



Commissioner of the Revenue - City of Charlottesville
605 E. Main Street, Room A130
P.O. Box 2964
Charlottesville, VA 22902-2964

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Phone: (434) 970-3160
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APPLICATION FOR REAL ESTATE TAX EXEMPTION for DISABLED VETERAN or SURVIVING SPOUSE

Constitution of Virginia Article X Section 6-A Code of Virginia 58.1-3219.5 and 58.1-3219.9

Applicant Name:	Name of Service Member (if other than applicant):
SSN:	Date of Disability Rating (if applicable):
Phone:	Date of Service Member's Death (if applicable):
Email:	Date of Marriage (if applicable):
Property Address:	Mailing Address (if different):
Parcel #:	

Please answer the following questions to determine your eligibility for the exemption beginning on or after January 1, 2011:

Yes No

- A. Are you a veteran with a 100% service-connected, permanent, and total disability?
- B. Are you the surviving spouse of a veteran who had a 100% service-connected, permanent, and total disability?

Required Documents

If you checked YES to A above, you need to provide:

- Disabled Veteran Rating Letter from the U.S. Department of Veterans Affairs or its successor agency indicating that the veteran has a 100 percent service-connected, permanent, and total disability

If you checked YES to B above, you need to provide:

- Disabled Veteran Rating Letter from the U.S. Department of Veterans Affairs or its successor agency indicating that the veteran had a 100 percent service-connected, permanent, and total disability at the time of his/her death
- Copy of the death certificate for the veteran whose death occurred on or after January 1, 2011
- Copy of the marriage license

Please answer the following question to determine your eligibility for the exemption beginning on or after January 1, 2015:

Yes No

- C. Are you the surviving spouse of a member of the armed forces who died in the line of duty?

Required Documents

If you checked YES to C above, you need to provide:

- DD-1300 death certificate, issued by the U.S. Department of Defense (DOD), or its successor agency, to confirm date of death (after January 1, 2015) and indicating that the service member was died in the line of duty as determined by the DOD. Such determination of "died in the line of duty" includes a determination by the DOD of "died of wounds received in action".
- Copy of the marriage license

Note

- Applicant must re-apply for the Real Estate Tax Exemption if the applicant's principal place of residence changes.
- Final determination of exemption is subject to review.

I hereby certify, under penalties provided by law, that the information presented in this application for Real Estate Tax Exemption, including any accompanying schedules or statements, is to the best of my knowledge complete and accurate.

Signature of Applicant

Date

Qualifications

- A. Qualifications for disabled veteran:
 - Veteran must have been rated by the U.S. Department of Veterans Affairs or its successor agency pursuant to federal law to have a 100% service-connected, permanent, and total disability;
 - Real Estate must be owned (solely or jointly) by veteran;
 - Real Estate must be occupied by veteran as his/her primary place of residence.
- B. Qualifications for the surviving spouse of a disabled veteran:
 - The death of the veteran must have occurred on or after January 1, 2011;
 - Surviving spouse does not remarry;
 - There is no restriction on surviving spouse moving to a different principal place of residence within the Commonwealth of Virginia.
- C. Qualifications for the surviving spouse of a member of the armed forces died in the line of duty:
 - Service member of the United States Armed Forces who died in the line of duty and received an official Line of Duty determination from the Department of Defense on or after January 1, 2015;
 - If the surviving spouse acquires the property after January 1, 2015, then the exemption shall begin on the date of acquisition;
 - Surviving spouse does not remarry;
 - There is no restriction on surviving spouse moving to a different principal place of residence within the Commonwealth of Virginia.

Three Ways to Submit

If you wish to apply, use the application on the front page of this form or visit www.charlottesville.gov/COR and follow the link to download and complete the fillable application (PDF), and submit.

1. To submit the completed application via email, send it to the following address: taxrelief@charlottesville.gov.
 You will need to provide supporting documents in electronic format (pdf or picture format) and attach them to your email message.
2. To submit by mail, send it to the following address:
 Commissioner of Revenue
 PO Box 2964
 Charlottesville, VA 22902-2964
 You will need to provide copies of your supporting documents.
3. To submit in-person, you will need to bring a completed application to this office. If you need assistance with completing your application, you may visit our office at the following address (hours 8:30am – 4:30pm):
 Commissioner of Revenue
 605 E Main Street, Room A130
 Charlottesville, VA 22902
 You will need to bring your supporting documents.

If you have questions, please call (434) 970-3160.

OFFICE USE ONLY	
Owner of Record / Deed Name:	Qualified? Yes No Check all that applies, if No above is checked:
Parcel Number:	Veteran's disability is not 100 % service-connected and/or permanent and total
RE Account Number:	Applicant is not the property owner
Year the tax exemption started:	Applicant was qualified for other program
Verified by:	Property is not applicant's primary residence
	Date of Veteran's death was earlier than required
	DD Form 214 or 1300 does not state that "died LOD" or "KIA" *
	Surviving spouse has remarried or marriage license not provided
	Property is not in the City of Charlottesville
	Other: Applicant didn't respond / Duplicate application / Property sold.

(*): LOD: Died in the Line of Duty KIA: killed or died of wounds received in action