



GRANT ELIGIBILITY CRITERIA FOR EV CHARGING STATIONS

This document and applications are available at

www.charlottesville.org/cityEVnetwork



- **Accessible for Use by the General Public.** Any City resident or visitor must have the ability to access and use the charger, without having to pre-register, or pre-join a network or organization. The charger must be in a location physically accessible to the motoring public, and shall not be situated in a restricted access location.
- **Near commercial and tourist activity centers.** Charging stations must be located in areas where there are retail, restaurant, tourism and similar commercial and tourism-related activities within walking distance of the charging station (preference given to locations within ¼ mile or less). Charging stations should be located on, or with reasonably direct access to, the City's arterial streets.
- **Located on Private, Non-residential property.** Charging stations must be located on private property owned by the applicant. The property must be a business, commercial, or mixed-use site where parking open to the public is authorized.
- **Operating Plan, including description of user fees and charges.** Grants are reserved for charging stations that will be made available for free, or at low-cost relative to the market, to the general public. It is envisioned that the charging stations will be implemented as a means of attracting EV drivers to visit businesses and tourist sites within the City, and that grant recipients will offer pricing suited to that vision. Applicants should provide a basic operating plan, describing how this service will be provided over a period of at least three (3) years.
- **Posting on EV Charging Locator Maps.** Applicants must specify on which EV charger databases they will post the location of their charging station, rate structure and operational hours of use. At a minimum, the applicant must agree to list its site on the public charger map hosted by the U.S. Department of Energy's Alternative Fuels Data Center.
<http://www.afdc.energy.gov/locator/stations/places/new>
- **Project lifespan.** A proposed charging station must be new (i.e., not installed prior to November 15, 2013) and must be established pursuant to arrangements designed to ensure the continuing availability of the service for three (3) or more years.
- **Basis for reimbursement.** Applicants must acknowledge and agree that mini-grant funds, if awarded, will be provided on a reimbursement basis. Applicants will be required to provide documentary evidence of eligible expenditures, and of installation of the charging station(s) as described in the grant application, before grant funding will be disbursed. Eligible expenditures are limited to equipment purchase, site design and installation costs. Operational and maintenance expenses are not eligible.

Interested individuals or businesses should submit an application by the published deadline. The City may select applications for award of mini-grants based on its assessment, relative to the above-referenced criteria, of which applicant(s) have the best Project Plan(s) and offer the best prospects for furthering the City's objective to establish a permanent network of EV charging stations throughout the City. Following receipt of applications during any application period, mini-grant awards may be made to any one or more applicants, or to no applicants, in the City's sole discretion. Not more than \$20,000 will be awarded to any single applicant, regardless of the number of charging stations proposed.