOVERNMENTAL REVENUE TOTAL	\$391,971	\$397,492	\$412,032	\$407,872	\$412,000	\$4,128	1.01%
Miscellaneous Revenue							
Vend Commission	\$86	-	-	\$0	\$0	\$0	-
MISCELLANEOUS REVENUE TOTAL	\$86	-	-	\$0	\$0	\$0	-
Warehouse Revenue	-	\$17	\$8	\$0	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$457,798	\$458,840	\$457,108	\$447,872	\$452,000	\$4,128	0.92%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$470,221	\$532,068	\$513,864	\$581,880	\$767,621	\$185,741	31.92%
Full Time Sal Accrue	\$1,745	-\$13,588	\$2,336	\$0	\$0	\$0	-
PT Salaries	-	-	-	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$0	\$0	\$0	-
Soc Sec - FICA	\$36,462	\$39,130	\$39,083	\$43,722	\$57,071	\$13,349	30.53%
Soc Sec FICA Accrued	\$217	-\$1,052	\$206	\$0	\$0	\$0	-
Retirement Cont DB	\$99,143	\$123,687	\$121,365	\$117,118	\$130,206	\$13,088	11.18%
Retirement Cont DC	\$8,252	\$9,766	\$9,463	\$9,774	\$14,718	\$4,944	50.58%
Retirement Cont A DB	\$415	-\$3,292	\$811	\$0	\$0	\$0	-
Retirement Cont A DC	-\$69	-\$77	-\$4	\$0	\$0	\$0	-
Life Insurance	\$3,383	\$3,891	\$3,712	\$4,213	\$5,557	\$1,344	31.90%
Life Ins Accrued	\$14	-\$101	\$25	\$0	\$0	\$0	-
Health Care Program	\$74,030	\$91,096	\$95,443	\$107,170	\$140,000	\$32,830	30.63%
Health Care Pr Accru	-\$640	-\$1,619	\$206	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$693,174	\$779,910	\$786,510	\$863,877	\$1,115,173	\$251,296	29.09%
Personnel - Other							
Temp. Salaries	\$6,479	\$8,646	\$10,125	\$0	\$0	\$0	-
Temp Sal Accrued	\$294	-\$1,138	\$66	\$0	\$0	\$0	-
Overtime	\$2,265	\$6,895	\$13,309	\$15,000	\$15,000	\$0	0.00%
Overtime Accrued	\$521	-\$123	-\$102	\$0	\$0	\$0	-
Court OT	\$108	\$25	\$634	\$2,000	\$2,000	\$0	0.00%
Holiday OT	\$50	\$13	\$14	\$0	\$0	\$0	-
Other OT	-	\$384	-	\$0	\$0	\$0	-
Bonus Pay	\$31,500	-	\$2,000	\$0	\$0	\$0	-

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
PERSONNEL - OTHER TOTAL	\$41,219	\$14,703	\$26,045	\$17,000	\$17,000	\$0	0.00%
Other							
Office Supplies	\$11,292	\$13,738	\$14,816	\$12,500	\$12,000	-\$500	-4.00%
Preprinted Forms	–	\$1,091	\$255	\$0	\$0	\$0	–
Postage	\$2,225	\$1,721	\$2,688	\$4,600	\$3,000	-\$1,600	-34.78%
Books	\$1,707	\$2,096	\$2,765	\$1,500	\$0	-\$1,500	-100.00%
Safety Supplies	\$71	–	–	\$0	\$0	\$0	–
Food Supplies	–	–	\$18	–	\$0	\$0	–
Mach/Equip/Furn (NC)	\$15,207	\$2,957	\$4,867	\$15,000	\$5,000	-\$10,000	-66.67%
Comp Stwr (Non-cap)	\$180	\$180	\$240	\$0	\$0	\$0	–
Other Supplies	–	–	–	\$0	\$0	\$0	–
Dues/Subscriptions	–	\$545	–	\$500	\$500	\$0	0.00%
Meals	\$417	\$1,207	\$1,207	\$1,500	\$0	-\$1,500	-100.00%
Reimb Travel Expend	–	–	-\$81	–	\$0	\$0	–
Equipment Rental	\$5,040	\$5,074	\$5,162	\$4,800	\$4,800	\$0	0.00%
Education/Training	\$1,306	\$5,117	\$9,741	\$7,500	\$7,000	-\$500	-6.67%
Software Lic/Maint	\$34,028	\$43,754	\$42,704	\$0	\$0	\$0	–
Comp svc-non IT	\$1,084	\$6,311	–	\$1,800	\$1,800	\$0	0.00%
Temp Labor	–	–	–	\$3,000	\$0	-\$3,000	-100.00%
Late Fee	–	\$8	–	\$0	\$0	\$0	–
OTHER TOTAL	\$72,556	\$83,799	\$84,382	\$52,700	\$34,100	-\$18,600	-35.29%
Contractual							
Professional Serv	–	–	\$5,504	\$8,450	\$7,000	-\$1,450	-17.16%
Serv Contracts	\$54	\$487	\$91	\$51,696	\$51,696	\$0	0.00%
Contracted Serv	–	\$275	\$110	\$0	\$0	\$0	–
Other Contractual Se	\$37,218	\$43,255	\$46,440	\$47,824	\$47,000	-\$824	-1.72%
CONTRACTUAL TOTAL	\$37,272	\$44,017	\$52,145	\$107,970	\$105,696	-\$2,274	-2.11%
Fixed							
Telephone-Int Chg	\$4,758	\$5,640	\$3,952	\$7,159	\$5,123	-\$2,036	-28.44%
Insurance Int Chgs	\$3,589	\$4,127	\$4,210	\$4,294	\$4,724	\$430	10.01%
Worker's Comp Ins	\$414	\$592	\$604	\$554	\$437	-\$117	-21.12%
IT Infrastruct Repla	\$2,638	\$2,799	\$8,583	\$16,131	\$3,804	-\$12,327	-76.42%
FIXED TOTAL	\$11,399	\$13,158	\$17,349	\$28,138	\$14,088	-\$14,050	-49.93%
EXPENSES BY LINE ITEM TOTAL	\$855,620	\$935,588	\$966,432	\$1,069,685	\$1,286,057	\$216,372	20.23%

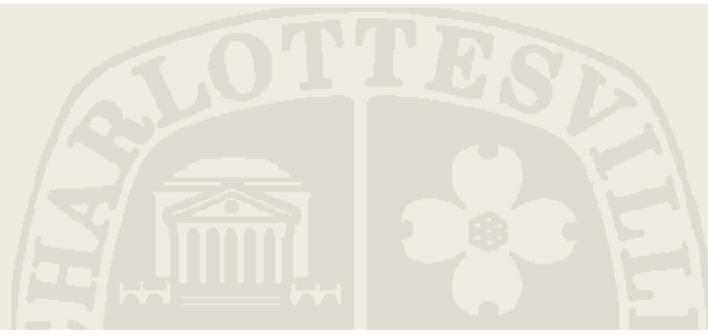
EXPLANATION OF CHANGES:

Salaries & Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as collective bargaining contract changes.

City Sheriff

FISCAL YEAR 2026



OVERVIEW:

The Sheriff is a locally elected constitutional law enforcement officer of the Commonwealth of Virginia and must be elected by the citizens of their locality every four years. The Sheriff's Office is responsible for providing security at the Circuit Court and General District Court to all employees, jurors, witnesses, inmates, and visitors. The office must comply with mandates stated in the Virginia State Code for court security, civil process, transportation of prisoners (which includes the extradition of prisoners from other jurisdictions throughout the United States), and transportation of mental patients pursuant to governor's warrants and court orders from the civil/chancery side of the courts' docket. Additionally, the office serves summons to both grand and petit jurors. A portion of the City Sheriff's Office budget is reimbursed by the Commonwealth of Virginia Compensation Board.

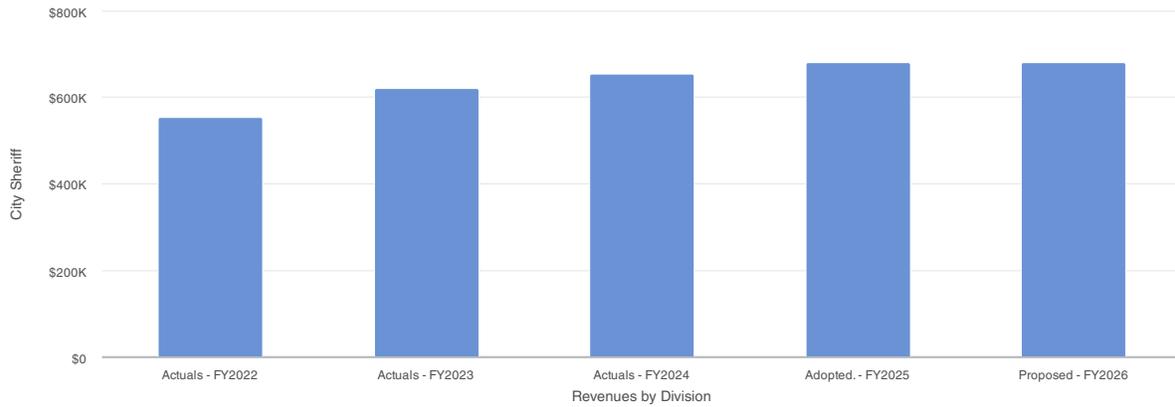
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
City Sheriff	14	14	14
ALLOCATED FTE	14	14	14

DEPARTMENTAL REVENUES:

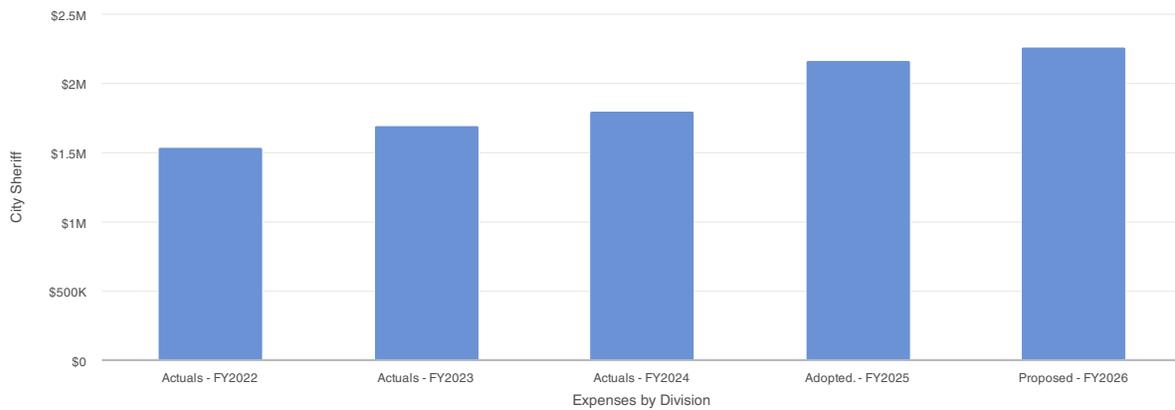
Revenues by Division



Data Updated: Feb 21, 2025, 3:33 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 21, 2025, 3:33 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Revenues by Division								
City Sheriff	\$553,707	\$620,779	\$653,442	\$679,158	\$679,158	\$0	0.00%	
REVENUES BY DIVISION TOTAL	\$553,707	\$620,779	\$653,442	\$679,158	\$679,158	\$0	0.00%	

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Expenses by Division							
City Sheriff	\$1,536,577	\$1,691,928	\$1,799,551	\$2,159,639	\$2,258,217	\$98,578	4.56%
EXPENSES BY DIVISION TOTAL	\$1,536,577	\$1,691,928	\$1,799,551	\$2,159,639	\$2,258,217	\$98,578	4.56%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Expenses by Fund							
General Fund	\$1,536,577	\$1,691,928	\$1,799,551	\$2,159,639	\$2,258,217	\$98,578	4.56%
EXPENSES BY FUND TOTAL	\$1,536,577	\$1,691,928	\$1,799,551	\$2,159,639	\$2,258,217	\$98,578	4.56%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Revenues by Line Item								
Charges for Services								
Circ Court Reimb	\$4,788	\$5,195	\$5,472	\$6,218	\$6,218	\$0	0.00%	
Reimb Sheriff OT	\$43,638	\$82,900	\$68,947	\$85,000	\$85,000	\$0	0.00%	
Sheriff	\$6,212	\$12,424	\$6,212	\$0	\$0	\$0	-	
Misc Fees	-	-	\$0	\$0	\$0	\$0	-	
Other Fees	\$1,500	\$1,500	-	\$0	\$0	\$0	-	
CHARGES FOR SERVICES TOTAL	\$56,138	\$102,018	\$80,631	\$91,218	\$91,218	\$0	0.00%	
Intergovernmental Revenue								
Reimb/Constit Office	\$497,569	\$518,728	\$561,105	\$587,940	\$587,940	\$0	0.00%	
State Assist	-	-	\$11,466	\$0	\$0	\$0	-	
INTERGOVERNMENTAL REVENUE TOTAL	\$497,569	\$518,728	\$572,571	\$587,940	\$587,940	\$0	0.00%	
Miscellaneous Revenue	-	-	\$225	-	\$0	\$0	-	
Warehouse Revenue								
Warehse Outlet Sales	-	\$33	\$14	\$0	\$0	\$0	-	
WAREHOUSE REVENUE TOTAL	-	\$33	\$14	\$0	\$0	\$0	-	
REVENUES BY LINE ITEM TOTAL	\$553,707	\$620,779	\$653,442	\$679,158	\$679,158	\$0	0.00%	

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Line Item								
Personnel								
FT Salaries	\$626,107	\$711,431	\$756,748	\$995,800	\$1,090,200	\$94,400	9.48%	
Full Time Sal Accrue	\$10,345	-\$23,476	\$2,230	\$0	\$0	\$0	-	
PT Salaries	\$38,968	\$36,248	\$37,205	\$0	\$0	\$0	-	
Part Time Sal Accru	-\$1,527	-\$1,051	\$287	\$0	\$0	\$0	-	
COLA Budget	-	-	-	\$0	\$0	\$0	-	
Soc Sec - FICA	\$58,217	\$64,004	\$65,980	\$76,179	\$83,400	\$7,221	9.48%	
Soc Sec FICA Accrued	\$715	-\$1,877	\$169	\$0	\$0	\$0	-	
Retirement Cont DB	\$291,104	\$359,604	\$379,779	\$456,411	\$487,943	\$31,532	6.91%	
Retirement Cont DC	-	-	-	\$0	\$0	\$0	-	
Retirement Cont A DB	\$11,263	-\$16,629	\$1,836	\$0	\$0	\$0	-	
Life Insurance	\$4,732	\$5,487	\$5,796	\$7,210	\$7,893	\$683	9.47%	
Life Ins Accrued	\$90	-\$200	\$27	\$0	\$0	\$0	-	
Health Care Program	\$115,909	\$127,338	\$133,754	\$150,038	\$196,000	\$45,962	30.63%	
Health Care Pr Accru	\$2,082	-\$4,866	\$492	\$0	\$0	\$0	-	
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-	
PERSONNEL TOTAL	\$1,158,005	\$1,256,014	\$1,384,302	\$1,685,638	\$1,865,436	\$179,798	10.67%	
Personnel - Other								
Temp. Salaries	\$23,429	\$22,957	\$17,433	\$26,348	\$26,348	\$0	0.00%	
Temp Sal Accrued	-\$295	-\$516	-\$159	\$0	\$0	\$0	-	
Overtime	\$29,828	\$38,436	\$38,710	\$60,000	\$60,000	\$0	0.00%	
Overtime Accrued	\$281	-\$632	-\$351	\$0	\$0	\$0	-	
Spec Events OT	\$38,809	\$73,509	\$57,274	\$15,000	\$15,000	\$0	0.00%	
Spec Events OT Accru	\$882	-\$882	-	\$0	\$0	\$0	-	
Holiday OT	\$571	\$1,602	\$640	\$0	\$0	\$0	-	
Other OT	\$1,146	-	-	\$0	\$0	\$0	-	
Bonus Pay	\$32,082	\$0	-	\$0	\$0	\$0	-	
PERSONNEL - OTHER TOTAL	\$126,733	\$134,475	\$113,546	\$101,348	\$101,348	\$0	0.00%	
Other								
Gasoline/Diesel Emergency Purchases	-	\$4,351	-	\$0	\$0	\$0	-	
Office Supplies	\$3,777	\$3,074	\$3,756	\$4,700	\$4,700	\$0	0.00%	
Postage	\$500	\$1,000	\$1,760	\$1,500	\$4,000	\$2,500	166.67%	
Books	\$2,480	\$1,836	\$3,018	\$1,850	\$1,850	\$0	0.00%	
Uniforms/Clothing	\$27,082	\$25,754	\$13,419	\$26,000	\$26,000	\$0	0.00%	
Safety Supplies	-	-	-	\$0	\$0	\$0	-	
Food Supplies	\$1,409	\$630	\$900	\$1,400	\$1,400	\$0	0.00%	
Awards/Trophies	\$136	\$66	\$63	\$300	\$300	\$0	0.00%	
Fuel	\$1,408	\$3,680	\$2,514	\$3,600	\$3,600	\$0	0.00%	
Mach/Equip/Furn (NC)	\$58,617	\$37,222	\$14,749	\$20,000	\$20,000	\$0	0.00%	
Comp Sftwr (Non-cap)	-	-	-	\$0	\$0	\$0	-	
Other Supplies	\$6,332	\$9,749	\$7,087	\$5,000	\$5,000	\$0	0.00%	
Cell Phone Serv Purc	\$6,151	\$5,508	\$6,099	\$6,600	\$6,600	\$0	0.00%	
Dues/Subscriptions	\$1,725	\$746	\$1,140	\$1,700	\$1,700	\$0	0.00%	
Telephone-Long Dist	-	-	-	\$0	\$0	\$0	-	
Printing/Duplicating	\$1,895	\$1,760	\$985	\$1,750	\$1,750	\$0	0.00%	
Travel	\$78	\$6	-	\$10,000	\$10,000	\$0	0.00%	
Non-Local Travel	\$8,722	\$24,723	\$20,635	\$25,000	\$25,000	\$0	0.00%	
Repairs and Maint	-	-	\$23	\$500	\$500	\$0	0.00%	
Education/Training	\$10,431	\$10,711	\$10,838	\$10,000	\$10,000	\$0	0.00%	
Organizational Fees	-	-	-	\$8,000	\$8,000	\$0	0.00%	
Software Lic/Maint	-	-	\$1,931	\$0	\$0	\$0	-	
Comp svc-non IT	\$678	\$415	-	\$2,945	\$0	-\$2,945	-100.00%	
Health Eval	\$4,444	\$810	\$2,699	\$0	\$0	\$0	-	
Monthly Parking Fees	\$2,009	\$2,156	\$2,670	\$2,156	\$2,156	\$0	0.00%	

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Late Fee	–	–	–	\$0	\$0	\$0	–
Acq Com Itm-M Eq (MA	–	–	–	\$1,720	\$1,720	\$0	0.00%
Lump Sum Appropr	–	–	–	\$0	\$0	\$0	–
OTHER TOTAL	\$137,875	\$134,197	\$94,286	\$134,721	\$134,276	-\$445	-0.33%
Contractual							
Professional Serv	\$7,140	\$16,800	\$11,340	\$16,800	\$16,800	\$0	0.00%
Serv Contracts	\$2,383	\$2,755	\$2,604	\$3,600	\$3,600	\$0	0.00%
Contracted Serv	\$961	\$3,558	–	\$0	\$0	\$0	–
Other Contractual Se	\$3,662	\$999	\$1,301	\$5,300	\$5,300	\$0	0.00%
CONTRACTUAL TOTAL	\$14,146	\$24,112	\$15,245	\$25,700	\$25,700	\$0	0.00%
Fixed							
Telephone-Int Chg	\$2,379	\$2,820	\$2,540	\$3,977	\$2,561	-\$1,416	-35.60%
Insurance Int Chgs	\$4,938	\$5,679	\$5,793	\$5,908	\$6,499	\$591	10.00%
Worker's Comp Ins	\$24,423	\$42,000	\$42,004	\$44,665	\$57,057	\$12,392	27.74%
IT Infrastruct Repla	\$2,683	\$3,032	\$4,120	\$11,522	\$12,680	\$1,158	10.05%
Veh Oper-Repair/Mnt	\$3,992	\$26,740	\$26,327	\$21,000	\$30,000	\$9,000	42.86%
Veh Opr-Fuel/Oil FLT	\$16,987	\$16,359	\$21,388	\$22,660	\$22,660	\$0	0.00%
Vehicle Use Allow	\$44,416	\$46,500	\$90,000	\$102,500	\$0	-\$102,500	-100.00%
FIXED TOTAL	\$99,818	\$143,130	\$192,172	\$212,232	\$131,457	-\$80,775	-38.06%
EXPENSES BY LINE ITEM TOTAL	\$1,536,577	\$1,691,928	\$1,799,551	\$2,159,639	\$2,258,217	\$98,578	4.56%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
Public Safety	To serve the community in a professional, courteous, and responsible manner.	<ol style="list-style-type: none"> 1. Securing the courts. 2. Ensuring court staff and public safety. 3. Preserve the environment.

PERFORMANCE MEASURES:

Performance Measures: City Sheriff								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Public Safety	Criminal warrants received	CY	N/A	N/A	268	330	319	319
	DMV notices received/concealed handgun permits	CY	N/A	N/A	366	264	298	298
	Inmate transports local courts	CY	N/A	N/A	256	257	256	256
	Inmate transports other than local courts	CY	N/A	N/A	124	119	214	214
	Jury summons received	CY	N/A	N/A	77	1,817	1,217	1217
	Levies received	CY	N/A	N/A	50	30	93	93
	Mental patient trips within jurisdiction	CY	N/A	N/A	6	10	2	2
	Mental patient trips out of jurisdiction	CY	N/A	N/A	124	178	203	203
	Other civil process received	CY	N/A	N/A	23,945	31,506	36,948	36948
	Subpoenas received	CY	N/A	N/A	7,496	7,739	7,736	7736

EXPLANATION OF CHANGES:

Salaries & Benefits

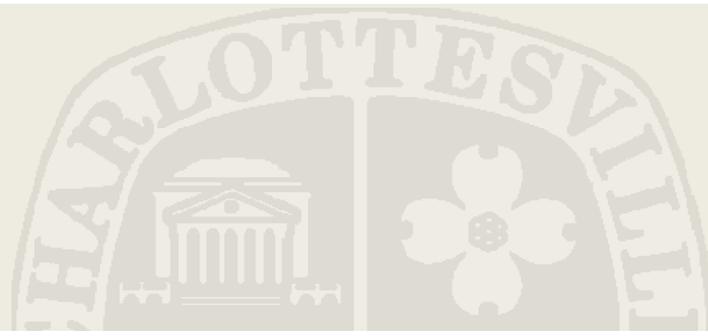
- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase granted to unaffiliated employees, as well as collective bargaining contract changes.

Other Expenditures

- Includes increases for postage due to anticipated cost increases.

Commonwealth's Attorney

FISCAL YEAR 2026



OVERVIEW:

The Office of the Commonwealth's Attorney prosecutes criminal cases in Charlottesville's Circuit, General District, and Juvenile and Domestic Relations courts. The office provides ongoing legal advice and guidance not only to the Charlottesville Police Department concerning investigations and matters of law enforcement policy, but also to other City of Charlottesville departments that have law enforcement responsibilities. While maintaining appropriate constitutional independence, the Commonwealth's Attorney and staff collaborate with community and governmental agencies in the furtherance of public safety, the well-being of crime victims, and the health of Charlottesville as a community. A portion of this budget is reimbursed by the Commonwealth of Virginia Compensation Board. The grant-funded position supports one grant program administered through this office. The Victim-Witness Assistance Program ensures that victims and witnesses of criminal offenses will receive fair and compassionate treatment throughout the judicial process.

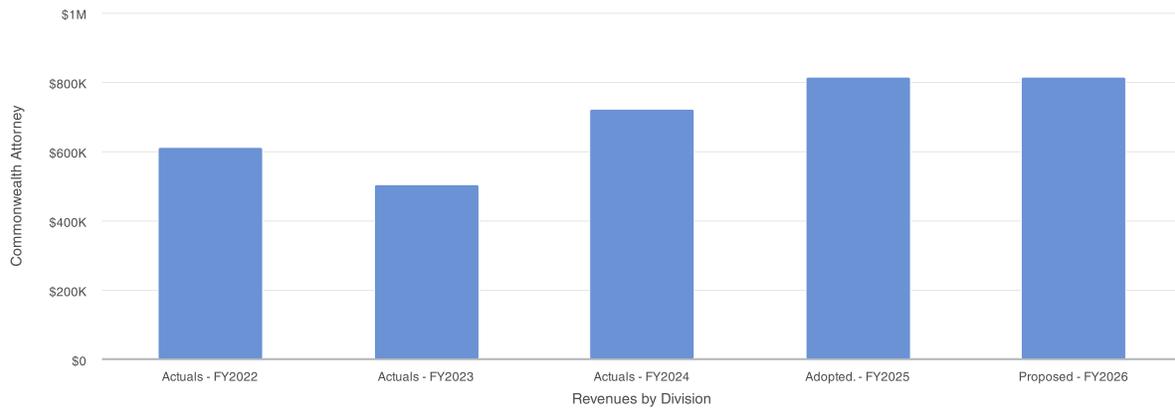
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Comm Atty Grant Programs	3.5	0	0
Commonwealth Attorney	9	9	8
ALLOCATED FTE	12.5	9	8

DEPARTMENTAL REVENUES:

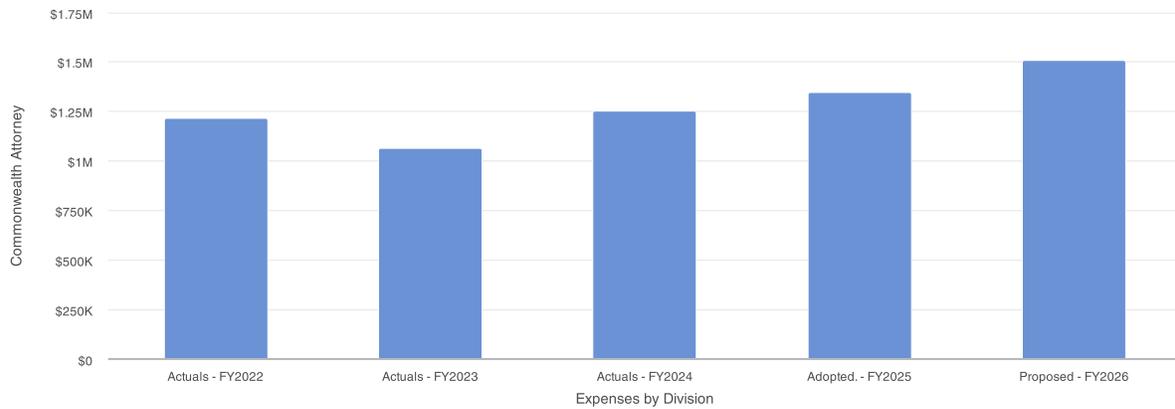
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Commonwealth Attorney	\$611,049	\$503,890	\$721,303	\$814,675	\$814,675	\$0	0.00%
REVENUES BY DIVISION TOTAL	\$611,049	\$503,890	\$721,303	\$814,675	\$814,675	\$0	0.00%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Commonwealth Attorney	\$1,213,549	\$1,066,859	\$1,252,483	\$1,344,743	\$1,508,805	\$164,062	12.20%
EXPENSES BY DIVISION TOTAL	\$1,213,549	\$1,066,859	\$1,252,483	\$1,344,743	\$1,508,805	\$164,062	12.20%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
General Fund	\$1,213,549	\$1,066,859	\$1,252,483	\$1,344,743	\$1,508,805	\$164,062	12.20%
EXPENSES BY FUND TOTAL	\$1,213,549	\$1,066,859	\$1,252,483	\$1,344,743	\$1,508,805	\$164,062	12.20%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Intergovernmental Revenue							
Reimb/Constit Office	\$610,807	\$503,207	\$704,080	\$814,675	\$814,675	\$0	0.00%
INTERGOVERNMENTAL REVENUE TOTAL	\$610,807	\$503,207	\$704,080	\$814,675	\$814,675	\$0	0.00%
Miscellaneous Revenue							
State Seizures	-	-	\$2,324	\$0	\$0	\$0	-
Interest	\$241	\$683	\$2,584	\$0	\$0	\$0	-
Other Misc Rev	-	-	\$12,275	-	\$0	\$0	-
MISCELLANEOUS REVENUE TOTAL	\$241	\$683	\$17,183	\$0	\$0	\$0	-
Warehouse Revenue	-	-	\$41	-	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$611,049	\$503,890	\$721,303	\$814,675	\$814,675	\$0	0.00%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$741,359	\$654,235	\$719,398	\$906,402	\$878,983	-\$27,419	-3.03%
Full Time Sal Accrue	\$1,709	-\$24,204	\$276	\$0	\$0	\$0	-
PT Salaries	-	-	-	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$0	\$0	\$0	-
Soc Sec - FICA	\$57,516	\$46,526	\$51,114	\$65,719	\$62,559	-\$3,160	-4.81%
Soc Sec FICA Accrued	\$166	-\$1,849	\$40	\$0	\$0	\$0	-
Retirement Cont DB	\$148,607	\$179,727	\$159,913	\$147,102	\$130,303	-\$16,799	-11.42%
Retirement Cont DC	\$15,064	\$7,969	\$22,391	\$24,811	\$22,847	-\$1,964	-7.92%
Retirement Cont A DB	\$601	-\$5,941	\$122	\$0	\$0	\$0	-
Retirement Cont A DC	-\$222	-\$17	-\$117	\$0	\$0	\$0	-
Life Insurance	\$5,301	\$4,512	\$5,185	\$6,562	\$6,364	-\$198	-3.02%
Life Ins Accrued	\$8	-\$172	\$2	\$0	\$0	\$0	-
Health Care Program	\$70,833	\$66,432	\$84,622	\$96,453	\$112,000	\$15,547	16.12%
Health Care Pr Accru	-\$209	-\$2,320	\$138	\$0	\$0	\$0	-
Salary Budget Transfer To/From	-	-	-	-	\$0	\$0	-
PERSONNEL TOTAL	\$1,040,732	\$924,896	\$1,043,084	\$1,247,049	\$1,213,056	-\$33,993	-2.73%
Personnel - Other							
Temp. Salaries	\$4,320	-	-	\$0	\$0	\$0	-
Other OT	-	\$318	-	\$0	\$0	\$0	-
Bonus Pay	\$35,438	-	-	\$0	\$0	\$0	-
Wellness Initiatives	\$285	\$126	-	\$0	\$0	\$0	-
PERSONNEL - OTHER TOTAL	\$40,043	\$445	-	\$0	\$0	\$0	-
Other							
Office Supplies	\$14,332	\$14,468	\$53,888	\$7,500	\$15,000	\$7,500	100.00%
Postage	\$684	\$93	\$760	\$1,523	\$5,000	\$3,477	228.30%
Books	\$2,770	\$6,399	\$395	\$3,500	\$5,000	\$1,500	42.86%
Uniforms/Clothing	-	-	\$931	-	\$0	\$0	-
Safety Supplies	\$168	-	-	\$0	\$0	\$0	-
Food Supplies	-	-	-	-	\$500	\$500	-
Mach/Equip/Furn (NC)	\$483	\$10,336	\$13,032	\$0	\$25,000	\$25,000	-

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Comp Sftwr (Non-cap)	\$0	\$399	\$947	\$0	\$0	\$0	-
Mdse Purch	-	-	\$2,154	-	\$0	\$0	-
Cell Phone Serv Purc	\$981	\$624	\$916	\$498	\$1,000	\$502	100.80%
Dues/Subscriptions	\$6,887	\$7,219	\$8,290	\$7,500	\$7,500	\$0	0.00%
Telephone-Long Dist	-	-	-	\$500	\$500	\$0	0.00%
Printing/Duplicating	\$1,720	\$3,028	\$643	\$1,300	\$1,500	\$200	15.38%
Real Estate Tax	\$459	-	-	\$0	\$0	\$0	-
Travel	-\$2,517	\$671	\$698	\$8,500	\$8,500	\$0	0.00%
Travel Lodging	\$7,330	\$2,130	\$5,424	\$0	\$10,000	\$10,000	-
Travel Transport	\$13,159	\$2,975	\$1,627	\$0	\$10,000	\$10,000	-
Meals	\$247	\$491	\$152	\$0	\$2,000	\$2,000	-
Reimb Travel Expend	-\$175	\$152	\$219	\$0	\$1,000	\$1,000	-
Non-Local Travel	\$66	-	-	\$0	\$0	\$0	-
Advertising	-	-	\$1,797	-	\$0	\$0	-
Registration Fees	\$930	\$725	-	\$1,540	\$1,540	\$0	0.00%
Equipment Rental	\$1,813	\$3,760	\$2,880	\$4,000	\$4,175	\$175	4.38%
Education/Training	\$1,577	\$805	\$22,882	\$2,750	\$5,000	\$2,250	81.82%
Software Lic/Maint	-	\$240	\$0	\$0	\$0	\$0	-
Temp Labor	\$0	-	-	\$0	\$0	\$0	-
Monthly Parking Fees	\$96	\$857	\$1,505	\$0	\$0	\$0	-
Contrib to Civic Grp	-	\$10,000	-	\$0	\$0	\$0	-
Trn to ST Grants Fd	\$0	-	-	\$34,980	\$36,000	\$1,020	2.92%
Lump Sum Appropr	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$51,010	\$65,371	\$119,139	\$74,091	\$139,215	\$65,124	87.90%
Contractual							
Professional Serv	\$65,408	\$15,606	\$3,959	\$0	\$51,500	\$51,500	-
Serv Contracts	\$3,926	\$47,153	\$62,471	\$1,481	\$65,000	\$63,519	4,288.93%
Contracted Serv	\$714	\$16	\$6,900	\$0	\$0	\$0	-
Other Contractual Se	-	\$238	\$1,990	\$1,119	\$20,000	\$18,881	1,687.31%
CONTRACTUAL TOTAL	\$70,048	\$63,014	\$75,320	\$2,600	\$136,500	\$133,900	5,150.00%
Fixed							
Telephone-Int Chg	\$3,436	\$4,073	\$2,823	\$3,977	\$2,561	-\$1,416	-35.60%
Insurance Int Chgs	\$4,789	\$5,507	\$5,617	\$5,729	\$6,302	\$573	10.00%
Worker's Comp Ins	\$691	\$988	\$1,007	\$927	\$393	-\$534	-57.61%
IT Infrastruct Repla	\$2,800	\$2,566	\$5,493	\$10,370	\$10,778	\$408	3.93%
FIXED TOTAL	\$11,716	\$13,134	\$14,940	\$21,003	\$20,034	-\$969	-4.61%
EXPENSES BY LINE ITEM TOTAL	\$1,213,549	\$1,066,859	\$1,252,483	\$1,344,743	\$1,508,805	\$164,062	12.20%

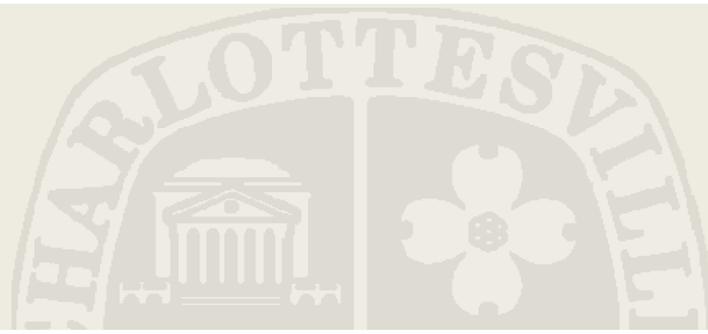
EXPLANATION OF CHANGES:

Salaries & Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as collective bargaining contract changes.
- 1 FTE vacant attorney position eliminated and the funds were reallocated for contractual services, education and training, and machinery and equipment.

Fire Department

FISCAL YEAR 2026



OVERVIEW:

The Charlottesville Fire Department is a Commission on Public Safety Excellence Accredited Agency and Insurance Services Office Class 1, 123-member (117 sworn, 6 civilian), all-hazards career fire department that provides fire suppression, emergency medical services first-response and advanced life support transport, hazardous materials and technical rescue response, and community risk reduction services to the residents of Charlottesville and the University of Virginia.

Administration: The Fire Department Administration consists of the executive staff, which includes the fire chief, three deputy chiefs, and one executive assistant. It is responsible for the development, coordination, and oversight of the Department's budget, mission, vision, and values.

