

Building Permit Application

City of Charlottesville
 Department of Neighborhood Development Services
 City Hall ~ Post Office Box 911
 Charlottesville, Virginia 22902
 Telephone: 434.970.3182 Fax: 434.970.3359



This application is for: Tank Removal Demolition Fire Sprinkler/Line Tent

Physical Street Address _____

Tax Map and Parcel _____ **Lot#** _____ **Use Group** _____ **Bldg Code** IRC or IBC (circle) **Construction Type** _____

Owner of Property _____

Address _____ **City** _____ **State** _____ **Zip** _____

Daytime Phone (____) _____ **Fax** _____ **E-mail** _____

Lessee _____

Address _____ **City** _____ **State** _____ **Zip** _____

Daytime Phone (____) _____ **Contact Person** _____

Contractor (Leave blank if not licensed) _____

Address _____ **City** _____ **State** _____ **Zip** _____

Daytime Phone (____) _____ **State License #** _____

Contact Person _____

Architect/Engineer _____

Address _____ **City** _____ **State** _____ **Zip** _____

Daytime Phone (____) _____ **State License #** _____

Contact Person _____

Mechanic's Lien Agent _____

Address _____ **City** _____ **State** _____ **Zip** _____

Daytime Phone (____) _____ **Contact Person** _____

Project Description _____

Estimated Cost of Project _____ **'Design for Life Program' Eligible? Yes / No**

NEW STRUCTURES ONLY: Number of Buildings _____						Number of Units _____		Number of Stories _____		Height (ft) _____	
Sprinkled: Yes/No _____		Square Feet/Floor (B) _____		(1) _____	(2) _____	(3) _____	(4) _____	(5) _____			
Total # of Rooms _____		# of Bedrooms _____		# of Bathrooms _____		# of Chimneys _____		# of Fire Places _____			

Applicant (Print) _____ (Sign) _____

Phone (____) _____ **Date** _____ **Email** _____

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www.charlottesville.org



ELECTRICAL, MECHANICAL OR PLUMBING PERMIT APPLICATION

DATE: _____

CIRCLE PERMIT TYPE: ELECTRICAL MECHANICAL PLUMBING

PERMIT # _____

SITE LOCATION: _____

(COMPLETE STREET ADDRESS AND APARTMENT NUMBER REQUIRED)

REFERENCE – BUILDING PERMIT # _____

CONTRACTOR NAME: _____

E-MAIL: _____

PHONE: _____ FAX: _____

STREET: _____ CONTR. LIC. # _____

CITY: _____ STATE: _____ ZIP: _____

DESCRIPTION OF WORK: _____

OWNER: _____ PHONE: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

OCCUPANT/TENANT: _____

ESTIMATED COST: _____

TOTAL PERMIT FEE: _____

I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION IS CORRECT AND AGREE TO COMPLY WITH STATE AND LOCAL BUILDING CODES AND ORDINANCES.

SIGNATURE: _____

NAME (PLEASE PRINT): _____

To calculate your building, electrical, mechanical and plumbing permit fee, perform the following steps for each permit type

1. Determine the fee for the individual type of permit using the attached sheets
2. Add 2% to that total
3. Add the applicable Permit System Maintenance Fee (see below)
4. Repeat process for each individual permit submission

For any questions, please contact 434-970-3182. Accurate fees will minimize delays with processing.

Permit System Maintenance Fee

Permits under \$200	\$10
Permits \$200-\$499.99	\$20
Permits \$500-\$1000	\$35
Permits over \$1000	\$50

BUILDING: 2**For ALL fees quoted below please add an additional 2% State Surcharge.**

