



POLICE CIVILIAN REVIEW BOARD

Executive Director Monthly Report

2022/March



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PCRB EXECUTIVE DIRECTOR

01

PUBLIC OUTREACH ACTIVITIES

- Operating Procedures Workgroup Meeting 02-11-2022
- UVA PRB- PCOB Collaboration Discussion 02-18-2022
- Meeting with potential retreat facilitator 03-01-2022
- UVA Departments outreach 03-07-2022



In anticipation of the CAYIP student assignments and the appointment and establishment of the Outreach Committee, the Executive Director has continued to fine tune the strategic canvassing and outreach plan. Community neighborhood canvassing will be conducted in a systematic fashion that prioritizes communities that are disproportionately impacted.

“HE WHO WISHES TO SECURE THE GOOD OF OTHERS, HAS ALREADY SECURED HIS OWN.

-CONFUCIUS

ADMINISTRATIVE ACTIVITIES

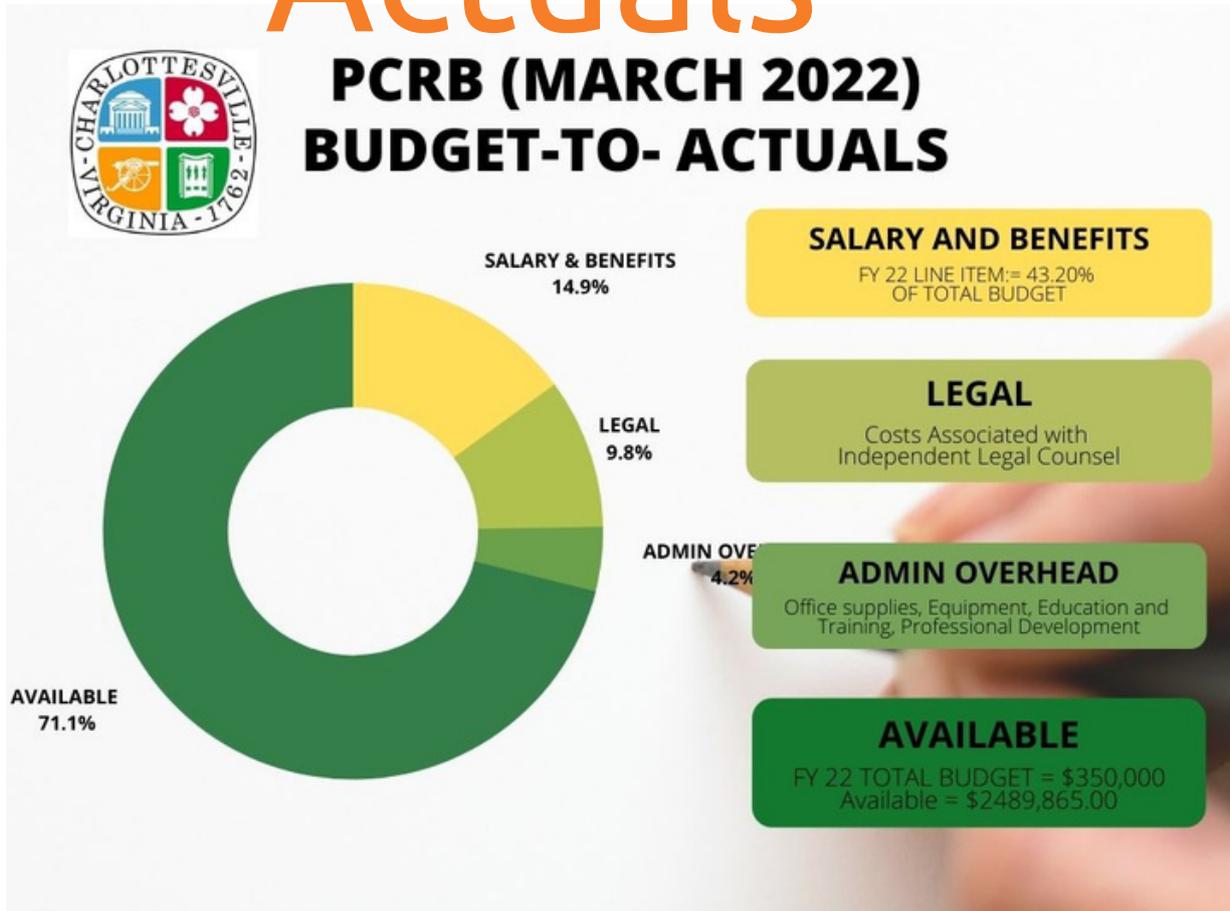


- Drafting Operating Procedures 02-11-2022
- -03-07-2022
- Follow-up with UVA work-study 02-25-2022
- Sivil- complaint software meeting 02-21-2022
- CAYIP internship follow-up 02-08-2022
- IT Discussion- laptops for Board members 03-07-2022