- **Emergency Services:** The Emergency Services Section of the Fire Department is directly responsible for responding to all types of emergencies in the City and on grounds at the University of Virginia. There is a formal fire service agreement in place with UVA outlining the framework of emergency response services on grounds. This section also interfaces with both Albemarle County Fire and Rescue with regards to mutual aid responses and planning, as well as with the Charlottesville Albemarle Rescue Squad with regards to their functions within the city's emergency service delivery system.
- **Emergency Medical Services:** The EMS Section is comprised of a battalion chief, an EMS coordinator, and a billing services specialist. In FY 18, City Council established a fee schedule for Emergency Medical Services vehicle transport services and the department implemented an EMS systems improvement strategy including a cost recovery program managed by the department. This section is also responsible for administering EMS training, maintaining the EMS training records and licensure for the Department, EMS supplies, and managing the infection control portion of the health and safety program. The transport fees collected supplement the corresponding costs associated with the EMS program. This section also serves as the department's primary EMS liaison to the Charlottesville Albemarle Rescue Squad.
- **Fire Resources:** The Logistics/Resources Section is directly responsible for ensuring that the Department's infrastructure, such as vehicles, facilities and equipment are always kept operational and ready for use. They make repairs, test pumps and ladders, purchase replacement equipment, and schedule maintenance for the Department's apparatus. Additionally, they coordinate and provide oversight of the uniforms, personal protective equipment, and electronic devices in all apparatus.
- **Professional Standards:** The Professional Standards Section is managed by a battalion chief with one captain and one part-time fire instructor who identify training needs and develop training programs, professional development to assist firefighters in becoming more proficient in emergency service delivery, incident management, and health and safety. Additionally, this section provides oversight of the Department's ISO compliance, comprehensive wellness/fitness, and occupational health and safety programs.

- **Risk Reduction:** The Community Risk Reduction Section focuses on public engagement and community partnerships for improved outcomes. CRR influences programs and services throughout the fire department and greater Charlottesville community with comprehensive risk assessments and data analysis. Additionally, the Fire Marshal’s Office conducts safety inspections and fire investigations and works closely with Neighborhood Development Services on projects through plans review.
- **Volunteer:** Formed in 1885, members of the Charlottesville Volunteer Fire Company help to support emergency incidents as well as support operations alongside Fire Department personnel. Additionally, the volunteer fire company periodically participates in community outreach activities as well as special events staffing.

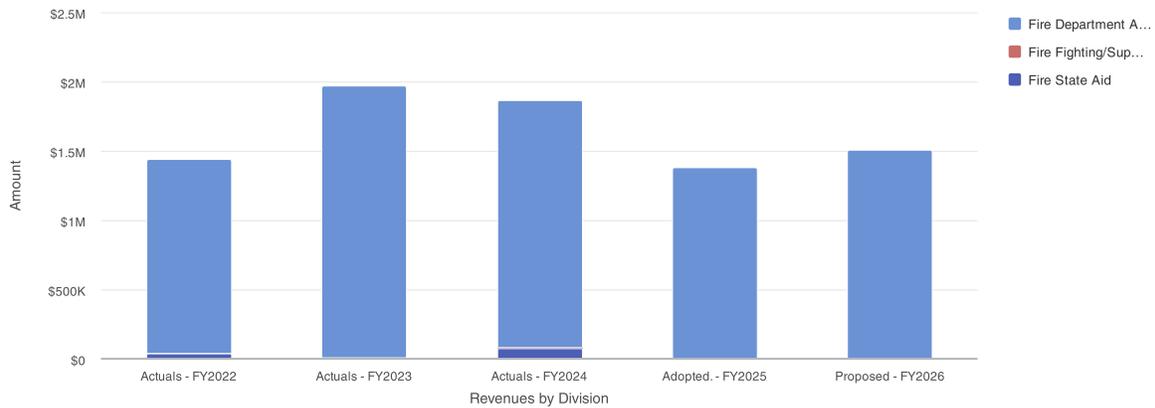
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Fire Department Administration	123	124	127
ALLOCATED FTE	123	124	127

DEPARTMENTAL REVENUES:

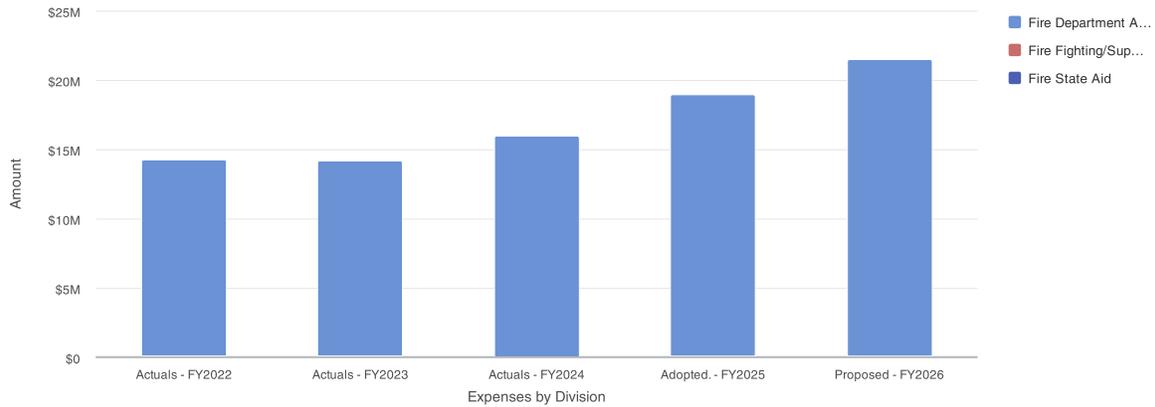
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Division							
Fire Department Administration	\$1,404,679	\$1,968,167	\$1,783,993	\$1,375,060	\$1,502,325	\$127,265	9.26%
Fire Fighting/Suppression Services	\$299	\$2,004	\$8,661	\$0	\$0	\$0	-
Fire State Aid	\$32,429	-	\$70,211	\$0	\$0	\$0	-
REVENUES BY DIVISION TOTAL	\$1,437,406	\$1,970,171	\$1,862,866	\$1,375,060	\$1,502,325	\$127,265	9.26%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Division							
Fire Department Administration	\$14,191,505	\$14,107,222	\$15,913,788	\$18,926,322	\$21,424,422	\$2,498,100	13.20%
Fire Fighting/Suppression Services	\$10,988	\$2,470	\$11,591	\$25,001	\$26,681	\$1,680	6.72%
Fire State Aid	\$26,835	\$43,820	\$3,596	\$0	\$0	\$0	-
EXPENSES BY DIVISION TOTAL	\$14,229,328	\$14,153,511	\$15,928,975	\$18,951,323	\$21,451,103	\$2,499,780	13.19%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS				ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change	
Expenses by Fund								
General Fund	\$14,229,328	\$14,153,511	\$15,928,975	\$18,951,323	\$18,951,323	\$21,451,103	\$2,499,780	13.19%
EXPENSES BY FUND TOTAL	\$14,229,328	\$14,153,511	\$15,928,975	\$18,951,323	\$18,951,323	\$21,451,103	\$2,499,780	13.19%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Licenses and Permits							
Elect Htng Mech Perm	\$196	\$2,004	\$8,661	\$0	\$0	\$0	-
LICENSES AND PERMITS TOTAL	\$196	\$2,004	\$8,661	\$0	\$0	\$0	-
Intergovernmental Revenue							
State Assist	\$32,429	-	\$70,211	\$0	\$0	\$0	-
Emerg Med Serv	\$1,188,459	\$1,287,906	\$1,158,918	\$1,015,000	\$1,100,000	\$85,000	8.37%
Fire Dept Rev-Alb	\$213,189	\$0	-	\$0	\$0	\$0	-
Rev/Albemarle	-	-	\$242,658	\$0	\$0	\$0	-
UVA fire Service	-	\$673,712	\$362,325	\$360,060	\$402,325	\$42,265	11.74%
Other Grants	-	-	-	\$0	\$0	\$0	-
INTERGOVERNMENTAL REVENUE TOTAL	\$1,434,077	\$1,961,618	\$1,834,112	\$1,375,060	\$1,502,325	\$127,265	9.26%
Miscellaneous Revenue							
Vend Commission	-	-	-	\$0	\$0	\$0	-
Contributions	\$3,031	\$1,000	\$13,962	\$0	\$0	\$0	-
Ins Recovery	-	\$5,549	\$6,130	\$0	\$0	\$0	-
MISCELLANEOUS REVENUE TOTAL	\$3,031	\$6,549	\$20,092	\$0	\$0	\$0	-
Warehouse Revenue							
Warehse Outlet Sales	\$103	-	-	\$0	\$0	\$0	-
WAREHOUSE REVENUE TOTAL	\$103	-	-	\$0	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$1,437,406	\$1,970,171	\$1,862,866	\$1,375,060	\$1,502,325	\$127,265	9.26%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.		PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change		
Expenses by Line Item								
Personnel								
FT Salaries	\$5,729,635	\$5,866,576	\$6,540,934	\$8,742,178	\$9,987,234	\$1,245,056	14.24%	
Full Time Sal Accrue	\$22,990	-\$186,685	\$24,418	\$0	\$0	\$0	-	
PT Salaries	-	-	-	\$0	\$0	\$0	-	
COLA Budget	-	-	-	\$0	\$0	\$0	-	
Soc Sec - FICA	\$554,136	\$537,986	\$604,766	\$667,398	\$761,084	\$93,686	14.04%	
Soc Sec FICA Accrued	\$1,373	-\$19,000	\$3,316	\$0	\$0	\$0	-	
Retirement Cont DB	\$2,631,984	\$2,974,104	\$3,147,604	\$3,864,764	\$3,941,632	\$76,868	1.99%	
Retirement Cont DC	\$47,631	\$40,182	\$117,120	\$136,120	\$131,681	-\$4,439	-3.26%	
Retirement Cont A DB	\$16,328	-\$84,284	\$13,104	\$0	\$0	\$0	-	
Retirement Cont A DC	\$416	-\$2,099	\$1,256	\$0	\$0	\$0	-	
Life Insurance	\$41,234	\$44,935	\$46,624	\$63,295	\$72,307	\$9,012	14.24%	
Life Ins Accrued	\$234	-\$1,399	\$253	\$0	\$0	\$0	-	
Health Care Program	\$846,012	\$927,212	\$953,114	\$1,328,908	\$1,778,000	\$449,092	33.79%	
Health Care Pr Accru	\$442	-\$26,815	\$4,517	\$0	\$0	\$0	-	
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-	
PERSONNEL TOTAL	\$9,892,414	\$10,070,713	\$11,457,027	\$14,802,663	\$16,671,938	\$1,869,275	12.63%	
Personnel - Other								
Temp. Salaries	\$82,277	\$71,705	\$67,666	\$93,090	\$93,090	\$0	0.00%	
Temp Sal Accrued	\$2,443	-\$5,081	\$28	\$0	\$0	\$0	-	
Overtime	\$969,917	\$953,863	\$897,658	\$465,189	\$567,984	\$102,795	22.10%	
Overtime Accrued	-\$15,349	-\$45,412	\$14,320	\$0	\$0	\$0	-	
Holiday OT	\$68,508	\$75,848	\$79,353	\$57,750	\$57,750	\$0	0.00%	
Holiday OT Accrued	\$935	-\$6,336	-	\$0	\$0	\$0	-	
Other OT	\$194,585	\$131,648	\$171,321	\$174,121	\$174,121	\$0	0.00%	
Other OT Accrued	\$959	-\$3,994	\$292	\$0	\$0	\$0	-	
Career Dev.	\$418,478	\$428,843	\$545,867	\$450,000	\$450,000	\$0	0.00%	
Career Dev Accrued	\$4,126	-\$15,857	\$3,086	\$0	\$0	\$0	-	
Bonus Pay	\$384,125	\$0	-	\$0	\$0	\$0	-	
PERSONNEL - OTHER TOTAL	\$2,111,002	\$1,585,227	\$1,779,591	\$1,240,150	\$1,342,945	\$102,795	8.29%	
Other								
Office Supplies	\$11,295	\$8,368	\$5,304	\$7,299	\$8,800	\$1,501	20.56%	
Preprinted Forms	\$7	-	-	\$0	\$0	\$0	-	
Postage	\$783	\$390	\$2,138	\$400	\$400	\$0	0.00%	
Books	\$3,036	\$5,122	\$5,028	\$7,149	\$9,150	\$2,001	27.99%	
Cleaning Supplies	\$8,735	\$14,900	\$13,531	\$13,000	\$13,000	\$0	0.00%	
Uniforms/Clothing	\$47,305	\$69,948	\$66,255	\$62,210	\$62,210	\$0	0.00%	
Safety Supplies	\$68,564	\$80,251	\$105,845	\$110,250	\$120,250	\$10,000	9.07%	
Medical Supplies	\$117,731	\$121,483	\$101,845	\$124,000	\$124,000	\$0	0.00%	
PPE-Pers Prot Equip	\$88,604	\$72,794	\$151,226	\$101,739	\$101,739	\$0	0.00%	
Mat. Issued Transit	-	\$43	-	\$0	\$0	\$0	-	
Maint Supplies	\$16,326	\$21,401	\$43,037	\$22,000	\$22,000	\$0	0.00%	
Small Hand Tools	\$1,266	\$8	\$2,090	\$43,800	\$43,800	\$0	0.00%	
Constr Materials	\$170	-	\$6,789	\$500	\$500	\$0	0.00%	
Food Supplies	\$1,156	\$2,392	\$960	\$6,900	\$6,900	\$0	0.00%	
Awards/Trophies	\$6,609	\$4,247	\$3,882	\$3,000	\$3,000	\$0	0.00%	
Fuel	\$107,219	\$132,270	\$126,984	\$79,000	\$82,950	\$3,950	5.00%	
Mach/Equip/Furn (NC)	\$6,440	\$7,141	\$3,287	\$6,800	\$6,800	\$0	0.00%	
Comp Sftwr (Non-cap)	\$339	\$1,813	\$2,162	\$0	\$9,750	\$9,750	-	
Other Supplies	\$7,369	\$33,738	\$24,215	\$15,637	\$44,637	\$29,000	185.46%	
Gasoline/Diesel Purc	\$57	\$0	-	\$0	\$0	\$0	-	
Oil Purchases	-	-	\$5,178	\$2,500	\$2,500	\$0	0.00%	
Antifreeze Purch	-	-	\$685	\$500	\$500	\$0	0.00%	
Hydraulic Fluid Purc	-	-	\$140	\$500	\$500	\$0	0.00%	

	ACTUALS			ADOPTED.		PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change	
Transmission Fl Purc	–	–	–	\$500	\$500	\$0	0.00%	
Telephone Serv Purch	\$0	–	–	\$16,000	\$16,000	\$0	0.00%	
Cell Phone Serv Purc	\$40,806	\$41,807	\$36,639	\$36,120	\$36,120	\$0	0.00%	
Dues/Subscriptions	\$8,132	\$5,319	\$9,312	\$16,400	\$18,400	\$2,000	12.20%	
Utilities	\$104,297	\$131,435	\$128,188	\$105,000	\$105,000	\$0	0.00%	
Printing/Duplicating	\$3,264	\$2,343	\$3,041	\$6,200	\$11,700	\$5,500	88.71%	
Travel	\$51,212	\$61,351	\$23,685	\$29,500	\$33,000	\$3,500	11.86%	
Meals	\$15,051	\$12,919	\$13,584	\$15,800	\$16,800	\$1,000	6.33%	
Advertising	–	\$1,058	\$481	\$1,200	\$1,200	\$0	0.00%	
Equipment Rental	\$827	\$4,324	\$2,600	\$0	\$0	\$0	–	
Laundry/Dry Cleaning	\$1,750	\$86	\$397	\$1,875	\$1,875	\$0	0.00%	
Repairs and Maint	\$28,769	\$36,937	\$34,654	\$22,000	\$22,000	\$0	0.00%	
Education/Training	\$118,118	\$75,884	\$68,613	\$156,000	\$195,500	\$39,500	25.32%	
Line Charges	–	-\$1,030	–	\$0	\$0	\$0	–	
Software Lic/Maint	\$1,211	\$200	–	\$0	\$0	\$0	–	
Vehicle Operations	\$23,587	\$21,997	\$24,360	\$56,690	\$325,000	\$268,310	473.29%	
Veh Oper-Wash/Clean	–	–	–	\$0	\$0	\$0	–	
Veh Oper-Paint&Body	–	–	–	\$3,000	\$0	-\$3,000	-100.00%	
Fleet Purch Services	–	–	\$5	–	\$0	\$0	–	
Medical Care	\$51,843	\$64,341	\$86,009	\$75,000	\$75,000	\$0	0.00%	
Solid Waste Disp	\$16	\$162	–	\$0	\$0	\$0	–	
Freight	\$31	\$42	\$757	\$1,000	\$0	-\$1,000	-100.00%	
Basic Readjust Serv	–	\$0	–	\$0	\$0	\$0	–	
Credit Card Fees	–	–	–	\$0	\$0	\$0	–	
Marketing Exp	\$5,699	\$5,111	\$2,408	\$5,000	\$31,500	\$26,500	530.00%	
Turf Maint Contr	\$0	–	–	\$0	\$0	\$0	–	
Tree Maint Contr	\$4,144	-\$2,072	–	\$1,400	\$0	-\$1,400	-100.00%	
Monthly Parking Fees	\$170	\$237	\$370	\$0	\$0	\$0	–	
Contrib to Civic Grp	\$452,400	\$452,400	\$551,285	\$555,195	\$452,400	-\$102,795	-18.52%	
Late Fee	–	\$295	–	\$0	\$0	\$0	–	
Acq Com Itrm-Veh (MA)	–	–	\$0	\$0	\$0	\$0	–	
Acq Com Itrm-M Eq (MA)	–	–	–	\$15,000	\$15,000	\$0	0.00%	
Trn to Cap Proj-GF	–	–	–	\$91,064	\$0	-\$91,064	-100.00%	
Lump Sum Apprpr	–	–	–	\$0	\$0	\$0	–	
OTHER TOTAL	\$1,404,343	\$1,491,453	\$1,656,969	\$1,817,128	\$2,020,381	\$203,253	11.19%	
Contractual								
Professional Serv	\$22,357	\$29,595	\$23,133	\$30,000	\$30,000	\$0	0.00%	
Serv Contracts	\$62,418	\$84,305	\$107,668	\$115,500	\$141,500	\$26,000	22.51%	
Contracted Serv	\$0	–	–	\$200	\$200	\$0	0.00%	
Int Contract Svc	–	–	–	\$1,500	\$1,500	\$0	0.00%	
Other Contractual Se	\$143,338	\$148,402	\$171,172	\$95,675	\$86,300	-\$9,375	-9.80%	
CONTRACTUAL TOTAL	\$228,112	\$262,302	\$301,973	\$242,875	\$259,500	\$16,625	6.85%	
Fixed								
Telephone-Int Chg	\$11,010	\$10,964	\$16,485	\$15,908	\$12,039	-\$3,869	-24.32%	
Insurance Int Chgs	\$42,320	\$48,668	\$49,641	\$67,435	\$74,179	\$6,744	10.00%	
Worker's Comp Ins	\$241,250	\$305,000	\$304,501	\$389,222	\$500,376	\$111,154	28.56%	
IT Infrastruct Repla	\$21,921	\$27,521	\$16,479	\$35,142	\$43,745	\$8,603	24.48%	
Veh Oper-Repair/Mnt	\$276,956	\$351,531	\$307,148	\$265,000	\$325,000	\$60,000	22.64%	
Veh Opr-Fuel/Oil FLT	–	\$131	\$161	\$25,000	\$25,000	\$0	0.00%	
Vehicle Use Allow	–	–	\$39,000	\$50,800	\$176,000	\$125,200	246.46%	
FIXED TOTAL	\$593,458	\$743,815	\$733,416	\$848,507	\$1,156,339	\$307,832	36.28%	
EXPENSES BY LINE ITEM TOTAL	\$14,229,328	\$14,153,511	\$15,928,975	\$18,951,323	\$21,451,103	\$2,499,780	13.19%	

GOALS & OBJECTIVES:

Strategic Outcome Area	Goals	Objectives
<ul style="list-style-type: none"> Public Safety 	<ol style="list-style-type: none"> Prevention Protection Mitigation Response Recovery Improve quality of life of citizens Firefighter and EMS staff safety 	<ol style="list-style-type: none"> Recruit and maintain high-performing firefighters and EMS staff. Maintain well-functioning fire trucks and other department equipment to ensure the best quality of services. Educate and inform citizens on fire safety and best practices. Engage and inform the community of emergency best practices.

PERFORMANCE MEASURES:

Performance Measures: Fire								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Public Safety	City fire loss per capita	CY	\$ 25.64	\$ 43.79	\$ 19.53	\$ 86.35	\$ 34.57	\$ 29.84
	Direct fire loss per \$10,000 assessed value of protected property	CY	\$ 1.27	\$ 1.98	\$ 0.79	\$ 3.28	\$ 1.14	\$ 0.94
	City fatality rate per 10,000 population (over 5 year average)	CY	0	0	0.04	0	0.02	0.01
	Fire-caused city civilian injury rate per 1,000 city population per year	CY	0.06	0.1	0.04	0	0	0.07
	Number of fire incidents occurring in the city per 1,000 population per year	CY	2.91	2.97	3.03	2.5	3.57	3.58
	Number of structure fires per 1,000 population per year	CY	1.06	1.58	1.25	1.8	1.15	1.67
	Firefighter death rate per incident	CY	0	0	0	0	0	0
	Firefighter injury rate per incident	CY	0.01	0	0.01	0.01	0.01	0
	Percentage of fire incidents with 1st unit arrival on scene within 6 minutes 20 seconds or less from time of dispatch	CY	71.00%	72.03%	85.62%	97.00%	86.00%	94.00%
	Percentage of EMS incidents with 1st unit arrival on scene within 6 minutes or less from the time of dispatch	CY	48.46%	45.39%	58.41%	76.00%	68.00%	61.00%

EXPLANATION OF CHANGES:

Salaries & Benefits

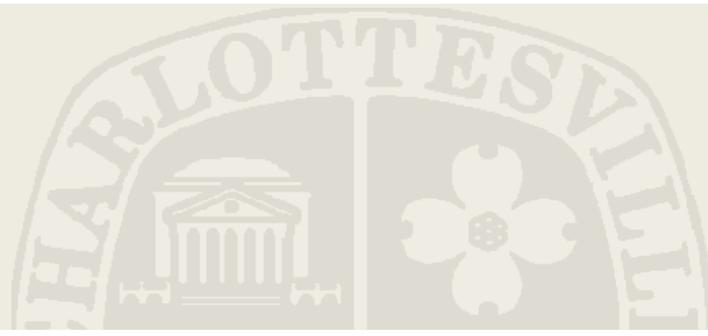
- Collective Bargaining contract impact will result in increase of \$826,448 in FY26.
- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as changes resulting from the labor and trades collective bargaining agreement which is new in FY26.
- Addition of 1 EMS Medical Supply Technician and 1 FTE Fire Battalion Chief. 1 FTE Fire Fighter added to correct position erroneously eliminated as an over hire in FY25.

Other Expenditures

- Increases in education/training and supplies.
- The Fire department's budget have been adjusted to reflect the planned vehicle replacements in FY26.

General District Court

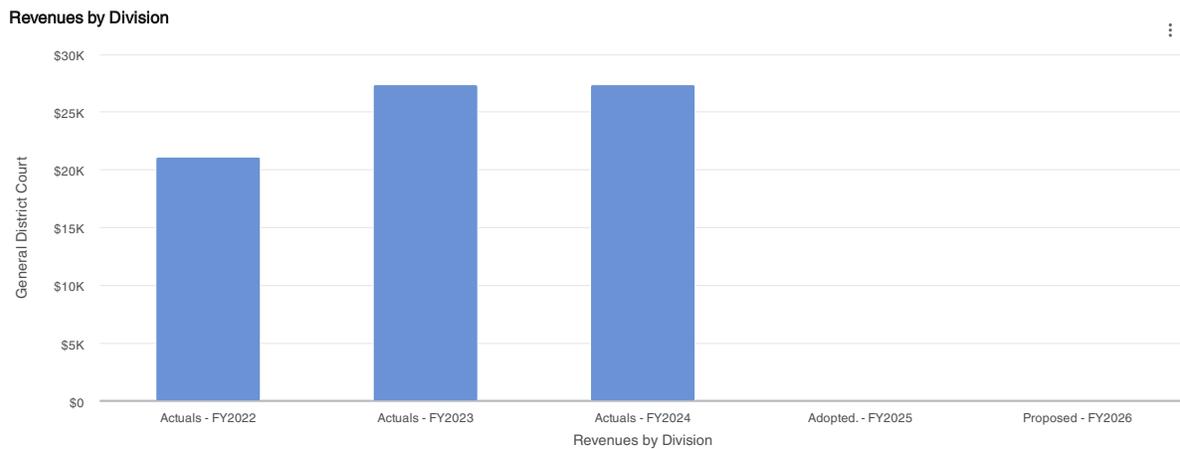
FISCAL YEAR 2026



OVERVIEW:

The General District Court handles most traffic violations. The General District Court also hears minor criminal cases known as misdemeanors and conducts preliminary hearings for more serious criminal cases called felonies. General District Courts have exclusive authority to hear civil cases with claims of \$5,000 or less and share authority with the circuit courts to hear cases with claims between \$5,000 and \$25,000 (\$50,000 in certain civil matters). Examples of civil cases are landlord and tenant disputes, contract disputes and personal injury actions. There is a General District Court in each city and county in Virginia. General District Court judges are elected by the General Assembly for 6-year terms.

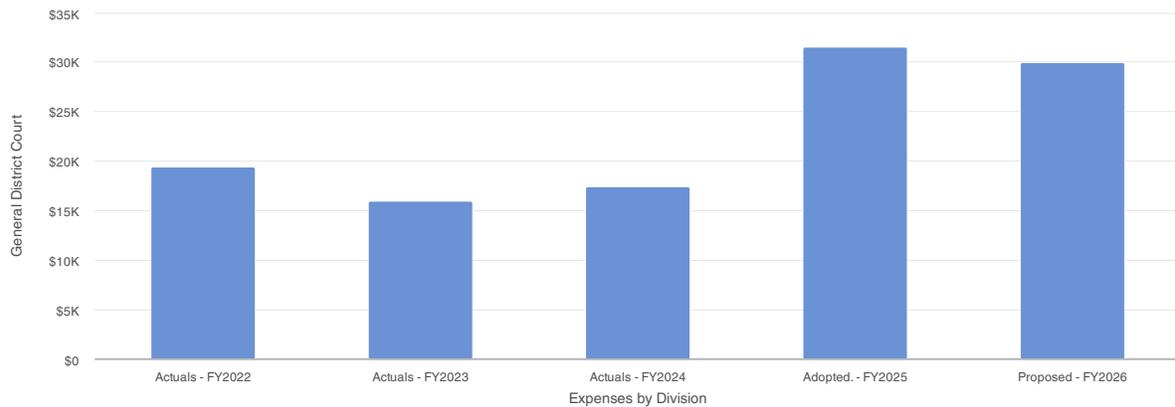
DEPARTMENTAL REVENUES:



Data Updated: Feb 19, 2025, 8:15 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 19, 2025, 8:15 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Division							
General District Court	\$21,115	\$27,360	\$27,407	\$0	\$0	\$0	-
REVENUES BY DIVISION TOTAL	\$21,115	\$27,360	\$27,407	\$0	\$0	\$0	-

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Division							
General District Court	\$19,361	\$15,952	\$17,428	\$31,477	\$29,969	-\$1,508	-4.79%
EXPENSES BY DIVISION TOTAL	\$19,361	\$15,952	\$17,428	\$31,477	\$29,969	-\$1,508	-4.79%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Expenses by Fund							
General Fund	\$19,361	\$15,952	\$17,428	\$31,477	\$29,969	-\$1,508	-4.79%
EXPENSES BY FUND TOTAL	\$19,361	\$15,952	\$17,428	\$31,477	\$29,969	-\$1,508	-4.79%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Revenues by Line Item							
Charges for Services							
Court Rec	\$195	\$210	\$255	\$0	\$0	\$0	-
Court-Sec Fees	\$20,905	\$27,135	\$27,152	\$0	\$0	\$0	-
CHARGES FOR SERVICES TOTAL	\$21,100	\$27,345	\$27,407	\$0	\$0	\$0	-
Miscellaneous Revenue							
Interest	\$15	\$15	\$0	\$0	\$0	\$0	-
MISCELLANEOUS REVENUE TOTAL	\$15	\$15	\$0	\$0	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$21,115	\$27,360	\$27,407	\$0	\$0	\$0	-

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Expenses by Line Item							
Other							
Office Supplies	\$1,106	\$1,327	\$588	\$1,500	\$1,500	\$0	0.00%
Postage	\$1,495	\$1,527	\$1,160	\$1,453	\$1,453	\$0	0.00%
Books	\$86	-	-	\$0	\$0	\$0	-
Safety Supplies	\$45	-	-	\$0	\$0	\$0	-
Maint Supplies	\$32	-	-	\$0	\$0	\$0	-
Awards/Trophies	\$188	\$166	\$337	\$200	\$300	\$100	50.00%
Mach/Equip/Furn (NC)	\$7,615	\$1,850	-	\$1,800	\$1,800	\$0	0.00%
Other Supplies	\$739	\$644	-	\$400	\$400	\$0	0.00%
Cell Phone Serv Purc	-	-	-	\$0	\$0	\$0	-
Dues/Subscriptions	\$60	\$200	\$185	\$3,000	\$3,000	\$0	0.00%
Printing/Duplicating	-	\$185	\$185	\$6,000	\$6,000	\$0	0.00%
Legal Fees	-	\$212	\$558	\$0	\$0	\$0	-
Equipment Rental	\$2,168	\$2,346	\$2,241	\$2,400	\$2,400	\$0	0.00%
Repairs and Maint	\$471	-	\$318	\$700	\$700	\$0	0.00%
Education/Training	-	\$456	-	\$2,000	\$2,000	\$0	0.00%
Software Lic/Maint	-	-	\$0	-	\$0	\$0	-
Monthly Parking Fees	\$691	\$729	\$660	\$800	\$800	\$0	0.00%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
OTHER TOTAL	\$14,695	\$9,642	\$6,232	\$20,253	\$20,353	\$100	0.49%
Contractual							
Professional Serv	\$199	\$334	\$550	\$1,250	\$1,250	\$0	0.00%
Serv Contracts	\$154	\$1,340	\$1,454	\$2,500	\$2,500	\$0	0.00%
Contracted Serv	\$379	\$250	\$3,900	\$0	\$0	\$0	-
Other Contractual Se	-	-	\$250	-	\$0	\$0	-
CONTRACTUAL TOTAL	\$732	\$1,924	\$6,154	\$3,750	\$3,750	\$0	0.00%
Fixed							
Telephone-Int Chg	\$3,700	\$4,386	\$3,669	\$5,170	\$3,330	-\$1,840	-35.59%
IT Infrastruct Repla	\$233	-	\$1,373	\$2,304	\$2,536	\$232	10.07%
FIXED TOTAL	\$3,933	\$4,386	\$5,042	\$7,474	\$5,866	-\$1,608	-21.51%
EXPENSES BY LINE ITEM TOTAL	\$19,361	\$15,952	\$17,428	\$31,477	\$29,969	-\$1,508	-4.79%

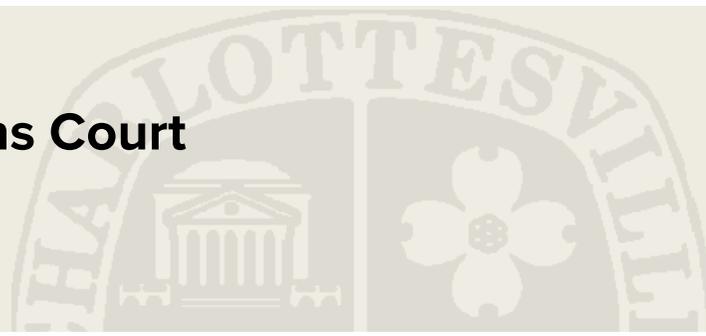
EXPLANATION OF CHANGES:

Other Expenses

- Increases for Award/Trophy.

Juvenile & Domestic Relations Court

FISCAL YEAR 2026

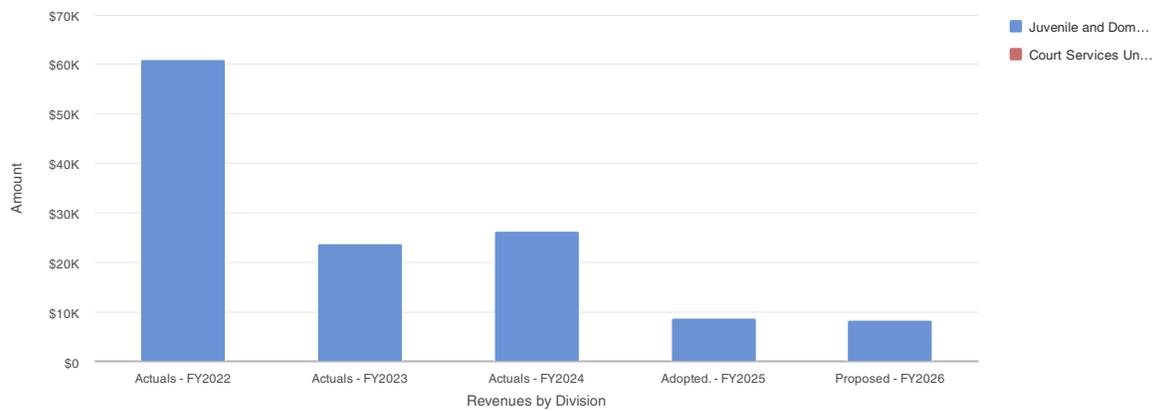


OVERVIEW:

The Juvenile & Domestic Relations Court handles violations of the law committed by and against juveniles. It is also responsible for trying family and other domestic-related cases. This court is cost shared with Albemarle County. The maintenance of the courthouse building is funded within Public Works and is shared with the County.

