BOARD OF BUILDING CODE APPEALS APPLICATION

Please return to: City of Charlottesville
Department of Neighborhood Development Services
PO Box 911, City Hall
Charlottesville, Virginia 22902
Telephone (434) 970-3182 Fax (434) 970-3359

PROPERTY MAINTENANCE CODE APPEAL: Please submit six (6) copies of this application and $100.00 to Neighborhood Development Services. The applicant must submit this application within 14 calendar days of receipt of the decision being appealed. Failure to submit an application for appeal within the time limit established by Section 106 of the Virginia Maintenance Code shall constitute acceptance of the Building Officials decision.

Street Address: _____

Location Within Building or Property: _____

Project Name (if applicable): _____ Date Received: _____

A. Building Code Edition & Building Code Section(s) Appealed

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Justification for Appeal

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B. Appellant Information

Name _____

Address _____

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Phone (W) _____ (H) _____

Email _____

C. Property Owner Information (if not Appellant)

Name _____

Address _____

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Phone (W) _____ (H) _____

Email _____

D. Attachments to be submitted by Appellant:

The appellant is required to provide a copy of the Building Officials decision being appealed and any additional information, drawings, photographs, etc. that will help the Board understand the reason for the appeal.

E. Property Owner Permission (if not Appellant)

I have read this appeal and hereby give my consent to its submission.

_____

Signature of Owner Date

F. Appellant's Signature

I hereby request that the Board of Building Code Appeals review this application and that a decision on the above referenced Building Code section(s) be made.

_____

Signature of Appellant Date

For Office Use Only LBBCA Case Number _____

Decision: Uphold: _____ Reverse: _____ Modify: _____

Building Official: _____ Date: _____