



# POLICE CIVILIAN OVERSIGHT BOARD

## Executive Director Monthly Report

2022/May



Prepared By:  
Hansel Aguilar  
PCOB EXECUTIVE DIRECTOR

# 01

## PUBLIC OUTREACH ACTIVITIES



- Meeting with ECC Director 04-20-2022
  - Phone call with Virginia Beach IRP Chair 04-21-2022
  - Collaboration with Arlington County COB [04/26-04/29]-2022
  - Meeting with CFD Analyst Lucas Lyons 04-29-2022
  - Meeting CAYIP internship coordinators 05-03-2022
- 

**"JUSTICE TOO LONG DELAYED IS JUSTICE DENIED."**

**-MARTIN LUTHER KING JR.**

---

## ADMINISTRATIVE ACTIVITIES

In anticipation of the Board being able to exercise its duties under the amended ordinance, the E.D. has been engaging in various discussions with the City Manager to ensure that the Board has the adequate human and physical resources.

### COMPREHENSIVE TRAINING

The E.D. has been exploring ways to provide the comprehensive training for Board members to be fully versed and comfortable with their review and other oversight duties. To enhance and streamline Board training, the E.D. has been exploring Scenario Based Training (SBT) systems that can be utilized for Board training, community education and dialogue. The purpose of these systems are to provide real-world scenarios for police officers to work through in a controlled environment. The E.D. will repurpose this training to meet the Board's training requirements under the ordinance and the wishes of the Board to have exercises comparable to the experience they may get from a police ride-along.

### SUPPORT STAFF

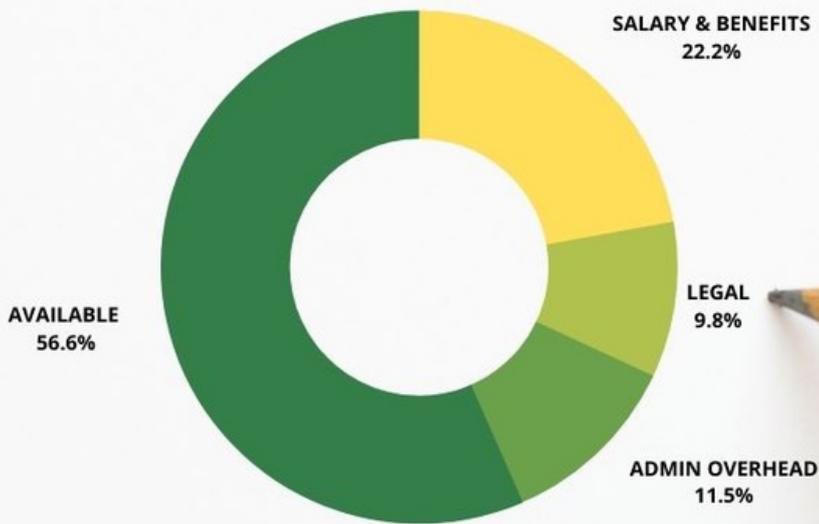
For the Spring 2022 semester, the E.D. had the opportunity to select a UVA work-study student who provided clerical support. Summer high school and college interns will also be selected to support the administrative work of the Board. The E.D. has been discussing with the City Manager Office the importance of permanent support staff and is working towards the selection of that essential human resource.

# Budget-to-Actuals

# 02



## PCOB (MAY 2022) BUDGET-TO- ACTUALS



### SALARY AND BENEFITS

FY 22 LINE ITEM:= 43.20%  
OF TOTAL BUDGET

### LEGAL

Costs Associated with  
Independent Legal Counsel

### ADMIN OVERHEAD

Office supplies, Equipment, Education and  
Training, Professional Development

### AVAILABLE

FY 22 TOTAL BUDGET = \$350,000  
Available = \$198,318.47

# Oversight Activities

# 03

---

## COMPLAINT ACTIVITY

- **INITIAL COMPLAINTS (2): RECEIVED SINCE THE LAST MEETING:**
  - **COMPLAINT 1**
    - **ALLEGATION- UNPROFESSIONAL LANGUAGE/CONDUCT;**
    - **COMPLAINANT- MALE; RACE/ETHNICITY (UNKNOWN)'**
  - **COMPLAINT 2**
    - **ALLEGATION-DISOURTESY, HARRASSMENT, EXCESSIVE OR UNNECESSARY FORCE AND UNPROFESSIONAL LANGUAGE/CONDUCT**
    - **COMPLAINANT- FEMALE; RACE/ETHNICITY (OTHER)**
- **REVIEW REQUEST (0): NONE RECEIVED SINCE LAST MEETING**
- **CLOSURE LETTERS (2): ALLEGATIONS (HARRASSMENT; DISCOURTESY) OF COMPLAINANT WERE UNFOUNDED**
- **INQUIRIES (1): E.D. SPOKE TO COMMUNIT MEMBER ABOUT COMPLAINT PROCESS BUT NO FORMAL COMPLAINT HAS BEEN FILED**

---

On April 18, 2022, the City Council held their first public discussion regarding the Operating Procedures, but no vote took place. The City Council indicated that they would like for the Board to complete the pending review request hearing before the City Council could consider approving the Operating Procedures. At this time, City Council has not provided substantive feedback on the content of the Operating Procedures.

To meet Council's wishes of completing the long awaited hearing, E.D. Aguilar has worked with the Executive Committee of the Board to provide targeted training on use of force and applicable policies, procedures, and practices. The training materials can be accessed via the Training Materials section of the Board webpage: <https://charlottesville.gov/1564/Training-Materials>

The submitted draft of the Operating Procedures can be accessed via the Working Documents section of the Board webpage: <https://charlottesville.gov/1446/Working-Documents>

---

## NEXT STEPS AND FUTURE ACTIVITIES

- **FINALIZE SOP (IN PROGRESS)**
- **ESTABLISH COMMITTEES/ ADVISORY PANELS (IN PROGRESS)**
- **SELECT INTERNS (IN PROGRESS)**
- **DEVELOP POOL OF HEARING EXAMINERS (IN PROGRESS)**
- **DEVELOP POOL OF INDEPENDENT INVESTIGATORS (IN PROGRESS)**
- **CONTRACT MEDIATOR- (IN PROGRESS)**