DEPARTMENTAL REVENUES:

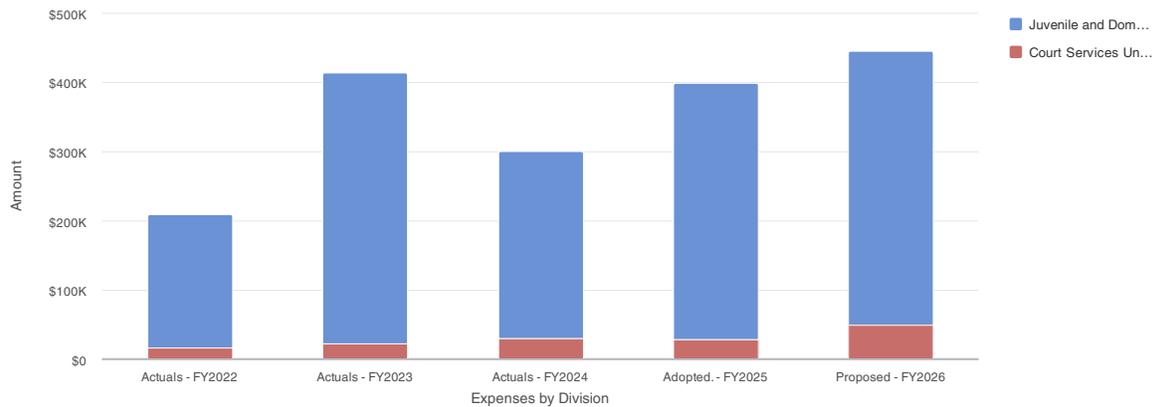
Revenues by Division



Data Updated: Feb 19, 2025, 8:15 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 19, 2025, 8:15 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Juvenile and Domestic Relations Court	\$60,959	\$23,796	\$26,141	\$8,644	\$8,363	-\$281	-3.25%
Court Services Unit - JD and R Court	-	\$23	\$52	\$0	\$0	\$0	-
REVENUES BY DIVISION TOTAL	\$60,959	\$23,819	\$26,193	\$8,644	\$8,363	-\$281	-3.25%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Juvenile and Domestic Relations Court	\$193,066	\$392,351	\$270,613	\$370,514	\$394,905	\$24,391	6.58%
Court Services Unit - JD and R Court	\$15,596	\$21,397	\$29,545	\$27,359	\$49,281	\$21,922	80.13%
EXPENSES BY DIVISION TOTAL	\$208,662	\$413,747	\$300,158	\$397,873	\$444,186	\$46,313	11.64%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Fund								
General Fund	\$208,662	\$413,747	\$300,158	\$397,873	\$444,186	\$46,313	11.64%	
EXPENSES BY FUND TOTAL	\$208,662	\$413,747	\$300,158	\$397,873	\$444,186	\$46,313	11.64%	

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Revenues by Line Item								
Charges for Services								
Juv Court	-	\$84,695	\$26,126	\$8,644	\$8,363	-\$281	-3.25%	
Court Rec	\$15	\$45	\$15	\$0	\$0	\$0	-	
CHARGES FOR SERVICES TOTAL	\$15	\$84,740	\$26,141	\$8,644	\$8,363	-\$281	-3.25%	
Intergovernmental Revenue								
State/Fed Pass Thru	\$0	-	-	-	-	\$0	-	
Rev/Albemarle	\$60,944	-\$60,944	-	\$0	\$0	\$0	-	
INTERGOVERNMENTAL REVENUE TOTAL	\$60,944	-\$60,944	-	\$0	\$0	\$0	-	
Miscellaneous Revenue	-	\$3	-	\$0	\$0	\$0	-	
Warehouse Revenue	-	\$20	\$52	\$0	\$0	\$0	-	
REVENUES BY LINE ITEM TOTAL	\$60,959	\$23,819	\$26,193	\$8,644	\$8,363	-\$281	-3.25%	

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Line Item								
Personnel								
FT Salaries	\$1,883	-	-	\$0	\$0	\$0	-	
Full Time Sal Accrue	-\$1,883	-	-	\$0	\$0	\$0	-	
Soc Sec - FICA	\$109	-	-	\$0	\$0	\$0	-	
Soc Sec FICA Accrued	-\$142	-	-	\$0	\$0	\$0	-	
Retirement Cont DB	\$391	-	-	\$0	\$0	\$0	-	
Retirement Cont A DB	-\$558	-	-	\$0	\$0	\$0	-	
Life Insurance	\$11	-	-	\$0	\$0	\$0	-	
Life Ins Accrued	-\$14	-	-	\$0	\$0	\$0	-	
Health Care Program	\$349	-	-	\$0	\$0	\$0	-	
Health Care Pr Accru	-\$454	-	-	\$0	\$0	\$0	-	
PERSONNEL TOTAL	-\$308	-	-	\$0	\$0	\$0	-	
Personnel - Other								
Bonus Pay	-	-	-	\$0	\$0	\$0	-	
Wellness Initiatives	\$0	-	-	\$0	\$0	\$0	-	
PERSONNEL - OTHER TOTAL	\$0	-	-	\$0	\$0	\$0	-	
Other								

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Office Supplies	\$1,696	\$2,916	\$4,469	\$5,000	\$5,300	\$300	6.00%	
Postage	\$1,069	\$545	\$1,030	\$1,000	\$1,000	\$0	0.00%	
Books	\$540	\$987	\$858	\$1,400	\$1,200	-\$200	-14.29%	
Maint Supplies	-	-	\$1,697	-	\$0	\$0	-	
Mach/Equip/Furn (NC)	\$7,452	\$8,789	\$10,568	\$8,150	\$7,650	-\$500	-6.13%	
Other Supplies	\$1,660	\$1,914	\$2,620	\$2,400	\$2,500	\$100	4.17%	
Dues/Subscriptions	\$625	\$977	\$225	\$1,505	\$1,440	-\$65	-4.32%	
Telephone-Ext Chg	-	-	-	\$1,000	\$8,650	\$7,650	765.00%	
Telephone-Long Dist	-	-	-	\$0	\$0	\$0	-	
Travel	\$1,355	\$1,483	\$2,759	\$4,282	\$4,870	\$588	13.73%	
Meals	\$1,806	\$826	\$1,363	\$3,208	\$2,824	-\$384	-11.97%	
Equipment Rental	\$1,923	\$2,015	\$1,945	\$2,103	\$2,719	\$616	29.29%	
Education/Training	\$542	\$2,344	\$2,736	\$4,240	\$5,397	\$1,157	27.29%	
Contrib to Other Gov	\$162,674	\$361,356	\$239,365	\$353,306	\$378,180	\$24,874	7.04%	
OTHER TOTAL	\$181,342	\$384,152	\$269,634	\$387,594	\$421,730	\$34,136	8.81%	
Contractual								
Professional Serv	\$3,411	\$2,718	\$3,664	\$4,341	\$17,481	\$13,140	302.70%	
Serv Contracts	\$1,211	-	-	\$0	\$0	\$0	-	
Contracted Serv	-	\$400	\$1,997	\$0	\$0	\$0	-	
Int Contract Svc	-	-	-	\$0	\$0	\$0	-	
Other Contractual Se	\$1,270	\$4,304	\$1,973	\$2,630	\$2,250	-\$380	-14.45%	
CONTRACTUAL TOTAL	\$5,892	\$7,422	\$7,633	\$6,971	\$19,731	\$12,760	183.04%	
Fixed								
Telephone-Int Chg	\$18,926	\$18,860	\$20,097	\$0	\$0	\$0	-	
Insurance Int Chgs	\$1,176	\$1,353	\$1,380	\$1,407	\$1,548	\$141	10.02%	
Worker's Comp Ins	\$540	\$772	\$787	\$724	\$0	-\$724	-100.00%	
Veh Oper-Repair/Mnt	\$1,052	\$1,128	\$626	\$1,000	\$1,000	\$0	0.00%	
Veh Opr-Fuel/Oil FLT	\$43	\$60	-	\$177	\$177	\$0	0.00%	
FIXED TOTAL	\$21,736	\$22,173	\$22,890	\$3,308	\$2,725	-\$583	-17.62%	
EXPENSES BY LINE ITEM TOTAL	\$208,662	\$413,747	\$300,158	\$397,873	\$444,186	\$46,313	11.64%	

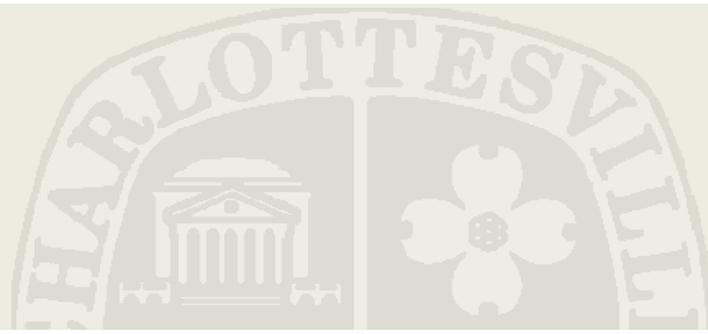
EXPLANATION OF CHANGES:

Other Expenditures

- The Court Bailiff's are paid by Albemarle County and the City reimburses for 50% of their salaries.
- FY26 increases are reflected of the cost of living and benefit increases that the county has planned.

Police Department

FISCAL YEAR 2026



OVERVIEW:

In partnership with our community, the Police Department strives to improve the quality of life of those who live, work, and visit our city. It will do this by creating a safe and secure environment through professional, empathetic, relational, and accountable policing practices. With community policing as its foundation, it strives to maintain trust and legitimacy through respectful, transparent, and impartial public safety practices. Its core values are Leadership, Integrity, Justice, Empathy, and Commitment.

The Police Department focuses on three Strategic Priorities:

1. Treatment and Wellness of Staff
2. Building Community Partnerships and Addressing Gun Violence
3. Recruitment and Retention

The Department consists of the Office of the Chief and four divisions:

- The **Office of the Chief** oversees the department and communicates with the public. It consists of the following:
 - Two Assistant Chiefs of Police are responsible for the day-to-day operations of the department. One oversees the Professional Standards Division and Support Operations Division. The other oversees the Field Operations Division and Investigations Division.
 - The Administrative Assistant to the Chief of Police is responsible for administrative support, calendar management, and serves as the point of contact for the Chief's Office to handle internal and external requests.
- The **Field Operations Division** consists of the following:
 - The Patrol Bureau includes the K-9 Unit, Bike Patrol, Foot Patrol, Animal Control Unit, and Evidence Technicians. They are first responders who provide 24-hour police patrol. Their responsibilities include crime prevention, problem solving and regulation of traffic; investigation of accidents and crime; preparation of reports, as well as providing numerous non-criminal services to the public.
 - The Traffic Unit is responsible for traffic control for special events (i.e. sporting event, marathons, etc.), investigation of fatal traffic accidents; conducting follow-ups for hit and run investigations; reviewing accident reports; maintaining traffic accident statistics; conducting selective enforcement activities; and developing traffic safety programs.
 - The Community Involvement Coordinator and the Emergency Services Unit (ESU), which prepares for and assists with a variety of specialized responses.
- The **Investigation Division's** responsibilities include, but are not limited to, investigating crimes, recovering, identifying, and arranging the return of stolen property, interviewing suspects and witnesses, as well as presenting investigations to the Commonwealth's Attorney for review and/or prosecution. The

Investigations Division proactively analyzes crime patterns throughout our community to address potential community safety issues and to prevent crime. This Division consists of the General Investigations Bureau and the Forensic Bureau.

- The General Investigations Bureau is a collaboration of multiple units - Major Case, Property and Financial Crimes, Crime Analysis, and Special Victim's units. It is supported by multiple supervisors and detectives, providing 24/7 coverage for the City of Charlottesville.
- The Forensics Bureau supports all Divisions of the Police Department and is responsible for the collection and storage of all evidence related to investigations. The Forensics Bureau is staffed with both sworn and civilian personnel.

- The newly formed **Division of Professional Standards** consists of the following:
 - Internal Affairs, led by a Lieutenant who serves as an Internal Affairs Investigator, is responsible for the recording, registering, and investigation of alleged or suspected misconduct within the department.
 - The 4th Amendment Analyst is responsible for collecting data by reviewing police incidents and cases to determine whether an investigative detention was conducted in accordance with Federal and State law, department policy as well as possible constitutional rights violations. The 4th Amendment Analyst produces reports resulting from a comprehensive analysis of the data through the application of the 4th Amendment Standards
 - This division also oversees accreditation and compliance.
 - Hiring and Training, led by a Lieutenant, analyzes recruitment and retention issues; recruits, hires, and screens prospective officer and professional candidates. It also oversees the completion of mandatory retraining of all sworn and non-sworn personnel as well as runs a multi-week Post Academy training program for newly sworn in officers.

- The **Support Operations Division** consists of the following Bureaus to support the entire department:
 - Information Management Systems, a civilianized unit led by the Management Services Supervisor, is responsible for the department's public reception function and maintenance of records for warrants, accidents, crime, arrests, and other incidents.
 - Fiscal Administration, a civilianized unit led by the Management Analyst III, is responsible for financial planning, management of operating and capital budgets, procurement of goods and services, payment of bills, payroll processing, oversight of contracts, and the management of grants.
 - Special Events, led by a Lieutenant, includes a Crime Analyst, who reviews data and statistics to better focus patrol and investigative resources; as well as Infrastructure and Technology, which is responsible for the ordering of fleet vehicles as well as the maintenance of departmental facilities, fleet vehicles, and specialized equipment; Quartermaster functions; and management of the department's specialized technology systems and software.

The Police Department still participates and contributes to the Thomas Jefferson Area Crisis Intervention Team (CIT). However, its fiscal and operational management is handled by the Region Ten Community Services Board. The CIT is a well-documented and successful model of improving police interactions with people experiencing acute episodes of mental illness. The training is designed to educate and prepare police officers who meet people in crisis, to recognize the signs and symptoms of mental illness and to respond effectively and appropriately to the individual. Because police officers are often the first responders in these incidents, it is essential that they understand how mental illnesses can alter people's behaviors and perceptions. The trained CIT Officer is skilled at recognizing and de-escalating crises involving people with acute episodes of mental illness, while bringing an element of understanding and compassion to these difficult situations. The goal of the CIT program is to reduce unnecessary restraint and incarceration of people with mental illness and to provide individuals with appropriate treatment in the community.

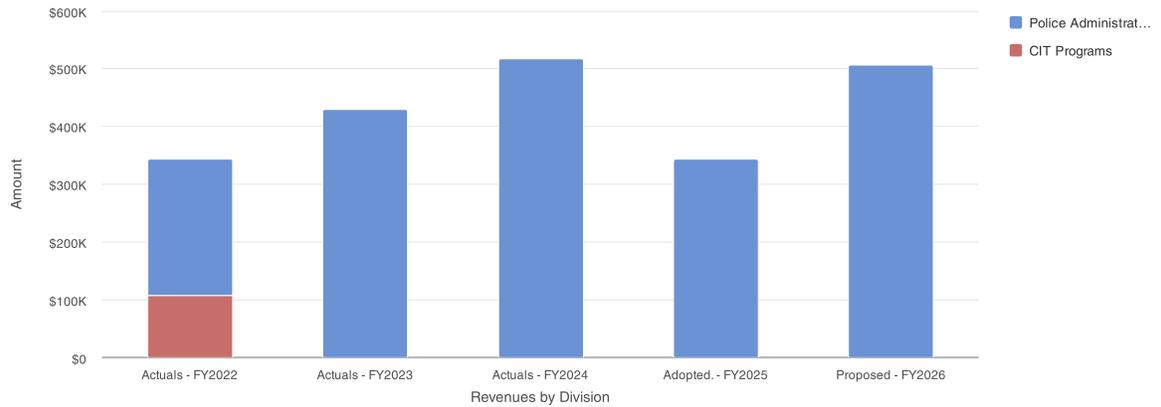
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Police Administration	145	142.25	145
ALLOCATED FTE	145	142.25	145

DEPARTMENTAL REVENUES:

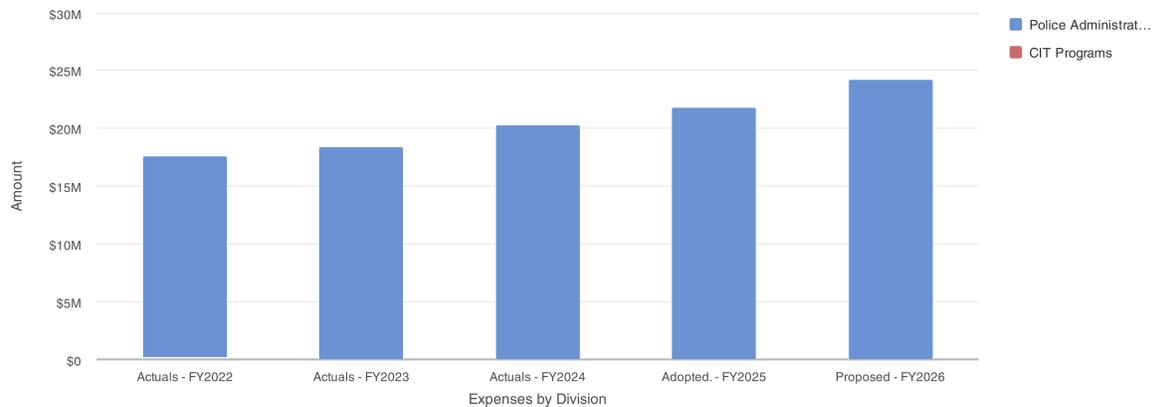
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



DEPARTMENTAL REVENUES (SUMMARY):

Revenue by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Police Administration	\$237,380	\$429,328	\$517,501	\$342,600	\$507,200	\$164,600	48.04%
CIT Programs	\$106,168	-	-	\$0	\$0	\$0	-
REVENUES BY DIVISION TOTAL	\$343,548	\$429,328	\$517,501	\$342,600	\$507,200	\$164,600	48.04%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Police Administration	\$17,483,301	\$18,385,030	\$20,329,732	\$21,867,796	\$24,291,003	\$2,423,207	11.08%
CIT Programs	\$125,941	\$10,173	-	\$0	\$0	\$0	-
EXPENSES BY DIVISION TOTAL	\$17,609,242	\$18,395,203	\$20,329,732	\$21,867,796	\$24,291,003	\$2,423,207	11.08%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
General Fund	\$17,609,242	\$18,395,203	\$20,329,732	\$21,867,796	\$24,291,003	\$2,423,207	11.08%
EXPENSES BY FUND TOTAL	\$17,609,242	\$18,395,203	\$20,329,732	\$21,867,796	\$24,291,003	\$2,423,207	11.08%

DEPARTMENTAL REVENUES (DETAILS):

Revenue by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Charges for Services							
Reimb Police OT	\$111,673	\$355,211	\$399,968	\$290,200	\$474,400	\$184,200	63.47%
Pavilion Spec event	\$2,824	-	-	\$0	\$0	\$0	-
Registration Fees	\$21,000	-	-	\$0	\$0	\$0	-
Misc Fees	\$3,035	\$1,741	\$492	\$0	\$0	\$0	-
CHARGES FOR SERVICES TOTAL	\$138,531	\$356,952	\$400,459	\$290,200	\$474,400	\$184,200	63.47%
Intergovernmental Revenue							
Police Assistance	-	-	-	\$0	\$0	\$0	-
State Assist	\$806	-	\$13,021	\$0	\$0	\$0	-
Fed Assistance	\$0	-	-	\$0	\$0	\$0	-
Fed Grants	-	\$9,833	\$3,690	\$0	\$0	\$0	-
Rev/Albemarle	\$15,194	-	-	\$0	\$0	\$0	-
Rev/Fluvanna	\$3,325	-	-	\$0	\$0	\$0	-
Rev/Greene	\$2,418	-	-	\$0	\$0	\$0	-
Rev/Goochland	\$4,500	-	-	\$0	\$0	\$0	-
Rev/Nelson	\$1,800	-	-	\$0	\$0	\$0	-
Rev/Louisa	\$4,231	-	-	\$0	\$0	\$0	-
Rev/Charlottesville	-	-	-	\$0	\$0	\$0	-
Rev/Othr Local Gov't	\$53,700	-	-	\$0	\$0	\$0	-
Rev/City Schools	-	-	-	\$0	\$0	\$0	-
UVA Misc Revenue	\$77,824	\$26,949	\$14,509	\$52,400	\$26,200	-\$26,200	-50.00%
INTERGOVERNMENTAL REVENUE TOTAL	\$163,799	\$36,782	\$31,220	\$52,400	\$26,200	-\$26,200	-50.00%
Utility Revenue							
Water Conn. Surcharg	\$0	-	-	\$0	\$0	\$0	-
UTILITY REVENUE TOTAL	\$0	-	-	\$0	\$0	\$0	-
Miscellaneous Revenue							
Vend Commission	\$15	\$20	\$43	\$0	\$0	\$0	-
Misc Sales	\$24,405	\$11,005	\$13,194	\$0	\$6,600	\$6,600	-
Restitution	\$1,657	\$1,665	\$256	\$0	\$0	\$0	-
Asset Seizures	-	\$7,053	\$50	\$0	\$0	\$0	-
State Seizures	\$2,168	\$1,282	\$33,626	\$0	\$0	\$0	-
Interest	\$1,098	\$3,197	\$11,652	\$0	\$0	\$0	-
Ins Recovery	\$9,360	\$8,050	\$15,205	\$0	\$0	\$0	-
Other Misc Rev	-	\$130	-	\$0	\$0	\$0	-
MISCELLANEOUS REVENUE TOTAL	\$38,703	\$32,402	\$74,026	\$0	\$6,600	\$6,600	-
Warehouse Revenue							
Warehse Outlet Sales	\$2,516	\$3,191	\$11,795	\$0	\$0	\$0	-
WAREHOUSE REVENUE TOTAL	\$2,516	\$3,191	\$11,795	\$0	\$0	\$0	-
Transfers							
Transfer From Schools	-	-	-	\$0	\$0	\$0	-
TRANSFERS TOTAL	-	-	-	\$0	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$343,548	\$429,328	\$517,501	\$342,600	\$507,200	\$164,600	48.04%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Line Item								
Personnel								
FT Salaries	\$7,154,226	\$7,391,374	\$8,316,791	\$9,764,134	\$10,967,172	\$1,203,038	12.32%	
Full Time Sal Accrue	\$3,902	-\$231,607	\$21,880	\$0	\$0	\$0	-	
PT Salaries	\$17,392	-	-	\$13,754	\$0	-\$13,754	-100.00%	
COLA Budget	-	-	-	\$0	\$0	\$0	-	
Soc Sec - FICA	\$641,929	\$644,617	\$735,535	\$745,469	\$835,463	\$89,994	12.07%	
Soc Sec FICA Accrued	\$114	-\$19,268	\$2,246	\$0	\$0	\$0	-	
Retirement Cont DB	\$3,539,898	\$4,312,179	\$3,687,050	\$3,956,919	\$3,824,653	-\$132,266	-3.34%	
Retirement Cont DC	\$144,330	\$133,110	\$157,808	\$161,485	\$206,878	\$45,393	28.11%	
Retirement Cont A DB	\$5,879	-\$93,397	\$17,588	\$0	\$0	\$0	-	
Retirement Cont A DC	-\$855	-\$1,950	\$383	\$0	\$0	\$0	-	
Life Insurance	\$50,842	\$53,401	\$60,649	\$70,792	\$79,403	\$8,611	12.16%	
Life Ins Accrued	-\$2	-\$1,586	\$294	\$0	\$0	\$0	-	
Health Care Program	\$1,089,288	\$1,416,247	\$1,381,270	\$1,521,814	\$2,030,000	\$508,186	33.39%	
Health Care Pr Accru	-\$6,212	-\$34,138	\$6,755	\$0	\$0	\$0	-	
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-	
PERSONNEL TOTAL	\$12,640,732	\$13,568,983	\$14,388,250	\$16,234,367	\$17,943,569	\$1,709,202	10.53%	
Personnel - Other								
Temp. Salaries	\$179,992	\$166,396	\$155,479	\$134,200	\$163,200	\$29,000	21.61%	
Temp Sal Accrued	-\$427	-\$2,431	\$1,731	\$0	\$0	\$0	-	
Overtime	\$448,500	\$694,240	\$785,536	\$741,503	\$741,503	\$0	0.00%	
Overtime Accrued	-\$11,505	-\$9,694	\$4,242	\$0	\$0	\$0	-	
Shift differential	\$38,355	\$35,151	\$32,801	\$50,892	\$52,420	\$1,528	3.00%	
Night Diff Pay Accru	-\$296	-\$1,442	-\$391	\$0	\$0	\$0	-	
Court OT	\$449	\$670	-	\$0	\$0	\$0	-	
Spec Events OT	\$392,710	\$350,827	\$451,858	\$290,200	\$474,400	\$184,200	63.47%	
Spec Events OT Accru	\$8,345	-\$13,793	-\$1,121	\$0	\$0	\$0	-	
Holiday OT	\$39,873	\$43,518	\$35,253	\$44,204	\$46,210	\$2,006	4.54%	
Holiday OT Accrued	-\$714	-\$5,498	-	\$0	\$0	\$0	-	
Other OT	\$33,888	\$18,962	\$11,180	\$13,100	\$14,850	\$1,750	13.36%	
Career Dev.	\$16,742	\$16,326	\$15,958	\$25,200	\$93,600	\$68,400	271.43%	
Career Dev Accrued	-\$60	-\$517	\$1,016	\$0	\$0	\$0	-	
Bonus Pay	\$575,059	\$75,047	\$191,379	\$10,000	\$0	-\$10,000	-100.00%	
Employee Assist	-	-	-	\$0	\$0	\$0	-	
PERSONNEL - OTHER TOTAL	\$1,720,908	\$1,367,764	\$1,684,919	\$1,309,299	\$1,586,183	\$276,884	21.15%	
Other								
Police Strategic Pl	-	-	-	\$20,000	\$20,000	\$0	0.00%	
Police In House Tr	-	-	-	\$20,250	\$20,250	\$0	0.00%	
Police Comm Engagement	-	-	-	\$20,000	\$25,000	\$5,000	25.00%	
Police Wellness Prog	-	-	-	\$20,000	\$20,000	\$0	0.00%	
Police Traffic Ops	-	-	-	\$18,550	\$18,550	\$0	0.00%	
Gasoline/Diesel Emergency Purchases	-	\$47,359	-	\$0	\$0	\$0	-	
Office Supplies	\$20,339	\$25,306	\$24,503	\$25,117	\$24,350	-\$767	-3.05%	
Preprinted Forms	\$4,279	\$0	-	\$0	\$0	\$0	-	
Postage	\$1,777	\$1,394	\$1,758	\$3,030	\$2,550	-\$480	-15.84%	
Books	\$3,867	-	\$254	\$650	\$450	-\$200	-30.77%	
Cleaning Supplies	\$459	\$2,702	\$228	\$2,650	\$2,100	-\$550	-20.75%	
Uniforms/Clothing	\$87,981	\$91,305	\$184,166	\$168,500	\$168,400	-\$100	-0.06%	
Safety Supplies	\$4,003	\$407	\$407	\$1,800	\$1,250	-\$550	-30.56%	
Medical Supplies	\$75	\$2,664	-	\$0	\$0	\$0	-	
PPE-Pers Prot Equip	-	-	\$0	-	\$0	\$0	-	
Mat. Issued Transit	-	-	\$228	-	\$0	\$0	-	
Mat. Purch. Transit	\$0	-	-	\$0	\$0	\$0	-	
Maint Supplies	\$9,271	\$2,299	\$3,901	\$1,000	\$2,500	\$1,500	150.00%	

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Small Hand Tools	\$515	\$125	\$160	\$875	\$850	-\$25	-2.86%
Constr Materials	\$120	\$34	-	\$0	\$0	\$0	-
Food Supplies	\$12,095	\$12,159	\$13,820	\$17,450	\$14,350	-\$3,100	-17.77%
Recr Supplies	-	-	\$0	\$0	\$0	\$0	-
Awards/Trophies	\$3,557	\$1,043	\$3,433	\$4,100	\$3,650	-\$450	-10.98%
Fuel	\$4,568	\$4,927	\$2,649	\$6,050	\$4,520	-\$1,530	-25.29%
Oil/Grease	\$36	-	\$8	\$25	\$0	-\$25	-100.00%
Mach/Equip/Furn (NC)	\$147,752	\$50,165	\$65,692	\$23,750	\$23,550	-\$200	-0.84%
Comp Sftwr (Non-cap)	\$3,808	\$3,839	\$6,484	\$0	\$0	\$0	-
Other Supplies	\$12,638	-\$1,928	\$4,490	\$6,675	\$3,675	-\$3,000	-44.94%
Mdse Purch	\$5,309	\$2,731	\$634	\$900	\$900	\$0	0.00%
Cell Phone Serv Purc	\$131,881	\$139,879	\$145,393	\$140,400	\$150,000	\$9,600	6.84%
K-9 Unit Support	\$7,418	\$24,436	\$27,500	\$18,438	\$22,900	\$4,462	24.20%
Forensic Supplies	\$10,544	\$23,867	\$5,710	\$11,500	\$11,500	\$0	0.00%
Law Enforcement Supp	\$26,136	\$104,747	\$99,556	\$111,120	\$99,900	-\$11,220	-10.10%
Ammunition	\$38,406	\$12,458	\$59,848	\$52,295	\$52,295	\$0	0.00%
Fire Arms	\$11,341	\$4,208	\$1,669	\$5,000	\$5,000	\$0	0.00%
Non-Vehicle Oper	\$31,024	\$31,893	\$24,042	\$21,941	\$15,940	-\$6,001	-27.35%
SWAT Support	\$8,189	\$0	-	\$0	\$0	\$0	-
Crisis Negotiation	\$334	\$0	\$0	\$0	\$0	\$0	-
Extradition Travel	\$269	\$712	\$4,378	\$3,000	\$3,000	\$0	0.00%
Specialized Response	-	\$8,878	\$52,895	\$45,900	\$59,900	\$14,000	30.50%
Dues/Subscriptions	\$5,858	\$5,105	\$4,904	\$13,594	\$14,290	\$696	5.12%
Utilities	\$7,423	\$7,877	\$9,156	\$8,460	\$8,695	\$235	2.78%
Printing/Duplicating	\$1,782	\$5,051	\$5,431	\$8,650	\$8,100	-\$550	-6.36%
Travel	-	\$0	\$182	\$0	\$0	\$0	-
Local Travel	-	-	-	\$0	\$0	\$0	-
Travel Lodging	\$37,374	\$32,742	\$67,440	\$90,300	\$90,300	\$0	0.00%
Travel Transport	\$16,362	\$8,236	\$23,124	\$59,400	\$59,400	\$0	0.00%
Meals	\$26,724	\$41,502	\$64,984	\$58,550	\$58,550	\$0	0.00%
Reimb Travel Expend	\$0	-	\$30	\$0	\$0	\$0	-
Advertising	\$4,737	\$4,372	\$3,193	\$3,340	\$3,300	-\$40	-1.20%
Registration Fees	\$44,865	\$50,159	\$111,397	\$72,050	\$72,050	\$0	0.00%
Rent	\$51,179	\$45,984	\$34,936	\$38,305	\$39,980	\$1,675	4.37%
Equipment Rental	\$11,236	\$14,450	\$12,612	\$16,565	\$11,475	-\$5,090	-30.73%
Laundry/Dry Cleaning	\$255	\$100	\$100	\$250	\$250	\$0	0.00%
Repairs and Maint	\$3,795	\$10,299	\$14,533	\$16,250	\$16,250	\$0	0.00%
Outside Maint-Labor	\$1,668	\$31,423	\$27,369	\$31,085	\$30,800	-\$285	-0.92%
Outside Maint-Parts	-\$248	\$11,545	\$20,312	\$32,350	\$32,350	\$0	0.00%
Maintenance Fees	\$138,357	\$141,728	\$20,904	\$0	\$0	\$0	-
Education/Training	\$9,460	\$5,371	\$11,609	\$8,242	\$8,242	\$0	0.00%
Training M Fees	\$0	\$73,160	\$70,420	\$68,200	\$79,920	\$11,720	17.18%
Internet Access Fee	\$158	-	-	\$0	\$0	\$0	-
Organizational Fees	\$107,176	\$104,030	\$86,056	\$106,200	\$110,850	\$4,650	4.38%
Software Lic/Maint	\$69,910	\$84,836	\$77,329	\$135,410	\$135,850	\$440	0.32%
Vehicle Operations	\$100	-	\$0	\$0	\$0	\$0	-
Veh Oper-Wash/Clean	\$13,029	\$9,853	\$330	\$12,830	\$8,175	-\$4,655	-36.28%
Fleet Inv Parts Supp	-	-	-	\$0	\$0	\$0	-
Fleet Purch Services	\$1,479	-	-	\$0	\$0	\$0	-
Solid Waste Disp	\$202	-	\$170	\$0	\$0	\$0	-
Freight	\$1,273	\$30	\$216	\$0	\$0	\$0	-
Video Exp	\$162	-	-	\$0	\$0	\$0	-
Health Eval	\$5,276	\$17,299	\$21,089	\$10,000	\$10,000	\$0	0.00%
Investigative Exp	\$676	\$393	\$25	\$1,700	\$1,700	\$0	0.00%
Investigative Funds	\$2,000	-	\$3,391	\$0	\$0	\$0	-
Tourism Council	-	-	-	\$0	\$0	\$0	-
Credit Card Fees	-	-	-	\$0	\$0	\$0	-
Marketing Exp	-	-	-	\$0	\$0	\$0	-
Monthly Parking Fees	\$30,309	\$31,634	\$35,853	\$31,706	\$39,400	\$7,694	24.27%
Contrib to Other Gov	-	\$0	-	\$0	\$0	\$0	-
Grant Pass Thru	-	\$9,937	-	\$0	\$0	\$0	-
Cap Purchase-Dir	-	-	\$10,577	-	-	\$0	-
Acq Com Itm-Veh (MA)	\$69,522	\$0	\$11,325	\$0	\$0	\$0	-

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Acq Com Itm-F/E (MA)	-	-	-	\$0	\$0	\$0	-
Acq Com Itm-Eqpt (MA)	\$89,655	\$0	\$0	\$0	\$0	\$0	-
Trn to ST Grants Fd	-	-	-	\$0	\$0	\$0	-
Lump Sum Appopr	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$1,339,744	\$1,344,727	\$1,482,802	\$1,594,403	\$1,617,257	\$22,854	1.43%
Contractual							
Professional Serv	\$157,609	\$119,792	\$182,086	\$148,232	\$152,040	\$3,808	2.57%
Serv Contracts	\$262,966	\$426,566	\$446,305	\$407,717	\$522,240	\$114,523	28.09%
Constr Contracts	-	-	-	\$0	\$0	\$0	-
Contracted Serv	\$4,853	-\$210	\$9,270	\$3,300	\$3,250	-\$50	-1.52%
Int Contract Svc	-	-	-	\$0	\$0	\$0	-
Consulting Services	\$8,357	-	\$2,400	\$0	\$0	\$0	-
Other Contractual Se	\$11,313	\$25,457	-\$102,227	\$13,750	\$13,750	\$0	0.00%
CONTRACTUAL TOTAL	\$445,098	\$571,604	\$537,834	\$572,999	\$691,280	\$118,281	20.64%
Fixed							
Telephone-Int Chg	\$20,035	\$23,732	\$22,298	\$29,828	\$20,491	-\$9,337	-31.30%
Insurance Int Chgs	\$182,215	\$209,550	\$213,739	\$218,015	\$239,816	\$21,801	10.00%
Worker's Comp Ins	\$399,770	\$500,000	\$501,752	\$449,838	\$571,919	\$122,081	27.14%
IT Infrastruct Repla	\$36,773	\$36,849	\$56,644	\$37,448	\$64,034	\$26,586	70.99%
Veh Oper-Repair/Mnt	\$292,304	\$290,746	\$368,575	\$296,500	\$407,000	\$110,500	37.27%
Veh Opr-Fuel/Oil FLT	\$230,139	\$172,724	\$219,946	\$271,920	\$295,040	\$23,120	8.50%
Warehouse charge	\$1,524	\$1,524	\$1,872	\$2,079	\$3,314	\$1,235	59.40%
Vehicle Use Allow	\$300,000	\$307,000	\$851,100	\$851,100	\$851,100	\$0	0.00%
FIXED TOTAL	\$1,462,760	\$1,542,124	\$2,235,926	\$2,156,728	\$2,452,714	\$295,986	13.72%
EXPENSES BY LINE ITEM TOTAL	\$17,609,242	\$18,395,203	\$20,329,732	\$21,867,796	\$24,291,003	\$2,423,207	11.08%

GOALS & OBJECTIVES:

Strategic Outcome Area	Goal 1: To reduce gun violence through increased community partnerships within the City of Charlottesville.	Goal 2: To improve the recruitment and retention of highly qualified police officers and professional staff members for the Charlottesville Police Department.	Goal 3: To better the treatment, safety, and well-being of all those who work within the Charlottesville Police Department.
<ul style="list-style-type: none"> Public Safety 	<ol style="list-style-type: none"> Create a safer community. Develop crisis strategies. Engage youth. Increase awareness. Adopt a service-driven approach. Strengthen relationships 	<ol style="list-style-type: none"> Promote career growth. Foster diversity. Rebrand, Recruit. Strengthen culture. 	<ol style="list-style-type: none"> Building internal trust. Morale-boosting programs. Increase efficiency.

PERFORMANCE MEASURES:

Performance Measures: Police								
Strategic Outcome Area	Performance Measure	Fiscal or Calendar Year	2019	2020	2021	2022	2023	2024
Public Safety	Number of Part I Crime Cases by Year	CY	1,271	1,142	1,489	1,801	1,743	1562
	Gun Violence Cases	CY	20	30	54	57	39	42
	Percentage of Vacant Police Officer Positions (Number recorded at end of FY)	FY	12.86%	11.43%	8.70%	21.13%	5.97%	N/A

EXPLANATION OF CHANGES:

Salaries & Benefits

- Collective Bargaining Contract Impact will result in an increase of \$434,663 for the Police Department budget in FY26.
- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as changes resulting from the labor and trades collective bargaining agreement which is new in FY26.
- Addition of 1 FTE Law Enforcement Records Supervisor and converted 1 FTE Auditor position to a Supervisor Position by removing 1 FTE Police Records Specialist and 1 FTE Community Service Officer. Correction of assigned annual work hours of 1 FTE Police Officer to a 2080 work schedule.

Other Expenditures

- Increases for service contracts and over-time for special events which is off-set by increased revenue received as reimbursement.

School Operations



Contribution to Charlottesville City Schools

FISCAL YEAR 2026

OVERVIEW:

Charlottesville City Schools provide high quality education for more than 4,400 racially, ethnically, and economically diverse students in Pre-K through 12th grade. This includes six elementary schools, one upper elementary school, one middle school, and one high school under the direction of the Charlottesville School Board. Other options for high-school students in the City include Lugo-McGinness Academy, which serves students in a smaller and more therapeutic setting, and the Charlottesville-Albemarle Career and Technical Education Center (CATEC). Free preschool programs -- including locally-funded classes for three-year-olds -- serve young people who qualify because of economic or other challenges. Adult programs are also available through the schools' partnership with PVCC at the Thomas Jefferson Adult and Career Education Center and CATEC. In addition, the City Schools operate the University of Virginia Medical Center's Hospital Education Program. Charlottesville City Schools have won national and international attention in areas such as social-emotional learning, STEM, and fine arts. The schools are committed to making opportunities and school-wide supports easily available to all students.

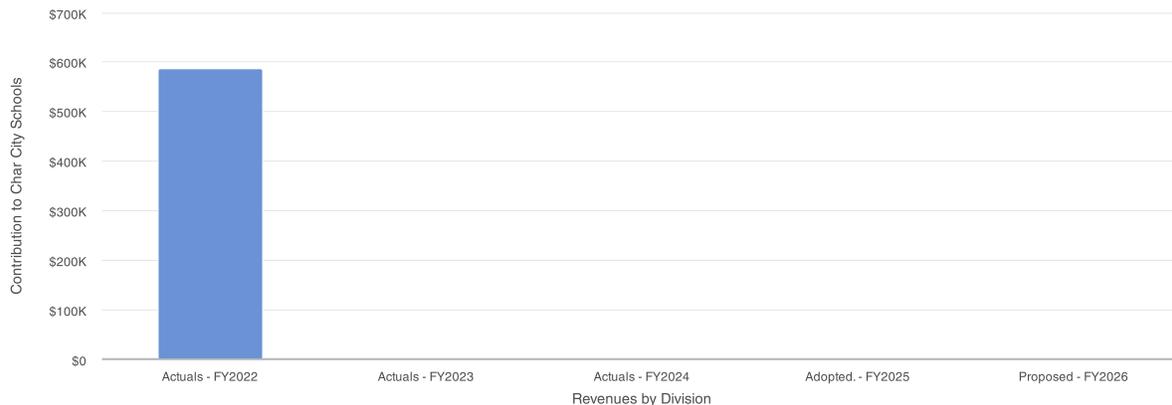
In addition, \$5.8 million in FY26 and \$53.9 million over the next 5 years is planned for education projects.