ESTIMATED COST / VALUE	FEE
"1 TO 2000	\$50.00
"2001 TO 3000	\$64.00
"3001 TO 4000	\$68.00
"4001 TO 5000	\$72.00
"5001 TO 6000	\$76.00
"6001 TO 7000	\$80.00
"7001 TO 8000	\$84.00
"8001 TO 9000	\$88.00
"9001 TO 10000	\$92.00
"10001 TO 11000	\$96.00
"11001 TO 12000	\$100.00
"12001 TO 13000	\$104.00
"13001 TO 14000	\$108.00
"14001 TO 15000	\$112.00
"15001 TO 16000	\$116.00
"16001 TO 17000	\$120.00
"17001 TO 18000	\$124.00
"18001 TO 19000	\$128.00
"19001 TO 20000	\$132.00
"20001 TO 21000	\$136.00
"21001 TO 22000	\$140.00
"22001 TO 23000	\$144.00
"23001 TO 24000	\$148.00
"24001 TO 25000	\$152.00
"25001 TO 26000	\$156.00
"26001 TO 27000	\$160.00
"27001 TO 28000	\$164.00
"28001 TO 29000	\$168.00
"29001 TO 30000	\$172.00
"30001 TO 31000	\$176.00
"31001 TO 32000	\$180.00
"32001 TO 33000	\$184.00
"33001 TO 34000	\$188.00
"34001 TO 35000	\$192.00
"35001 TO 36000	\$196.00
"36001 TO 37000	\$200.00
"37001 TO 38000	\$204.00
"38001 TO 39000	\$208.00
"39001 TO 40000	\$212.00
"40001 TO 41000	\$216.00
"41001 TO 42000	\$220.00
"42001 TO 43000	\$224.00
"43001 TO 44000	\$228.00
"44001 TO 45000	\$232.00
"45001 TO 46000	\$236.00
"46001 TO 47000	\$240.00
"47001 TO 48000	\$244.00
"48001 TO 49000	\$248.00
"49001 TO 50000	\$252.00
"50001 TO 51000	\$255.00
"51001 TO 52000	\$258.00
"52001 TO 53000	\$261.00
"53001 TO 54000	\$264.00
"54001 TO 55000	\$267.00
"55001 TO 56000	\$270.00
"56001 TO 57000	\$273.00
"57001 TO 58000	\$276.00
"58001 TO 59000	\$279.00
"59001 TO 60000	\$282.00
"60001 TO 61000	\$285.00
"61001 TO 62000	\$288.00
"62001 TO 63000	\$291.00
"63001 TO 64000	\$294.00
"64001 TO 65000	\$297.00
"65001 TO 66000	\$300.00
"66001 TO 67000	\$303.00
"67001 TO 68000	\$306.00
"68001 TO 69000	\$309.00
"69001 TO 70000	\$312.00
"70001 TO 71000	\$315.00
"71001 TO 72000	\$318.00
"72001 TO 73000	\$321.00
"73001 TO 74000	\$324.00
"74001 TO 75000	\$327.00
"75001 TO 76000	\$330.00
"75001 TO 77000	\$333.00
"77001 TO 78000	\$336.00
"78001 TO 79000	\$339.00
"79001 TO 80000	\$342.00
"80001 TO 81000	\$345.00
"81001 TO 82000	\$348.00
"82001 TO 83000	\$351.00
"83001 TO 84000	\$354.00
"84001 TO 85000	\$357.00
"85001 TO 86000	\$360.00
"86001 TO 87000	\$363.00
"87001 TO 88000	\$366.00
"88001 TO 89000	\$369.00
"89001 TO 90000	\$372.00
"90001 TO 91000	\$375.00
"91001 TO 92000	\$378.00
"92001 TO 93000	\$381.00
"93001 TO 94000	\$384.00
"94001 TO 95000	\$387.00
"95001 TO 96000	\$390.00
"96001 TO 97000	\$393.00
"97001 TO 98000	\$396.00
"98001 TO 99000	\$399.00
"99001 TO 100000	\$402.00
"OVER \$100,000 ADD \$3 PER \$1000	\$3.00
"TRAILER CHANGE-OUT	\$100.00
"TENT	\$50.00
"VOIDED PERMIT	\$0.00
"DEMO SHEDS & GARGES-150 SF+	\$50.00
"TANK (REMOVAL OR INSTALLATION)	\$50.00
"MISCELLANEOUS FEE	\$1.00
"DEMO 1 & 2 FAMILY RESIDENTIAL	\$150.00
"DEMO COMMERCIAL	\$250.00
"WAIVED	\$0.00
"AMUSEMENT - KIDDIE	\$25.00
"AMUSEMENT - CIRCULAR / FLAT	\$25.00
"AMUSEMENT - SPECTACULAR RIDE	\$55.00
"AMUSEMENT - COASTERS OVER 30FT HT.	\$150.00
"BLASTING PERMIT	\$50.00
"DELIVERY RISER	\$10.00
"TEMPORARY OFFICE TRAILER	\$100.00
"TEMPORARY CLOSURE OF TANK	\$10.00