The emphasis of the administrative work for this month was producing the draft of the operating procedures. The ordinance indicates that March 1, 2022 is the date when the Board may operate as the PCOB, however, the Standard Operating Procedures and the Operating Procedures must be in place before the Board can exercise its new powers. After Board approval of the Operating Procedures, they can be sent to City Council for official adoption.

Budget-to-Actuals

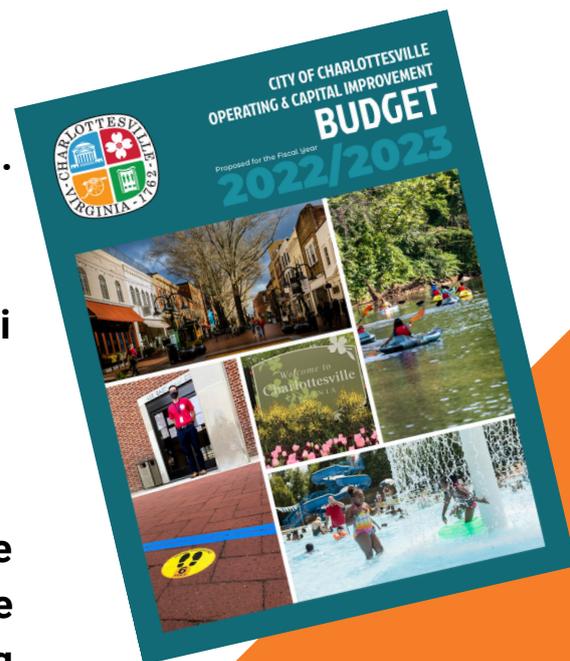
02



FY 2023 Budget has been presented to City Council. It can be accessed online at:

<https://www.charlottesville.gov/DocumentCenter/View/7485/FY-2022-23-City-Managers-Proposed-Budget-PDF?bidId=>

The proposed budget does not increase or decrease current funding for the PCOB. The Board has the opportunity to advocate for and make funding recommendations regarding its own budget and the Police Department's during City Council's budget season.



Oversight Activities

03

COMPLAINT ACTIVITY

- INITIAL COMPLAINTS (0): NONE RECEIVED SINCE LAST MEETING
- REVIEW REQUEST (0): NONE RECEIVED SINCE LAST MEETING
- CLOSURE LETTERS (0):
- PENDING INQUIRIES (2): E.D. ATTEMPTING TO CONTACT COMPLAINANT

With the approval of the Board Operating Procedures and the Standard Operating Procedures, the PCOB should anticipate a different pattern (at least at onset) of complaint activities. Under the amended ordinance, the Board may be able to conduct its own investigations of complaints, investigations of incidents, investigations of practices/policies/procedures, audits, and monitor IA investigations. These activities will be reported accordingly.

NEXT STEPS AND FUTURE ACTIVITIES

- ~~• INQUIRE ABOUT BOARD STIPENDS~~
- ~~• PRESENT DRAFT OF COMPREHENSIVE BOARD TRAINING~~
- FINALIZE SOP (IN PROGRESS)
- ~~• FINALIZE DRAFT OF OPERATING PROCEDURES~~
- ESTABLISH COMMITTEES/ ADVISORY PANELS (IN PROGRESS)
- UPDATE WEBSITE (IN PROGRESS)
- SELECT WORK STUDY STUDENTS (IN PROGRESS)
- SELECT INTERNS (IN PROGRESS)
- DEVELOP POOL OF HEARING EXAMINERS (IN PROGRESS)
- DEVELOP POOL OF INDEPENDENT INVESTIGATORS (IN PROGRESS)
- FINALIZE CONTRACT WITH MEDIATOR- WORK WITH OHR
- ~~• FINALIZE COMPLAINT SOFTWARE AGREEMENT WITH CIVIL~~