SCHOOL BUDGET:

Total Schools Combined Budget				
Funds	FY24 Adopted	FY24 Revised	FY25 Adopted	FY26 Proposed
General (Operating)	\$ 87,980,681	\$ 86,626,337	\$ 94,115,547	\$ 102,776,598
Special Revenue	\$ 19,147,966	\$ 38,894,247	\$ 24,678,680	\$ 22,139,692
Total Funds	\$ 107,128,647	\$ 125,520,584	\$ 118,794,227	\$ 124,916,290

DEPARTMENTAL REVENUES:

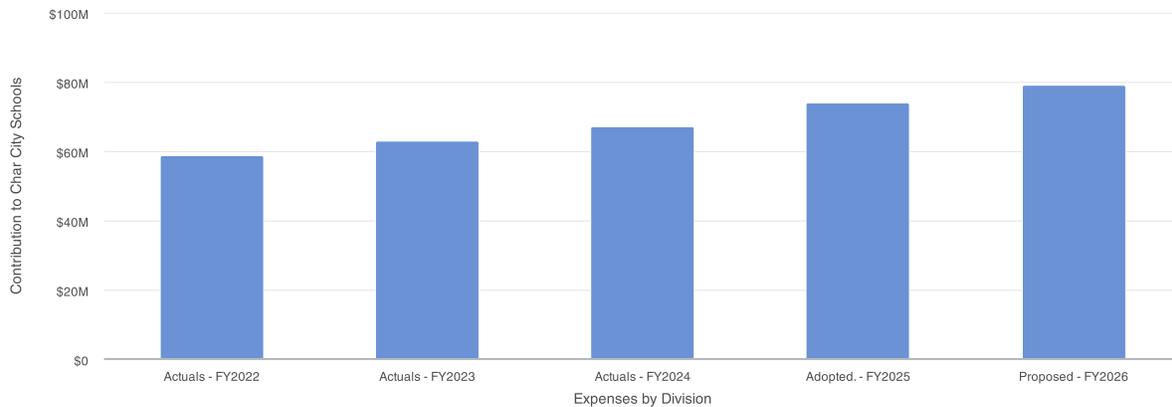
Revenues by Division



Data Updated: Feb 24, 2025, 11:10 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 11:10 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Contribution to Char City Schools	\$587,252	\$0	-	\$0	\$0	\$0	-
REVENUES BY DIVISION TOTAL	\$587,252	\$0	-	\$0	\$0	\$0	-

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenses by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Contribution to Char City Schools	\$58,709,623	\$62,925,964	\$67,092,134	\$74,092,134	\$79,026,522	\$4,934,388	6.66%
EXPENSES BY DIVISION TOTAL	\$58,709,623	\$62,925,964	\$67,092,134	\$74,092,134	\$79,026,522	\$4,934,388	6.66%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Miscellaneous Revenue							
Refund-Prior Yr Exp	\$587,252	-	-	\$0	\$0	\$0	-
MISCELLANEOUS REVENUE TOTAL	\$587,252	-	-	\$0	\$0	\$0	-
Transfers	-	\$0	-	\$0	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$587,252	\$0	-	\$0	\$0	\$0	-

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Line Item							
Other							
Contrib to Schools	\$58,709,623	\$62,925,964	\$67,092,134	\$74,092,134	\$79,026,522	\$4,934,388	6.66%
OTHER TOTAL	\$58,709,623	\$62,925,964	\$67,092,134	\$74,092,134	\$79,026,522	\$4,934,388	6.66%
EXPENSES BY LINE ITEM TOTAL	\$58,709,623	\$62,925,964	\$67,092,134	\$74,092,134	\$79,026,522	\$4,934,388	6.66%

Charlottesville City Schools: Contracted Services

FISCAL YEAR 2026

OVERVIEW:

Charlottesville City Schools contract annually with the City of Charlottesville to provide the following services:

School Building Services: Facilities Maintenance, a Public Works division, provides routine repair and preventive maintenance services to ten Charlottesville Public School campuses and the Central Administration building. Those services include electrical, mechanical, plumbing, carpentry, roofing, and painting. A variety of “Small Capital Projects” are executed by Facilities Maintenance and by Public Works Facilities Development. Regulatory compliance is assured for all building, public safety, and accessibility codes and mandates. Utilities for each facility are carefully monitored by staff and paid from a separate budget.

School Pupil Transportation: School Pupil Transportation, a division of CAT, provides student transportation services to and from the City schools and several alternative education sites, activity transportation service, and field trip transportation service under contract to the Charlottesville City Schools. The Pupil Transportation fleet consists of thirty-nine school buses, with plans to modernize the fleet, electric schools buses will be added. To maintain a safe and reliable fleet, school buses are replaced after twelve years. Five school buses in the fleet are equipped with wheelchair lifts for students with special needs.

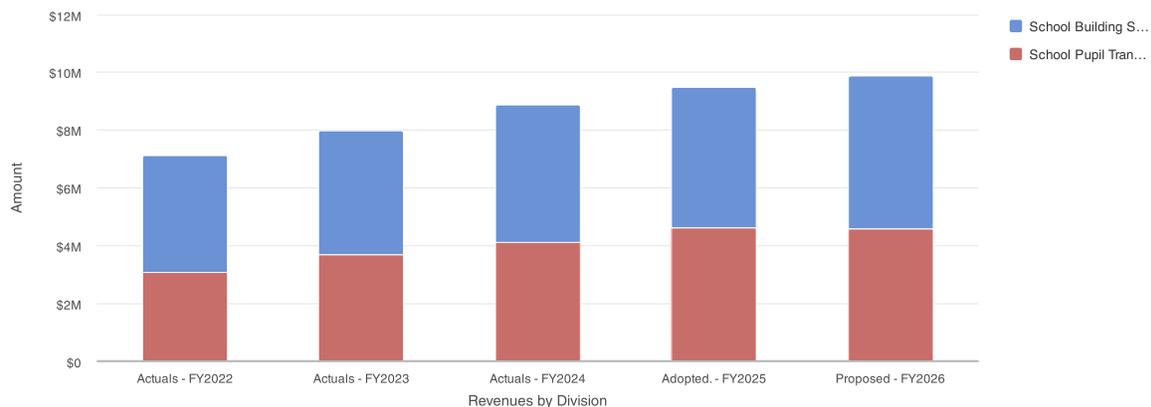
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
School Building Services	20.64	19.5	23
School Pupil Transportation	28.25	31	29.5
ALLOCATED FTE	48.89	50.5	52.5

DEPARTMENTAL REVENUES:

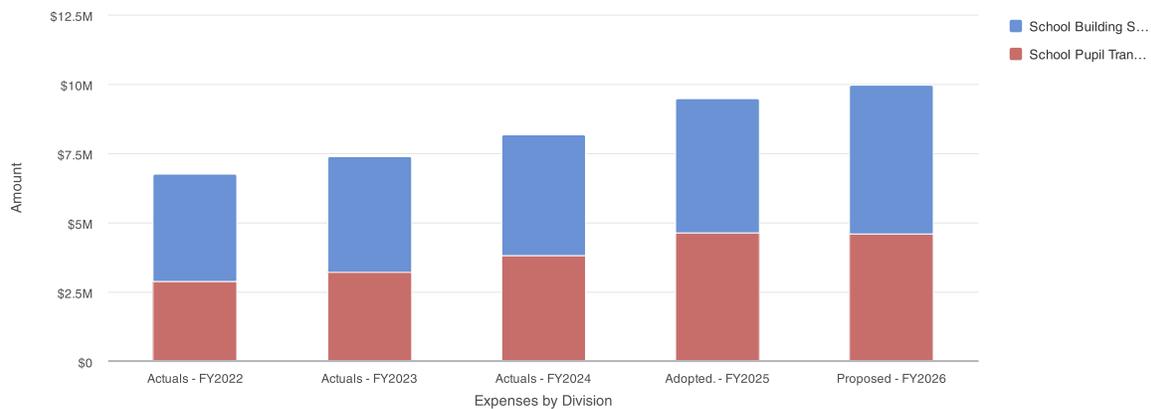
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Division							
School Building Services	\$4,044,768	\$4,309,449	\$4,770,668	\$4,861,796	\$5,298,147	\$436,351	8.98%
School Pupil Transportation	\$3,066,086	\$3,672,265	\$4,112,179	\$4,617,258	\$4,592,423	-\$24,835	-0.54%
REVENUES BY DIVISION TOTAL	\$7,110,854	\$7,981,715	\$8,882,846	\$9,479,054	\$9,890,570	\$411,516	4.34%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Division							
School Building Services	\$3,901,206	\$4,174,942	\$4,338,887	\$4,861,796	\$5,376,673	\$514,877	10.59%
School Pupil Transportation	\$2,845,782	\$3,186,017	\$3,809,831	\$4,617,258	\$4,593,648	-\$23,610	-0.51%
EXPENSES BY DIVISION TOTAL	\$6,746,989	\$7,360,959	\$8,148,718	\$9,479,054	\$9,970,321	\$491,267	5.18%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Fund							
General Fund	\$6,746,989	\$7,360,959	\$8,148,718	\$9,479,054	\$9,970,321	\$491,267	5.18%
EXPENSES BY FUND TOTAL	\$6,746,989	\$7,360,959	\$8,148,718	\$9,479,054	\$9,970,321	\$491,267	5.18%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Line Item							
Charges for Services							
Misc Fees	-	-\$120	-	\$0	\$0	\$0	-
HVAC Fees	\$687	\$327	\$2,337	\$0	\$0	\$0	-
CHARGES FOR SERVICES TOTAL	\$687	\$207	\$2,337	\$0	\$0	\$0	-
Intergovernmental Revenue							
Rev/Othr Local Gov't	-	\$0	-	-	-	\$0	-
Rev/City Schools	\$0	\$0	\$0	\$4,617,258	\$0	-\$4,617,258	-100.00%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
School Bus Charters	\$16,578	\$70,993	\$40,388	\$0	\$0	\$0	-
School Bus Dept Rent	\$250	\$200	-	\$0	\$0	\$0	-
Sch Bus School Trips	\$19,297	\$41,065	\$84,190	\$0	\$0	\$0	-
INTERGOVERNMENTAL REVENUE TOTAL	\$36,125	\$112,258	\$124,578	\$4,617,258	\$0	-\$4,617,258	-100.00%
Miscellaneous Revenue							
Refund-Prior Yr Exp	-	-	\$234	\$0	\$0	\$0	-
Ins Recovery	-	\$12,192	\$5,111	\$0	\$0	\$0	-
Other Misc Rev	\$218	-	-	\$0	\$0	\$0	-
MISCELLANEOUS REVENUE TOTAL	\$218	\$12,192	\$5,345	\$0	\$0	\$0	-
Warehouse Revenue							
Warehse Outlet Sales	\$680	\$15,114	-	\$0	\$0	\$0	-
WAREHOUSE REVENUE TOTAL	\$680	\$15,114	-	\$0	\$0	\$0	-
Transfers							
Transfer From Schools	\$7,073,146	\$7,841,943	\$8,750,586	\$4,861,796	\$9,890,570	\$5,028,774	103.43%
TRANSFERS TOTAL	\$7,073,146	\$7,841,943	\$8,750,586	\$4,861,796	\$9,890,570	\$5,028,774	103.43%
REVENUES BY LINE ITEM TOTAL	\$7,110,854	\$7,981,715	\$8,882,846	\$9,479,054	\$9,890,570	\$411,516	4.34%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$1,332,096	\$1,438,620	\$1,323,958	\$2,048,777	\$2,306,869	\$258,092	12.60%
Full Time Sal Accrue	\$13,567	-\$54,409	\$6,033	\$0	\$0	\$0	-
PT Salaries	\$641,081	\$630,919	\$860,688	\$674,568	\$728,374	\$53,806	7.98%
Part Time Sal Accru	\$5,060	-\$13,360	\$5,115	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$0	\$0	\$0	-
Soc Sec - FICA	\$155,098	\$164,780	\$176,121	\$208,335	\$232,196	\$23,861	11.45%
Soc Sec FICA Accrued	\$1,755	-\$5,129	\$683	\$0	\$0	\$0	-
Retirement Cont DB	\$459,057	\$473,222	\$555,529	\$487,855	\$458,771	-\$29,084	-5.96%
Retirement Cont DC	\$42,871	\$35,924	\$47,236	\$61,924	\$73,827	\$11,903	19.22%
Retirement Cont A DB	\$984	-\$12,529	\$920	\$0	\$0	\$0	-
Retirement Cont A DC	\$889	-\$1,520	\$476	\$0	\$0	\$0	-
Life Insurance	\$12,531	\$13,789	\$14,470	\$19,717	\$21,975	\$2,258	11.45%
Life Ins - Retirees	\$0	\$245	-\$245	\$0	\$0	\$0	-
Life Ins Accrued	\$113	-\$481	\$76	\$0	\$0	\$0	-
Health Care Program	\$327,093	\$452,279	\$460,084	\$541,218	\$714,000	\$172,782	31.92%
Health Care Prog - R	\$0	\$3,396	-\$3,396	\$0	\$0	\$0	-
Health Care Pr Accru	\$3,210	-\$12,279	\$1,358	\$0	\$0	\$0	-
Salary Budget Transfer To/From	-	-	-	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$2,995,404	\$3,113,467	\$3,449,106	\$4,042,394	\$4,536,012	\$493,618	12.21%
Personnel - Other							
Temp. Salaries	\$101,250	\$179,197	\$146,448	\$205,000	\$232,869	\$27,869	13.59%
Temp Sal Accrued	\$5,444	-\$3,860	-\$1,005	\$0	\$0	\$0	-
Overtime	\$84,662	\$94,434	\$105,691	\$138,133	\$138,000	-\$133	-0.10%
Overtime Accrued	-\$1,126	\$647	-\$1,163	\$0	\$0	\$0	-
Spec Events OT	-	-	\$2,085	-	\$0	\$0	-
Holiday OT	\$10,391	\$12,965	\$15,563	\$23,000	\$23,000	\$0	0.00%
Holiday OT Accrued	-\$345	-\$696	-	\$0	\$0	\$0	-
Other OT	\$6,095	\$1,266	\$1,118	\$3,500	\$3,500	\$0	0.00%
Career Dev.	-	-	\$11,168	\$4,000	\$6,000	\$2,000	50.00%
Career Dev Accrued	-	\$219	-\$10	\$0	\$0	\$0	-
Recruit Incentive	\$49,600	-	-	\$0	\$0	\$0	-
Bonus Pay	\$81,431	\$5,180	\$12,979	\$112,500	\$0	-\$112,500	-100.00%
PERSONNEL - OTHER TOTAL	\$337,402	\$289,352	\$292,874	\$486,133	\$403,369	-\$82,764	-17.02%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Other							
Gasoline/Diesel Emergency Purchases	–	\$2,862	–	\$0	\$0	\$0	–
Office Supplies	\$3,471	\$2,481	\$3,109	\$5,605	\$5,900	\$295	5.26%
Postage	\$32	\$146	\$64	\$200	\$200	\$0	0.00%
Cleaning Supplies	\$1,787	\$1,139	\$2,273	\$5,905	\$5,000	-\$905	-15.33%
Uniforms/Clothing	\$4,816	\$10,446	\$17,642	\$24,800	\$75,000	\$50,200	202.42%
Safety Supplies	\$197	\$342	\$283	\$4,500	\$1,199	-\$3,301	-73.36%
PPE-Pers Prot Equip	\$414	\$1,954	\$908	\$1,620	\$0	-\$1,620	-100.00%
Mat. Issued Transit	\$115	–	–	\$0	\$0	\$0	–
Maint Supplies	\$4,439	\$443	\$2,190	\$2,500	\$2,500	\$0	0.00%
Small Hand Tools	\$3,104	\$2,819	\$2,026	\$9,140	\$0	-\$9,140	-100.00%
Constr Materials	\$19	\$43	\$347	\$0	\$0	\$0	–
Food Supplies	\$223	\$614	\$116	-\$510	\$0	\$510	-100.00%
Awards/Trophies	\$75	\$241	–	\$0	\$0	\$0	–
Fuel	\$572	\$272	\$236	\$1,000	\$0	-\$1,000	-100.00%
Chemicals	–	–	\$8,058	\$0	\$0	\$0	–
Mach/Equip/Furn (NC)	\$5,267	\$2,878	\$3,851	\$2,450	\$0	-\$2,450	-100.00%
Comp Sftwr (Non-cap)	\$678	\$398	\$299	\$4,000	\$500	-\$3,500	-87.50%
Other Supplies	\$48	\$371	\$246	\$1,000	\$1,000	\$0	0.00%
Cell Phone Serv Purc	\$24,357	\$19,994	\$18,867	\$12,612	\$20,712	\$8,100	64.22%
Dues/Subscriptions	\$876	\$1,295	\$1,581	\$2,340	\$0	-\$2,340	-100.00%
Utilities	\$1,262,027	\$1,368,892	\$1,457,035	\$1,655,588	\$1,724,600	\$69,012	4.17%
Printing/Duplicating	\$80	–	\$263	\$500	\$500	\$0	0.00%
Legal Fees	–	\$73	\$5,151	\$0	\$0	\$0	–
Travel	\$87	\$6,966	\$1,799	\$12,408	\$13,100	\$692	5.58%
Local Travel	–	–	–	-\$408	\$0	\$408	-100.00%
Travel Transport	\$0	–	–	–	–	\$0	–
Meals	\$616	\$2,030	\$1,409	\$3,200	\$3,800	\$600	18.75%
Advertising	\$50,897	\$55,747	\$34,582	\$60,000	\$60,000	\$0	0.00%
Registration Fees	–	–	\$45	–	\$0	\$0	–
Rent	–	–	\$372	–	\$0	\$0	–
Equipment Rental	\$2,937	\$2,855	\$4,879	\$11,880	\$5,820	-\$6,060	-51.01%
Repairs and Maint	\$450,207	\$343,633	\$341,915	\$650,791	\$566,000	-\$84,791	-13.03%
Education/Training	\$17,208	\$2,081	\$11,973	\$28,084	\$31,500	\$3,416	12.16%
Software Lic/Maint	–	\$1,015	\$740	\$0	\$0	\$0	–
Veh Oper-Wash/Clean	–	\$873	\$945	\$3,000	\$0	-\$3,000	-100.00%
Fleet Inv Parts Supp	\$662	\$1,802	–	\$0	\$0	\$0	–
Fleet Purch Services	–	–	–	\$0	\$0	\$0	–
Solid Waste Disp	\$1,635	\$3,634	\$851	\$4,000	\$4,000	\$0	0.00%
Freight	\$5,026	\$4,846	\$4,889	\$5,850	\$350	-\$5,500	-94.02%
Health Eval	–	–	\$1,975	–	\$0	\$0	–
Tree Maint Contr	–	–	\$1,305	\$0	\$0	\$0	–
Pension Distribution	\$0	\$0	-\$19,374	\$0	\$0	\$0	–
Sch Sal Reimb	\$108,489	\$112,101	\$116,761	\$0	\$0	\$0	–
Acq Com Itm-Veh (MA)	\$9,352	–	\$231,135	\$0	\$0	\$0	–
Lump Sum Appropr	–	–	–	\$0	\$0	\$0	–
OTHER TOTAL	\$1,959,713	\$1,955,284	\$2,260,747	\$2,512,055	\$2,521,681	\$9,626	0.38%
Contractual							
Professional Serv	\$288,963	\$425,602	\$331,781	\$420,000	\$420,000	\$0	0.00%
Serv Contracts	\$121,416	\$151,501	\$126,902	\$193,270	\$194,600	\$1,330	0.69%
Constr Contracts	–	–	\$570	–	\$0	\$0	–
Contracted Serv	\$215,855	\$376,670	\$506,897	\$446,922	\$468,000	\$21,078	4.72%
Int Contract Svc	–	–	–	\$140,000	\$140,000	\$0	0.00%
Consulting Services	–	–	–	\$0	\$0	\$0	–
Other Contractual Se	\$31,011	\$23,365	\$25,148	\$30,305	\$0	-\$30,305	-100.00%
CONTRACTUAL TOTAL	\$657,246	\$977,138	\$991,297	\$1,230,497	\$1,222,600	-\$7,897	-0.64%
Fixed							
Telephone-Int Chg	\$3,467	\$20,408	-\$48,212	\$2,494	\$3,330	\$836	33.52%
Insurance Int Chgs	\$32,344	\$37,196	\$37,940	\$38,699	\$42,568	\$3,869	10.00%
Worker's Comp Ins	\$22,017	\$31,469	\$32,099	\$32,738	\$91,467	\$58,729	179.39%
IT Infrastruct Repla	\$4,400	\$13,761	\$8,582	\$13,826	\$8,876	-\$4,950	-35.80%
Veh Oper-Repair/Mnt	\$277,585	\$301,483	\$340,168	\$291,000	\$301,000	\$10,000	3.44%
Veh Opr-Fuel/Oil FLT	\$171,297	\$156,774	\$162,616	\$205,418	\$205,418	\$0	0.00%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Vehicle Use Allow	\$286,114	\$464,628	\$621,500	\$623,800	\$634,000	\$10,200	1.64%
FIXED TOTAL	\$797,224	\$1,025,718	\$1,154,693	\$1,207,975	\$1,286,659	\$78,684	6.51%
EXPENSES BY LINE ITEM TOTAL	\$6,746,989	\$7,360,959	\$8,148,718	\$9,479,054	\$9,970,321	\$491,267	5.18%

EXPLANATION OF CHANGES:

Salaries & Benefits

- Salary increases given in FY25 to unaffiliated employees were budgeted as part of a lump sum under the Employee Compensation and Training Section, and are now being reflected as part of the department's base budget. Additionally, for FY26, a portion of this increase reflects a 2% step increase and a 1% pay scale adjustment granted to unaffiliated employees, as well as changes resulting from the labor and trades collective bargaining agreement which is new in FY26 and resulting from a full-year implementation of the transit contract.
- Pupil Transportation - 1 Transit Manager FTE eliminated and transferred to City Schools. .50 FTE added to reclass a driver to an FTE.

Other Expenditures

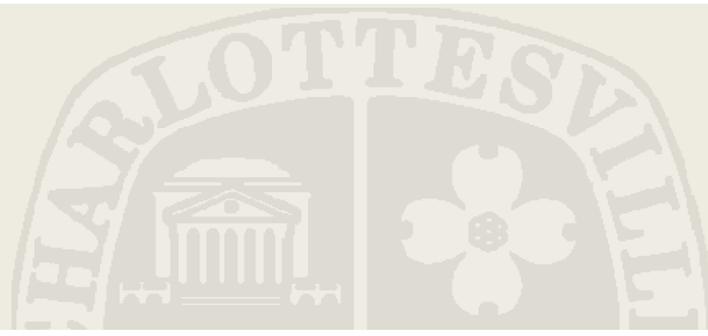
- Increases for contractual services, uniforms, and utilities.

Transfers to Other Funds



Interfund Transfers

FISCAL YEAR 2026



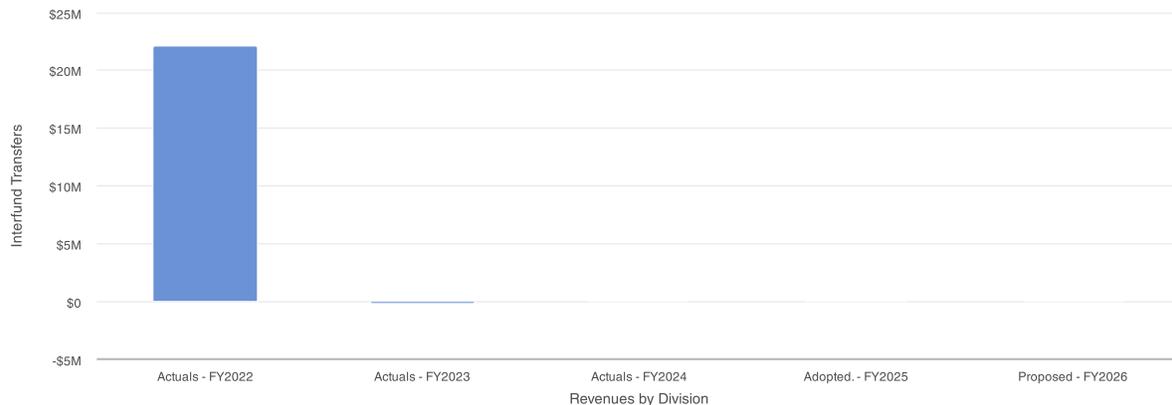
OVERVIEW:

This section is a reference for the transfers of funds or expenditures from the General Fund to other, Non-General funds:

- **General Fund:** The General Fund is usually referred to as the operating fund and is used to finance the day-to-day operations of the City. It is the largest part of the City's total financial operation. Revenues for this fund are obtained from taxes, licenses, and permits, intergovernmental revenue, charges for services, fines, interest, and City/County Revenue Sharing funds.
- **Capital Improvement Program Fund:** This fund is used to account for all financial resources that are needed in the acquisition or construction of capital assets. Revenues for this fund are obtained from bond issues, a transfer from the General Fund, a contribution from the City Schools for their small capital projects program, and contributions from Albemarle County for shared projects.
- **Children's Services Act (CSA) Fund:** This fund goes towards the CSA funds; CSA is operated by the Department of Social Services.
- **Comm Attn Fund:** The Community Attention Fund.
- **Debt Service Fund:** The Debt Service Fund provides necessary funds to retire the City's general government outstanding bond indebtedness and related costs.
- **Facilities Repair Fund:** The Facilities Repair Fund provides funding to preserve the City's investment in non-school facilities.
- **Federal Grants Fund:** Transfers to Federal grants.
- **Fund Balance Target Adjustment:** The Fund Balance Target Adjustment is the target for the Fund Balance. It is an expense that is adjusted accordingly.
- **Golf Fund:** Meadowcreek Golf Course, operated by the Parks & Recreation Department, is funded with an enterprise fund that covers operations, management, and maintenance of the course.
- **Health Care Fund:** The Health Care Fund is the funding source for the City's health-related benefits provided to participants in the City's healthcare programs.
- **Information Technology Fund:** The IT Department operations for the City's software and hardware systems are funded through here.
- **Social Services Fund:** This fund goes towards the Department of Social Services.
- **State Grants Fund:** Transfers to State grants.
- **Transit Fund:** Charlottesville Area Transit receives funding through here.
- **Virginia Juvenile Community Crime Control Act (VJCCCA) Fund:** The VJCCCA Fund goes towards promoting adequate services towards juvenile and domestic relations courts.
- **Warehouse Fund:** The Warehouse, managed by the Finance Department, is funded through here.

DEPARTMENTAL REVENUES:

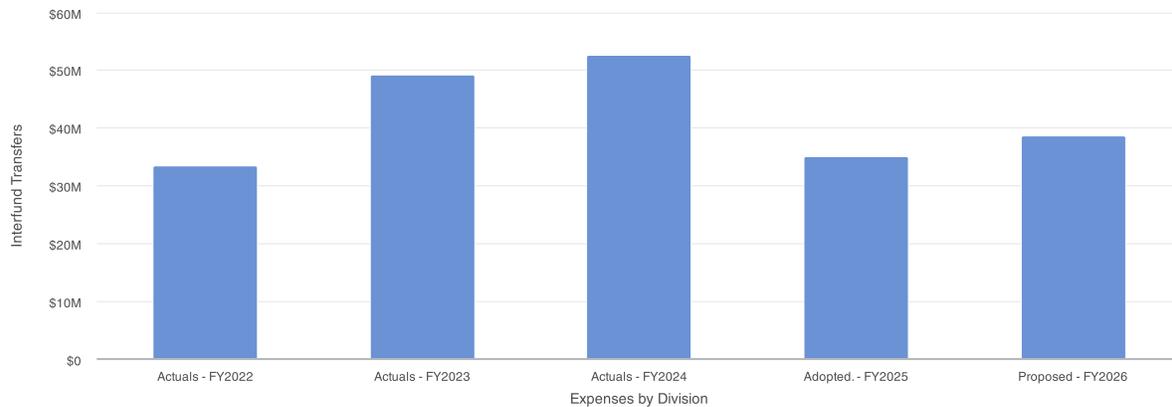
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Division							
Interfund Transfers	\$33,529,036	\$49,129,995	\$52,662,900	\$34,983,125	\$38,591,891	\$3,608,766	10.32%
EXPENSES BY DIVISION TOTAL	\$33,529,036	\$49,129,995	\$52,662,900	\$34,983,125	\$38,591,891	\$3,608,766	10.32%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Fund							
General Fund	\$33,529,036	\$49,129,995	\$52,662,900	\$34,983,125	\$38,591,891	\$3,608,766	10.32%
Non-General Funds	-	\$0	-	\$0	\$0	\$0	-
EXPENSES BY FUND TOTAL	\$33,529,036	\$49,129,995	\$52,662,900	\$34,983,125	\$38,591,891	\$3,608,766	10.32%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Line Item							
Other							
Interest	-	-	-	\$0	\$0	\$0	-
Acq Com Itm-Veh (MA)	-	\$0	-	\$0	\$0	\$0	-
Trn to EqRepl Fd	-	-	\$45,000	-	\$0	\$0	-
Trn to Fac Rep Fd	\$200,000	\$200,000	\$694,000	\$400,000	\$400,000	\$0	0.00%
Trn to ST Grants Fd	\$77,470	\$48,123	\$65,751	\$0	\$0	\$0	-
Trn to Fd Grants Fd	-	\$15,994	-	\$0	\$0	\$0	-
Trn to SSVC Fd	\$3,552,335	\$3,772,028	\$4,047,479	\$3,995,165	\$4,272,221	\$277,056	6.93%
Trn to Comm Attn Fd	\$758,753	\$1,506,362	\$1,565,901	\$2,075,492	\$2,602,929	\$527,437	25.41%
Trn to CSA Fd	\$1,369,549	\$1,320,305	\$1,498,808	\$1,750,000	\$1,650,000	-\$100,000	-5.71%
Trn to VJCCCA	\$108,415	\$108,415	\$108,415	\$108,415	\$108,415	\$0	0.00%
Trn to Transit Fd	\$2,513,651	\$2,513,651	\$2,825,000	\$4,629,584	\$5,235,892	\$606,308	13.10%
Trn to Govt Debt Svc	\$11,215,052	\$17,567,099	\$13,559,019	\$13,725,940	\$15,120,000	\$1,394,060	10.16%
Trn to Cap Proj-GF	\$13,733,812	\$20,619,019	\$23,803,686	\$7,798,529	\$8,302,434	\$503,905	6.46%
Trn to Golf Course F	-	\$300,000	-	\$0	\$0	\$0	-
Trn to Parking Fund	-	-	-	-	\$900,000	\$900,000	-
Trn to IT Fd	-	\$1,159,000	\$1,849,841	\$0	\$0	\$0	-
Trn to Warehouse Fd	\$0	\$0	-	\$0	\$0	\$0	-
Trn to Hlth Care Fd	\$0	-	-	\$0	\$0	\$0	-
Trn to Fleet	\$0	\$0	-	\$0	\$0	\$0	-
Trn to Retire Fd	-	-	\$2,600,000	-	\$0	\$0	-
FB Target Adjustment	-	-	-	\$500,000	\$0	-\$500,000	-100.00%
Lump Sum Apprpr	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$33,529,036	\$49,129,995	\$52,662,900	\$34,983,125	\$38,591,891	\$3,608,766	10.32%
Fixed	-	\$0	-	\$0	\$0	\$0	-

	ACTUALS			ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
EXPENSES BY LINE ITEM TOTAL	\$33,529,036	\$49,129,995	\$52,662,900	\$34,983,125	\$38,591,891	\$3,608,766	10.32%

EXPLANATION OF CHANGES:

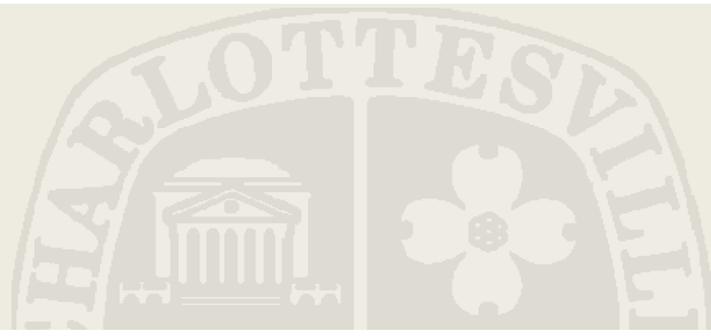
The amounts budgeted for these transfers generally vary from year to year. The amount transferred to a particular fund is based upon the projected revenue and expenditures needed for the fund's activity in any given year.

Other Non-General Funds



Communications Fund

FISCAL YEAR 2026



OVERVIEW:

The Communications System Fund provides the necessary funding for the operation of the City of Charlottesville’s citywide phone system and the City’s mailroom operations throughout the fiscal year. The citywide phone system is managed by the Information Technology Department and funded through user fees. This portion of the Communications System Fund includes base rates for phones, long distance, maintenance contracts, and any software upgrades related to the phone system.

Mailroom operations are also included in the Communications System Fund. Mailroom expenses include the cost of postage and maintenance contracts for postage meter machines. This portion of the Communications System Fund is funded by the departments through fees for usage of the postage machines.