FIRE:**For ALL fees quoted below please add an additional 2% State Surcharge.**

ESTIMATED COST / VALUE	FEE
"1 TO 2000	\$60.00
"2001 TO 3000	\$64.00
"3001 TO 4000	\$68.00
"4001 TO 5000	\$72.00
"5001 TO 6000	\$76.00
"6001 TO 7000	\$80.00
"7001 TO 8000	\$84.00
"8001 TO 9000	\$88.00
"9001 TO 10000	\$92.00
"10001 TO 11000	\$96.00
"11001 TO 12000	\$100.00
"12001 TO 13000	\$104.00
"13001 TO 14000	\$108.00
"14001 TO 15000	\$112.00
"15001 TO 16000	\$116.00
"16001 TO 17000	\$120.00
"17001 TO 18000	\$124.00
"18001 TO 19000	\$128.00
"19001 TO 20000	\$132.00
"20001 TO 21000	\$136.00
"21001 TO 22000	\$140.00
"22001 TO 23000	\$144.00
"23001 TO 24000	\$148.00
"24001 TO 25000	\$152.00
"25001 TO 26000	\$156.00
"26001 TO 27000	\$160.00
"27001 TO 28000	\$164.00
"28001 TO 29000	\$168.00
"29001 TO 30000	\$172.00
"30001 TO 31000	\$176.00
"31001 TO 32000	\$180.00
"32001 TO 33000	\$184.00
"33001 TO 34000	\$188.00
"34001 TO 35000	\$192.00
"35001 TO 36000	\$196.00
"36001 TO 37000	\$200.00
"37001 TO 38000	\$204.00
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"65001 TO 66000	\$300.00
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"67001 TO 68000	\$306.00
"68001 TO 69000	\$309.00
"69001 TO 70000	\$312.00
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"72001 TO 73000	\$321.00
"73001 TO 74000	\$324.00
"74001 TO 75000	\$327.00
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"94001 TO 95000	\$390.00
"95001 TO 96000	\$393.00
"96001 TO 97000	\$396.00
"98001 TO 99000	\$399.00
"99001 TO 100000	\$402.00
"OVER \$100,000 \$3 PER \$1000	\$3.00
"FIRE LINE TO BUILDING	\$50.00
"TANK (REMOVAL OR INSTALLATION)	\$50.00
"MISCELLANEOUS FEE	\$1.00
"BACKFLOW PREVENTER DEVICE	\$11.00
"SUPPRESSION SYSTEM	\$50.00
"WAIVED	\$0.00

ELECTRICAL:

For ALL fees quoted below please add an additional 2% State Surcharge.

Please note: For RESIDENTIAL PROJECTS only, electrical repairs of \$1,000 or less in value will be charged a flat fee of \$50.00. For non-residential projects and all repairs of more than \$1000, please consult the chart below.

