

CHARLOTTESVILLE HUMAN RIGHTS COMMISSION
PLAIN LANGUAGE
RESOLUTION #: A21-2

The purpose of the Charlottesville Human Rights Commission is to act as a strong advocate for justice and equal opportunity.

It is important that our work be easily understood by everyone. We know that legal and other forms of formal writing can be barriers to easy understanding of documents.

To make sure that the public understands our work, we will make our documents and other forms of communication available in Plain Language.

What is Plain Language?

Plain language means that a communication's wording, structure, and design are so clear that the intended readers can easily find what they need, understand what they find, and use that information.¹

Plain language allows the audience to focus on the message instead of being distracted by complicated language.²

We commit to ensuring that, when reading our communications, the public can easily:

- find what they need
- understand what they find
- use what they find to meet their needs

We will use plain language because human rights work should be easy to understand.

Mary Bauer

Mary Bauer, Chair, Human Rights Commission

11/29/2021

Date

¹ International Plain Language Federation

² Short definition of Plain Language, Robert Eagleston, Australia



Charlottesville Human Rights Commission

Plain Language

We commit to being a strong advocate for human and civil rights.

Human rights work is important and should be easy to understand.

To make sure that the public understands our work, we will use plain language in all of our communications.

Plain language means that you should be able to easily:

Find what you need



Understand what you find

Use what you find

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