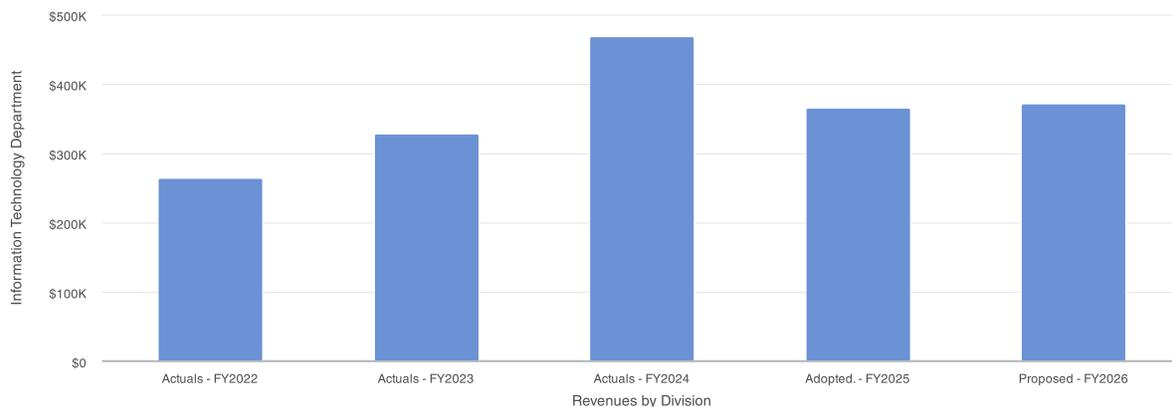
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Information Technology Department	1	1	1
ALLOCATED FTE	1	1	1

DEPARTMENTAL REVENUES:

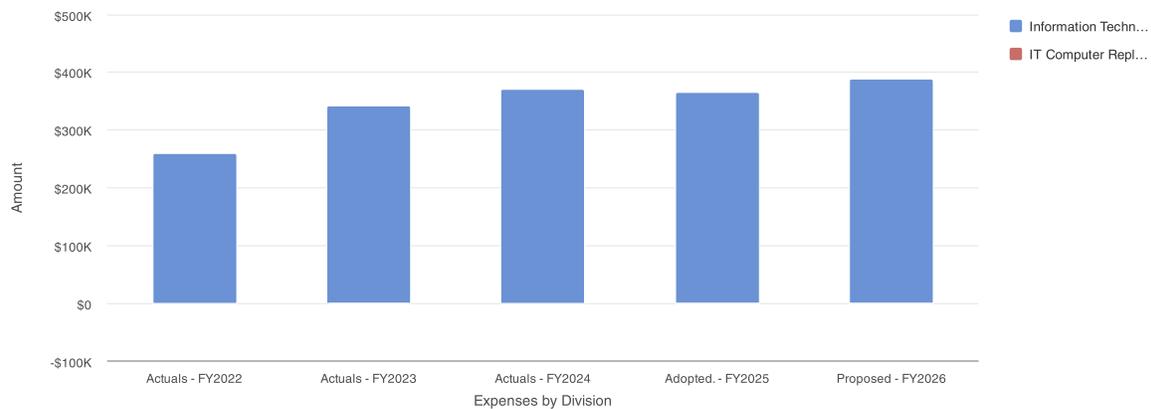
Revenues by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Information Technology Department	\$263,713	\$328,528	\$468,558	\$365,585	\$371,333	\$5,748	1.57%
REVENUES BY DIVISION TOTAL	\$263,713	\$328,528	\$468,558	\$365,585	\$371,333	\$5,748	1.57%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Information Technology Department	\$260,316	\$341,327	\$371,313	\$365,585	\$388,598	\$23,013	6.29%
IT Computer Replacement Pool	-	-\$796	-	\$0	\$0	\$0	-
EXPENSES BY DIVISION TOTAL	\$260,316	\$340,531	\$371,313	\$365,585	\$388,598	\$23,013	6.29%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
Non-General Funds	\$260,316	\$340,531	\$371,313	\$365,585	\$388,598	\$23,013	6.29%
EXPENSES BY FUND TOTAL	\$260,316	\$340,531	\$371,313	\$365,585	\$388,598	\$23,013	6.29%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Revenues by Line Item							
Charges for Services							
Other Fees	\$207,525	\$261,386	\$338,988	\$280,585	\$286,333	\$5,748	2.05%
CHARGES FOR SERVICES TOTAL	\$207,525	\$261,386	\$338,988	\$280,585	\$286,333	\$5,748	2.05%
Miscellaneous Revenue							
Refund-Prior Yr Exp	\$120	-	-	\$0	\$0	\$0	-
MISCELLANEOUS REVENUE TOTAL	\$120	-	-	\$0	\$0	\$0	-
IT Revenue							
Postage Revenue	\$56,068	\$67,142	\$129,570	\$85,000	\$85,000	\$0	0.00%
IT REVENUE TOTAL	\$56,068	\$67,142	\$129,570	\$85,000	\$85,000	\$0	0.00%
REVENUES BY LINE ITEM TOTAL	\$263,713	\$328,528	\$468,558	\$365,585	\$371,333	\$5,748	1.57%

DEPARTMENTAL EXPENDITURES (DETAILS):

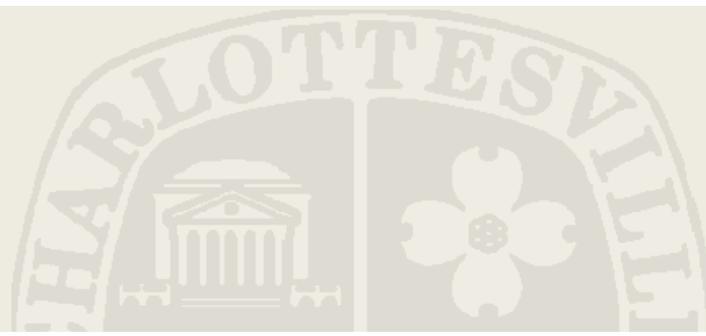
Expenditures by Line Item

	ACTUALS			ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Expenses by Line Item							
Personnel							
FT Salaries	\$61,700	\$68,114	\$69,278	\$69,618	\$83,291	\$13,673	19.64%
Full Time Sal Accrue	\$484	-\$2,133	\$146	\$0	\$0	\$0	-
PT Salaries	-	-	-	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$4,945	\$0	-\$4,945	-100.00%
Soc Sec - FICA	\$4,842	\$5,231	\$5,890	\$5,326	\$6,372	\$1,046	19.64%
Soc Sec FICA Accrued	\$41	-\$166	\$12	\$0	\$0	\$0	-
Retirement Cont DB	-	-	\$6,569	\$0	\$0	\$0	-
Retirement Cont DC	\$4,936	\$6,430	\$6,515	\$6,962	\$8,329	\$1,367	19.64%
Retirement Cont A DC	\$39	-\$145	\$15	\$0	\$0	\$0	-
Life Insurance	\$447	\$493	\$503	\$504	\$603	\$99	19.64%
Life Ins Accrued	\$3	-\$15	\$1	\$0	\$0	\$0	-
Health Care Program	\$9,072	\$9,421	\$9,709	\$10,717	\$14,000	\$3,283	30.63%
Health Care Pr Accru	\$35	-\$305	\$23	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$81,600	\$86,926	\$98,660	\$98,072	\$112,595	\$14,523	14.81%
Personnel - Other							
Temp. Salaries	\$336	\$2,055	\$8,957	\$0	\$0	\$0	-
Overtime	\$92	\$900	\$1,456	\$0	\$0	\$0	-
Bonus Pay	\$3,500	-	-	\$0	\$0	\$0	-
PERSONNEL - OTHER TOTAL	\$3,928	\$2,955	\$10,413	\$0	\$0	\$0	-
Other							
Office Supplies	\$3,428	\$1,045	\$913	\$0	\$0	\$0	-
Postage	\$65,000	\$70,000	\$65,000	\$70,000	\$70,000	\$0	0.00%
Mach/Equip/Furn (NC)	\$9,555	\$2,362	\$7,532	\$2,500	\$0	-\$2,500	-100.00%
Comp Sftwr (Non-cap)	-	\$900	-	\$0	\$0	\$0	-
Other Supplies	-	-	\$32	\$2,450	\$2,200	-\$250	-10.20%
Telephone Serv Purch	\$13,224	\$2,031	-	\$0	\$0	\$0	-
Cell Phone Serv Purc	\$61	-	-	\$0	\$0	\$0	-
Telephone-Long Dist	\$58,659	\$114,134	\$123,935	\$125,800	\$133,668	\$7,868	6.25%
Equipment Rental	\$7,062	\$1,480	-\$1,524	\$8,500	\$8,000	-\$500	-5.88%
Software Lic/Maint	\$17,536	\$48,374	\$6,066	\$4,072	\$3,890	-\$182	-4.47%

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Lease Payments	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$174,525	\$240,326	\$201,955	\$213,322	\$217,758	\$4,436	2.08%
Contractual							
Serv Contracts	-	\$10,011	\$57,668	\$50,793	\$54,805	\$4,012	7.90%
CONTRACTUAL TOTAL	-	\$10,011	\$57,668	\$50,793	\$54,805	\$4,012	7.90%
Fixed							
Telephone-Int Chg	\$264	\$313	\$282	\$254	\$0	-\$254	-100.00%
Worker's Comp Ins	-	-	-	\$61	\$44	-\$17	-27.87%
IT Comp Replacemt	-	-	-	\$642	\$424	-\$218	-33.96%
IT Infrastruct Repla	-	-	\$687	\$576	\$1,268	\$692	120.14%
IT User/Support Fee	-	-	\$1,649	\$1,865	\$1,704	-\$161	-8.63%
FIXED TOTAL	\$264	\$313	\$2,618	\$3,398	\$3,440	\$42	1.24%
EXPENSES BY LINE ITEM TOTAL	\$260,316	\$340,531	\$371,313	\$365,585	\$388,598	\$23,013	6.29%

Debt Service Fund

FISCAL YEAR 2026



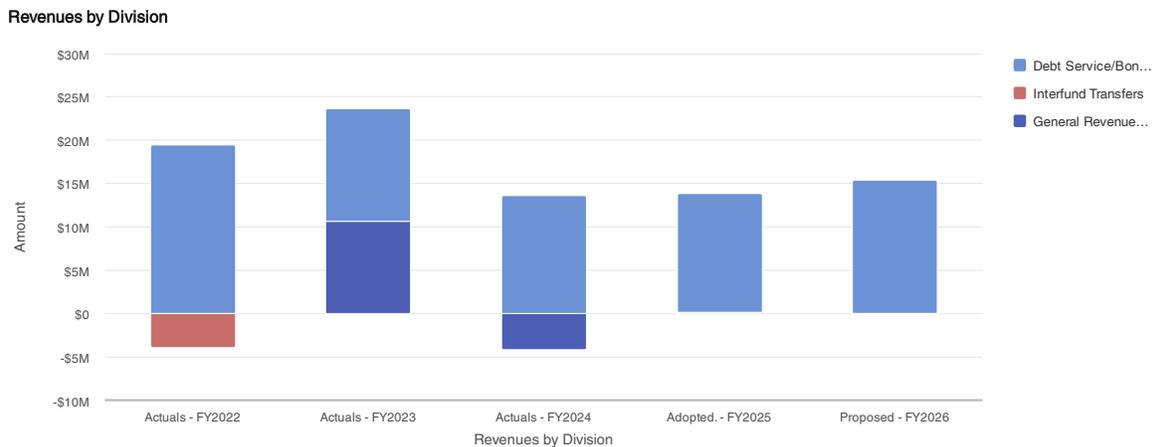
OVERVIEW:

The City's Debt Service Fund provides the funds necessary to retire the City's general government outstanding bonded indebtedness. General obligation bonds are used to pay the cost of various public improvements.

The City's current level of bonded indebtedness (as of June 30, 2024) is indicated by four key financial indicators: net bonded debt of \$80,875,251, a ratio of debt to assessed value of 0.74%, net bonded debt per capita of \$1,582, and a ratio of Debt Service to total General Fund expenditures of 5.94%. All of these indicators of the City's debt position are very positive and consequently the City has received the highest bond rating (AAA) from the two major rating agencies, Moody's and Standard & Poor's. Both Moody's and Standard & Poor's confirmed this AAA bond rating in July 2024. The City's legal debt limit, as authorized by the Code of Virginia, is 10% of the total assessed value of real estate subject to local taxation. In 2024, the legal debt limit was \$1,090,103,540. The City's current general obligation indebtedness is \$185,166,843, which excludes debt being repaid by the City's utility funds. The City also has a financial policy of Debt service as a percentage of the General Fund total expenditure budget has a ceiling of 10%, with a target of 9%.

In FY24, 22.1% of the City's debt service payments were for school related projects. The FY26 5-Year Capital Improvement Program includes \$53.9M of bondable projects, including \$30M for a Pre-K center at Walker School.

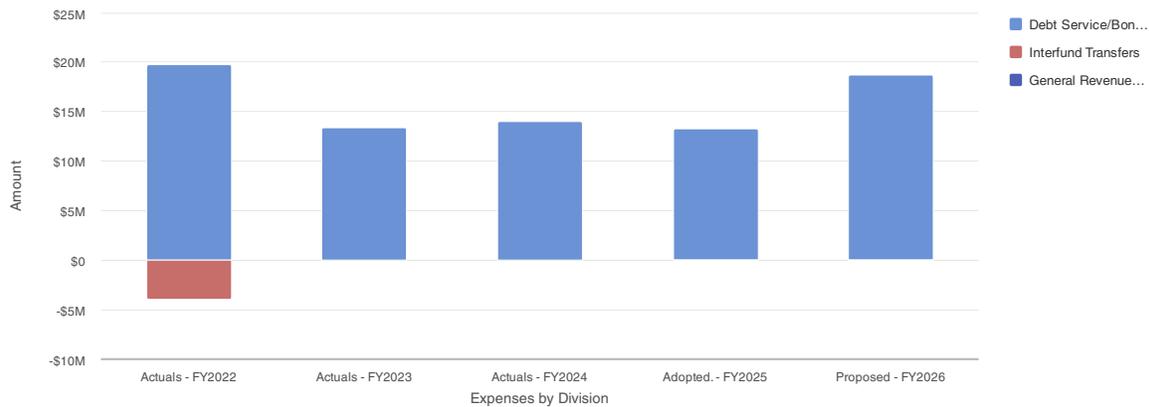
DEPARTMENTAL REVENUES:



Data Updated: Feb 21, 2025, 8:14 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 21, 2025, 8:14 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Debt Service/Bond Issuance	\$19,420,624	\$13,072,874	\$13,559,019	\$13,689,766	\$15,365,000	\$1,675,234	12.24%
Interfund Transfers	-\$3,943,353	–	–	\$0	\$0	\$0	–
General Revenues - Non Departmental	\$53,944	\$10,586,093	-\$4,225,366	\$160,000	\$0	-\$160,000	-100.00%
REVENUES BY DIVISION TOTAL	\$15,531,215	\$23,658,967	\$9,333,653	\$13,849,766	\$15,365,000	\$1,515,234	10.94%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Debt Service/Bond Issuance	\$19,712,934	\$13,355,405	\$13,968,704	\$13,291,138	\$18,660,656	\$5,369,518	40.40%
Interfund Transfers	-\$3,943,353	–	–	\$0	\$0	\$0	–
General Revenues - Non Departmental	–	–	–	\$0	\$0	\$0	–
EXPENSES BY DIVISION TOTAL	\$15,769,581	\$13,355,405	\$13,968,704	\$13,291,138	\$18,660,656	\$5,369,518	40.40%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS				ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change	
Expenses by Fund								
Non-General Funds	\$15,769,581	\$13,355,405	\$13,968,704	\$13,291,138	\$18,660,656	\$5,369,518	40.40%	
EXPENSES BY FUND TOTAL	\$15,769,581	\$13,355,405	\$13,968,704	\$13,291,138	\$18,660,656	\$5,369,518	40.40%	

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Revenues by Line Item							
Intergovernmental Revenue	\$35,573	-	-	\$0	\$0	\$0	-
Miscellaneous Revenue	\$53,944	\$1,031,811	\$834,691	\$0	\$0	\$0	-
Debt Service Revenue	\$4,226,647	\$5,060,057	-\$5,060,057	\$0	\$0	\$0	-
Transfers							
Transfer From Golf Fund	-	-	-	\$160,000	\$245,000	\$85,000	53.13%
Transfer From Other Fund	\$11,215,052	\$17,567,099	\$13,559,019	\$0	\$0	\$0	-
Trn Fr General Fd	-	-	-	\$13,689,766	\$15,120,000	\$1,430,234	10.45%
TRANSFERS TOTAL	\$11,215,052	\$17,567,099	\$13,559,019	\$13,849,766	\$15,365,000	\$1,515,234	10.94%
REVENUES BY LINE ITEM TOTAL	\$15,531,215	\$23,658,967	\$9,333,653	\$13,849,766	\$15,365,000	\$1,515,234	10.94%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Line Item								
Other								
Postage	\$28	–	–	\$0	\$0	\$0	–	
Printing/Duplicating	\$2,518	\$54,177	–	\$0	\$0	\$0	–	
Meals	–	\$398	–	\$0	\$0	\$0	–	
Advertising	\$248	\$2,799	\$0	\$0	\$0	\$0	–	
Interest	\$2,958,534	\$3,720,886	\$4,062,670	\$3,660,915	\$6,164,100	\$2,503,185	68.38%	
Bond Principal	\$8,370,931	\$9,403,570	\$9,865,854	\$9,530,223	\$12,346,556	\$2,816,333	29.55%	
Bond Issuance Expen	\$12,331	\$35,509	–	\$0	\$0	\$0	–	
Ref Bond Escrow agt	\$4,254,472	–	–	\$0	\$0	\$0	–	
Lump Sum Appropr	–	–	–	\$100,000	\$150,000	\$50,000	50.00%	
OTHER TOTAL	\$15,599,061	\$13,217,338	\$13,928,524	\$13,291,138	\$18,660,656	\$5,369,518	40.40%	
Contractual								
Professional Serv	\$170,520	\$138,068	\$38,840	\$0	\$0	\$0	–	
Other Contractual Se	–	–	\$1,340	–	\$0	\$0	–	
CONTRACTUAL TOTAL	\$170,520	\$138,068	\$40,180	\$0	\$0	\$0	–	
EXPENSES BY LINE ITEM TOTAL	\$15,769,581	\$13,355,405	\$13,968,704	\$13,291,138	\$18,660,656	\$5,369,518	40.40%	

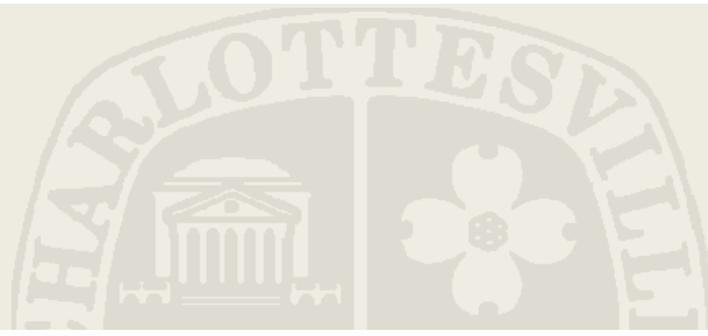
LEGAL DEBT LIMIT:

Article VII, Section 10(a) of the Constitution of Virginia, 1971, and Section 15.2-2634 of the Code of Virginia, 1950, as amended, contain a limitation on the principal amount of indebtedness that may be incurred by cities. This limitation is expressed as 10% of the assessed value of real estate subject to taxation by the City. The legal debt margin using assessed values as of the City was as follows:

Total assessed value of real estate as of 2024.....\$ 10,901,035,400
 Legal debt limit (10%).....\$ 1,090,103,540

Debt Summary

FISCAL YEAR 2026



OUTSTANDING GENERAL GOVERNMENTAL BONDS:

Series	Par Amount	Purpose	Ratings	Issued	Term (Years)	Principal 6/30/2025	Interest 06/30/2025	Total 6/30/2025	FY26 Debt Service
Series 2012AB General Obligation Public Improvement and Refunding Bonds	26,870,300	Improvements to Public Schools, Public Parks, Transportation and Access and Public Safety	Moody's Aaa S&P AAA	05/30/2012	20	907,200	190,512	1,097,712	27,216
Series 2013 General Obligation Public Improvement Bonds	5,610,000	Improvements to Public Schools, Public Facilities, Transportation and Access and Public Safety	Moody's Aaa S&P AAA	05/29/2013	20	2,240,000	268,800	2,508,800	343,000
Series 2014 General Obligation Public Improvement and Refunding Bonds	5,740,000	Improvements to Public Schools, Public Facilities, Transportation and Access and Public Safety	Moody's Aaa S&P AAA	05/27/2014	20	2,450,000	380,822	2,830,822	316,356
Series 2015 General Obligation Public Improvement and Refunding Bonds	23,068,366	Improvements to Public Schools, Public Facilities, Transportation and Access and Public Parks	Moody's Aaa S&P AAA	06/02/2015	20	11,077,653	1,325,865	12,403,518	2,850,353
Series 2016 General Obligation Public Improvement and Refunding Bonds	11,125,462	Improvements to Public Schools, Public Facilities, Transportation and Access and Public Safety Equipment	Moody's Aaa S&P AAA	06/01/2016	20	6,741,754	827,603	7,569,357	1,026,250
Series 2017 General Obligation Public Improvement Bonds	11,140,000	Improvements to Public Schools, Public Facilities, Transportation and Access and Public Parks	Moody's Aaa S&P AAA	06/29/2017	20	6,660,000	1,237,997	7,897,997	769,369
Series 2018 General Obligation Public Improvement Bonds	4,610,000	Improvements to Public Schools, Public Facilities, Transportation and Access and Public Parks	Moody's Aaa S&P AAA	05/31/2018	20	2,990,000	688,563	3,678,563	341,550
Series 2019 General Obligation Public Improvement Bonds	9,520,000	Improvements to Public Schools, Public Facilities, Transportation and Access and Public Parks	Moody's Aaa S&P AAA	05/30/2019	20	6,650,000	1,643,500	8,293,500	722,000

Series 2020AB General Obligation Public Improvement Bonds	13,455,000	Improvements to Public Schools, Public Facilities, Transportation and Access, Public Parks, and Public Safety Equipment	Moody's Aaa S&P AAA	09/30/2020	20	10,540,000	2,261,794	12,801,794	1,029,563
Series 2021 General Obligation and Public Improvement and Refunding Bonds	12,045,700	Improvements to Public Schools, Public Facilities, Transportation and Access, Public Parks, and Public Safety Equipment	Moody's Aaa S&P AAA	06/09/2021	20	8,692,250	1,751,243	10,443,493	1,156,913
Series 2021B Bank Placement Refunding	4,285,165	Improvements to Public Schools, Public Facilities, Transportation and Access, Public Parks, and Public Safety Equipment	Moody's Aaa S&P AAA	09/02/2021	10	2,446,792	90,548	2,537,340	459,138
Series 2022 General Obligation Public Improvement Bonds	18,350,000	Improvements to Public Schools, Public Facilities, Transportation and Access, Public Parks, and Public Safety Equipment	Moody's Aaa S&P AAA	06/21/2022	20	15,590,000	6,110,050	21,700,050	1,635,450
Series 2023 General Obligation Public Improvement Bonds	14,470,000	Improvements to Transportation and Access, Public Facilities, Public Schools and Affordable Housing	Moody's Aaa S&P AAA	06/20/2023	20	13,015,000	5,762,497	18,777,497	1,343,198
Series 2024 General Obligation Public Improvement Bonds	51,950,000	Public Safety Projects and Public School projects	Moody's Aaa S&P AAA	8/6/2024	20	49,360,000	23,266,400	72,626,400	4,990,300
Total	\$212,239,993					\$139,360,649	\$45,806,194	\$185,166,843	\$17,010,656

OUTSTANDING SELF-SUPPORTING UTILITY BONDS:

Series	Par Amount	Purpose	Ratings	Issued	Term (Years)	Principal	Interest	Total	FY26 Debt Service
General Obligation Public Improvement Bond, Virginia Resources Authority Series 2010 (Virginia Water Facilities Revolving Fund)	5,030,409	Stadium Road Sanitary Sewer Collector Project	N/A	09/01/2010	20	1,778,827	120,729	1,899,556	316,593
Series 2012A General Obligation Public Improvement and Refunding Bonds	7,224,700	Improvements to the Water and Wastewater Systems	Moody's Aaa S&P AAA	05/30/2012	20	362,800	76,188	438,988	10,884
Series 2013 General Obligation Public Improvement Bonds	8,420,000	Improvements to the Wastewater Systems	Moody's Aaa S&P AAA	05/29/2013	20	3,360,000	403,200	3,763,200	514,500
Series 2014 General Obligation Public Improvement and Refunding Bonds	8,170,000	Improvements to the Water, Wastewater and Stormwater Systems	Moody's Aaa S&P AAA	05/27/2014	20	4,070,000	628,729	4,698,729	528,443
Series 2015 General Obligation Public Improvement and Refunding Bonds	5,896,634	Improvements to the Wastewater and Stormwater Systems	Moody's Aaa S&P AAA	06/02/2015	20	3,027,347	391,028	3,418,375	693,085
Series 2016 General Obligation Public Improvement and Refunding Bonds	1,754,538	Improvements to the Stormwater System	Moody's Aaa S&P AAA	06/01/2016	20	1,218,246	99,698	1,317,944	232,750
Series 2017 General Obligation Public Improvement Bonds	2,680,000	Improvements to the Water and Stormwater Systems	Moody's Aaa S&P AAA	06/29/2017	20	1,570,000	290,406	1,860,406	185,510
Series 2018 General Obligation Public Improvement Bonds	6,125,000	Improvements to the Water, Wastewater and Stormwater Systems	Moody's Aaa S&P AAA	05/31/2018	20	1,625,000	374,217	1,999,217	452,925
Series 2019 General Obligation Public Improvement Bonds	6,310,000	Improvements to the Water, Wastewater and Stormwater Systems	Moody's Aaa S&P AAA	05/30/2019	20	6,515,000	1,531,575	8,046,575	514,150

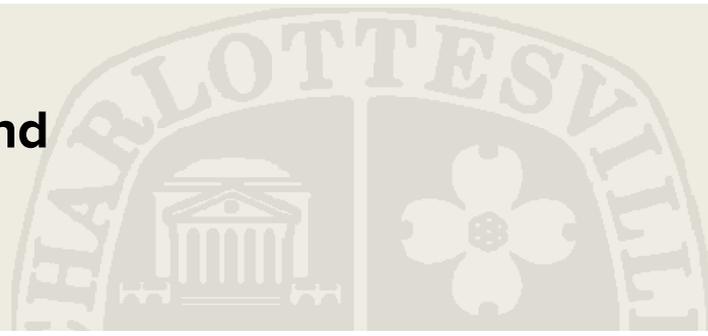
Series 2020A General Obligation Public Improvement Bonds	10,545,000	Improvements to the Water, Wastewater and Stormwater Systems	Moody's Aaa S&P AAA	09/30/2020	20	8,420,000	2,205,000	10,625,000	832,950
Series 2021 General Obligation and Public Improvement and Refunding Bonds	8,759,300	Improvements to the Water and Stormwater Systems	Moody's Aaa S&P AAA	06/09/2021	20	6,537,750	1,353,608	7,891,358	784,088
Series 2021B Bank Placement Refunding	3,884,835	Improvements to the Water and Wastewater Systems	N/A	09/02/2021	10	2,218,208	82,090	2,300,298	416,244
Series 2022 General Obligation Public Improvement Bonds	7,650,000	Improvements to the Water and Wastewater Systems	N/A	06/21/2022	20	6,495,000	2,541,600	9,036,600	683,150
Series 2024 General Obligation Public Improvement Bonds		Improvements to the Stormwater, Water and Wastewater Systems	N/A		10	4,685,000	2,185,900	6,870,900	482,050
Total	\$77,420,007					\$51,883,178	\$12,283,968	\$64,167,146	\$6,647,322

TOTAL OUTSTANDING GENERAL OBLIGATION BONDS:

Series	Amount	Issued	Term (Years)	Principal	Interest	Total	FY26 Debt Service
VRA Clean Water	5,030,409	9/1/2010	20	1,778,827	120,729	1,899,556	316,593
Series 2012AB	34,095,000	5/30/2012	20	1,270,000	266,700	1,536,700	38,100
Series 2013	14,030,000	5/29/2013	20	5,600,000	672,000	6,272,000	857,500
Series 2014	13,910,000	5/27/2014	20	6,520,000	1,009,551	7,529,551	844,799
Series 2015	28,965,000	6/2/2015	20	14,105,000	1,716,893	15,821,893	3,543,438
Series 2016	12,880,000	6/1/2016	20	7,960,000	927,301	8,887,301	1,259,000
Series 2017	13,820,000	6/29/2017	20	8,230,000	1,528,403	9,758,403	954,879
Series 2018	10,735,000	5/31/2018	20	4,615,000	1,062,780	5,677,780	794,475
Series 2019	15,830,000	5/30/2019	20	13,165,000	3,175,075	16,340,075	1,236,150
Series 2020AB	24,000,000	9/30/2020	20	18,960,000	4,466,794	23,426,794	1,862,513
Series 2021	20,805,000	6/9/2021	20	15,230,000	3,104,851	18,334,851	1,941,001
Series 2021B	8,170,000	9/2/2021	10	4,665,000	172,638	4,837,638	875,382
Series 2022	26,000,000	6/21/2022	20	22,085,000	8,651,650	30,736,650	2,318,600
Series 2023	14,470,000	6/20/2023	20	13,015,000	5,762,497	18,777,497	1,343,198
Series 2024	51,950,000	8/6/2024	20	54,045,000	25,452,300	79,497,300	5,472,350
Total	\$294,690,409			\$191,243,827	\$58,090,162	\$249,333,989	\$23,657,978

Employee Compensation Fund

FISCAL YEAR 2026



OVERVIEW:

The FY25 budget was the first City budget to be impacted by collective bargaining. The FY25 budget included the funding of collective bargaining agreements for the Police, Fire, and Transit bargaining units. In addition to these three agreements, the FY26 budget will also include funding for the Labor and Trades bargaining unit, which is effective July 1, 2025, for a duration of four years.

The funds budgeted in this section are for Employee Compensation adjustments for the remaining employees who are not affiliated with a contract and are referred to as "unaffiliated employees."

Descriptions of several of the line items budgeted in this account are below:

Vacancy Allocation: The negative budgeted amount represents the projected savings that will result during the fiscal year as result of salary attrition, unfilled budgeted positions and the active management of the City's personnel budget.

COLA: Funds allocated for cost of living adjustments (COLA) have have historically been budgeted as a lump sum, and were distributed to departments during the year on an as needed basis. With the implementation of the collect bargaining contracts and the City's new class and compensation step-pay plan for unaffiliated employees, any pay adjustments are now allocated within the department budgets instead of being budgeted as a lump sum.

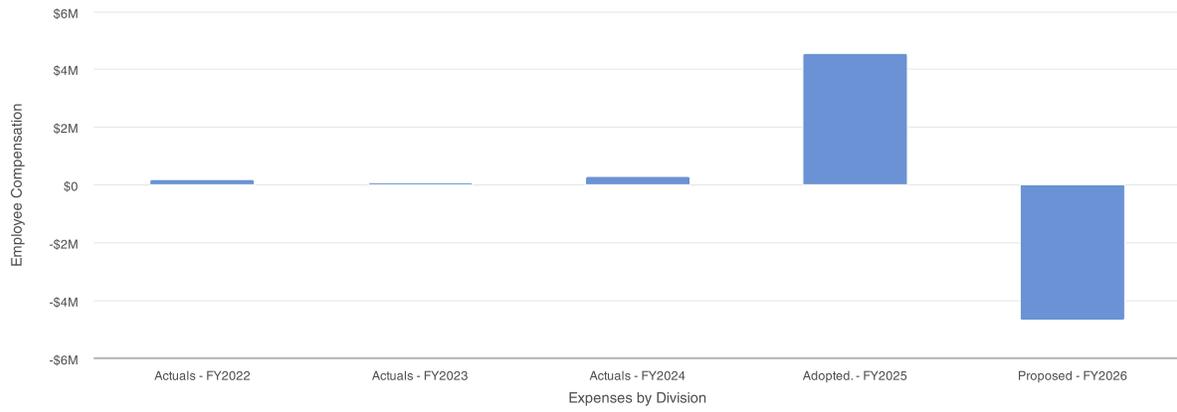
Salary Budget Transfer To/From: The funds included here are sufficient to cover the full implementation of the recently completed Class and Compensation study as well as any other further compensation adjustments that may be necessary. These funds will be allocated to individual departments (and funds) throughout the fiscal year as the implementation plan is finalized and deployed.

Unemployment Compensation: Unemployment insurance provides temporary wage replacement benefits to qualified individuals who are out of work through no fault of their own. Payments for Unemployment are estimated at \$50,000 for FY26.

Miscellaneous Expenses: Other funds budgeted for employee compensation support the employee parking subsidy, leadership development activities and employee educational opportunities, employee recognition initiatives, tenure recognitions, and employee appreciation events. This also funds benefit plan administration and Affordable Health Act compliance.

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

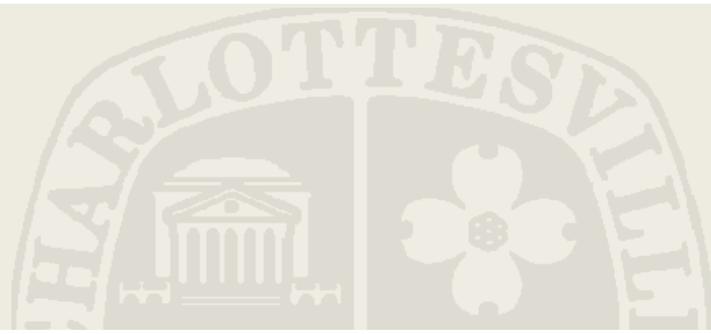
DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Line Item

Expenses by Line Item	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Personnel							
Vacancy Allocation	-	-	-	-\$2,000,000	-\$5,000,000	-\$3,000,000	150.00%
COLA Budget	-	-	-	\$0	\$0	\$0	-
Retirement Cont DB	\$96,725	-	-	\$0	\$0	\$0	-
Retirement Cont DC	-	-	-	\$0	\$0	\$0	-
Life Insurance	-\$3,676	-\$31,138	\$15,053	\$0	\$0	\$0	-
Salary Budget Transfer To/From	-	-	-	\$6,277,500	\$0	-\$6,277,500	-100.00%
PERSONNEL TOTAL	\$93,049	-\$31,138	\$15,053	\$4,277,500	-\$5,000,000	-\$9,277,500	-216.89%
Other							
Office Supplies	-	\$236	-	\$0	\$0	\$0	-
Safety Supplies	-	-	-	\$0	\$0	\$0	-
Awards/Trophies	\$5,754	\$48,130	\$48,880	\$0	\$0	\$0	-
Legal Fees	\$7,486	\$0	\$128,533	\$0	\$0	\$0	-
Meals	\$1,006	-	\$1,273	\$0	\$0	\$0	-
Contrib to Other Gov	\$12,720	-	-	\$0	\$0	\$0	-
Unemployment Comp	\$16,142	\$12,183	\$25,675	\$50,000	\$50,000	\$0	0.00%
City EE Parking Sub	\$66,277	\$63,012	\$67,996	\$70,000	\$70,000	\$0	0.00%
Lump Sum Apprpr	-	-	-	\$0	\$0	\$0	-
OTHER TOTAL	\$109,385	\$123,560	\$272,358	\$120,000	\$120,000	\$0	0.00%
Contractual							
Professional Serv	-	-	\$7,500	\$172,950	\$172,950	\$0	0.00%
Other Contractual Se	\$0	-	\$1,013	\$0	\$15,000	\$15,000	-
CONTRACTUAL TOTAL	\$0	-	\$8,513	\$172,950	\$187,950	\$15,000	8.67%
EXPENSES BY LINE ITEM TOTAL	\$202,434	\$92,422	\$295,923	\$4,570,450	-\$4,692,050	-\$9,262,500	-202.66%

Enterprise Parking Fund

FISCAL YEAR 2026



OVERVIEW:

In FY17 the City Council approved the creation of the Parking Enterprise Fund with the ultimate goal of creating a self-sustaining parking system. The fund currently operates as a quasi-enterprise fund by including a budget that generates a revenue stream sufficient to cover the annual parking related operating and basic maintenance expenses. A large portion of this budget's overall increase is located in other contractual services, due to increases in operating expenses based on inflation. Parking demand continues to fluctuate and remains below pre-pandemic levels particularly at Water Street. There is no recommended change to parking rates in FY26.