ESTIMATED COST / VALUE	FEE
"1.00 TO 50.00	\$50.00
"51.00 TO 100.00	\$64.00
"101.00 TO 150.00	\$68.00
"151.00 TO 200.00	\$72.00
"201.00 TO 250.00	\$76.00
"251.00 TO 300.00	\$80.00
"301.00 TO 400.00	\$90.00
"401.00 TO 500.00	\$100.00
"501.00 TO 1000.00	\$125.00
"1001 TO 2000	\$140.00
"2001 TO 3000	\$155.00
"3001 TO 4000	\$175.00
"4001 TO 5000	\$200.00
"OVER 5000 ADD \$10 PER \$1000	\$10.00

PLUMBING:

For ALL fees quoted below please add an additional 2% State Surcharge.

FIXTURE TYPE	FEE
"BASE FEE	\$75.00
"BACKFLOW PREVENTER DEVICE	\$11.00
"NEW GAS OUTLETS	\$5.00
"GAS LINE	\$11.00
"GAS WATER HTR	\$11.00
"HOSE BIBS	\$5.00
"DISHWASHER	\$5.00
"ELECTRIC WATER HTR	\$5.00
"FLOOR DRAIN	\$5.00
"GARBAGE DISPOSAL	\$5.00
"GREASE TRAP	\$5.00
"WALL HYDRANT	\$5.00
"ICE MAKER	\$5.00
"KITCHEN SINK	\$5.00
"LAV	\$5.00
"MOP SINK	\$5.00
"SHOWER	\$5.00
"SINKS	\$5.00
"SUMP PUMP	\$5.00
"TUB	\$5.00
"URINAL	\$5.00
"WASHER	\$5.00
"WATER CLOSET	\$5.00
"WATER FOUNTAIN	\$5.00
"ROOF DRAIN	\$5.00
SEWER LATERAL	\$11.00
SEWER PUMP	\$5.00
SUPPLY LINES	\$11.00
PLUMBING VENTS	\$11.00
WATER LATERAL	\$11.00
WASTE LINE	\$11.00

MECHANICAL

For ALL fees quoted below please add an additional 2% State Surcharge.

EQUIPMENT COST	FEE
BASE FEE	\$75.00
CHILLER	\$11.00
radiators	\$11.00
Dehumidifier	\$11.00
GASOLINE DISPENSERS	\$11.00
PUMPS	\$11.00
"COOLING TOWER	\$11.00
"radiant heat	\$11.00
"COILS	\$11.00
"HIMIDIFIER	\$11.00
"CHAIRLIFT	\$11.00
"WALK-IN COOLER	\$11.00
"GENERATOR	\$11.00
"HEAT EXCHANGER	\$11.00
"GAS LINE	\$11.00
"FURNACE (100,000 BTU OR LESS)	\$11.00
"FURNACE:100,001 TO 500,000 BTU	\$31.00
"OVER 500000 PLUS \$2/100000	\$26.00
"RESIDENTIAL A/C	\$11.00
"A/C 5 TONS PLUS \$2/TON OVER 5	\$11.00
"DUCTWORK	\$11.00
"GAS WATER HTR	\$11.00
"HEAT PUMP 5 TONS AND UNDER	\$11.00
"REFRIGERANT LINES	\$11.00
"GAS BOILER 100000 BTU OR LESS	\$11.00
"GAS BOILER OVER 100000 BTU	\$31.00
"EXHAUST FAN	\$11.00
"GASOLINE TANKS	\$11.00
"\$2/100000 BTU OVER 500000	\$3.00
"CONDENSING UNIT	\$11.00
"\$2 OVER 5 TONS	\$3.00
"HEAT PUMP OVER 5 TONS	\$31.00
"GAS LOGS	\$11.00
"AIR HANDLER	\$11.00
"FAN COIL UNITS	\$11.00
"GAS PAKS	\$11.00
"WAIVED	\$0.00
"ROOFTOP UNIT (OVER 5 TONS)	\$31.00
"AIR HANDLER OVER 5 TONS	\$31.00
PIPING/HOT WTR HEAT	\$11.00
HOOD	\$11.00
FLUE	\$11.00
HEATER	\$11.00
VENT	\$11.00
OIL FURNACE	\$11.00
ROOFTOP UNIT (5 TONS/UNDER)	\$11.00