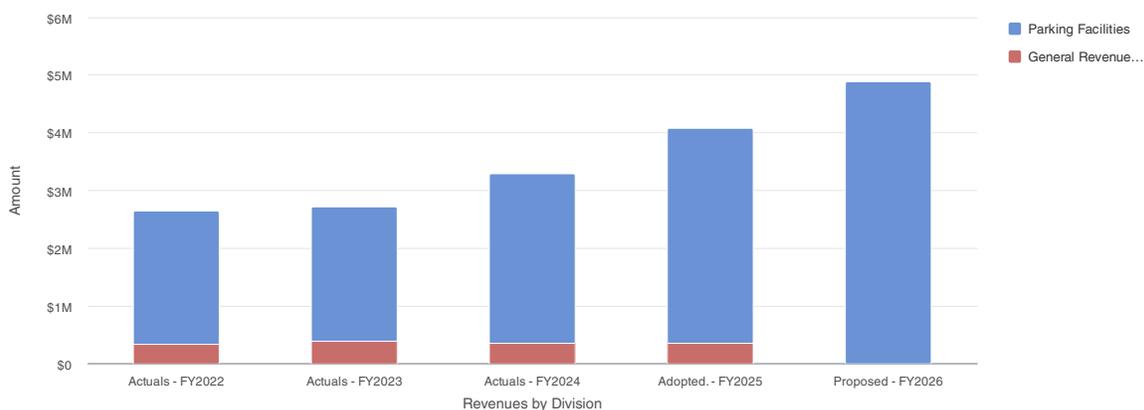
STAFFING SUMMARY:

Full Time Equivalents by Division

Division	FY2024	FY2025	FY2026
Allocated FTE			
Enterprise Parking	1	1	1
ALLOCATED FTE	1	1	1

DEPARTMENTAL REVENUES:

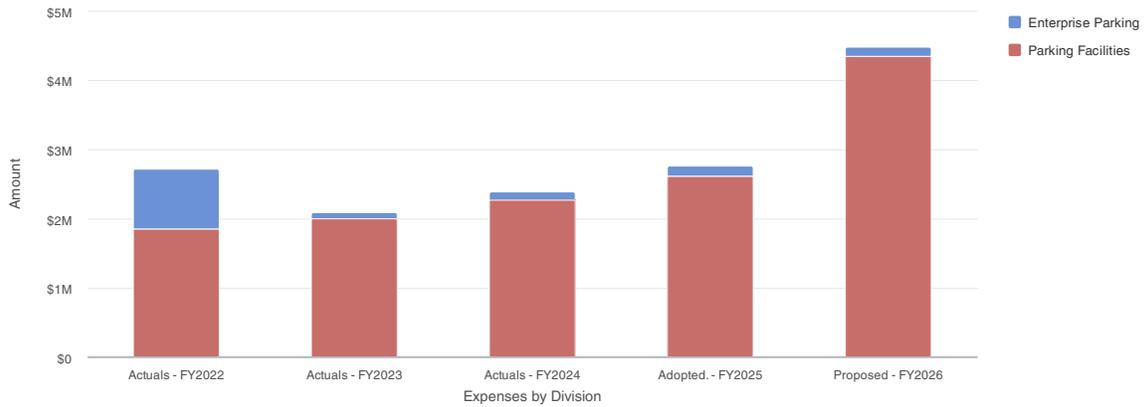
Revenues by Division



Data Updated: Feb 21, 2025, 8:14 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 21, 2025, 8:14 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Parking Facilities	\$2,306,424	\$2,325,106	\$2,940,666	\$3,725,963	\$4,883,000	\$1,157,037	31.05%
General Revenues - Non Departmental	\$341,614	\$398,163	\$346,823	\$345,000	\$0	-\$345,000	-100.00%
REVENUES BY DIVISION TOTAL	\$2,648,037	\$2,723,269	\$3,287,489	\$4,070,963	\$4,883,000	\$812,037	19.95%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Enterprise Parking	\$862,270	\$92,249	\$127,096	\$144,882	\$133,937	-\$10,945	-7.55%
Parking Facilities	\$1,846,045	\$1,997,366	\$2,259,969	\$2,611,617	\$4,344,004	\$1,732,387	66.33%
EXPENSES BY DIVISION TOTAL	\$2,708,314	\$2,089,615	\$2,387,064	\$2,756,499	\$4,477,941	\$1,721,442	62.45%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
Non-General Funds	\$2,708,314	\$2,089,615	\$2,387,064	\$2,756,499	\$4,477,941	\$1,721,442	62.45%
EXPENSES BY FUND TOTAL	\$2,708,314	\$2,089,615	\$2,387,064	\$2,756,499	\$4,477,941	\$1,721,442	62.45%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Licenses and Permits							
Parking Perm	\$39,325	\$38,584	\$40,273	\$45,000	\$0	-\$45,000	-100.00%
Valet Parking Permit	-	\$500	\$500	\$0	\$0	\$0	-
LICENSES AND PERMITS TOTAL	\$39,325	\$39,084	\$40,773	\$45,000	\$0	-\$45,000	-100.00%
Miscellaneous Revenue	\$290,025	\$324,075	\$316,979	\$191,963	\$190,000	-\$1,963	-1.02%
Parking	\$2,318,687	\$2,360,110	\$2,929,738	\$3,834,000	\$3,293,000	-\$541,000	-14.11%
Transfers	-	-	-	-	\$1,400,000	\$1,400,000	-
REVENUES BY LINE ITEM TOTAL	\$2,648,037	\$2,723,269	\$3,287,489	\$4,070,963	\$4,883,000	\$812,037	19.95%

DEPARTMENTAL EXPENDITURES (DETAILS):

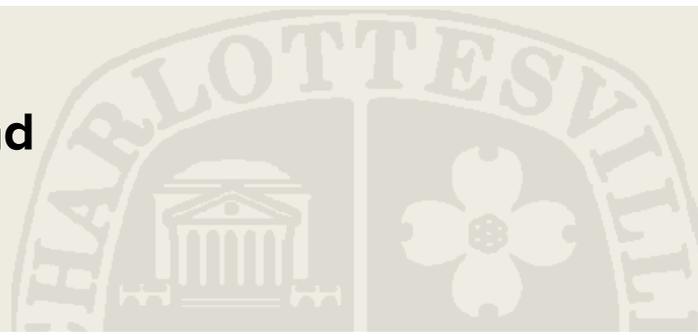
Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
FT Salaries	\$72,396	\$19,763	\$79,415	\$79,498	\$94,112	\$14,614	18.38%
Full Time Sal Accrue	-\$4,114	\$1,486	-\$22	\$0	\$0	\$0	-
PT Salaries	\$6,289	\$37,158	-	\$0	\$0	\$0	-
Part Time Sal Accru	\$2,396	-\$2,396	-	\$0	\$0	\$0	-
COLA Budget	-	-	-	\$6,457	\$0	-\$6,457	-100.00%
Soc Sec - FICA	\$6,488	\$4,373	\$5,947	\$6,082	\$7,200	\$1,118	18.38%
Soc Sec FICA Accrued	-\$134	-\$79	-\$1	\$0	\$0	\$0	-
Retirement Cont DB	-	\$5,654	\$22,259	\$21,464	\$16,940	-\$4,524	-21.08%
Retirement Cont DC	\$6,294	\$3,069	-	\$8,248	\$0	-\$8,248	-100.00%
Retirement Cont A DB	-	\$428	\$22	\$0	\$0	\$0	-
Retirement Cont A DC	-\$137	-\$192	-	\$0	\$0	\$0	-
Life Insurance	\$563	\$449	\$572	\$576	\$681	\$105	18.23%
Life Ins Accrued	-\$8	-\$10	\$1	\$0	\$0	\$0	-
Health Care Program	\$9,072	\$9,377	\$9,709	\$10,717	\$14,000	\$3,283	30.63%
Health Care Pr Accru	\$35	-\$305	\$23	\$0	\$0	\$0	-
PERSONNEL TOTAL	\$99,138	\$78,775	\$117,926	\$133,042	\$132,933	-\$109	-0.08%
Personnel - Other							

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Bonus Pay	\$3,500	–	–	\$0	\$0	\$0	–
PERSONNEL - OTHER TOTAL	\$3,500	–	–	\$0	\$0	\$0	–
Other							
Office Supplies	\$213	\$689	\$451	\$250	\$0	-\$250	-100.00%
PPE-Pers Prot Equip	–	–	\$46	\$0	\$0	\$0	–
Maint Supplies	\$0	\$98	–	\$0	\$0	\$0	–
Small Hand Tools	–	\$0	–	\$0	\$0	\$0	–
Constr Materials	–	\$215	–	\$0	\$0	\$0	–
Comp Sftwr (Non-cap)	–	\$407	–	\$0	\$0	\$0	–
Dues/Subscriptions	\$400	\$400	–	\$1,500	\$0	-\$1,500	-100.00%
Telephone-Ext Chg	–	–	\$1,851	–	\$0	\$0	–
Telephone-Long Dist	–	–	–	\$0	\$0	\$0	–
Utilities	\$118,964	\$133,481	\$129,067	\$0	\$0	\$0	–
Travel	\$1,655	\$2,829	\$2,516	\$3,000	\$0	-\$3,000	-100.00%
Local Travel	–	–	–	\$300	\$0	-\$300	-100.00%
Meals	\$16	\$159	\$173	\$200	\$0	-\$200	-100.00%
Advertising	–	–	\$243	\$0	\$0	\$0	–
Registration Fees	\$1,764	\$2,139	\$1,370	\$2,400	\$0	-\$2,400	-100.00%
Rent	\$646,134	\$662,288	\$678,845	\$0	\$0	\$0	–
Repairs and Maint	\$11,173	\$12,679	\$13,863	\$0	\$0	\$0	–
Education/Training	–	–	\$645	\$500	\$0	-\$500	-100.00%
Freight	\$341	\$88	\$192	\$0	\$0	\$0	–
Marketing Exp	–	–	–	\$0	\$0	\$0	–
Other Current Charge	\$64,837	\$71,046	\$74,535	\$0	\$0	\$0	–
Trn to GF	\$750,000	–	–	\$0	\$0	\$0	–
Trn to Parking Fund	–	–	–	\$0	\$0	\$0	–
OTHER TOTAL	\$1,595,497	\$886,518	\$903,797	\$8,150	\$0	-\$8,150	-100.00%
Contractual							
Professional Serv	\$479,966	\$586,937	\$198,707	\$0	\$0	\$0	–
Serv Contracts	\$1,742	\$2,501	\$4,772	\$0	\$0	\$0	–
Contracted Serv	\$3,219	\$6,264	\$6,832	\$0	\$0	\$0	–
Other Contractual Se	\$516,462	\$8,701	\$632,929	\$2,611,617	\$4,343,000	\$1,731,383	66.30%
CONTRACTUAL TOTAL	\$1,001,388	\$604,403	\$843,240	\$2,611,617	\$4,343,000	\$1,731,383	66.30%
Fixed							
Telephone-Int Chg	\$3,766	\$3,847	\$1,315	\$0	\$0	\$0	–
Insurance Int Chgs	\$1,525	\$512,637	\$518,795	\$1,825	\$2,008	\$183	10.03%
IT Comp Replacemt	–	–	–	\$0	\$0	\$0	–
IT Infrastruct Repla	\$298	\$233	\$343	\$0	\$0	\$0	–
Veh Oper-Repair/Mnt	–	–	–	\$0	\$0	\$0	–
IT User/Support Fee	\$3,202	\$3,202	\$1,649	\$1,865	\$0	-\$1,865	-100.00%
FIXED TOTAL	\$8,791	\$519,919	\$522,102	\$3,690	\$2,008	-\$1,682	-45.58%
EXPENSES BY LINE ITEM TOTAL	\$2,708,314	\$2,089,615	\$2,387,064	\$2,756,499	\$4,477,941	\$1,721,442	62.45%

Equipment Replacement Fund

FISCAL YEAR 2026

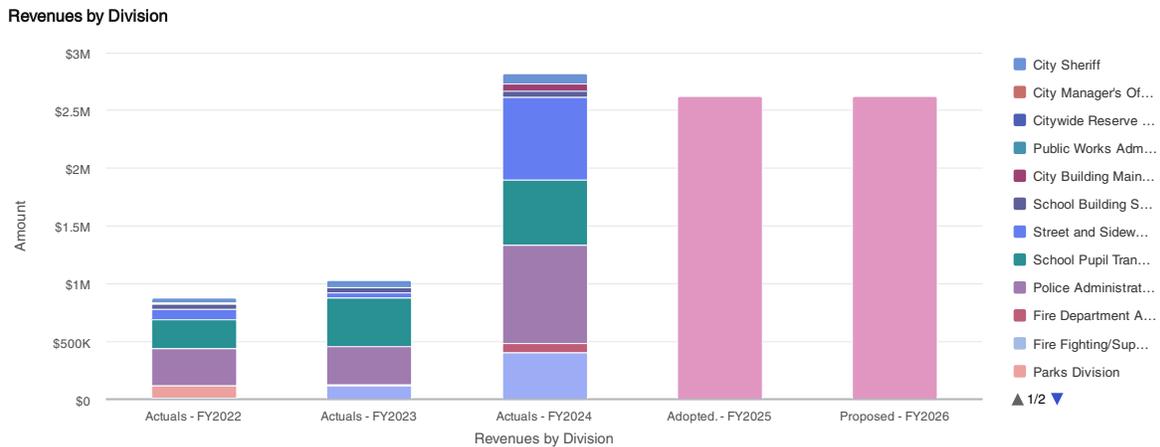


OVERVIEW:

The City's fleet consists of 670 vehicles and pieces of equipment, 462 of which are replaced using this fund. The other 208 are Utilities, Fire apparatus and Social Services vehicles replaced by other means. The Equipment Replacement Fund is targeted at reducing the operating costs of the City's fleet through preventive maintenance programs, selection of fuel efficient and alternatively fueled vehicles, and a scheduled replacement program. It has three major objectives:

- To objectively evaluate equipment purchases from an economic perspective (maintenance and operating costs versus capitalization of new vehicles).
- To stabilize the fluctuations in the annual budget due to equipment and vehicle purchases.
- To function as a major component in the City's comprehensive fleet management program. This program includes an annual evaluation of the replacement needs of the City's fleet by the Fleet Advisory Committee and the annual budgeting of the funds necessary to accomplish this replacement.

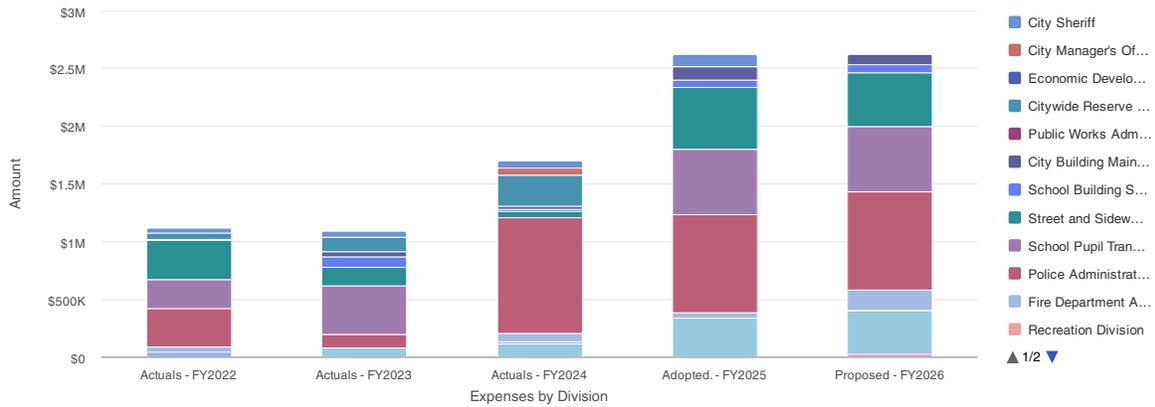
DEPARTMENTAL REVENUES:



Data Updated: Feb 21, 2025, 8:14 AM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 21, 2025, 8:14 AM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS		ADOPTED.		PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Revenues by Division								
City Sheriff	\$44,416	\$63,168	\$90,000	\$0	\$0	\$0	-	
City Manager's Office	-	-	-	\$0	\$0	\$0	-	
Citywide Reserve Account	\$3,976	\$3,050	-	\$0	\$0	\$0	-	
Public Works Administration	\$6,700	\$4,850	-	\$0	\$0	\$0	-	
City Building Maintenance Services	-	-	\$57,500	\$0	\$0	\$0	-	
School Building Services	\$44,588	\$38,903	\$57,500	\$0	\$0	\$0	-	
Street and Sidewalk Services	\$84,548	\$42,450	\$714,950	\$0	\$0	\$0	-	
School Pupil Transportation	\$250,286	\$427,500	\$564,255	\$0	\$0	\$0	-	
Police Administration	\$321,609	\$330,016	\$851,100	\$0	\$0	\$0	-	
Fire Department Administration	\$7,900	-	\$84,000	\$0	\$0	\$0	-	
Fire Fighting/Suppression Services	-	-	-	\$0	\$0	\$0	-	
Parks Division	\$105,500	\$7,100	-	\$0	\$0	\$0	-	
Parks Administration	-	\$114,500	\$397,000	\$0	\$0	\$0	-	
Neighborhood Development Services	\$5,000	-	-	\$0	\$0	\$0	-	
General Revenues - Non Departmental	-	-	-	\$2,619,000	\$2,619,005	\$5	0.00%	
REVENUES BY DIVISION TOTAL	\$874,523	\$1,031,537	\$2,816,305	\$2,619,000	\$2,619,005	\$5	0.00%	

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Division							
City Sheriff	\$45,444	\$52,605	\$57,308	\$102,500	\$0	-\$102,500	-100.00%
City Manager's Office	–	\$0	\$66,950	–	\$0	\$0	–
Economic Development	–	–	–	\$0	\$0	\$0	–
Citywide Reserve Account	\$58,635	\$126,038	\$267,314	\$0	\$0	\$0	–
Public Works Administration	–	–	–	\$0	\$0	\$0	–
City Building Maintenance Services	\$4,490	\$43,349	\$31,152	\$119,600	\$87,750	-\$31,850	-26.63%
School Building Services	\$0	\$87,115	\$12,369	\$59,800	\$70,000	\$10,200	17.06%
Street and Sidewalk Services	\$340,312	\$164,948	\$56,695	\$536,600	\$466,905	-\$69,695	-12.99%
School Pupil Transportation	\$248,986	\$424,457	\$0	\$564,000	\$564,000	\$0	0.00%
Police Administration	\$336,418	\$116,306	\$1,005,474	\$851,100	\$851,100	\$0	0.00%
Fire Department Administration	\$38,122	\$0	\$68,400	\$50,800	\$176,000	\$125,200	246.46%
Recreation Division	–	\$0	\$0	\$0	\$0	\$0	–
Parks Division	\$45,867	\$0	\$13,762	\$0	\$0	\$0	–
Parks Administration	–	\$74,512	\$118,073	\$334,600	\$377,250	\$42,650	12.75%
Neighborhood Development Services	–	–	–	\$0	\$26,000	\$26,000	–
EXPENSES BY DIVISION TOTAL	\$1,118,275	\$1,089,330	\$1,697,497	\$2,619,000	\$2,619,005	\$5	0.00%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Expenses by Fund							
Other General Funds	\$1,118,275	\$1,089,330	\$1,697,497	\$2,619,000	\$2,619,005	\$5	0.00%
EXPENSES BY FUND TOTAL	\$1,118,275	\$1,089,330	\$1,697,497	\$2,619,000	\$2,619,005	\$5	0.00%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Revenues by Line Item								
Miscellaneous Revenue								
Ins Recovery	–	\$15,532	\$255	\$0	\$0	\$0	–	–
Other Misc Rev	–	–	–	\$0	\$0	\$0	–	–
MISCELLANEOUS REVENUE TOTAL	–	\$15,532	\$255	\$0	\$0	\$0	–	–
Warehouse Revenue								
Warehse Outlet Sales	\$126,121	\$97,877	\$3,100	\$0	\$0	\$0	–	–
WAREHOUSE REVENUE TOTAL	\$126,121	\$97,877	\$3,100	\$0	\$0	\$0	–	–
Transfers								
Transfer From Other Fund	\$748,402	\$918,128	\$2,812,950	\$0	\$0	\$0	–	–
Trn Fr General Fd	–	–	–	\$2,619,000	\$2,619,005	\$5	0.00%	0.00%
TRANSFERS TOTAL	\$748,402	\$918,128	\$2,812,950	\$2,619,000	\$2,619,005	\$5	0.00%	0.00%
REVENUES BY LINE ITEM TOTAL	\$874,523	\$1,031,537	\$2,816,305	\$2,619,000	\$2,619,005	\$5	0.00%	0.00%

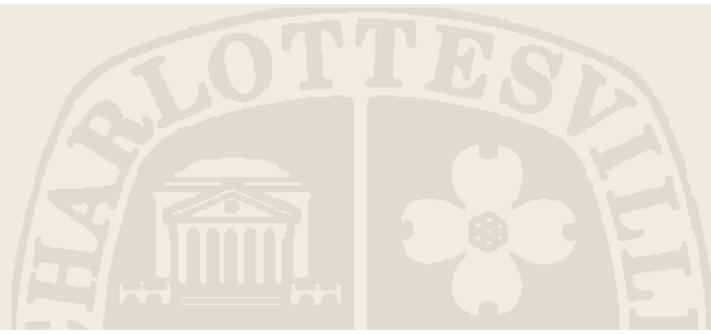
DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Line Item								
Other								
Office Supplies	–	–	–	\$0	\$0	\$0	–	–
Uniforms/Clothing	–	–	\$1,171	–	\$0	\$0	–	–
Mach/Equip/Furn (NC)	\$8,843	–	\$19,273	\$0	\$0	\$0	–	–
Repairs and Maint	–	\$16,120	–	\$0	\$0	\$0	–	–
Outside Maint-Parts	–	–	\$2,289	\$851,100	\$0	-\$851,100	-100.00%	-100.00%
Vehicle Operations	–	\$115	\$18,140	\$0	\$0	\$0	–	–
Veh Oper-Paint&Body	–	–	\$8,364	–	\$0	\$0	–	–
Veh Opr-Rental Fees	–	–	\$6,106	–	\$0	\$0	–	–
Acq Com Itm-Veh (MA)	\$1,083,640	\$1,013,905	\$1,641,650	\$1,767,900	\$2,619,005	\$851,105	48.14%	48.14%
Acq Com Itm-Eqpt (MA)	–	–	\$0	\$0	\$0	\$0	–	–
Trn to ST Grants Fd	–	–	–	\$0	\$0	\$0	–	–
OTHER TOTAL	\$1,092,483	\$1,030,140	\$1,696,993	\$2,619,000	\$2,619,005	\$5	0.00%	0.00%
Contractual								
Serv Contracts	–	\$0	–	–	–	\$0	–	–
CONTRACTUAL TOTAL	–	\$0	–	–	–	\$0	–	–
Fixed								
Veh Oper-Repair/Mnt	\$1,918	\$59,190	\$504	\$0	\$0	\$0	–	–
Veh Opr-Fuel/Oil FLT	–	–	–	\$0	\$0	\$0	–	–
Vehicle Use Allow	\$23,874	–	–	\$0	\$0	\$0	–	–
FIXED TOTAL	\$25,792	\$59,190	\$504	\$0	\$0	\$0	–	–
EXPENSES BY LINE ITEM TOTAL	\$1,118,275	\$1,089,330	\$1,697,497	\$2,619,000	\$2,619,005	\$5	0.00%	0.00%

Facilities Repair Fund

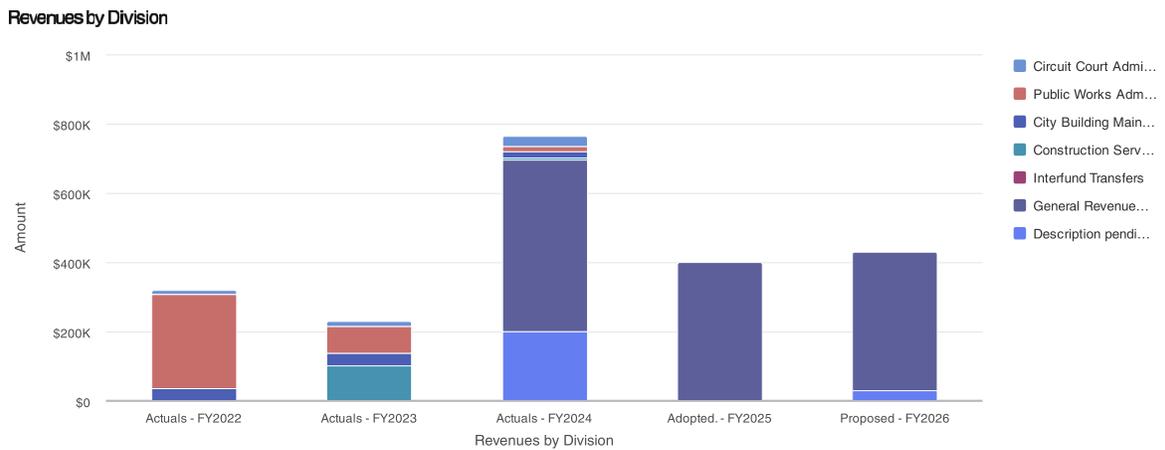
FISCAL YEAR 2026



OVERVIEW:

The Facilities Repair Fund, an internal service fund, provides funding to preserve the City's investment of numerous non-school facilities which have annual maintenance requirements. A schedule of non-routine preventive maintenance/repair and minor facility rehabilitation maintains an acceptable level of facility condition, and reduces the need for future, more expensive repair, or replacement. This annual funding is based upon information obtained from facility assessments and analyses of the estimated useful life of facility components. The repair of the taxpayers' investment in the City's facilities remains the best defense against the enormous cost of total construction/renovation of the City's very valuable public facilities.

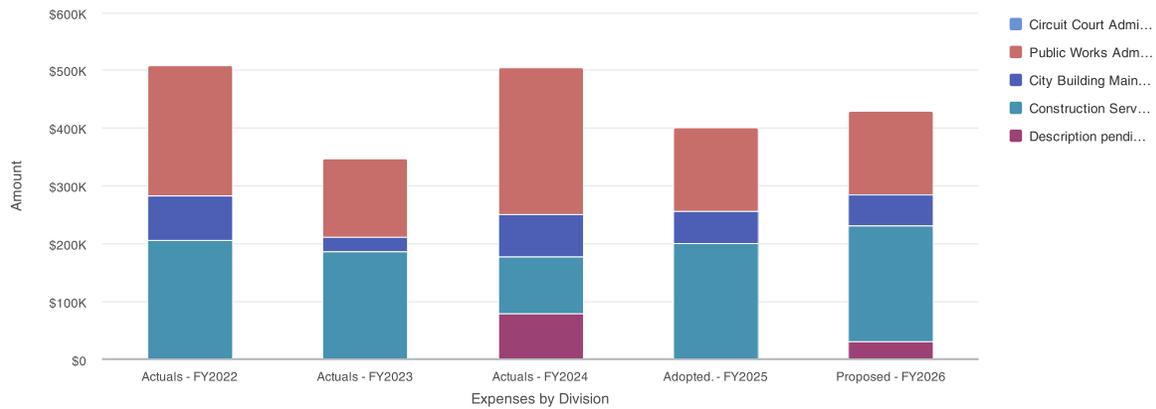
DEPARTMENTAL REVENUES:



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Circuit Court Administration	\$9,611	\$14,597	\$28,695	\$0	\$0	\$0	-
Public Works Administration	\$271,643	\$76,625	\$13,460	\$0	\$0	\$0	-
City Building Maintenance Services	\$36,095	\$37,869	\$220,280	\$0	\$30,000	\$30,000	-
Construction Services	-	\$100,000	\$4,655	\$0	\$0	\$0	-
Interfund Transfers	-	-	\$1,045	-	-	\$0	-
General Revenues - Non Departmental	-	-	\$494,000	\$400,000	\$400,000	\$0	0.00%
REVENUES BY DIVISION TOTAL	\$317,349	\$229,091	\$762,136	\$400,000	\$430,000	\$30,000	7.50%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Circuit Court Administration	-	-	-	\$0	\$0	\$0	-
Public Works Administration	\$225,547	\$136,556	\$254,801	\$145,000	\$145,000	\$0	0.00%
City Building Maintenance Services	\$76,760	\$23,843	\$72,594	\$55,000	\$85,000	\$30,000	54.55%
Parks Administration	-	-	\$78,799	-	\$0	\$0	-
Construction Services	\$206,317	\$186,469	\$98,425	\$200,000	\$200,000	\$0	0.00%
EXPENSES BY DIVISION TOTAL	\$508,623	\$346,869	\$504,620	\$400,000	\$430,000	\$30,000	7.50%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Fund							
Other General Funds	\$508,623	\$346,869	\$504,620	\$400,000	\$430,000	\$30,000	7.50%
EXPENSES BY FUND TOTAL	\$508,623	\$346,869	\$504,620	\$400,000	\$430,000	\$30,000	7.50%

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Line Item							
Charges for Services							
Courthouse Maint	\$7,246	\$10,369	\$20,280	\$0	\$0	\$0	-
Courthouse Const Fee	\$9,611	\$14,597	\$28,695	\$0	\$0	\$0	-
CHARGES FOR SERVICES TOTAL	\$16,856	\$24,966	\$48,975	\$0	\$0	\$0	-
Intergovernmental Revenue							
Rev/Albemarle	\$97,017	\$4,125	\$13,460	\$0	\$0	\$0	-
INTERGOVERNMENTAL REVENUE TOTAL	\$97,017	\$4,125	\$13,460	\$0	\$0	\$0	-
Miscellaneous Revenue							
Rent	-	-	-	-	\$30,000	\$30,000	-
Refund-Prior Yr Exp	\$1,350	-	-	\$0	\$0	\$0	-
Ins Recovery	-	-	\$4,655	-	\$0	\$0	-
Other Misc Rev	\$2,126	-	\$1,045	\$0	\$0	\$0	-
MISCELLANEOUS REVENUE TOTAL	\$3,475	-	\$5,701	\$0	\$30,000	\$30,000	-
Transfers							
Transfer From Other Fund	\$200,000	\$200,000	\$694,000	\$0	\$0	\$0	-
Trn Fr General Fd	-	-	-	\$400,000	\$400,000	\$0	0.00%
TRANSFERS TOTAL	\$200,000	\$200,000	\$694,000	\$400,000	\$400,000	\$0	0.00%
REVENUES BY LINE ITEM TOTAL	\$317,349	\$229,091	\$762,136	\$400,000	\$430,000	\$30,000	7.50%

DEPARTMENTAL EXPENDITURES (DETAILS):

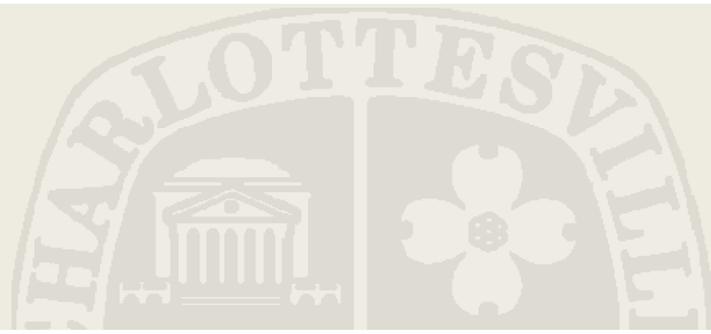
Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Other							
Office Supplies	-	\$0	-	\$0	\$0	\$0	-
Safety Supplies	-	\$20	-	\$0	\$0	\$0	-
Maint Supplies	\$9,954	\$19,868	\$33,317	\$0	\$0	\$0	-
Small Hand Tools	\$13	-	-	\$0	\$0	\$0	-
Constr Materials	\$5,118	\$43,224	\$4,275	\$0	\$0	\$0	-
Recr Supplies	\$3,720	\$5,025	-	\$0	\$0	\$0	-
Mach/Equip/Furn (NC)	\$10,212	\$32,284	\$10,028	\$0	\$0	\$0	-
Other Supplies	\$9,413	-	-	\$0	\$0	\$0	-
Printing/Duplicating	-	-	-	\$0	\$0	\$0	-
Equipment Rental	-	\$1,927	\$4,857	\$0	\$0	\$0	-
Repairs and Maint	\$144,000	\$3,333	\$1,304	\$0	\$30,000	\$30,000	-
Software Lic/Maint	\$201	-	-	\$0	\$0	\$0	-
Solid Waste Disp	-	\$12,545	-	\$0	\$0	\$0	-
Freight	\$47	\$125	\$1,136	\$0	\$0	\$0	-
Rfnd disallowed cost	-	\$15,385	-	\$0	\$0	\$0	-
Acq Com Itm-Bldg/Imp	-	\$9,999	-	\$0	\$0	\$0	-
Trn to Cap Proj-GF	\$90,000	-	-	\$0	\$0	\$0	-
Lump Sum Appropr	-	-	-	\$400,000	\$400,000	\$0	0.00%
OTHER TOTAL	\$272,678	\$143,736	\$54,917	\$400,000	\$430,000	\$30,000	7.50%
Contractual							
Professional Serv	\$35,032	\$11,593	-	\$0	\$0	\$0	-
Serv Contracts	\$20,605	-	-	\$0	\$0	\$0	-

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Constr Contracts	\$44,141	\$72,960	\$93,030	\$0	\$0	\$0	-
Contracted Serv	\$61,515	\$43,712	\$224,145	\$0	\$0	\$0	-
Consulting Services	\$765	-	-	\$0	\$0	\$0	-
Other Contractual Se	\$73,887	\$74,867	\$132,528	\$0	\$0	\$0	-
CONTRACTUAL TOTAL	\$235,945	\$203,133	\$449,703	\$0	\$0	\$0	-
EXPENSES BY LINE ITEM TOTAL	\$508,623	\$346,869	\$504,620	\$400,000	\$430,000	\$30,000	7.50%

Health Care Fund

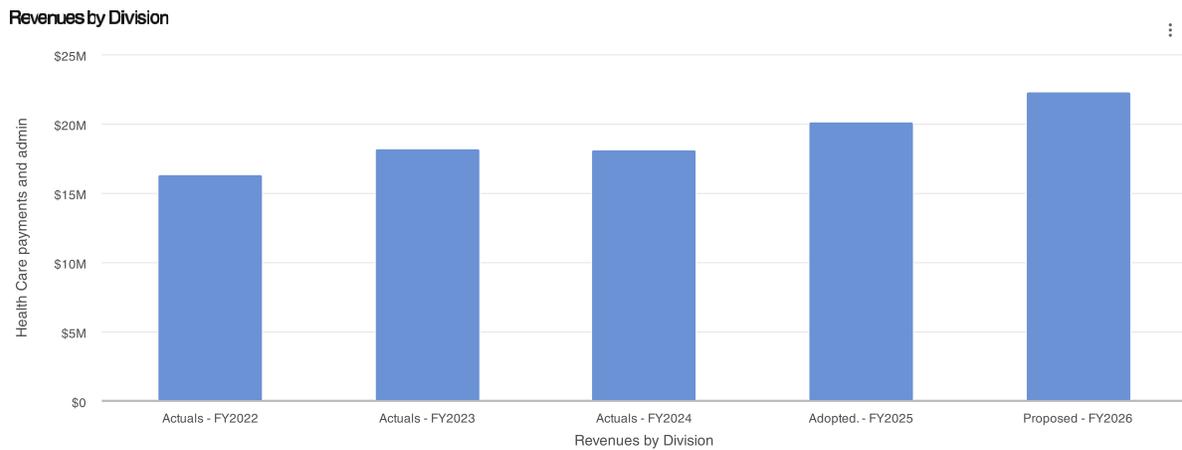
FISCAL YEAR 2026



OVERVIEW:

The Health Care Fund is the funding source for the City's health-related benefits provided to participants in the City's health care programs. The City self-insures its medical and dental insurance plans, meaning that the City is responsible for paying all claims and expenses generated by the program's participants. Each year, an actuarial analysis is conducted to determine the expected revenue requirements for the next fiscal year. The analysis evaluates prior year claims, participation levels, and any proposed plan design changes, to determine the required level of funding to cover claims costs. The Fund also pays for the associated Wellness Initiatives, which are an integral part of the City's medical cost containment strategy.

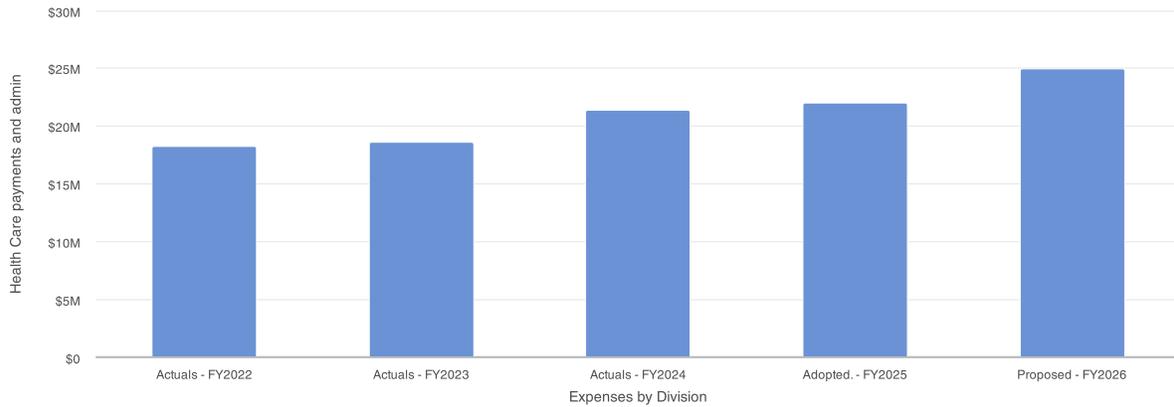
DEPARTMENTAL REVENUES:



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED		% Change
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	
Revenues by Division							
Health Care payments and admin	\$16,328,847	\$18,220,937	\$18,113,872	\$20,113,181	\$22,327,230	\$2,214,049	11.01%
REVENUES BY DIVISION TOTAL	\$16,328,847	\$18,220,937	\$18,113,872	\$20,113,181	\$22,327,230	\$2,214,049	11.01%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Health Care payments and admin	\$18,249,252	\$18,579,765	\$21,340,598	\$22,051,800	\$24,939,702	\$2,887,902	13.10%
EXPENSES BY DIVISION TOTAL	\$18,249,252	\$18,579,765	\$21,340,598	\$22,051,800	\$24,939,702	\$2,887,902	13.10%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS				ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change	
Expenses by Fund								
Non-General Funds	\$18,249,252	\$18,579,765	\$21,340,598	\$22,051,800	\$24,939,702	\$2,887,902	13.10%	
EXPENSES BY FUND TOTAL	\$18,249,252	\$18,579,765	\$21,340,598	\$22,051,800	\$24,939,702	\$2,887,902	13.10%	

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.		PROPOSED	
	FY2022	FY2023	FY2024	FY2025	FY2026	\$ Change	% Change
Revenues by Line Item							
Charges for Services	-	\$1,632	\$4,201	\$0	\$0	\$0	-
Miscellaneous Revenue							
RSWA Checks	-	-	-	\$0	\$0	\$0	-
Forfeitures	\$49,835	\$8,187	\$7,404	\$15,000	\$15,000	\$0	0.00%
Interest	-	-	\$141,010	\$140,000	\$120,000	-\$20,000	-14.29%
MISCELLANEOUS REVENUE TOTAL	\$49,835	\$8,187	\$148,414	\$155,000	\$135,000	-\$20,000	-12.90%
Health Care Fund							
Health Care PR Deduc	\$3,168,246	\$3,359,511	\$3,293,027	\$3,455,840	\$2,750,000	-\$705,840	-20.42%
Dental Care PR Deduc	\$223,951	\$224,940	\$223,426	\$222,656	\$226,000	\$3,344	1.50%
Gyms W/H	-\$353	-\$165	-\$211	\$0	\$0	\$0	-
Health Cont ER Activ	\$8,197,039	\$9,964,414	\$10,547,094	\$12,260,601	\$15,301,230	\$3,040,629	24.80%
Dental Cont ER Activ	\$382,964	\$389,996	\$408,119	\$404,000	\$404,000	\$0	0.00%
Health Cont ER Ret	\$3,838,153	\$3,823,029	\$3,093,107	\$3,134,780	\$3,134,000	-\$780	-0.02%
Dental Cont ER Ret	\$193,022	\$192,933	\$192,299	\$192,054	\$192,000	-\$54	-0.03%
COBRA Checks	\$32,954	\$88,250	\$44,503	\$10,000	\$10,000	\$0	0.00%
Retiree Checks	\$243,036	\$168,210	\$159,893	\$278,250	\$175,000	-\$103,250	-37.11%
Wellness Fund CHC	-	-	-	\$0	\$0	\$0	-
HEALTH CARE FUND TOTAL	\$16,279,012	\$18,211,118	\$17,961,257	\$19,958,181	\$22,192,230	\$2,234,049	11.19%
Transfers							
Transfer From Other Fund	\$0	-	-	\$0	\$0	\$0	-
TRANSFERS TOTAL	\$0	-	-	\$0	\$0	\$0	-
REVENUES BY LINE ITEM TOTAL	\$16,328,847	\$18,220,937	\$18,113,872	\$20,113,181	\$22,327,230	\$2,214,049	11.01%

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Line Item								
Personnel								
Soc Sec - FICA	\$1,251	\$1,320	\$1,438	\$0	\$0	\$0	-	
Soc Sec FICA Accrued	-\$3	\$1	-\$11	\$0	\$0	\$0	-	
PERSONNEL TOTAL	\$1,248	\$1,321	\$1,427	\$0	\$0	\$0	-	
Personnel - Other								
Temp. Salaries	\$15,482	\$17,251	\$18,794	\$20,000	\$21,000	\$1,000	5.00%	
Temp Sal Accrued	-\$39	\$11	-\$142	\$0	\$0	\$0	-	
Bonus Pay	\$875	-	-	\$0	\$0	\$0	-	
Phys Fitness Clubs	\$37,687	\$45,851	\$37,198	\$50,000	\$45,000	-\$5,000	-10.00%	
Employee Assist	\$15,994	\$15,637	\$15,691	\$17,000	\$17,000	\$0	0.00%	
Medical Ins Opt Out	\$24,982	\$13,130	\$17,548	\$26,000	\$26,000	\$0	0.00%	
Medical claims	\$15,537,633	\$16,178,466	\$18,893,876	\$19,500,000	\$22,108,000	\$2,608,000	13.37%	
Dental claims	\$661,752	\$681,731	\$713,678	\$715,000	\$750,000	\$35,000	4.90%	
HMO-Health Reimb	\$104,955	\$89,383	\$103,932	\$150,000	\$125,000	-\$25,000	-16.67%	
Flu Shots	-	-	-	\$0	\$0	\$0	-	
Wellness Initiatives	\$556	\$719	\$576	\$7,500	\$1,000	-\$6,500	-86.67%	
Flex-Ben Admin	\$28,164	\$39,142	\$16,885	\$29,999	\$30,000	\$1	0.00%	
PERSONNEL - OTHER TOTAL	\$16,428,041	\$17,081,322	\$19,818,036	\$20,515,499	\$23,123,000	\$2,607,501	12.71%	
Other								
Other Supplies	-	\$669	-	\$0	\$0	\$0	-	
Advertising	\$83	\$0	-	\$0	\$0	\$0	-	
Insurance Premiums	\$1,625,222	\$1,292,899	\$1,311,339	\$1,325,000	\$1,600,000	\$275,000	20.75%	
Rent	-	\$0	-	\$0	\$0	\$0	-	
Education/Training	-	-	\$51	-	\$0	\$0	-	
Actuarial Fees	\$47,136	\$49,024	\$49,968	\$50,000	\$50,000	\$0	0.00%	
Affordable Care Cont	\$4,407	\$4,344	\$4,470	\$5,000	\$5,000	\$0	0.00%	
Unemployment Comp	\$0	-	-	\$0	\$0	\$0	-	
GF Admin Charges	\$105,036	\$112,000	\$115,000	\$119,000	\$125,000	\$6,000	5.04%	
City EE Parking Sub	-	-	\$225	-	\$0	\$0	-	
Trn to GF	-	-	-	\$0	\$0	\$0	-	
OTHER TOTAL	\$1,781,884	\$1,458,937	\$1,481,053	\$1,499,000	\$1,780,000	\$281,000	18.75%	
Contractual	-	\$0	\$25	\$0	\$0	\$0	-	
Fixed								
Telephone-Int Chg	\$579	\$686	\$565	\$507	\$512	\$5	0.99%	
IT Comp Replacemt	-	-	-	\$642	\$0	-\$642	-100.00%	
IT Infrastruct Repla	-	-	\$343	\$1,152	\$0	-\$1,152	-100.00%	
IT User/Support Fee	-	-	\$1,649	\$0	\$0	\$0	-	
Trn to CityLink	\$37,500	\$37,500	\$37,500	\$35,000	\$36,190	\$1,190	3.40%	
FIXED TOTAL	\$38,079	\$38,186	\$40,057	\$37,301	\$36,702	-\$599	-1.61%	
EXPENSES BY LINE ITEM TOTAL	\$18,249,252	\$18,579,765	\$21,340,598	\$22,051,800	\$24,939,702	\$2,887,902	13.10%	

Retirement Fund

FISCAL YEAR 2026



OVERVIEW:

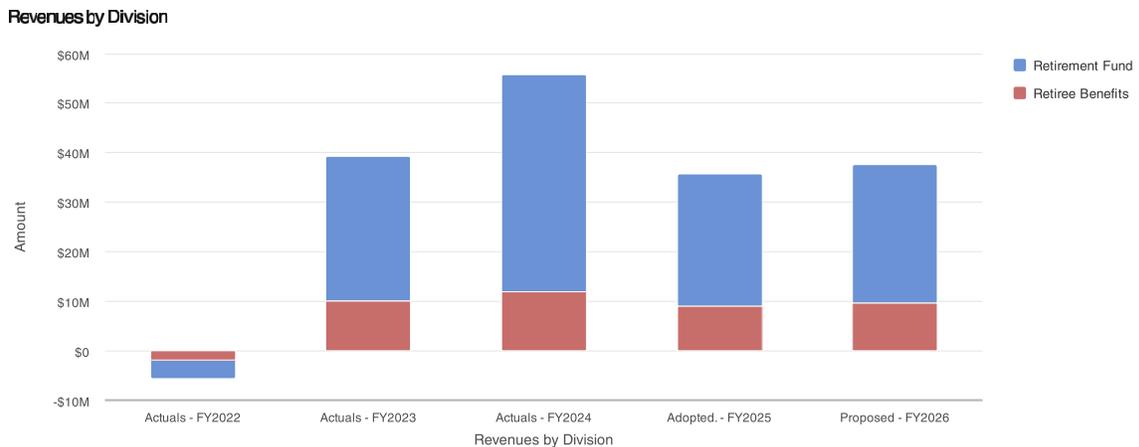
The Charlottesville Supplemental Retirement Fund, and the Post-Retirement Benefits Fund, together constitute the Pension Plan, which is designed to provide City employees with a valuable pension to supplement social security benefits upon retirement. Regular employees may enroll in the plan but are not vested until they have completed five years of service. The City also offers new employees a choice to opt into a Defined Contribution plan rather than the City’s Defined Benefit Pension Plan. The Pension Plan is a trust (fiduciary) fund supported by contributions paid by the City and plan members. Employee contributions are categorized as follows:

- Beginning July 1, 2018, employees hired before July 1, 2012 (Plan 1 Employees) are required to contribute 2% of their salary. Previously, these employees were required to contribute 1% of their salary.
- Employees hired between July 1, 2012 and July 1, 2017, (Plan 2 Employees) are required to contribute 3% of their salary.
- Employees hired after July 1, 2017 (Plan 3 Employees) are required to contribute 5% of their salary.

The City's rate of contribution into the fund for FY26 is 22.0% for general government and 46.28% for public safety employees’ salaries.

The Charlottesville Pension Plan is administered by a commission as specified by the City Code. Representatives include a City Councilor, City employees and retirees, and citizen representatives.

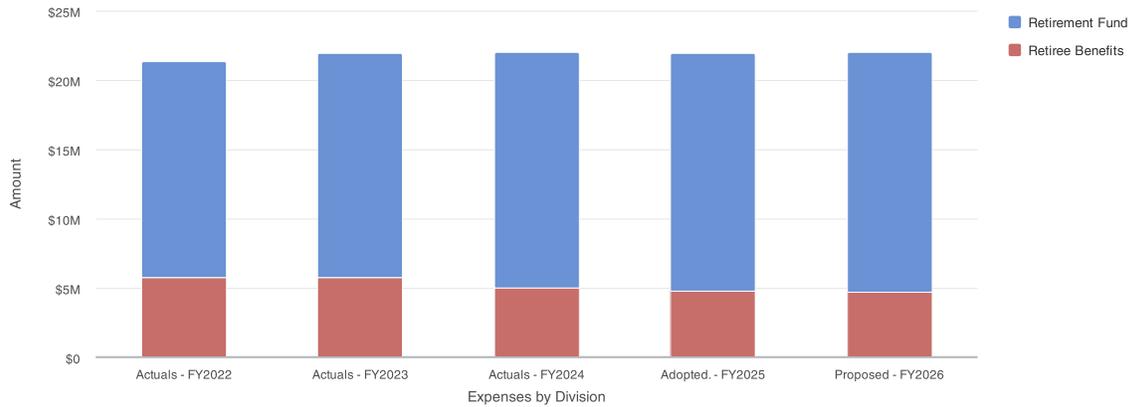
DEPARTMENTAL REVENUES:



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL EXPENDITURES:

Expenditures by Division



Data Updated: Feb 24, 2025, 4:11 PM

DEPARTMENTAL REVENUES (SUMMARY):

Revenues by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Revenues by Division							
Retirement Fund	-\$3,715,157	\$29,280,379	\$44,056,812	\$26,694,080	\$27,989,229	\$1,295,149	4.85%
Retiree Benefits	-\$1,919,946	\$9,926,874	\$11,811,732	\$8,970,868	\$9,531,865	\$560,997	6.25%
REVENUES BY DIVISION TOTAL	-\$5,635,103	\$39,207,254	\$55,868,544	\$35,664,948	\$37,521,094	\$1,856,146	5.20%

DEPARTMENTAL EXPENDITURES (SUMMARY):

Expenditures by Division

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Division							
Retirement Fund	\$15,594,766	\$16,162,869	\$17,001,944	\$17,171,509	\$17,308,826	\$137,317	0.80%
Retiree Benefits	\$5,722,323	\$5,726,910	\$4,990,421	\$4,739,863	\$4,676,773	-\$63,090	-1.33%
EXPENSES BY DIVISION TOTAL	\$21,317,089	\$21,889,779	\$21,992,364	\$21,911,372	\$21,985,599	\$74,227	0.34%

FUNDING ALLOCATION:

Expenditures by Fund

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Expenses by Fund								
Non-General Funds	\$21,317,089	\$21,889,779	\$21,992,364	\$21,911,372	\$21,985,599	\$74,227	0.34%	
EXPENSES BY FUND TOTAL	\$21,317,089	\$21,889,779	\$21,992,364	\$21,911,372	\$21,985,599	\$74,227	0.34%	

DEPARTMENTAL REVENUES (DETAILS):

Revenues by Line Item

	ACTUALS			ADOPTED.	PROPOSED		\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026			
Revenues by Line Item								
Miscellaneous Revenue								
Interest	\$1,230,815	\$1,316,189	\$1,496,687	\$1,400,000	\$1,500,000	\$100,000	7.14%	
Dividends	\$1,613,638	\$1,410,322	\$1,487,870	\$1,000,000	\$1,500,000	\$500,000	50.00%	
Gain/Loss-Invest	-\$25,927,019	\$16,885,145	\$21,112,350	\$14,000,000	\$15,000,000	\$1,000,000	7.14%	
Other Misc Rev	\$10,414	\$878	\$78,227	\$0	\$1,000	\$1,000	-	
MISCELLANEOUS REVENUE TOTAL	-\$23,072,153	\$19,612,533	\$24,175,134	\$16,400,000	\$18,001,000	\$1,601,000	9.76%	
Health Care Fund								
City Retire Contrib	\$14,695,533	\$16,964,972	\$19,746,927	\$16,564,948	\$16,545,094	-\$19,854	-0.12%	
Member Retir Contrib	\$2,272,262	\$2,264,516	\$2,391,565	\$2,300,000	\$2,500,000	\$200,000	8.70%	
HEALTH CARE FUND TOTAL	\$16,967,795	\$19,229,488	\$22,138,493	\$18,864,948	\$19,045,094	\$180,146	0.95%	
Transfers								
Transfer from CIP Capitalized Fund	-	-	\$9,064,654	-	\$0	\$0	-	
Contrib from City	\$469,255	\$365,232	\$490,264	\$400,000	\$475,000	\$75,000	18.75%	
TRANSFERS TOTAL	\$469,255	\$365,232	\$9,554,918	\$400,000	\$475,000	\$75,000	18.75%	
REVENUES BY LINE ITEM TOTAL	-\$5,635,103	\$39,207,254	\$55,868,544	\$35,664,948	\$37,521,094	\$1,856,146	5.20%	

DEPARTMENTAL EXPENDITURES (DETAILS):

Expenditures by Line Item

	ACTUALS			ADOPTED.	PROPOSED	\$ Change	% Change
	FY2022	FY2023	FY2024	FY2025	FY2026		
Expenses by Line Item							
Personnel							
Soc Sec - FICA	\$7,837	\$8,015	\$8,550	\$7,632	\$9,042	\$1,410	18.47%
Life Insurance	\$0	\$0	\$0	\$0	\$0	\$0	-
Life Ins - Retirees	\$26,212	\$24,888	\$25,487	\$30,000	\$35,000	\$5,000	16.67%
Health Care Program	\$0	\$0	\$0	\$0	\$0	\$0	-
Health Care Prog - R	\$5,172,124	\$5,025,476	\$4,303,658	\$4,017,000	\$3,900,000	-\$117,000	-2.91%
PERSONNEL TOTAL	\$5,206,172	\$5,058,379	\$4,337,695	\$4,054,632	\$3,944,042	-\$110,590	-2.73%
Personnel - Other							
LT Disability Ins	\$102,659	\$109,381	\$119,798	\$110,000	\$120,000	\$10,000	9.09%
PERSONNEL - OTHER TOTAL	\$102,659	\$109,381	\$119,798	\$110,000	\$120,000	\$10,000	9.09%
Other							
Postage	\$7,406	\$7,929	\$8,353	\$7,500	\$7,500	\$0	0.00%
Dues/Subscriptions	\$1,100	\$1,145	\$1,195	\$1,500	\$1,500	\$0	0.00%
Meals	-	\$48	-	\$0	\$0	\$0	-
Advertising	-	-	\$0	-	\$1,000	\$1,000	-
Education/Training	-	\$1,695	-	\$1,500	\$1,500	\$0	0.00%
Actuarial Fees	\$46,460	\$46,622	\$53,205	\$60,000	\$60,000	\$0	0.00%
Investment Advisors	\$929,756	\$713,863	\$835,799	\$1,100,000	\$1,100,000	\$0	0.00%
Insurance Claims	\$148,710	\$352,600	\$307,500	\$250,000	\$300,000	\$50,000	20.00%
GF Admin Charges	\$137,975	\$165,586	\$165,586	\$190,000	\$190,000	\$0	0.00%
Pension Distribution	\$14,372,958	\$15,115,813	\$15,802,528	\$15,800,000	\$16,000,000	\$200,000	1.27%
EE Interest-DB Plan	\$71	\$0	\$0	\$0	\$0	\$0	-
Refund Pension Cont	\$315,154	\$263,358	\$307,732	\$275,000	\$200,000	-\$75,000	-27.27%
OTHER TOTAL	\$15,959,591	\$16,668,659	\$17,481,899	\$17,685,500	\$17,861,500	\$176,000	1.00%
Contractual							
Professional Serv	\$10,867	\$15,560	\$15,172	\$20,000	\$20,000	\$0	0.00%
Other Contractual Se	-	-	-	\$2,500	\$0	-\$2,500	-100.00%
CONTRACTUAL TOTAL	\$10,867	\$15,560	\$15,172	\$22,500	\$20,000	-\$2,500	-11.11%
Fixed							
Trn to CityLink	\$37,800	\$37,800	\$37,800	\$38,740	\$40,057	\$1,317	3.40%
FIXED TOTAL	\$37,800	\$37,800	\$37,800	\$38,740	\$40,057	\$1,317	3.40%
EXPENSES BY LINE ITEM TOTAL	\$21,317,089	\$21,889,779	\$21,992,364	\$21,911,372	\$21,985,599	\$74,227	0.34%

Capital Improvement Program



Capital Improvement Program Overview

FISCAL YEAR 2026-2030



FY2026 CAPITAL IMPROVEMENT PROGRAM:

CIP OVERVIEW

The Capital Improvement Program (CIP) provides funding for streets, public buildings (both governmental and school facilities), land, and other capital assets. The annual capital budget is part of the City's multi-year Capital Improvement Program, which is designed to coordinate the planning, financing, and construction of capital projects aimed at improving, revitalizing, and maintaining the existing facilities and infrastructure.

During the development of the capital budget many factors are taken into consideration for each project including the age and condition of the existing infrastructure, fiscal impacts of each project and the plan overall, public policy, and community needs.

Capital improvement projects generally have a life of at least 5 years, cost more than \$50,000, and are non-operational in nature. Separate funding is adopted in the General Fund budget for the smaller maintenance projects, which are handled in the Facilities Repair Fund.

Careful and advance planning help ensure the needs of the community are met with capital investments that are both sustainable, and contribute to the enhancement of the quality of life in the City of Charlottesville.

CIP PROCESS AND TIMELINE

The City's CIP process is designed to coordinate and align capital projects with Council's strategic priorities and the Comprehensive Plan while also balancing capital investments with available financial resources. The process attempts to capture the true-life cycle cost of the projects – including not only initial construction costs but also operational and replacement costs.

The City's 5-year CIP budget begins in August with City department submissions of new project requests. In September, financial and construction updates are provided for existing projects and any projects previously included in the multi-year CIP plan. All materials are submitted for review by the CIP Budget Development Committee. The CIP Budget Development Committee consists of the City Manager, Deputy City Managers, Budget Director, Finance Director, and Budget office staff. The work of the committee results in a plan recommendation which then moves forward for review by the public, Planning Commission and City Council before final approval.

The 5-year CIP plan recommendation is first released as a draft and available for public review and consideration. On November 26, 2024, a work session to present the draft was held with the Planning Commission, followed by a joint public hearing with both the Planning Commission and Council, which was held on December 10, 2024. After the public hearing, the Planning Commission puts forth its feedback and recommendations to the City Manager for consideration before finalizing the proposed budget.

On March 4, 2025, the City Manager's Proposed CIP is formally presented to City Council as part of an overall City Manager Proposed City Operating and Capital Budget. Council will spend time deliberating the proposed plan and may make funding changes until the budget is formally adopted on April 14, 2025.

FY2026 CIP REVENUE SOURCES

The City uses General Obligation (GO) bonds to finance many of the projects in the CIP. GO Bonds are debt that is backed by the City's full faith and credit, which means the City is obligated to pay back the debt using its ability to collect tax revenue. A bondable project must serve a public purpose (roads, bridges, buildings, parks, etc.) and have a long useful life. Like a mortgage, the bond debt is repaid over time which allows the costs of the project to be spread out over many years and paid for by the current and future citizens who use them. Non-bondable projects are projects which will be cash funded by City revenues, grants, and other sources. The City has a financial policy that requires no less than 3% of the General Fund budget be allocated as cash funding for capital projects.

The FY26-30 Capital Improvement Program recommends the use of approximately \$138 million in long-term debt to finance a portion of the \$189.3 million multi-year program. The balance will be funded through transfers of funds from the General Fund, PEG (public, education and governmental) programming fees, state grant funds, and other contributions from Charlottesville City Schools. The Capital Improvement Program for FY26 contains bondable projects totaling \$23.4 million, along with non-bondable projects totaling \$8.5 million, for a total capital improvement program budget roughly equal to \$32 million.

CAPITAL IMPROVEMENT PROGRAM ALIGNMENT TO THE STRATEGIC PLAN:

City Council identified a Commitment to Justice, Equity, Diversity, Inclusion and 9 Strategic Outcome Areas: Climate Action, Housing, Public Safety, Economic Prosperity, Organizational Excellence, Recreation, Arts and Culture, Education, Partnerships, and Transportation. Most of the projects in the current plan fall under three outcome areas: housing, transportation and education.

AFFORDABLE HOUSING

\$12.7 million is allocated for Affordable Housing projects in FY26 and nearly \$53 million is planned over the next 5 years. In FY26, Charlottesville Housing and Redevelopment is to receive \$3,000,000 for the future redevelopment of the City's public housing sites. \$900,000 is allocated for Supplemental Rental Assistance to continue the previous commitment by City council for housing vouchers. \$1,500,000 is allocated to the Charlottesville Affordable Housing Fund (CAHF) to provide funding for affordable housing initiatives including funding to non-profit agencies to support affordable rental, affordable homeownership, affordable home rehabilitation and energy conservation, down payment assistance, and other affordable housing initiatives. Additionally, \$1.3 million has been allocated to help fund Carlton Mobile Home Park.

TRANSPORTATION

\$6 million in FY26 and \$41.5 million over the next 5 years is planned for transportation projects, which include \$1.2 million for sidewalk construction and repair, \$1.3 million for street paving and milling, \$250,000 for traffic signal infrastructure, and \$245,234 allocated as the local match funding for CAT transit bus replacements.

EDUCATION

\$6 million in FY26 and \$55 million over the next 5 years is planned for education projects. FY26 projects include \$2.4 million in additional funds to fully fund the replacement of the roof for Charlottesville High School and \$3.4 million for ongoing school building improvements, school priority improvements and HVAC replacement.

PUBLIC SAFETY

\$1.2 million is included in FY26 to fund the ongoing replacement program of Portable Radios and Mobile Data Terminals for the Police Department, the Fire Department and the Sheriff's Office, as well as the self-contained breathing apparatus and turnout gear for the Fire Department. Most of these initiatives are funded annually to establish a tiered replacement schedule instead of funding them all at once with a significant lump sum investment.

ORGANIZATIONAL EXCELLENCE

Infrastructure improvements are included within the outcome area of organizational excellence. The FY26 CIP allocates \$1.3 million in funding to go towards Milling and Paving and \$225,000 is also funded for Minor Bridge Repairs. Lastly, \$150,000 has been added to help fund voting machine replacements that are anticipated in FY27.

RECREATION, ARTS, CULTURE

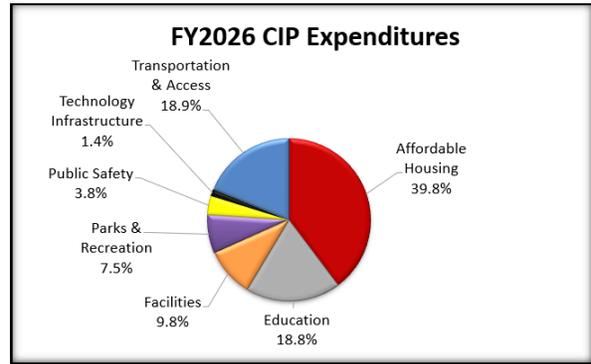
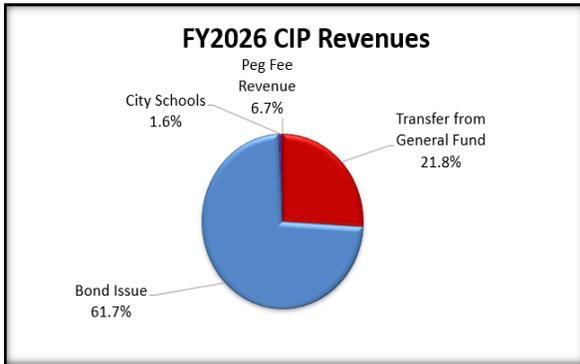
The Downtown Mall Tree Management Plan will receive \$315,000 in the FY26 CIP. \$125,000 is allocated for active tree and invasive plant management, and \$250 is allocated for upgrades to Riverview park's parking lot.

PARTNERSHIPS

\$201,838 is allocated for the City's share of a hearing room in the General District Court House currently under construction in partnership with Albemarle County.

JEDI

SIA Immediate Implementation will receive \$200,000 in the FY26 CIP. This funding is intended to facilitate completion of projects outlined in the Strategic Investment Area Plan. \$240,000 is allocated for Pedestrian Signal Upgrades, \$700,000 is allocated for the ADA transition plan and \$40,000 will be used to help support the City's public access studio/Channel 10.



CIP FUNDING:

CIP Expenditures: Bondable & Non-Bondable

FY2026 CIP BUDGET					
	FY2026	FY2027	FY2028	FY2029	FY2030
Expenses					
CIP - Bondable	\$23,445,252	\$27,044,309	\$48,565,680	\$26,301,813	\$12,678,915
CIP - Non-Bondable	\$8,542,434	\$12,048,545	\$8,234,393	\$11,183,933	\$11,301,000
EXPENSES TOTAL	\$31,987,686	\$39,092,854	\$56,800,073	\$37,485,746	\$23,979,915

CIP REVENUES:

CIP Revenues by Revenue Type

FY2026 CIP BUDGET					
	FY2026	FY2027	FY2028	FY2029	FY2030
Revenues					
Public, Educational, Governmental Fees	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Bond Sales	\$23,445,252	\$27,044,309	\$48,565,680	\$26,301,813	\$12,678,915
Loan Proceeds	\$0	\$0	\$0	\$0	\$0
Transfer From Other Fund	\$0	\$0	\$0	\$0	\$0
General Fund Surplus Transfer	\$0	\$1,964,486	\$0	\$716,749	\$0
Trn Fr General Fd	\$8,302,434	\$9,844,059	\$7,994,393	\$10,227,184	\$11,061,000
Transfer From Schools	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
REVENUES TOTAL	\$31,987,686	\$39,092,854	\$56,800,073	\$37,485,746	\$23,979,915

CIP PROJECTS:

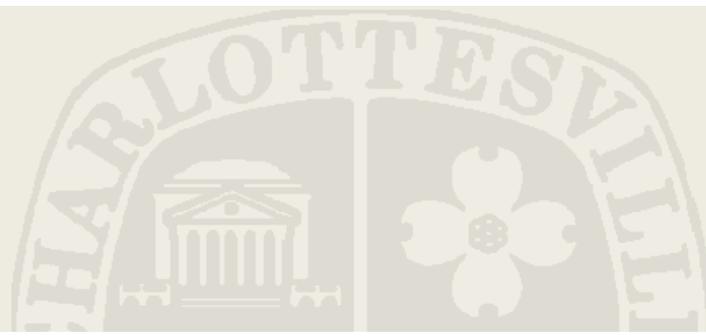
CIP Expenditures by Category & Project

FY2026 CIP BUDGET					
	FY2026	FY2027	FY2028	FY2029	FY2030
FY2026 CIP 5-Year Plan: Total	\$31,987,686	\$39,092,854	\$56,800,073	\$37,485,746	\$23,979,915
Affordable Housing					
Westhaven Redevelopment	\$5,000,000	\$5,000,000	\$5,000,000	\$0	\$0
Public Housing Redevelopment	\$3,000,000	\$0	\$0	\$0	\$0
PHA - 501 Cherry Avenue Development	\$1,000,000	\$2,150,000	\$0	\$0	\$0
Friendship Court Redevelopment: Phase 3	\$0	\$2,047,500	\$1,102,500	\$0	\$0
Friendship Court Redevelopment: Phase 4	\$0	\$0	\$0	\$2,925,000	\$1,575,000
Charlottesville Affordable Housing Fund (CAHF)	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Salvation Army-Operations	\$0	\$250,000	\$250,000	\$250,000	\$250,000
CSRAP	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000
Friendship Court Redevelopment: Infrastructure Improvements	\$0	\$650,000	\$350,000	\$1,560,000	\$840,000
Carlton Mobile Home Park	\$1,332,200	\$1,230,400	\$1,153,600	\$1,076,800	\$3,000,000
AFFORDABLE HOUSING TOTAL	\$12,732,200	\$13,727,900	\$10,256,100	\$8,211,800	\$8,065,000
Education					
Johnson Elementary School Roof Replacement	\$0	\$0	\$0	\$1,500,000	\$0
Charlottesville Pre-K Center	\$0	\$4,000,000	\$26,000,000	\$0	\$0
Jackson-Via Elementary School Roof Replacement	\$0	\$0	\$1,500,000	\$0	\$0
Burnley-Moran Elementary School Roof Replacement	\$0	\$1,500,000	\$0	\$0	\$0
Charlottesville High School Roof Replacement	\$2,357,489	\$0	\$0	\$0	\$0
School Priority Projects	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000
School Lump Sum Account	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000
School HVAC Repair	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000
School Small Cap Projects	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
EDUCATION TOTAL	\$6,007,489	\$9,150,000	\$31,150,000	\$5,150,000	\$3,650,000
Facilities					
JMRL Central Library Renovations	\$0	\$857,109	\$0	\$9,676,141	\$0
General District Court Replacement	\$201,838	\$0	\$0	\$0	\$0
Facilities Development Lump Sum Account	\$1,319,956	\$1,159,155	\$1,193,930	\$1,217,809	\$1,242,165
City Facility HVAC	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
City Solar PV Program	\$75,000	\$0	\$0	\$0	\$0
Climate Action Initiatives	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$0
HVAC City Facilities - Contingency	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
FACILITIES TOTAL	\$3,146,794	\$3,566,264	\$2,743,930	\$12,443,950	\$1,792,165
Parks & Recreation					
Riverview Parking Lot	\$250,000	\$0	\$0	\$0	\$0
Parks Master Plan Implementation	\$500,000	\$0	\$0	\$0	\$0
Downtown Mall Infrastructure	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Downtown Mall Tree Management Plan	\$315,000	\$0	\$0	\$0	\$0
Parks & Schools Playground Renovations	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Urban Tree Planting	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Oakwood Cemetery Drainage	\$150,000	\$0	\$0	\$0	\$0
Trail Development & Land Acquisition	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Parks & Recreation Lump Sum Account	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
Invasive Species Control/Containment	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Downtown Mall Trees Active Lifecycle Management	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
PARKS & RECREATION TOTAL	\$2,415,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
Public Safety					
Bypass Fire Stations Repurpose/Upfit	\$200,000	\$0	\$0	\$0	\$0
Fire/EMS Apparatus Replacement	\$458,918	\$1,334,065	\$481,864	\$1,470,806	\$505,958
Police Car Portable Radio Replacement	\$68,000	\$68,000	\$68,000	\$68,000	\$68,000
Structural Firefighting Turnout Gear Replacement	\$60,000	\$60,000	\$60,000	\$60,000	\$300,000
Fire Self-Contained Breathing Apparatus Replacement	\$150,000	\$150,000	\$25,000	\$25,000	\$25,000
Police Department Mobile Data Computers	\$82,000	\$83,000	\$85,000	\$87,000	\$88,000
Police Department Portable Radio	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Fire Department Portable Radio	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000

FY2026 CIP BUDGET					
	FY2026	FY2027	FY2028	FY2029	FY2030
Sheriff Portable Radio	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
PUBLIC SAFETY TOTAL	\$1,208,918	\$1,885,065	\$909,864	\$1,900,806	\$1,176,958
Technology Infrastructure					
Voting Equipment Replacement	\$150,000	\$150,000	\$0	\$0	\$0
Communications Technology Account	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Citywide Technology Infrastructure	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
TECHNOLOGY INFRASTRUCTURE TOTAL	\$440,000	\$440,000	\$290,000	\$290,000	\$290,000
Transportation & Access					
Safe Routes to Schools	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
ADA Transition Plan	\$700,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Minor Bridge Repairs	\$225,000	\$225,000	\$225,000	\$0	\$0
New Sidewalks	\$1,217,051	\$1,128,980	\$974,886	\$1,387,057	\$630,792
Small Area Plan Implementation	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Small Area Plans	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Pedestrian Signal Upgrade	\$240,000	\$240,000	\$240,000	\$0	\$0
Traffic Signal Replacement	\$250,000	\$2,000,000	\$3,000,000	\$1,000,000	\$1,000,000
Streets & Sidewalks	\$1,250,000	\$1,500,000	\$1,700,000	\$1,750,000	\$2,000,000
Sidewalk Repair	\$0	\$500,000	\$650,000	\$700,000	\$700,000
Stribling Avenue Sidewalk	\$600,000	\$0	\$0	\$0	\$0
Bicycle Infrastructure	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Traffic Signal Coordination	\$185,000	\$185,000	\$185,000	\$200,000	\$200,000
Bus Purchases	\$245,234	\$169,645	\$150,293	\$77,133	\$150,000
Bridge Inspections	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Neighborhood Transportation Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Right-of-Way Appurtenance	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Sign Retroactive Reflective Compliance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Historical District Entrance Corridor	\$0	\$50,000	\$0	\$50,000	\$0
Traffic Improvements	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
TRANSPORTATION & ACCESS TOTAL	\$6,037,285	\$9,123,625	\$10,250,179	\$8,289,190	\$7,805,792

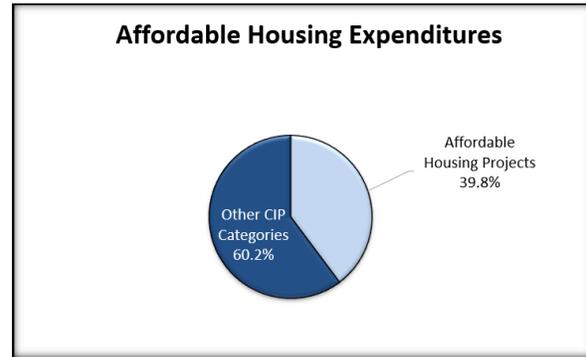
Affordable Housing Projects

FISCAL YEAR 2026-2030



The links below provide project details.

- [Carlton Mobile Home Park](#)
- [Charlottesville Supplemental Rental Assistance Program \(CSRAP\)](#)
- [Charlottesville Affordable Housing Fund \(CAHF\)](#)
- [Friendship Court Redevelopment: Infrastructure Improvements](#)
- [Friendship Court Redevelopment: Phase 3](#)
- [Friendship Court Redevelopment: Phase 4](#)
- [PHA - 501 Cherry Avenue Development](#)
- [Public Housing Redevelopment](#)
- [Salvation Army Operations](#)
- [Westhaven Redevelopment](#)



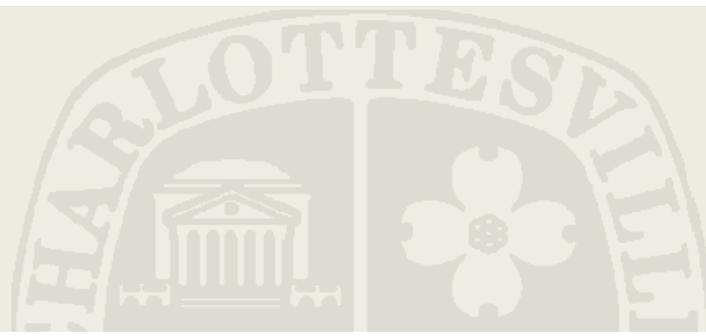
AFFORDABLE HOUSING 5-YEAR PLAN:

Affordable Housing Projects

	FY2026 CIP BUDGET				
	FY2026	FY2027	FY2028	FY2029	FY2030
Affordable Housing					
Westhaven Redevelopment	\$5,000,000	\$5,000,000	\$5,000,000	\$0	\$0
Public Housing Redevelopment	\$3,000,000	\$0	\$0	\$0	\$0
PHA - 501 Cherry Avenue Development	\$1,000,000	\$2,150,000	\$0	\$0	\$0
Friendship Court Redevelopment: Phase 3	\$0	\$2,047,500	\$1,102,500	\$0	\$0
Friendship Court Redevelopment: Phase 4	\$0	\$0	\$0	\$2,925,000	\$1,575,000
Charlottesville Affordable Housing Fund (CAHF)	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Salvation Army-Operations	\$0	\$250,000	\$250,000	\$250,000	\$250,000
CSRAP	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000
Friendship Court Redevelopment: Infrastructure Improvements	\$0	\$650,000	\$350,000	\$1,560,000	\$840,000
Carlton Mobile Home Park	\$1,332,200	\$1,230,400	\$1,153,600	\$1,076,800	\$3,000,000
AFFORDABLE HOUSING TOTAL	\$12,732,200	\$13,727,900	\$10,256,100	\$8,211,800	\$8,065,000

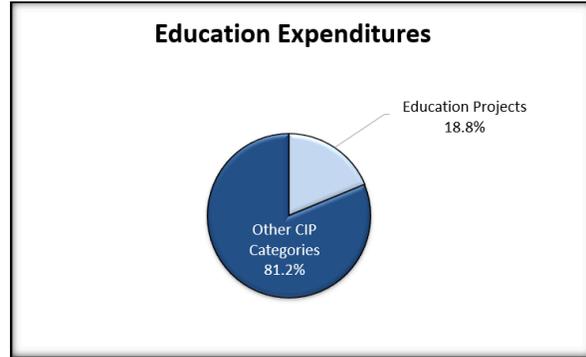
Education Projects

FISCAL YEAR 2026-2030



The links below provide project details.

- [Burnley-Moran Elementary School Roof Replacement](#)
- [Charlottesville High School Roof Replacement](#)
- [Charlottesville Pre-K Center](#)
- [Jackson-Via Elementary School Roof Replacement](#)
- [Johnson Elementary School Roof Replacement](#)
- [School HVAC Repair](#)
- [School Lump Sum Account](#)
- [School Priority Projects](#)
- [School Small Capital Projects](#)



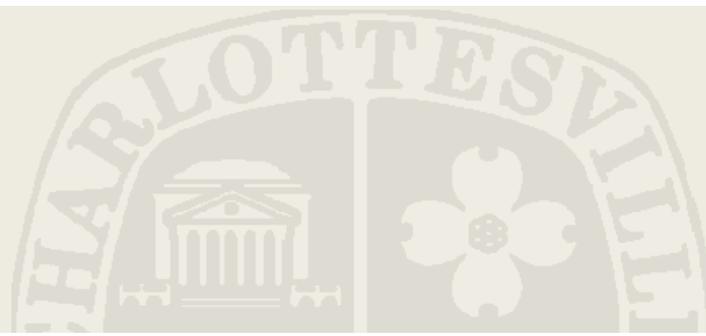
EDUCATION PROJECTS: 5-YEAR PLAN

Education Projects

	FY2026 CIP BUDGET				
	FY2026	FY2027	FY2028	FY2029	FY2030
Education					
Johnson Elementary School Roof Replacement	\$0	\$0	\$0	\$1,500,000	\$0
Charlottesville Pre-K Center	\$0	\$4,000,000	\$26,000,000	\$0	\$0
Jackson-Via Elementary School Roof Replacement	\$0	\$0	\$1,500,000	\$0	\$0
Burnley-Moran Elementary School Roof Replacement	\$0	\$1,500,000	\$0	\$0	\$0
Charlottesville High School Roof Replacement	\$2,357,489	\$0	\$0	\$0	\$0
School Priority Projects	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000
School Lump Sum Account	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000
School HVAC Repair	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000
School Small Cap Projects	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
EDUCATION TOTAL	\$6,007,489	\$9,150,000	\$31,150,000	\$5,150,000	\$3,650,000

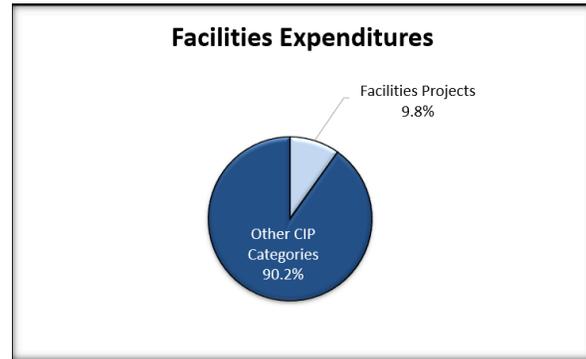
Facilities Projects

FISCAL YEAR 2026-2030



The links below provide project details.

- [City Facility HVAC](#)
- [City Solar Photovoltaic \(PV\) Panel Program](#)
- [Climate Action Initiatives](#)
- [Facilities Development Lump Sum Account](#)
- [General District Court Replacement](#)
- [HVAC City/Schools Facilities - Contingency](#)
- [Jefferson-Madison Regional Library Central Branch Renovations](#)



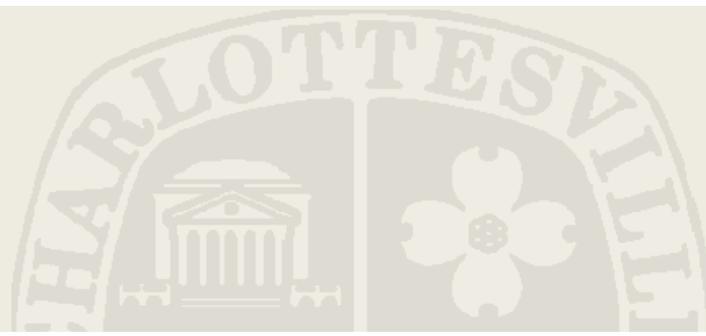
FACILITIES PROJECTS: 5-YEAR PLAN

Facilities Projects

	FY2026 CIP BUDGET				
	FY2026	FY2027	FY2028	FY2029	FY2030
Facilities					
JMRL Central Library Renovations	\$0	\$857,109	\$0	\$9,676,141	\$0
General District Court Replacement	\$201,838	\$0	\$0	\$0	\$0
Facilities Development Lump Sum Account	\$1,319,956	\$1,159,155	\$1,193,930	\$1,217,809	\$1,242,165
City Facility HVAC	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
City Solar PV Program	\$75,000	\$0	\$0	\$0	\$0
Climate Action Initiatives	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$0
HVAC City Facilities - Contingency	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
FACILITIES TOTAL	\$3,146,794	\$3,566,264	\$2,743,930	\$12,443,950	\$1,792,165

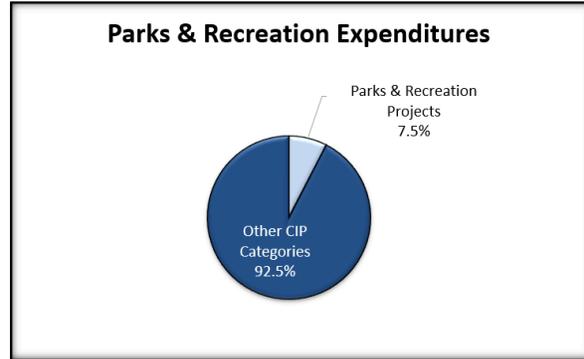
Parks & Recreation Projects

FISCAL YEAR 2026-2030



The links below provide project details.

- [Downtown Mall Infrastructure](#)
- [Downtown Mall Trees Active Lifecycle Management](#)
- [Downtown Mall Tree Management Plan](#)
- [Invasive Species Control/Containment](#)
- [Oakwood Cemetery Drainage and Road](#)
- [Parks & Recreation Lump Sum Account](#)
- [Parks Master Plan Implementation](#)
- [Parks & Schools Playground Renovations](#)
- [Riverview Park Parking Lot](#)
- [Trail Development & Land Acquisition](#)
- [Urban Tree Planting](#)



PARKS & RECREATION PROJECTS: 5-YEAR PLAN

Parks & Recreation Projects

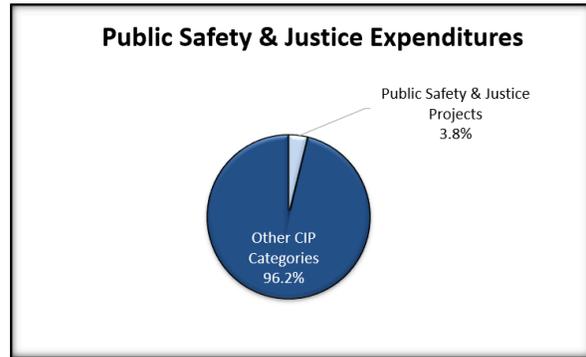
	FY2026 CIP BUDGET				
	FY2026	FY2027	FY2028	FY2029	FY2030
Parks & Recreation					
Riverview Parking Lot	\$250,000	\$0	\$0	\$0	\$0
Parks Master Plan Implementation	\$500,000	\$0	\$0	\$0	\$0
Downtown Mall Infrastructure	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Downtown Mall Tree Management Plan	\$315,000	\$0	\$0	\$0	\$0
Parks & Schools Playground Renovations	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Urban Tree Planting	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Oakwood Cemetery Drainage	\$150,000	\$0	\$0	\$0	\$0
Trail Development & Land Acquisition	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Parks & Recreation Lump Sum Account	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
Invasive Species Control/Containment	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Downtown Mall Trees Active Lifecycle Management	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
PARKS & RECREATION TOTAL	\$2,415,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000

Public Safety & Justice Projects

FISCAL YEAR 2026-2030

The links below provide project details.

- [Bypass Fire Station Repurpose/Uplift](#)
- [Fire Department Portable Radio](#)
- [Fire Self-Contained Breathing Apparatus Replacement](#)
- [Fire/EMS Apparatus Replacement](#)
- [Structural Firefighting Turnout Gear Replacement](#)
- [Police Car Portable Radio Replacement](#)
- [Police Department Mobile Data Computers](#)
- [Police Department Portable Radio](#)
- [Sheriff Portable Radio](#)



PUBLIC SAFETY & JUSTICE PROJECTS: 5-YEAR PLAN

Public Safety & Justice Projects

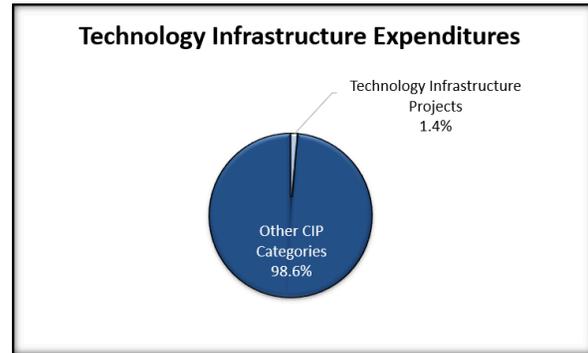
	FY2026 CIP BUDGET				
	FY2026	FY2027	FY2028	FY2029	FY2030
Public Safety & Justice					
Bypass Fire Stations Repurpose/Uplift	\$200,000	\$0	\$0	\$0	\$0
Fire/EMS Apparatus Replacement	\$458,918	\$1,334,065	\$481,864	\$1,470,806	\$505,958
Police Car Portable Radio Replacement	\$68,000	\$68,000	\$68,000	\$68,000	\$68,000
Structural Firefigting Turnout Gear Replacement	\$60,000	\$60,000	\$60,000	\$60,000	\$300,000
Fire Self-Contained Breathing Apparatus Replacement	\$150,000	\$150,000	\$25,000	\$25,000	\$25,000
Police Department Mobile Data Computers	\$82,000	\$83,000	\$85,000	\$87,000	\$88,000
Police Department Portable Radio	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Fire Department Portable Radio	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Sheriff Portable Radio	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
PUBLIC SAFETY & JUSTICE TOTAL	\$1,208,918	\$1,885,065	\$909,864	\$1,900,806	\$1,176,958

Technology Infrastructure Projects

FISCAL YEAR 2026-2030

The links below provide project details.

[Citywide Technology Infrastructure](#)
[Communications Technology Fund](#)
[Voting Equipment Replacement](#)



TECHNOLOGY INFRASTRUCTURE PROJECTS: 5-YEAR PLAN

Technology Infrastructure Projects

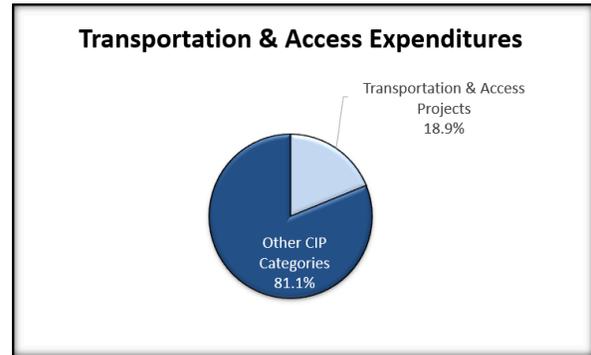
	FY2026 CIP BUDGET				
	FY2026	FY2027	FY2028	FY2029	FY2030
Technology Infrastructure					
Voting Equipment Replacement	\$150,000	\$150,000	\$0	\$0	\$0
Communications Technology Account	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Citywide Technology Infrastructure	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
TECHNOLOGY INFRASTRUCTURE TOTAL	\$440,000	\$440,000	\$290,000	\$290,000	\$290,000

Transportation & Access Projects

FISCAL YEAR 2026-2030

The links below provide project details.

- [ADA Transition Plan](#)
- [Pedestrian Signal Upgrade](#)
- [Bicycle Infrastructure](#)
- [Bridge Inspections](#)
- [Bus Purchases](#)
- [Historical District Entrance Corridor](#)
- [Minor Bridge Repairs](#)
- [Neighborhood Transportation Improvements](#)
- [New Sidewalks](#)
- [Right-of-Way Appurtenance](#)
- [Safe Routes to School](#)
- [Sidewalk Repair](#)
- [Sign Retroactive Reflective Compliance](#)
- [Small Area Plans](#)
- [Small Area Plan Implementation](#)
- [Streets & Sidewalks](#)
- [Stribling Avenue Sidewalk](#)
- [Traffic Improvements](#)
- [Traffic Signal Coordination](#)
- [Traffic Signal Replacement](#)



TRANSPORTATION & ACCESS PROJECTS: 5-YEAR PLAN

Transportation & Access Projects

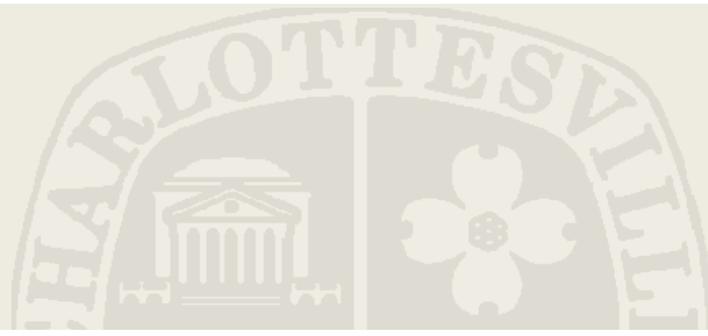
FY2026 CIP BUDGET					
	FY2026	FY2027	FY2028	FY2029	FY2030
Transportation & Access					
Safe Routes to Schools	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
ADA Transition Plan	\$700,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Minor Bridge Repairs	\$225,000	\$225,000	\$225,000	\$0	\$0
New Sidewalks	\$1,217,051	\$1,128,980	\$974,886	\$1,387,057	\$630,792
Small Area Plan Implementation	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Small Area Plans	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Pedestrian Signal Upgrade	\$240,000	\$240,000	\$240,000	\$0	\$0
Traffic Signal Replacement	\$250,000	\$2,000,000	\$3,000,000	\$1,000,000	\$1,000,000
Streets & Sidewalks	\$1,250,000	\$1,500,000	\$1,700,000	\$1,750,000	\$2,000,000
Sidewalk Repair	\$0	\$500,000	\$650,000	\$700,000	\$700,000
Stribling Avenue Sidewalk	\$600,000	\$0	\$0	\$0	\$0
Bicycle Infrastructure	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Traffic Signal Coordination	\$185,000	\$185,000	\$185,000	\$200,000	\$200,000
Bus Purchases	\$245,234	\$169,645	\$150,293	\$77,133	\$150,000
Bridge Inspections	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Neighborhood Transportation Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Right-of-Way Appurtenance	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Sign Retroactive Reflective Compliance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Historical District Entrance Corridor	\$0	\$50,000	\$0	\$50,000	\$0
Traffic Improvements	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
TRANSPORTATION & ACCESS TOTAL	\$6,037,285	\$9,123,625	\$10,250,179	\$8,289,190	\$7,805,792

Appendix



City Awards

FISCAL YEAR 2026



WHAT PEOPLE ARE SAYING:

Folks that have lived here for a long time are aware of our City's high quality of life. Here is what some other well-known sources are saying about life in Charlottesville:

- 17 Most Beautiful College Campuses in the US – Matador Network (2021)
- Top 5 Most Beautiful College Towns – USA Today (2020)
- 20 Best Small Cities in the U.S. (Most Literate) – National Geographic Travel (2018)
- National Geographic Happiest Places (#3) – Dan Buettner and Dan Witters of Gallup (2017)
- #2 Best Small Town Main Street in America – Country Living (2017)
- No. 3 Best Small Town in the South - Southern Living (2017)
- #2 Most Exciting City in Virginia – gogobot (2015)
- 12 Cutest Small Towns in America – Huffington Post (2015)
- Top 10 Best Places to Retire – Livability.com (2015)
- America's Favorite Mountain Towns (#9) – Travel + Leisure Magazine (2014)

BEST PLACE TO LIVE:

- The 15 Happiest Places to Live in the U.S. – Outside Magazine (2023)
- Charlottesville, VA is the #22 Best City to Live in the USA – Livability.com (2022)
- Best Cities in the South to Move to After the Pandemic 2020 (#6) – Business Insider
- 25th for Quality of Life – WalletHub's 2019 Best Small Cities in America
- 10th Best College Town in America – Livability (2018)
- #5 Best Place to Live – Livability (2017, 2018)
- 15 Best Places to Live in the U.S. (#3) – NY Post (2016)
- 50 Best College Towns (#7) – College Rank (2016)
- 10 Hippest Mid-Sized Cities in America – gogobot (2016)

BEST PLACE TO VISIT:

- The Most Welcoming Places on Earth – Booking.com (2023)
- The 7 Best U.S. Cities and Towns to See Fall Foliage – Smarter Travel (2023)
- 15 Best Places to Visit in Virginia (#9) – U.S. News & World Report (2023)
- 17 Places You Must Visit in 2017 - Expedia (2017)
- America's Favorite Towns – Travel + Leisure (2017)
- The Best Road Trips from 10 Major US Cities – Business Insider (2017)
- Most Charming Southern Vacations You Need to Experience – Trip Advisor (2017)
- Five Great Places to Visit in 2016 – Off Metro NY
- 8 Southern Cities for Your Bucket List – Visit South (2015)
- 22 Best Small Town Family Weekend Destinations – Vacationidea.com (2015)

HEALTHIEST CITY AWARDS:

- Community Well-Being (#5) – Gallup-Health Index (2016)
- Healthiest Small Town in the U.S. – Health Line (2016)
- America's Healthiest Small Cities (#6) – Daily Finance (2014)
- Most Walkable City in Virginia – Walk Score (2011)

BUSINESS/ECONOMIC AWARDS:

- Top 50 Best Cities for Entrepreneurs (#4) – Entrepreneur Magazine & Livability.com (2016)
- Virginia Economic Developer's Association Community Economic Development Award (2016)
- #4 Best Small City for Working Women – Nerdwallet.com (2013)
- #30 Best City for Job Growth – New Geography (2012)
- #14 Best Performing Small Market in US – Milken Institute (2011)

FOOD & DRINK AWARDS:

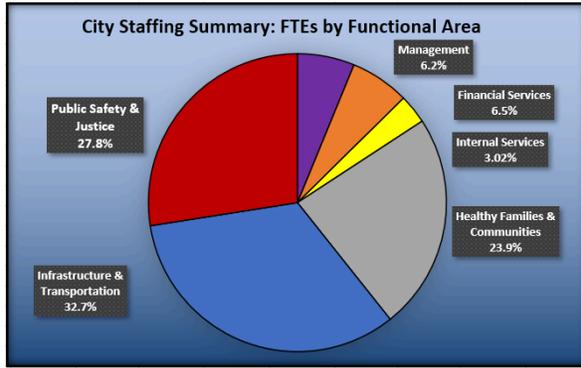
- Wine Region of the Year – Wine Enthusiast (2023)
- More Than Tastings: 9 Incredible Wineries With Unique Add-On Experiences – Travel Awaits (2023)
- Six Standout Wineries in Central Virginia – Garden & Gun (2023)
- Wining and Dining in Charlottesville, Virginia – AAA Magazine (2023)
- The Five Best Wine Road Trips in the U.S. – Food & Wine (2021)
- Beyond Sonoma: Check Out Wine Country in Oregon, Colorado, Virginia, and Pennsylvania – USA Today (2021)
- These Are America's Next Great Food Cities – Food & Wine (2022)
- Top 7 U.S. Wine Regions to Visit in 2022 – Winecountry.com
- Monticello Wine Trail ranked #6 Best Wine Region 2020 – USA Today
- The 7 U.S. Wine Regions Giving Napa a Serious Run for Its Money – Architectural Digest (2017)

SPECIAL RECOGNITIONS:

- Top 10 Wine Regions in the Country – USA Today (2020)
- USA's 12 Best Places for Book Lovers – The Culture Trip (2019)
- The Top Small Towns For Taking in the Fall Foliage – MSN (2017)
- Digital Government Achievement Award, Driving Digital Government, Local Government (2016)
- Alliance for Innovation Outstanding Achievement in Local Government Innovation Award (2016)
- Charlottesville Society for Human Resource Management Hoo-Ray Human Resource Excellence Award (2016)
- International City/County Management Association Strategic Leadership & Governance Award (2016)
- Governor's Technology Award for IT as Efficiency Driver – Government to Citizen (2015)
- 10 U.S. Towns with Incredible Christmas Celebrations – Huffington Post/Fodors (2015)
- Top Ten Book-Loving Cities (#4) – Livability.com (2013)
- WaterSense® Sustained Excellence Award (2024)
- National League of Cities' Capstone Challenge (2023)

City Staffing Summary (Full-Time Equivalents)

FISCAL YEAR 2026



Functional Area	#	%
Management	68.5	6.19%
Financial Services	71	6.42%
Internal Services	35	3.16%
Healthy Families & Communities	260.25	23.53%
Infrastructure & Transportation	367.25	33.21%
Public Safety & Justice	304	27.49%
Total	1106	100.00%

Management	Internal Services	Financial Services	Healthy Families & Communities	Infrastructure & Transportation	Public Safety & Justice
City Council City Manager's Office City Attorney Elections & General Registrar	Human Resources Information Technology	Finance City Treasurer Commissioner of the Revenue	Commission on Children & Families Human Services Neighborhood Development Parks & Recreation Golf Course Operations Social Services	Charlottesville Area Transit School Pupil Transportation Public Works Fleet Management Operations Gas Utility Stormwater Utility Wastewater Utility Water Utility	Circuit Court City Sheriff Commonwealth's Attorney Fire Department Police Department

CITY STAFFING CHANGES:

Department	FY24	FY25	FY26	Changes FY25-26	Explanation of Changes FY25-26
Charlottesville Area Transit	94	99.75	108.75	9.00	Funds allocated in FY25 for additional capacity. Addition of 8 FTE Transit Operators and 1 FTE Bus technician.
Circuit Court	10	10	10	0.00	
City Attorney	7	9	10	1.00	1 FTE FOIA position moved from City Council.
City Council	3	4	5.5	1.50	2.5 FTEs added to reflect 5 City Councilors not previously shown in this chart, 1 FTE FOIA position moved to City Attorney's office.
City Manager's Office	47	48	47	(1.00)	Addition of 1 FTE Assistant Director of Communications and 1 FTE Admin Assistant III for the City Manager's Administrative Office. These added positions are offset by the elimination of 3 vacant positions: 1 FTE Sustainability engagement position, 1 FTE Home to Hope Navigator, and 1 FTE Communications Specialist.
City Sheriff	14	14	14	0.00	
City Treasurer	15	15	15	0.00	
Commission on Children & Families	2	3	3	0.00	
Commissioner of the Revenue	14	14	14	0.00	
Commonwealth's Attorney	12.5	9	8	(1.00)	1 FTE vacant attorney position eliminated.
Elections & General Registrar	5	5	5	0.00	
Enterprise Parking	1	1	1	0.00	
Finance	42	42	42	0.00	

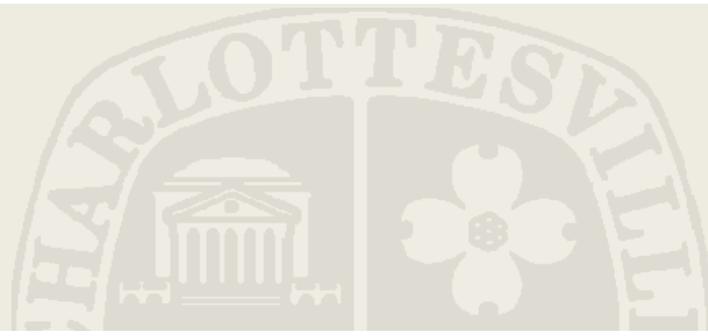
Fire Department	123	124	127	3.00	Addition of 1 EMS Medical Supply Technician and 1 FTE Fire Battalion Chief. 1 FTE Fire Fighter added to correct position erroneously eliminated as an over hire in FY25.
Fleet Management Operations	13	12	12	0.00	
Gas Utility	58	58	58	0.00	
Golf Course Operations	2	0	0	0.00	
Human Resources	12	12	14	2.00	Addition of 1 FTE HR Generalist and 1 FTE Senior HR Analyst.
Human Services	46.5	41.5	41.5	0.00	Addition of 1 FTE Self Sufficiency Specialist and 1 FTE Deputy Director of Human Services. These positions are offset by the elimination of two vacant positions: 1 FTE Family Self Sufficiency Specialist and 1 FTE Senior Family Services Specialist.
Information Technology	21	21	21	0.00	
Neighborhood Development Services	27	28	29	1.00	Addition of 1 FTE Zoning Inspector/ Urban Forester.
Parks & Recreation	70.25	77	76.25	(0.75)	Increase by 1 FTE for a Custodial position. This position was offset by the correction of work hours programmed for 3 part-time positions, which were incorrectly reported as 40 hour FTES in FY 24.

Police Department	145	142.25	145	2.75	Addition of 1 FTE Law Enforcement Records Supervisor and converted 1 FTE Auditor position to a Supervisor Position by removing 1 FTE Police Records Specialist and 1 FTE Community Service Officer. Correction of assigned annual work hours of 1 FTE Police Officer to a 2080 work schedule.
Public Works	112.75	108.75	112	3.25	Addition of 1 FTE Building Maintenance Mechanic III previously contracted from City Schools and .25 added to reclass a part-time custodial position as an FTE. Addition of concrete crew including 1 FTE Maintenance Crew Supervisor, 1 FTE Motor Equipment Operator, and 3 Maintenance Worker III. These position increases are offset by the elimination of three vacant positions: 1 FTE Project Manager, 1 FTE Facilities Development Manager, and 1 FTE Building Maintenance Mechanic II.
Social Services	109.5	109.5	110.5	1.00	Addition of 1 FTE Family Services Specialist.
Stormwater Utility	11	11	11	0.00	
School Pupil Transportation	28.25	31	29.5	(1.50)	1 Transit Manager FTE eliminated and transferred to City Schools. .50 FTE added to reclass a driver to an FTE
Wastewater Utility	18	18	18	0.00	
Water Utility	18	18	18	0.00	
Allocated FTE: Total	1051.54	1081.75	1106	20.25	

**Note: Grant-funded positions not included in the FY26 FTE count.

Glossary

FISCAL YEAR 2026



Term	Definition
Accrual Basis of Accounting	A method of accounting that recognizes revenue when earned, rather than when collected, regardless of when cash is received; Expenditures are recorded when liabilities are incurred, regardless of when payments are made.
Adopted Budget	The budget as formally approved by the City Council for the upcoming fiscal year.
Ad Valorem Tax	A direct tax calculated according to value of property; An ad valorem tax is normally the one substantial tax that may be raised or lowered by a local governing body without the sanction of superior levels of government (although statutory restrictions such as tax rate limitations may exist on the exercise of this right).
Albemarle County	The county jurisdiction in which the City of Charlottesville falls.
Appropriation	Legal authorization of funds approved by City Council for budget revenues and expenditures.
Arbitrage	Earned when the proceeds of a tax-exempt or tax-advantaged bond issue are used to acquire investments that earn a yield in excess of the bond yield (or arbitrage yield), the average yield issuers pay to their bondholders.
Assessed Value	The dollar value assigned to property, as determined by an Assessor, for the purposes of assessing taxes.
Audit	An official inspection or investigation of the City's accounts, typically done by an independent accounting company.
Balanced Budget	When a government's total revenues (money that it receives from taxes, fees, intergovernmental sources, etc.) equals its total expenditures (spending) in a fiscal year; The State Code of Virginia requires that all local governments adopt balanced budgets.
Bond	Fixed income investment in which an investor loans money to a municipality which borrows the funds for a defined period of time at a variable or fixed interest rate.
Budget	A plan of financial operation for the City; Includes estimated income (revenues) and expenses (expenditures) matched with various municipal services.
Budget Amendment	A legal action when an adopted revenue or expenditure authorization limit is increased or decreased.
Capital Expenditure	A larger expenditure which generally has a useful life of 5 years or more and cost more than \$50,000.
Capital Improvement Program (CIP)	A plan for future capital expenditures which identifies each capital project, its anticipated start and completion, and the cost per year. Pleas
Capital Outlay	Expenditures for the acquisition of, addition to, or major repair of fixed assets intended to benefit future periods; In the operating budget, this label typically refers to equipment.

Classification & Compensation	A study done to help ensure that the City's job classification system is updated, and that the compensation structure system aligns with the labor market and the City's compensation policy/philosophy/strategy. Through use of this study, it is the City's goal to take actions that continue to retain and attract employees, to help ensure fair and equitable compensation that aligns with the City's Diversity, Equity, and Inclusion values, and ensure competitiveness with the labor market. Please see this page for more information.
Collective Bargaining	A process involving a group of employees, who are represented by a labor union, to negotiate with their employer regarding wages, hours, and working conditions; The goal of collective bargaining is to reach a negotiated agreement that is fair to bargaining unit employees; The City of Charlottesville recently approved three collective bargaining agreements with unions representing employees in the Fire, Police, and Transit Departments. Please see this page for more information.
Commitment Item	A budgetary account representing a specific object of expenditure; The 400000 account codes represent the revenue commitment items and the 500000 account codes represent the expenditure commitment items; Examples include commitment item 510010 – Full-time Salaries, commitment item 520010 – Office Supplies, and commitment item 520901 – Computer Software.
Contingency Fund	A reserve account of money set aside to cover unforeseen expenditures or future expenses.
Contractor	A person or corporation who or which submits a bid to construct, alter, repair, improve, move, or demolish any building, excavation or other structure, project, development, or improvement attached to real estate or to do any part thereof.
Debt Service	Payment of principal and interest related to the City's long-term borrowing, according to a predetermined payment schedule.
Designated Expenditure	An expenditure that supports specific General Fund operations of the City rather than supporting the general operations of the City; Examples include School Pupil Transportation, School Building Maintenance, and Capital Projects.
Designated Revenue	Revenue that supports specific General Fund operations of the City rather than supporting the general operations of the City; Examples include Pupil Transportation, School Building Maintenance, and Capital Projects.
Encumbrance	A commitment to make a payment in the future; Encumbrances can either be converted to expenditures once a payment is made, or de-encumbered if the payment is not necessary; Only included in capital spend plans when the encumbrance is expected to be paid out.
Enterprise Fund	A separate fund used to account for operations that are financed and operated in a manner similar to private business enterprises where it is the intent that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; For the City of Charlottesville, the water, sewer, gas and golf course funds comprise the enterprise funds.
Exempt Employee	City employees that are not eligible to receive overtime pay; Exempt employees are typically paid on a salaried basis.
Expenditure	The cost of a good delivered or service rendered by the City.
Fiscal Year (FY)	A 12-month period during which the annual operating budget applies; In the City of Charlottesville, a fiscal year is July 1st through June 30th.

Full-Accrual	The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting; Revenues are recorded as earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows.
Fund	An accounting term to describe the City's major financial accounts: General Fund, Utilities, and Capital Improvements Fund.
Fund Balance	The accumulated revenues and other financing sources over expenditures and other uses.
Fund Balance Target Adjustment	An account created to help ensure that the City continues to meet the following financial policy: the City will maintain an unappropriated fund balance in the General Fund equal to 12% of the City's operating budget.
General Fund	A fund used to account for all revenue and expenditures applicable to general operations of City departments and other agencies, not properly accounted for in another fund.
General Obligation Bond	A bond that finances a variety of public projects, such as streets, facilities, schools, and transportation.
Goals & Objectives	Goals are statements of desired long-term outcome; Objectives are specific, measurable actions to achieve that goal; A department's goals and objectives should align with the citywide Strategic Plan.
Governmental Fund	A fund that is used to account for activities primarily supported by taxes, grants and similar revenue sources.
Grant	A contribution consisting of cash or other assets from another governmental agency or an organization to be used or spent on a specific good or service.
Intergovernmental Revenue	Revenues collected by one government and distributed in the form of grants, shared revenues, or payments in lieu of taxes.
Internal Service Fund	A fund which accounts for those activities supplied by one department to another on a cost-reimbursement basis; Fleet Maintenance, Risk Management and Information Technology are internal service funds.
Licenses & Permits	Revenues received from the issuance of licenses and permits.
Major Fund	A fund in which the total assets, liabilities, revenues, or expenditures of the individual governmental or enterprise fund are at least 10 percent of the total for all funds of that category (governmental funds) or type (enterprise funds).
Meals Tax	A tax on the sales price of prepared food and beverages sold in the City.
Modified Accrual Basis of Accounting	The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting; Revenues are recognized as soon as they are measurable and available.
Non-Exempt Employee	City employees that are eligible to receive overtime pay when overtime is authorized.
Non-Major Fund	A fund in which the total assets, liabilities, revenues, or expenditures of the individual governmental or enterprise fund are at least 10 percent of the total for all funds of that category (governmental funds) or type (enterprise funds).
Operating Budget	A financial plan that represents proposed expenditures for a given period and estimates of revenue to finance them; Excludes expenditures for capital assets, such as capital improvements, equipment replacement, and facility repair.

Ordinance	A formal legislative enactment by Charlottesville City Council; If it is not in conflict with regional, state, or federal law, it has the full enforcement and effect of law within the boundaries of the City.
Other Expenses	A category of recurring expenses other than salaries and capital equipment costs that are required for a department to function; Examples include office supplies, data processing charges, education and training, and contractual services.
Performance Measure	A metric based on data that tells a story about whether the City is achieving its objectives in the Strategic Plan; Examples include the number of affordable housing units created or the reduction in gun violence cases.
Personal Property Tax	Not to be confused with the Real Estate Tax on real property, the Personal Property Tax is a tax on vehicles for individuals and businesses, as well as tangible property owned by businesses.
Procurement/Purchasing	Obtaining and purchasing goods and services for the City; Also a Division of the Finance Department.
Proposed Budget	The budget formally submitted by the City Manager to the City Council for its consideration.
Real Estate Tax	An ad valorem tax based on the assessed value of real property owned by businesses, individuals, and corporations.
Reserve	An unappropriated source of funding not required for expenditures in the current budget year that is set aside to meet unexpected budgetary needs, such as emergencies or unforeseen requirements.
Revenue	The yield from various sources of income, such as taxes and permits, that the City collects and receives into the treasury for public use.
Revenue-Sharing	The process by which one unit of government levies revenue and shares it with another unit of government. In this case, Albemarle County shares some of its revenue with the City of Charlottesville.
Salaries & Benefits Expenditures	A category of expenditures consisting primarily of the salaries, wages, and fringe benefits of employees.
Sales & Use Tax	A tax on general sales purchases and non-prepared food.
Strategic Plan	An organizations' process for defining its direction and making decisions on allocating its resources to pursue a strategy. Please see this page for more details on the City's Strategic Plan.
Transfers to Other Funds	An allocation of appropriations used to reimburse a fund for expenses it incurred on behalf of the transferring fund or to record the transfer of revenue from one fund to assist in funding the operation of another; In the recipient fund, a matching amount is reflected in estimated revenues under the title of "Transfer From Other Funds".
Transient Occupancy Tax	Also known as the Lodging Tax, this tax is assessed on the use of rooms in hotels, motels, and boarding houses.
Utility Services Consumer Tax	A tax consisting of taxes on gas, water, and electric utilities.
Virginia Communications Sales & Use Tax	A consumer tax on telephone service, the E-911 service tax, the tax on Cable service, and the Cable Franchise fee.
Working Capital	A measure of an organization's short-term financial health, calculated as current assets minus current liabilities.

ACRONYMS:

Acronym	Definition
ADA	Americans with Disabilities Act – a wide-ranging civil rights law that prohibits, under certain circumstances, discrimination based on disability.
CACVB	Charlottesville Albemarle Convention and Visitors Bureau – a regional destination marketing organization funded by the City and the County.
CAFR	Comprehensive Annual Financial Report – a report that includes the City's Financial Statements as of the date stated on the report.
CAT	Charlottesville Area Transit – provides fixed-route bus service Monday through Saturday from 6:00 a.m. to midnight throughout Charlottesville, and Sundays from 7:45 a.m. to 5:30 p.m.
CATEC	Charlottesville Albemarle Technical Education Center – a jointly owned and operated facility of Charlottesville City and Albemarle County that provides technical education to high school students and adults.
CHS	Charlottesville High School – the high school operated by the City of Charlottesville School System.
CIP	Capital Improvement Program – a plan for future capital expenditures which identifies each capital project, its anticipated start and completion, and the cost per year.
COLA	Cost-of-Living-Adjustment – a standard percentage increase in employee compensation across the City that is meant to counteract inflation and the rising cost of living.
CRB	Citizen Review Board – a Board appointed by Council to provide oversight to the Charlottesville Police Department. Also referred to as the “PCRB”.
DHS	Department of Human Services – a City department.
DSS	Department of Social Services – a City department.
FOIA	Freedom of Information Act – the Virginia Freedom of Information Act, located in Section 2.2-3700 et seq. of the Code of Virginia, guarantees citizens of Virginia and representatives of the media access to public records held by public bodies, public officials, and public employees. Please see the City's FOIA website for more information.
FTE	Full-Time Equivalent – a means to determine the number of employees in the organization as measured by number of hours worked; 1 FTE = 40 hours per week; 0.5 FTE = 20 hours per week, etc.
GAAP	Generally Accepted Accounting Principles – the standard framework of guidelines for financial accounting. It includes the standards, conventions, and rules accountants follow in recording and summarizing transactions, and in the preparation of financial statements.
GFOA	Government Finance Officers Association – a professional organization that enhances and promotes the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership.
GIS	Geographic Information System – a computer information system that integrates, stores, edits, analyzes, shares and displays geographic information for informing decision making.

HR	Human Resources – a City department.
HVAC	Heat Ventilation and Air Conditioning – for the City of Charlottesville the HVAC operation, a division of Public Works, provides, maintains, and repairs all heating, ventilation and air conditioning systems and equipment for City operated/owned facilities.
IT	Information Technology – refers to computer and telecommunications systems.
JEDI	Justice (J) = dismantling barriers and opportunities. Equity (E) = Creating opportunities for the historically underrepresented through intentional and deliberate action. Diversity (D) = Acknowledging and celebrating the differences that form the U.S. that we are. Inclusion (I) = Committing to the active, intentional, and ongoing engagement with diverse people, practices, and communities.
MOU	Memorandum of Understanding – a formal, signed document outlining the terms of an agreement between the City and another party or parties.
NDS	Neighborhood Development Services – a City department.
OCS	Office of Community Solutions – a City department, formerly known as Redevelopment and Housing.
OSE	Office of Social Equity – a City department, formerly known as Office of Equity and Inclusion.
PCOB	Police Citizen Oversight Board – a Board appointed by Council to provide oversight to the Charlottesville Police Department. It is also referred to as the “COB” and formerly known as the PCRB – Police Civilian Review Board.
PEG	Public, Educational, or Governmental Use fees – fees paid to the locality by the cable company to provide funding for television production equipment and services for the local public access, educational access, and the government television stations to produce their own shows and televise them to a mass audience.
PPTRA	Personal Property Tax Relief Act – the Personal Property Tax Relief Act of 1998 provides tax relief for passenger cars, motorcycles, and pickup or panel trucks having a registered gross weight of less than 7,501 pounds, owned by an individual and used less than 50% for business purposes. PPTRA revenue is received by the City from the State.
UVA	University of Virginia – a public university that was founded by Thomas Jefferson in 1819.
VCF	Vibrant Community Fund – a City fund that awards outside agencies and non-profit organizations funding based on a competitive application process.
VDOT	Virginia Department of Transportation – a State agency responsible for building, maintaining, and operating the State’s roads, bridges, and tunnels.